

## **“UNsung HERO AWARD” QUALIFICATIONS**

### **DEFINITION OF “UNsung HERO AWARD”**

The “Unsung Hero Award” shall be given to an individual, a group of individuals, or a business operator who goes above and beyond the call of duty. Those chosen are special people who do extra special things for their fellowman, those in need, and those unable to do things for themselves in relation to:

Life Saving  
Health and Welfare  
Community Involvement and Betterment

These special people do their good works without receiving pay or expecting praise and/or recognition.

### **WHO MAY BE NOMINATED**

Citizens of Rosenberg or those whose good deeds are offered to Rosenberg citizens.

### **HOW OFTEN SHALL THE AWARD BE GIVEN**

The award shall be given as often as the Award Subcommittee of the Image Committee deems appropriate.

### **WHO MAY NOMINATE AN “UNsung HERO”**

A Rosenberg citizen or group of Rosenberg citizens with knowledge of the nominee’s good works which are verifiable.

### **WHERE CAN NOMINATION FORMS BE OBTAINED AND WHERE SHALL THEY BE RETURNED**

Forms may be obtained through the City Secretary’s office or on the City of Rosenberg’s web site. The completed forms shall be turned in to the City Secretary’s office.

### **HOW WILL THE “UNsung HERO” BE SELECTED**

The appointed Award Subcommittee will review and verify nomination forms for the “Unsung Hero”. The full Image Committee will vote on their recommendation.

### **HOW WILL THE “UNsung HERO” BE NOTIFIED**

A representative of the Image Committee will contact the recipient by phone or personal contact and confirm, in writing, the award procedure.

### **WHERE WILL THE AWARD BE PRESENTED**

Upon selection of the award recipient, the award will be presented at Rosenberg City Council meeting in the City Council Chamber.

### **HOW WILL THE RECIPIENT BE RECOGNIZED**

The person or persons nominating the winner will introduce the recipient and read the nomination form before the Rosenberg City Council. A special plaque will then be presented by the City Council. Photos will be taken and presented to the local newspaper with a copy of the nomination form. All recipients for the year will be recognized again at the Annual Volunteer Banquet.