



Permit No.: _____

City of Rosenberg BANNER SIGN PERMIT APPLICATION

2220 4th Street, Rosenberg, Texas 77471
Telephone: 832-595-3500 Fax: 832-595-3501

Inspection Request Line: 832-595-3401 - Before 5:30 pm will be next business day, after 5:30 pm will be two business days

****A separate permit application is needed for *each* banner sign****

Project Address: _____

Property Owner(s): _____ Phone: _____

Company Name: _____

Type of Sign: Bracketed Event **Date of Last Event Banner Used:** _____

Size of the Banner _____ Lot Frontage: _____

Distance from closest property line: _____

Bracketed Free Standing Banner: Provide a site plan and sign details showing compliance with all items listed for a bracketed, free standing banner. See reverse side for full compliance details.

Event Banner: The applicant shall specify the event for which the permit is being requested. Provide a drawing or photograph of the message that will be displayed on the banner. Provide a site plan and sign details showing compliance with all items listed for an event banner with your permit application. An event banner may be displayed no more than sixty (60) consecutive days, and no more than three (3) times a year.

Permit fees are tripled if work begins before the issuance of a valid permit.
Under no circumstance will paid fees be refunded or transferred.
The review process may take 3 business days.

Valuation of Sign: _____

Permit Fee: _____

TOTAL FEES: _____

Owner Signature

Date

A banner is defined as follows:

Banner shall mean a sign made of fabric, canvas, or other non-rigid material attached or suspended from at least two (2) corners or places on the banner, with rope, wire, tape, staples, tacks, nails, or other temporary means, so as to allow for the ease of installation and removal, and which contains some form of advertising, announcement, design, logo, or other message.

(1) Bracketed, Free-Standing Banner

- (a) For the purposes of this section, bracketed shall mean the banner is framed at the top and bottom of the banner with a metal bracket, so the banner is stationary and does not move in the wind.
- (b) A bracketed, free-standing banner shall be permitted on a property in which the principal building is set back at least fifty (50) feet from the adjacent roadway.
- (c) A bracketed, free-standing banner shall be securely fastened to a permanent post made of steel or wood of not less than four (4) inches in diameter, with a base set in concrete in the ground a minimum of two (2) feet, and secured to the post in at least two (2) places on the banner.
- (d) The permanent post shall be setback a minimum of five (5) feet from the property line.
- (e) The banner must be fastened a minimum of seven (7) feet from the ground.
- (f) A bracketed, free-standing banner must be displayed on-premise of the product of service that the banner advertises.
- (g) One (1) banner per 200 feet of linear frontage, or portion thereof, shall be allowed per property. Any property of less than 200 feet of linear frontage shall be allowed one (1) bracketed, free standing banner.
- (h) A bracketed, free-standing banner shall not exceed twenty-four (24) square feet in size.
- (i) The permanent post in (b) above cannot be any part of a permanent sign structure.
- (j) No banner shall be displayed over a driveway or access easement into a property.

(2) Event Banner

- (a) An event banner shall be allowed for events that occur on-premise of the event that the banner advertises, including, but not limited to, banners announcing grand openings and sales events.
- (b) An event banner shall be located on-premise of the event that the banner advertises.
- (c) An event banner shall be displayed no more than sixty (60) consecutive days, and no more than three (3) times per calendar year.
- (d) One (1) event banner per 500 feet of linear frontage, or portion thereof, shall be allowed per property. Any property of less than 500 feet of linear frontage shall be allowed one (1) event banner.
- (e) An event banner shall be securely fastened to a permanent fixture, such as a building façade, a fence or a gate, and have tie-down ropes on at least four (4) places on the banner.
- (f) An event banner shall not exceed the following sizes:
 - 1. Sign District "A": one hundred sixty (160) square feet.
 - 2. All other areas: sixty (60) square feet.