

**Phase II (Small) MS4 Annual Report Form**  
**TPDES General Permit No. TXR040000**

**A. General Information**

1. Permit No. TXR040272 Annual Report Period: 8/13/09 – 8/12/10 – Year 3

Name of MS4 / Permittee: City of Rosenberg, Texas

Contact Name: Mr. Charles A. Kalkomey, P.E. Telephone Number: (281) 342-2033

Mailing Address: 6415 Reading Road, Rosenberg, Texas 77471

E-mail Address: ckalkomey@jonescarter.com

2. Is the named permittee relying on another entity/ies to satisfy some of its permit obligations? \_\_\_\_\_ Yes  No

If Yes, provide the name(s) of other entity/ies and an explanation of their responsibilities (add more spaces or pages if needed):

Name and Explanation: \_\_\_\_\_

\_\_\_\_\_

3. Is the named permittee sharing a SWMP with other entities? \_\_\_\_\_ Yes  No

If "Yes," list all associated permit numbers and permittee names (add additional spaces or pages if needed):

Permit Number: \_\_\_\_\_ Permittee: \_\_\_\_\_

4. Is this a system-wide annual report including information for all permittees?  Yes \_\_\_\_\_ No

Explanation, if any The City is the sole permittee.

5. Has a copy of this annual report been submitted to the TCEQ Regional Office?  Yes \_\_\_\_\_ No

**B. SWMP Modifications and Additional Information.**

Include a brief explanation if you check "Yes" to any of the following statements.

1. a. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review. \_\_\_\_\_ Yes  No

**No changes have been made since the last annual report.**

- b. If Yes to the above, has the TCEQ already approved the original SWMP?     N/A     Yes \_\_\_\_\_ No

\_\_\_\_\_  
\_\_\_\_\_

- c. If Yes to the above, indicate whether an NOC (or letter) has been submitted to document the changes to the approved SWMP as required by the general permit. (Note that if an NOC is required, it must be submitted to the address shown on the NOC. Do not attach the original NOC form to this report.)     N/A     Yes \_\_\_\_\_ No

\_\_\_\_\_  
\_\_\_\_\_

2. The MS4 has annexed lands since obtaining permit coverage. \_\_\_\_\_ Yes  No

\_\_\_\_\_  
\_\_\_\_\_

3. A receiving water body is newly listed as impaired or a TMDL has been established. \_\_\_\_\_ Yes  No

\_\_\_\_\_  
\_\_\_\_\_

4. The MS4 has conducted analytical monitoring of storm water quality. \_\_\_\_\_ Yes  No

Explain below or attach a summary to submit along with any monitoring data used to evaluate the success of the SWMP at reducing pollutants to the maximum extent practicable. Be sure to include a discussion of results.

    No monitoring has been required nor has been undertaken.

**C. Narrative Provisions.**

1. Provide information on the status of complying with permit conditions:

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	X		
Permittee is currently in compliance with recordkeeping and reporting requirements.	X		
Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.)	X		

2. Provide a general assessment of the appropriateness of the selected BMPs:

Has the permittee determined that any of the selected BMPs are not appropriate for reducing the discharge of pollutants in storm water?

\_\_\_\_\_ Yes      X   No

Provide explanation:

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3. Describe progress towards reducing the discharge of pollutants to the maximum extent practicable (MEP). Summarize any information used (such as monitoring data) to evaluate reductions in the discharge of pollutants. Use a narrative description or table as appropriate:

MCM	BMP	Parameter	Quantity	Units	Does BMP Demonstrate a Direct Reduction in Pollutants? (Yes / No / Explain)

Or, provide explanation below: **The permittee has continued to provide public education and awareness of reducing the discharge of pollutants. The permittee has also completed staff training and developed waste management procedures pertaining to the permittee's municipal operations. Spill prevention training has been completed and updated. Spill response procedures have been developed and spill response equipment has been purchased and made available at the sites of municipal operations. Contractors are required to have spill response equipment on site as well.**

4. Provide a general evaluation of the program's progress, including any obstacles or challenges encountered in implementing BMPs, meeting the program's schedule, etc.:

**The program has progressed well. Training has been accelerated by the availability of webinars and videos from nationally recognized vendors and organizations. Information and prevention measures are being articulated in a top down manner so that those in the field, and most likely to deal with incidences, will have the example of superiors to follow. The program has been able to remain mostly on schedule, minus some delays in ordinance adoption. An obstacle has been, and will continue to be, adequate funding to manage and implement the program in a desired manner. However, the permittee has provided sufficient funding to meet the current requirements.**

5. Provide the number of construction activities (other than those where the permittee was the operator) that occurred within the regulated area as indicated via notices of intent or site notices:

8

6. Does the permittee utilize the 7<sup>th</sup> MCM related to construction?            Yes   X   No

If Yes, then provide the following information:

a. The number of municipal construction activities authorized under this general permit:           N/A          

b. The total number of acres disturbed for municipal construction projects:           N/A          

*Though the 7<sup>th</sup> MCM is optional, this must be requested on the NOI or on a NOC and approved by the TCEQ.*

7. Requirements for Specific Minimum Controls Measures (MCMs):
- a. For MCM 1 - Public Education and Outreach, provide documentation of activities conducted and materials used to fulfill the requirements of this MCM.
- b. Also for MCM 1, provide documentation of the amount of resources used to address each group (e.g., visitors, businesses, etc.).

c. For MCM 3 – Illicit Discharge Detection and Elimination (IDDE), indicate whether you have developed a list of allowable non-storm water discharges, other than those already listed in the general permit. If you have developed a list and have made any changes to the local controls, conditions and/or programs being established for discharges, include this information below. If you do not have any changes for this permit year, indicate that this item is not applicable.

**MCM 1 – See Appendices 1 & 4.**

**MCM 3 – No changes made this permit year.**

8. Describe any proposed changes to the SWMP in the coming reporting year.

**None anticipated at this time.**

9. Describe any activities planned for the next permit year / reporting cycle.

**The activities as listed for Year 4 in the approved SWMP will be addressed in the next permit year. These include continuing storm drain marking, maintaining a current web site for the program, continued public education and public involvement through mailings, displays, presentations, and volunteer participation, implementation of the Illicit Discharge Ordinance, continued implementation of an Illicit Discharge Training program, updating of the storm water mapping, continuation of On-Site Sewerage Disposal Inspection, adoption of a Construction Site Storm Water Runoff Control Ordinance, updating of a technical manual for Construction Site Storm Water Controls, implementation of a Construction Site Plan Review and construction site inspections, continued implementation of the Reporting Hotline, a public review and adoption of a Post-Construction Storm Water Management in New Development and Redevelopment draft ordinance, developing recommendations for storm water quality management and procedures to review development plans for long-term inspection and maintenance of structural controls for Post-Construction Storm Water Management in New Development and Redevelopment, along with the adoption of a technical manual for Post-Construction Storm Water Management in New Development and Redevelopment, continuing training and implementing inspections and procedures for Structural Control Maintenance, Waste Disposal, Litter Control, Spill Prevention and Response, and Municipal Facility Inspections.**

**D. Storm Water Management Program Status.** Provide the status of every BMP and measurable goal listed in the SWMP, as described in the instructions. Each MCM, but not necessarily each BMP, must include the measurable goals described in the SWMP. For a shared SWMP, include the name of the responsible MS4 operator(s) in the “BMP” column. *(Though an MS4 is not required to implement BMPs until the initial SWMP is approved by the TCEQ, the MS4’s initial annual report should include a description of what has been done to date, even if the SWMP has not yet been approved. The MS4 will receive credit for all BMPs implemented prior to and during the first permit year if they are described in the initial annual report.)*

**Table 1 – BMP Status**

MCM(s)	BMP	Year 3 Milestones	New or Revised	Start Date	Status / Completion Date (completed, in progress, not started)
1: Public Education	1: Storm Drain Marking	Approximately 100% installed. Construction Detail was revised in Year 1.		August 2007	In progress (ongoing) Identification of inlets and marking method completed May 2008 (Year 1). Marking of existing inlets completed in Year 2. Newly constructed inlets will continue to be marked.
	2: Municipal Website	Year 2 Annual Report and SWMP events posted.		August 2007	In progress (ongoing) SWMP items have been incorporated into the City website, including the Years 1 & 2 Annual Reports and related activities. This is an ongoing component of the SWMP.
	3: Storm Water Quality Educational Material	Distributed pamphlets in utility bills in April 2010 to 8095 customers and August 2010 to 8170 customers; displayed in City Hall brochure rack.		August 2007	In progress (ongoing) Example pamphlets were obtained and modified as necessary in Year 1. Distribution was made in Years 2 and 3 and will continue in Years 4-5.
2: Public Involvement/ Participation	1: Public Notice Requirements	No action in Year 2.		December 2008	Completed December 2008.
	2: Storm Water Quality Volunteer Opportunities	"Make Your Home the Solution" brochure handed out at the City-wide Clean-up. (See Appendix 1)		December 2008	In progress (ongoing) Volunteer Groups were contacted to distribute the brochure and other related items in Year 3. Will continue in Years 4-5.

	3: Make Presentations on Storm Water Management Plan	Presented at City Council meeting open to the public on 11/3/09.		February 2008	In progress (ongoing) Presentation to Council was on 11/3/09 for the Year 2 report. This presentation was at a meeting open to the public.
3: Illicit Discharge Detection and Elimination	1: Illicit Discharge Detection Ordinance	Public review held August 24, 2010.		January 2009	Completed August 2010
		Ordinance to be adopted		August 2010	December 2010.
	2: Illicit Discharge Detection and Elimination Program	Year 3 trainings held 4/14/10 & 4/22/10. (See Appendix 3)  Prevention of illicit discharge on 9/15/09. (See Appendix 9)		February 2009	In progress (ongoing) Implementation begun in Year 3. Program will continue in Years 4-5.
	3: Allowable Non-Storm Water Discharges	No further action taken in Year 3.		May 2009	Completed May 2009 The list will be reviewed and revised if necessary in Years 4-5.
	4: Storm Drainage System Mapping	Located, identified, mapped and updated drainage features		August 2007	In progress (ongoing) The base map was completed in Year 1. In Year 2, approximately 75% of the drainage features were mapped. In Year 3, approximately 90% of the drainage features were mapped. This will continue in Years 4-5.

3: Illicit Discharge Detection and Elimination	5: Public Education on Illegal Discharges and Improper Disposal	Brochures distributed to City employees through paycheck inserts in April and August 2010. (See Appendices 1 & 4)		January 2009	Completed August 2010 The materials were distributed to City employees through payroll inserts in Year 3.
	6: On-site Sewerage Disposal System Identification and Inspection	On-site sewerage disposal system identification and inspection program continued. (See Appendix 5)		August 2008	In progress (ongoing) Sites identified and annual inspection of sites established.
4: Construction Site Storm Water Runoff	1: Construction Site Storm Water Runoff Control Ordinance	Public review of draft ordinance		August 2009	In progress (ongoing) To be completed in Year 4.
	2: Selected BMPs for Construction Site Storm Water Controls	Technical manual adoption (See Appendix 6)		August 2009	In progress (ongoing) To be completed in Year 4.
	3: Site Plan Review Program	Criteria checklist of storm water pollution prevention plans to be finalized in Year 4.		August 2008	In progress (ongoing) Checklist to be finalized in Year 4 for implementation.
	4: Construction Site Inspection Program	Inspection plan and procedure checklist to be approved		August 2008	In progress (ongoing) Checklist (Appendix 7) created. Procedures to be refined before implementation.
	5: Reporting Hotline	Existing Public Works number distributed on utility bills inserts. (See Appendices 1 & 4)		August 2008	Completed February 2009

5: Post-Construction Storm Water Management in New Development and Redevelopment	1: Develop an Ordinance	Preparation of draft ordinance		August 2007	In progress (ongoing) To be completed in Year 4.
	2: Evaluate Regional Storm Water Management System Facilities	No action in Year 3.			Not started No existing or proposed regional facilities within the MS4. Reevaluation will take place in Year 4.
	3: Plan Requirements, Inspection, and Maintenance Program for Storm Water Structural Controls	No action in Year 3			Not started There were no measurable goals for Year 3. Work will begin in Year 4
	4: Adopt a Technical Manual	Technical manuals to be reviewed			In progress (ongoing) Additional review and adoption in Year 4
6: Pollution Prevention/ Good Housekeeping for Municipal Operations	1: Municipal Employee Training	Developed training materials and held training meetings with City employees. (See Appendix 3)		August 2008	In progress (ongoing) Training was scheduled to start in Year 3, but was commenced in Year 2.
	2: Structural Control Maintenance	Inventory of City Structural Controls did not identify any existing structures.		August 2007	Completed August 2009 An inspection and maintenance schedule will be adopted if any structures are constructed.
	3: Waste Disposal	Reviewed and inspected City facilities for proper waste disposal. (See Appendix 8)		August 2007	In progress (ongoing) Regular inspections continued in Year 3. Will continue through Year 5.

	4: Street Sweeping	Priority areas originally adopted were reviewed and adopted.		August 2007	In progress (ongoing) This will continue through Year 5.
	5: Litter Control	Programs to collect litter on a regular basis were continued. (See Appendix 8)		August 2007	In progress (ongoing) This will continue through Year 5.
	6: Spill Prevention and Response	Containment and response equipment was acquired in Year 2.		August 2007	In progress (ongoing) This will continue through Year 5, as new equipment will have to be purchased as existing inventory is depleted.
		Contractors required to have spill kits and comply with prevention and response requirements.		August 2007	In progress (ongoing) This will continue through Year 5.
	7: Facility Inspection Program	Municipal facilities inspected. (See Appendix 8)		August 2008	In progress (ongoing) Inspections started in Year 3 and will continue through Year 5.

**Table 2 – Measurable Goals Status**

<b>MCM(s)</b>	<b>Measurable Goal(s)</b>	<b>Success</b>	<b>Proposed Changes (submit NOC as needed)</b>
MCM 1 BMP 1	Install markers on inlets	Met goal.	None
MCM 1 BMP 2	Update website to reflect annual report, current SWMP events	Met goal	None
MCM 1 BMP 3	Distribute pamphlets to public.	Met goal	None
MCM 2 BMP 2	Provide support materials to interested volunteers.	Met goal	None
MCM 2 BMP 3	Present SWMP to City Council & public.	Met goal	None
MCM 3 BMP 1	Adopt ordinance.	Year 4.	None
MCM 3 BMP 2	Continue training.	Met goal	None
MCM 3 BMP 3	Review list of allowable non-storm water discharge.	Met goal	None
MCM 3 BMP 4	Locate, identify, and map drainage features	Met goal	None
MCM 3 BMP 5	Distribute materials to City employees	Met goal	None

MCM 3 BMP 6	Continue on-site sewerage disposal system ID & inspection program and respond to complaints	Met goal	None
MCM 4 BMP 1	Conduct public review of ordinance for construction site storm water runoff control	Met goal	None
MCM 4 BMP 2	Adopt technical manual	Year 4	None
MCM 4 BMP 3	Develop criteria checklist of storm water pollution prevention plans	Year 4	None
MCM 4 BMP 4	Develop inspection plan and procedure checklist.	Year 4	None
MCM 4 BMP 5	Set up and publicize hotline	Exceeded goal. Established in Year 2.	None
MCM 5 BMP 1	Develop draft ordinance	Year 4	None
MCM 5 BMP 2	Develop an evaluation report	Year 4	None
MCM 5 BMP 4	Evaluate existing technical manuals/Review additional information	Year 4	None
MCM 6 BMP 1	Develop training materials and require training	Met goal	None

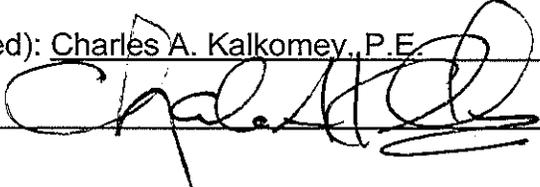
MCM 6 BMP 2	Develop inspection and maintenance schedule of City structural controls	N/A	None
MCM 6 BMP 3	Review and inspect City facilities for proper waste disposal	Met goal	None
MCM 6 BMP 4	Street sweeping	Met goal	None
MCM 6 BMP 5	Continue programs to collect litter	Met goal	None
MCM 6 BMP 6	Require contractors to include requirements for spill kits and comply with spill response requirements	Met goal	None
MCM 6 BMP 7	Require municipal facilities inspections	Met goal	None

**E. Certification**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): Charles A. Kalkomey, P.E.

Title: City Engineer

Signature: 

Date: 11/12/10

# Appendix 1

## Pet Care

When walking your pet, remember to pick up the waste and dispose of it in the garbage or by flushing.

Leaving pet waste on the ground increases public health risks by allowing harmful bacteria and nutrients to wash into the storm drain and eventually into local waterbodies.

## Swimming Pool and Spa

Drain your swimming pool only when necessary and when chlorine levels are no longer detectable. Test kits do not detect chlorine levels.

Whenever possible, drain your pool or spa into the sanitary sewer system.

Properly store pool and spa chemicals to prevent leaks and spills, preferably in a covered area to avoid exposure to stormwater.

## Septic System Use and Maintenance

Have your septic system inspected by a professional at least every 3 years, and have the septic tank pumped as necessary (usually every 3-5 years).

Care for the septic system drainfield by not driving or parking vehicles on it. Plant only grass over and near the drainfield to avoid damage from roots.

Flush reasonably. Flushing household chemicals like paint, pesticides, oil, and antifreeze can destroy the biological treatment taking place in the system. Other items, such as diapers, paper towels, and cat litter, can clog the septic system and potentially damage components.



*Everyone plays a role in creating the pollution in storm water runoff; and everyone has a role in cleaning it up.*

*This publication is provided to educate Rosenberg's residents on the issue of storm water pollution and what YOU can do to make a difference.*

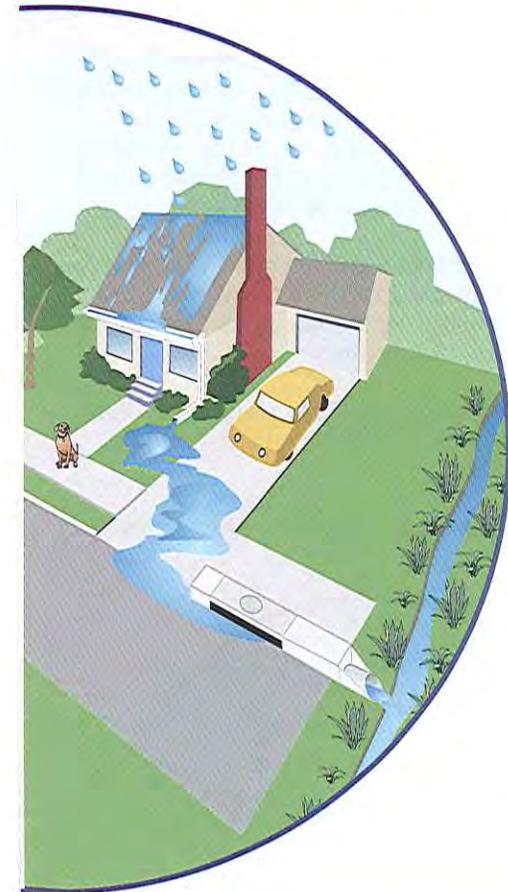
## ROSENBERG STORM WATER MANAGEMENT PROGRAM

Administered by  
City of Rosenberg  
Department of Public Works  
2110 4th Street, P O Box 32  
Rosenberg, TX 77471-0032

[www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Tel 832-595-3960

Visit [www.epa.gov/npdes/stormwater](http://www.epa.gov/npdes/stormwater) or [www.epa.gov/nps](http://www.epa.gov/nps)  
for more information storm water pollution.

Make your home  
The  
**SOLUTION**  
TO STORM WATER  
**POLLUTION!**



A homeowner's guide to  
healthy habits for clean water

Make your home  
The **SOLUTION**  
TO STORM WATER  
**POLLUTION!**

As storm water flows over driveways, lawns, and sidewalks, it picks up debris, chemicals, dirt, and other pollutants. Storm water can flow into a storm sewer system or directly to a storm sewer, ditch, stream, river, or other bodies of water. Anything that enters a storm sewer system is discharged untreated into the waterbodies we use for swimming, fishing, and providing drinking water. Polluted runoff is the nation's greatest threat to clean water.

By practicing healthy household habits, homeowners can keep common pollutants like pesticides, pet waste, grass clippings, and automotive fluids off the ground and out of stormwater.

Adopt these **Healthy Household Habits for Clean Water** and help protect streams, rivers, wetlands, and coastal waters.

Remember to share the habits with your neighbors!



## Healthy Household Habits for Clean Water

### Vehicle and Garage

Use a commercial car wash or wash your car on a lawn or other unpaved surface to minimize the amount of dirty, soapy water flowing into the storm drain and eventually into your local waterbody.

Check your car, boat, motorcycle, and other machinery and equipment for leaks and spills. Make repairs as soon as possible. Clean up spilled fluids with an absorbent material like kitty litter or sand, and don't rinse the spills into a nearby storm drain. Remember to properly dispose of the absorbent material.

Recycle used oil and other automotive fluids at participating service stations. Don't dump these chemicals down the storm drain or dispose of them in your trash.

### Lawn and Garden

Use pesticides and fertilizers sparingly. When use is necessary, use these chemicals in the recommended amounts. Avoid application if the forecast calls for rain; otherwise, chemicals will be washed into your local storm sewer, ditch, stream, river or other bodies of water.

Select native plants and grasses that are drought and pest-resistant. Native plants require less water, fertilizer, and pesticides.

Sweep up yard debris, rather than hosing down areas. Compost or recycle yard waste when possible.

Don't overwater your lawn. Water during the cool times of the day, and don't let water run off into the storm drain.

Cover piles of dirt and mulch being used in landscaping projects to prevent these pollutants from blowing or washing off your yard and into the storm sewer, ditch, or other local waterbodies. Vegetate bare spots in your yard to prevent soil erosion.

## Home Repair and Improvement

Before beginning an outdoor project, locate the nearest storm drains and protect them from debris and other materials.

Sweep up and properly dispose of construction debris such as concrete and mortar.

Use hazardous substances like paints, solvents, and cleaners in the smallest amounts possible, and follow the directions on the label.

Clean up spills immediately, and dispose of the waste safely.

Store substances properly to avoid leaks and spills.

Purchase and use nontoxic, biodegradable, recycled, and recyclable products whenever possible.

Clean paint brushes in a sink, not outdoors.

Filter and reuse paint thinner when using oil-based paints.

Properly dispose of excess paints through a household hazardous waste collection program, or donate unused paint to local organizations.

Reduce the amount of paved area and increase the amount of vegetated area in your yard.

Use native plants in your landscaping to reduce the need for watering during dry periods.

Consider directing downspouts away from paved surfaces onto lawns and other measures to increase infiltration and reduce polluted runoff.

***Storm drains connect to waterbodies. . .  
only rain down the drain.***

# Appendix 2

## MEMO

**TO:** Mr. Jack Hamlett, City Manager

**FROM:** Charles A. Kalkomey

**DATE:** August 17, 2010

**RE:** Illicit Discharge Ordinance

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As of August 13, 2007, the City was issued a permit under the Texas Pollutant Discharge Elimination System General Permit TXR040000 for discharge of storm water to Small Municipal Separate Storm Sewer System (MS4). This general permit is also sometimes referred to as the Phase II of the requirements of the 1972 Clean Water Act.

The City is in the third year of a five (5) year program under this permit to implement the required Phase II Storm Water Management Program. Since the City began this process, there has been extensive training for all City staff, public education through mailings and handouts, the marking of storm sewer inlets, mapping of storm sewer outfalls and lines, inspection procedures implemented at all City facilities, purchase of "spill kits" to quickly address any hazardous spills that could flow to the storm sewers or ditches, and other tasks that are included in this program.

Within this Storm Water Management Program is the adoption of several ordinances related to the protection of storm water quality. The goal is for the permitting of activities in the field, construction requirements, and inspection procedures to be transferred from the State to the City at the end of this five year program.

The first of several ordinances that must be implemented by the City is an Illicit Discharge Detection Ordinance. The purpose of this ordinance is to define illicit or illegal discharges and how such discharges are to be processed administratively by the City.

Attached is a draft of a proposed ordinance for the City's consideration. We have taken the liberty to establish a new section of the City Code of Ordinances, Chapter 31 Storm Water Protection, with the plan that the future ordinances will be a part of this same Chapter 31. Obviously, the final form of the ordinance will require the appropriate additions from the City's Attorney for the creation of the ordinance, which may also necessitate placing this in an existing section of the Code.

The main sections of this proposed ordinance are as follows:

1. Section 31-1. Definitions – This section lists the appropriate definitions necessary for the implementation of the ordinance. The majority of these definitions is standard and from the actual State General Permit or associated EPA publications.
2. Section 31-3. Discharge to MS4 Prohibited - This section states that an offense is committed if someone introduces something into the MS4 that is not composed entirely of storm water, thereby creating an illicit or illegal discharge. This section also includes a list of non-storm water

discharges that are allowed and are not considered illegal or illicit. Most of these are common across many of the ordinances reviewed. Added to the list were discharges from lawn watering or landscape irrigation, individual or non-commercial car washing, street washings, and residential swimming pools.

3. Section 31-6. Emergency Suspension of Utility Service and MS4 Access - This section gives the City the authority to suspend City services to a person if necessary to prevent a discharge that may present potential danger to the environment.
4. Section 31-7. Non-emergency Suspension of Utility Service and MS4 Access – This section is similar to Section 31-6, except that the City is required to give notice of the suspension of City services and the party noticed is given an opportunity to appeal the suspension.
5. Article II Storm Water Discharges Associated With Industrial Activities, Including Construction Activity – Currently, all industrial activities must operate under State and/or Federal permits for storm water discharges. All storm water activities associated with construction are also permitted by the State, although within the five-year program, this permitting and enforcement will transfer to the City. All permits for other industrial activities, such as concrete batch plants, wastewater treatment plants, and manufacturing sites, will remain under the jurisdiction of the State and/or federal agencies.

The various sections under Article II give the City to enter into and inspect these facilities with individual or general State and/or federal storm water permits for the purposes of determining if the facilities are operating with their permit requirements. It also requires that the operator of such facilities to submit copies of their Notice of Intent when such is submitted to the State or federal government.

Section 31-35 states that a person commits an offense if a facility is not operated within the requirements of the State and/or federal permit issued to the facility. Section 31-36 states that the City may require the facility to modify the storm water pollution prevention plan if the City determines that the plan does not comply with the requirements of the facility's permit.

As stated previously, this is the first of several ordinances that the City must adopt to complete the implementation of the City's General Permit for Phase II requirements. Future ordinances will address construction site runoff, site plan reviews, and post-construction site runoff.

CHAPTER 31  
STORM WATER PROTECTION

ARTICLE I – IN GENERAL

**Section 31-1. Definitions.**

Unless a provision explicitly states otherwise, the following terms and phrases, as used in this chapter, shall have the meanings hereinafter designated.

Agricultural storm water runoff means any storm water runoff from orchards, cultivated crops, pastures, range lands, and other non-point source agricultural activities, but not discharges from concentrated animal feeding operations as defined in 40 CFR Section 122.23 or discharges from concentrated aquatic animal production facilities as defined in 40 CFR Section 122.24.

Best management practices (BMP) means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to prevent or reduce the pollution of the MS4, Waters of the State, and Waters of the United States. BMPs also include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw material storage.

CFR means the Code of Federal Regulations.

City means the City of Rosenberg, Texas.

City Manager means the City Manager of the City or the City Manager's authorized representative

Contaminated means containing a harmful quantity of any substance.

Contamination means the presence of or entry into a public water supply system, the MS4, Waters of the State, or Waters of the United States of any substance which may be deleterious to the public health and/or the quality of the water.

Cosmetic cleaning means cleaning done for cosmetic purposes. It does not include industrial cleaning, cleaning associated with manufacturing activities, hazardous or toxic waste cleaning, or any cleaning otherwise regulated under federal, state, or local laws.

Discharge means any addition or introduction of any pollutant, storm water, or any other substance whatsoever into the municipal separate storm sewer system (MS4), into Waters of the State, or Waters of the United States.

Discharger means any person who causes, allows, permits, or is otherwise responsible for, a discharge, including, without limitation, any operator of a construction site or industrial facility.

Environmental Protection Agency or EPA means the United States Environmental Protection Agency, or any duly authorized official of said agency.

Facility, as used in Article III, means any facility, including construction sites, required by the Federal Clean Water Act to have a permit to discharge storm water associated with industrial activity.

Fire Code means the 2006 International Fire Code, and all subsequent revisions and updates, as adopted by the City.

Fire Department means the Fire Department of the City of Rosenberg, or any duly authorized representative thereof.

Fire protection water means any water, and any substances or materials contained therein, used by any person other than the Fire Department to control or extinguish a fire.

Harmful quantity means the amount of any substance that will cause pollution of Waters of the State, Waters of the United States, or that will cause lethal or sub-lethal adverse effects on representative, sensitive aquatic organisms, upon their exposure to samples of any discharge into Waters of the State, Waters of the United States, or the MS4.

Mobile commercial cosmetic cleaning means power washing, steam cleaning, and any other mobile cosmetic cleaning operation, of vehicles and/or exterior surfaces, engaged in for commercial purposes.

Municipal separate storm sewer system (MS4) means the system of conveyances (including sidewalks, roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains) owned and operated by the City and designed or used for collecting or conveying storm water, and which is not used for collecting or conveying sewage.

National Pollutant Discharge Elimination System means the national program for issuing, modifying, revoking and reissuing, terminating, monitoring and enforcing permits, and imposing and enforcing pretreatment requirements, under sections 307, 402, 318, and 405 of the federal Clean Water Act.

NOI means Notice of Intent.

Non-point source means any source of any discharge of a pollutant that is not a "point source."

Notice of intent means the Notice of Intent that is required by the NPDES Storm Water Multi-Sector General Permit, the EPA Region 6 NPDES Storm Water Construction general permit, TCEQ Storm Water Construction general permit, or any similar general permit to discharge storm water associated with industrial activity that is issued by the EPA or the TCEQ.

NPDES means the National Pollutant Discharge Elimination System.

NPDES permit means a permit issued by EPA (or by the State under authority delegated pursuant to 33 USC § 1342(b)) that authorizes the discharge of pollutants to waters of the United States, whether the permit is applicable on an individual, group, or general area-wide basis.

Operate means drive, conduct, work, run, manage, or control.

Operator, as used in Article III, means the party or parties that either individually or taken together meet the following two criteria: 1) They have operational control over the site specifications (including the ability to make modifications in specifications); and 2) they have the day-to-day operational control of those activities at the site necessary to ensure compliance with SWPPP requirements and any permit conditions.

Person means any individual, partnership, co-partnership, firm, company, corporation, association, joint stock company, trust, estate, governmental entity, or any other legal entity; or their legal representatives, agents, or assigns. This definition includes all Federal, State, and local governmental entities.

Point source means any discernible, confined, and discrete conveyance, including but not limited to, any pipe, ditch, channel, tunnel, conduit, well, discrete fissure, container, rolling stock, concentrated animal feeding operation, landfill leachate collection system, vessel or other floating craft from which pollutants are or may

be discharged. This term does not include return flows from irrigated agriculture or agricultural storm water runoff.

Pollutant means dredged spoil; solid waste; incinerator residue; sewage; garbage; sewage sludge; filter backwash; munitions; chemical wastes; biological materials; toxic materials; radioactive materials; heat; wrecked or discarded equipment; rock; sand; cellar dirt; and industrial, municipal, recreational, and agricultural waste discharged into water or into the municipal separate storm sewer system.

Pollution means the alteration of the physical, thermal, chemical, or biological quality of, or the contamination of, any Waters of the State or Waters of the United States, that renders the water harmful, detrimental, or injurious to humans, animal life, vegetation, or property, or to the public health, safety, or welfare, or impairs the usefulness or the public enjoyment of the water for any lawful or reasonable purpose.

Release means any spilling, leaking, pumping, pouring, emitting, emptying, discharging, injecting, escaping, leaching, dumping, or disposing into ground-water, subsurface soils, surface soils, the municipal separate storm sewer system (MS4), the Waters of the State, the Waters of the United States.

State means the State of Texas.

Storm water means any flow occurring during or following any form of natural precipitation, and resulting from such precipitation, including snow melt.

Storm water discharge associated with industrial activity means the discharge from any conveyance which is used for collecting and conveying storm water and which is directly related to manufacturing, processing or raw materials storage areas at an industrial plant. The term does not include discharges from facilities or activities excluded from the NPDES program under 40 CFR part 122. For the categories of industries identified in paragraphs (i) through (x) of this definition, the term includes, but is not limited to, storm water discharges from industrial plant yards; immediate access roads and rail lines used or traveled by carriers of raw materials, manufactured products, waste material, or by-products used or created by the facility; material handling sites; refuse sites; sites used for the application or disposal of process waste waters (as defined at 40 CFR part 401); sites used for the storage and maintenance of material handling equipment; sites used for residual treatment, storage, or disposal; shipping and receiving areas; manufacturing buildings; storage areas (including

tank farms) for raw materials, and intermediate and finished products; and areas where industrial activity has taken place in the past and significant materials remain and are exposed to storm water. For the categories of industries identified in paragraph (xi) of this definition, the term includes only storm water discharges from all the areas (except access roads and rail lines) that are listed in the previous sentence where material handling equipment or activities, raw materials, intermediate products, final products, waste materials, by-products, or industrial machinery are exposed to storm water. For the purposes of this paragraph, material handling activities include the storage, loading and unloading, transportation, or conveyance of any raw material, intermediate product, finished product, by-product or waste product. The term excludes areas located on plant lands separate from the plant's industrial activities, such as office buildings and accompanying parking lots as long as the drainage from the excluded areas is not mixed with storm water drained from the above described areas. Industrial facilities (including industrial facilities that are Federally, State, or municipally owned or operated that meet the description of the facilities listed in this paragraphs (i)-(xi) of this definition) include those facilities designated under the provisions of 40 CFR §122.26(a)(1)(v). The following categories of facilities are considered to be engaging in "industrial activity" :

- (i) Facilities subject to storm water effluent limitations guidelines, new source performance standards, or toxic pollutant effluent standards under 40 CFR subchapter N (except facilities with toxic pollutant effluent standards which are exempted under category (xi) of this definition);
- (ii) Facilities classified as Standard Industrial Classifications 24 (except 2434), 26 (except 265 and 267), 28 (except 283), 29, 31, 32 (except 323), 33, 344, 373;
- (iii) Facilities classified as Standard Industrial Classifications 10 through 14 (mineral industry) including active or inactive mining operations (except for areas of coal mining operations no longer meeting the definition of a reclamation area under 40 CFR §434.11(1) because the performance bond issued to the facility by the appropriate federal Surface Mining Control and Reclamation Act (SMCRA) authority has been released, or except for areas of non-coal mining operations which have been released from applicable State or Federal reclamation requirements after December 17, 1990) and oil and gas exploration, production, processing, or treatment operations, or transmission facilities that discharge storm water contaminated by contact with or that has come into contact with, any overburden, raw material, intermediate products, finished

products, byproducts or waste products located on the site of such operations; (inactive mining operations are mining sites that are not being actively mined, but which have an identifiable owner/operator; inactive mining sites do not include sites where mining claims are being maintained prior to disturbances associated with the extraction, beneficiation, or processing of mined materials, nor sites where minimal activities are undertaken for the sole purpose of maintaining a mining claim);

- (iv) Hazardous waste treatment, storage, or disposal facilities, including those that are operating under interim status or a permit under subtitle C of the federal Resource Conservation and Recovery Act (RCRA);
- (v) Landfills, land application sites, and open dumps that receive or have received any industrial wastes (waste that is received from any of the facilities described under this subsection) including those that are subject to regulation under subtitle D of RCRA;
- (vi) Facilities involved in the recycling of materials, including metal scrapyards, battery reclaimers, salvage yards, and automobile junkyards, including but limited to those classified as Standard Industrial Classification 5015 and 5093;
- (vii) Steam electric power generating facilities, including coal handling sites;
- (viii) Transportation facilities classified as Standard Industrial Classifications 40, 41, 42 (except 4221-25), 43, 44, 45, and 5171 which have vehicle maintenance shops, equipment cleaning operations, or airport deicing operations. Only those portions of the facility that are either involved in vehicle maintenance (including vehicle rehabilitation, mechanical repairs, painting, fueling, and lubrication), equipment cleaning operations, airport deicing operations, or which are otherwise identified under paragraphs (i)-(vii) or (ix)-(xi) of this definition are associated with industrial activity;
- (ix) Treatment works treating domestic sewage or any other sewage sludge or wastewater treatment device or system, used in the storage treatment, recycling, and reclamation of municipal or domestic sewage, including land dedicated to the disposal of sewage sludge that are located within the confines of the facility, with a design flow of 1.0 mgd or more, or required to have an approved pretreatment program under 40

CFR part 403. Not included are farm lands, domestic gardens or lands used for sludge management where sludge is beneficially reused and which are not physically located in the confines of the facility, or areas that are in compliance with section 405 of the federal Clean Water Act;

- (x) Construction activity including clearing, grading and excavation activities except: operations that result in the disturbance of less than one acre of total land area which are not part of a larger common plan of development or sale;
- (xi) Facilities under Standard Industrial Classifications 20, 21, 22, 23, 2434, 25, 265, 267, 27, 283, 285, 30, 31 (except 311), 323, 34 (except 3441), 35, 36, 37 (except 373), 38, 39, 4221-25, (and which are not otherwise included within categories (ii)-(x) of this definition);

Storm water pollution prevention plan means a plan required by a permit to discharge storm water associated with industrial activity, including construction, and which describes and ensures the implementation of practices that are to be used to reduce the pollutants in storm water discharges associated with industrial activity at the facility.

SWPPP means storm water pollution prevention plan.

TAC means the Texas Administrative Code.

Texas Pollutant Discharge Elimination System means the program delegated to the State of Texas by the EPA pursuant to 33 USC §1342(b).

TPDES means the Texas Pollutant Discharge Elimination System.

TSS (total suspended solids) means solids that either float on the surface, or are in suspension in, water, wastewater, or other liquids, and which are generally removable by a laboratory filtration device. TSS is expressed in milligrams per liter.

Uncontaminated means not containing a harmful quantity of any substance.

USC means United States Code.

Wastewater means any water or other liquid, other than uncontaminated storm water, discharged from a facility.

Waters of the State means ground-water, percolating or otherwise, lakes, bays, ponds, impounding reservoirs, springs, rivers, streams, creeks, wetlands, marshes, inlets, canals inside the territorial limits of the state, and all other bodies of surface water, natural or artificial, navigable or non-navigable, and including the bed and banks of all watercourses and bodies of surface water that are wholly or partially inside or bordering the state or inside the jurisdiction of the state.

Waters of the United States means all waters which are currently used, were used in the past, or may be susceptible to use in interstate or foreign commerce; all interstate waters, including interstate wetlands; all other waters the use, degradation, or destruction of which would affect or could affect interstate or foreign commerce; all impoundments of waters otherwise defined as waters of the United States under this definition; all tributaries of waters identified in this definition; all wetlands adjacent to waters identified in this definition; and any waters within the federal definition of "waters of the United States" at 40 CFR § 122.2; but not including any waste treatment systems, treatment ponds, or lagoons designed to meet the requirements of the federal Clean Water Act.

Wetland means an area that is inundated or saturated by surface or ground-water at a frequency and duration sufficient to support, and that under normal circumstances does support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas.

**Section 31-2. Administration.**

The City Manager and the City Manager's authorized representatives are authorized to administer, implement, and enforce the provisions of this chapter.

**Section 31-3. Discharge to MS4 Prohibited.**

- (a) A person commits an offense if the person introduces or causes to be introduced into the MS4 any discharge that is not composed entirely of stormwater.
- (b) It is an affirmative defense to any enforcement action for a violation of subsection (a) that the discharge was composed entirely of one or more of the following categories of discharges:
  - (1) A discharge authorized by, and in full compliance with, an NPDES permit (other than the NPDES permit for

discharges from the MS4);

- (2) A discharge or flow resulting from fire fighting by the Fire Department;
- (3) A discharge or flow of fire protection water that does not contain oil or hazardous substances or materials that the Fire Code requires to be contained and treated prior to discharge, in which case treatment adequate to remove harmful quantities of pollutants must have occurred prior to discharge;
- (4) Agricultural stormwater runoff;
- (5) A discharge or flow from water line flushing or disinfection that contains no harmful quantity of total residual chlorine (TRC) or any other chemical used in line disinfection;
- (6) A discharge or flow from lawn watering, or landscape irrigation;
- (7) A discharge or flow from a diverted stream flow or natural spring;
- (8) A discharge or flow from uncontaminated pumped groundwater or rising groundwater;
- (9) Uncontaminated groundwater infiltration (as defined at 40 C.F.R. § 35.2005(20)) to the MS4;
- (10) Uncontaminated discharge or flow from a foundation drain, crawl space pump, or footing drain;
- (11) A discharge or flow from a potable water source not containing any harmful substance or material from the cleaning or draining of a storage tank or other container;
- (12) A discharge or flow from air conditioning condensation that is unmixed with water from a cooling tower, emissions scrubber, emissions filter, or any other source of pollutant;
- (13) A discharge or flow from individual residential car washing or non-commercial car washing;
- (14) A discharge or flow from a riparian habitat or wetland;

- (15) A discharge or flow from cold water (or hot water with prior permission of the City Manager) used in street washing or cosmetic cleaning that is not contaminated with any soap, detergent, degreaser, solvent, emulsifier, dispersant, or any other harmful cleaning substance; or
  - (16) Drainage from a private residential swimming pool containing no harmful quantities of chlorine or other chemicals. Drainage from swimming pool filter backwash is prohibited.
  - (17) A discharge or flow of uncontaminated storm water pumped from an excavation.
- (c) No affirmative defense shall be available under subsection (b) if:
- (1) the discharge or flow in question has been determined by the City Manager to be a source of a pollutant or pollutants to the waters of the United States or to the MS4;
  - (2) written notice of such determination has been provided to the discharger;
  - (3) and the discharge has continued after the expiration of the time given in the notice to cease the discharge.
- (d) A person commits an offense if the person introduces or causes to be introduced into the MS4 any harmful quantity of any substance.

**Section 31-4. Connection of Sanitary Sewer Prohibited.**

A person commits an offense if the person connects a line conveying sewage to the MS4, or allows such a connection to continue.

**Section 31-5 Nuisances.**

- (a) An actual or threatened discharge to the MS4 that violates or would violate this Article is hereby declared to be a nuisance.
- (b) A line conveying sewage or designed to convey sewage that is connected to the MS4 is hereby declared to be a nuisance.

**Section 31-6. Emergency Suspension of Utility Service and MS4 Access.**

- (a) The City may, without prior notice, suspend water service, sanitary sewer service, and/or MS4 discharge access to a person discharging to the MS4, Waters of the United States, or POTW when such suspension is necessary to stop an actual or threatened discharge which:
  - (1) presents or may present imminent and substantial danger to the environment or to the health or welfare of persons; or
  - (2) presents or may present imminent and substantial danger to the MS4 or Waters of the United States.
- (b) When the City Manager determines that City-provided water and/or sanitary sewer service needs to be suspended pursuant to subsection (a), the City Manager shall request the Director of the Utility Department to do so.
- (c) As soon as is practicable after the suspension of service or MS4 discharge access, the City Manager shall notify the violator of the suspension in person or by certified mail, return receipt requested, and shall order the violator to cease the discharge immediately. When time permits, the City Manager should also attempt to notify the violator prior to suspending service or access.
- (d) If the violator fails to comply with an order issued under subsection (c), the City Manager may take such steps as the City Manager deems necessary to prevent or minimize damage to the MS4 or Waters of the United States, or to minimize danger to persons.
- (e) The City shall not reinstate suspended services or MS4 access to the violator until:
  - (1) The violator presents proof, satisfactory to the City Manager, that the noncomplying discharge has been eliminated and its cause determined and corrected;
  - (2) The violator pays the City for all costs the City incurred in responding to abating, and remediating the discharge or threatened discharge; and
  - (3) The violator pays the City for all costs the City will incur

in reinstating service or access.

- (f) A violator whose service or access has been suspended or disconnected may appeal such enforcement action to the City Manager, in writing, within ten days of notice of the suspension.
- (g) The City may obtain a lien against the property to recover its response costs.
- (h) The remedies provided by this Section are in addition to any other remedies set out in this chapter. Exercise of this remedy shall not be a bar against, nor a prerequisite for, taking other action against a violator.

**Section 31-7. Non-emergency Suspension of Utility Service and MS4 Access.**

- (a) The City may terminate the City-provided water supply, sanitary sewer connection, and/or MS4 access any person discharging to the MS4 in violation of this Article, if such termination would abate or reduce the illicit discharge.
- (b) The City Manager will notify a violator of the proposed termination of its water supply, sanitary sewer connection, and/or MS4 access. The violator may petition the City Manager for a reconsideration and hearing.
- (c) The City shall not reinstate suspended services or MS4 access to the discharger until:
  - (1) The violator presents proof, satisfactory to the City Manager, that the noncomplying discharge has been eliminated and its cause determined and corrected; and
  - (2) The violator pays the City for all costs the City will incur in reinstating service or MS4 access.
- (d) The remedies provided by this Section are in addition to any other remedies set out in this chapter. Exercise of this remedy shall not be a bar against, nor a prerequisite for, taking other action against a violator.
- (e) A person commits an offense if the person reinstates water service, sanitary sewer service, and or MS4 access to premises terminated pursuant to this Section, without the prior approval of the City Manager.

**[Sections 31-8 through 31-30 reserved]**

**ARTICLE II  
STORM WATER DISCHARGES ASSOCIATED WITH  
INDUSTRIAL ACTIVITY, INCLUDING CONSTRUCTION ACTIVITY**

**Section 31-31. Applicability.**

This division applies to all facilities located within the City that have storm water discharges associated with industrial activity, including construction activity.

**Section 31-32. Access to Facilities.**

- (a) The City Manager is authorized by Section of this Chapter to enter and inspect facilities subject to regulation under this Chapter.
- (b) Facility operators shall allow the City Manager ready access to all parts of the premises for the purposes of inspection, sampling, examination and copying of records that must be kept under the conditions of an NPDES or TPDES permit to discharge storm water, and the performance of any additional duties as defined by state and federal law.
- (c) The City Manager shall have the right to set up on any permitted facility such devices as are necessary in the opinion of the City Manager to conduct monitoring and/or sampling of the facility's storm water discharge.
- (d) Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the operator at the written or oral request of the City Manager and shall not be replaced. The costs of clearing such access shall be borne by the operator.
- (e) Unreasonable delays in allowing the City Manager access to a permitted facility is a violation of a storm water discharge permit and of this Article. A person who is the operator of a facility with a NPDES or TPDES permit to discharge storm water associated with industrial activity commits an offense if the person denies the City Manager reasonable access to the permitted facility for the purpose of conducting any activity authorized or required by this Article.

**Section 31-33. Unpermitted Discharges Prohibited**

A person who is the operator of a facility commits an offense if the person discharges, or causes to be discharged, storm water associated with industrial activity without first having obtained a NPDES or TPDES permit to do so.

**Section 31-34. Submission of NOI to City.**

- (a) The operator of a facility, including construction sites, required to have a NPDES or TPDES permit to discharge storm water associated with industrial activity shall submit a copy of the Notice of Intent (NOI) to the City Manager at the same time the operator submits the original Notice of Intent to the EPA or the TCEQ as applicable.
- (b) The copy of the Notice of Intent may be delivered to the City Manager either in person or by mailing it to:

Public Works  
2220 4<sup>th</sup> Street  
Rosenberg, Texas 77471

- (c) A person commits an offense if the person operates a facility that is discharging storm water associated with industrial activity without having submitted a copy of the Notice of Intent to do so to the City Manager.

**Section 31-35. Compliance with Permit.**

- (a) A facility shall be operated in strict compliance with the requirements of its NPDES or TPDES permit to discharge storm water associated with industrial activity.
- (b) A person commits an offense if the person operates a facility in violation of a requirement of the facility's NPDES or TPDES permit to discharge storm water associated with industrial activity.

**Section 31-36 Modification of Storm Water Pollution Prevention Plans**

- (a) The City Manager may require any operator of a facility to modify the facility's storm water pollution prevention plan if in the best professional judgment of the City Manager, the

SWPPP does not comply with the requirements of the facility's NPDES or TPDES permit to discharge storm water associated with industrial activity.

- (b) The deficiencies in a facility's SWPPP will be made in writing, and the City Manager will give the facility operator a reasonable amount of time, not to exceed thirty days, to make the necessary changes in the SWPPP.

# **Appendix 3**

**Storm  
Watch**

**Municipal Storm Water  
POLLUTION PREVENTION**

Acknowledgment  
of Training

Signature(s) below are acknowledgment that on (date) April 14-2010,  
these individuals participated in a training session at the (location name)  Civic Center,  
(address)  Rosenberg, TX,  
given by (print trainer's name)  Patrick PARMA,  
(print trainer's title)  Street Supervisor

This training session presented information on Municipal Stormwater Pollution Prevention. During this session, I viewed the visual multimedia program:

**Storm Watch: Municipal Stormwater Pollution Prevention**

My signature below affirms that I was given adequate time to ask questions about my particular job activities and how I can best conduct these activities in compliance with the applicable regulations.

PRINT NAME HERE

SIGNATURE HERE

Patrick PARMA

Patrick Pa

Alfredo Garcia

alfredo garcia

Felix Charles

Felix Charles

Doug Gorka

Doug Gorka

JEREMIAH ONTIVIOS

Jim On

mike mitch

mike mitch

Richard Bjarro

Richard Bjarro

DANNY A. LINDENMAN

Danny A. Lindenman

Pat Mada

Pat Mada

ESPINO NAJEWS

Espinosa

# Storm Watch

# Municipal Storm Water POLLUTION PREVENTION

## Acknowledgment of Training

Signature(s) below are acknowledgment that on (date) \_\_\_\_\_,

these individuals participated in a training session at the (location name) \_\_\_\_\_,

(address) \_\_\_\_\_,

given by (print trainer's name) \_\_\_\_\_,

(print trainer's title) \_\_\_\_\_.

This training session presented information on Municipal Stormwater Pollution Prevention. During this session, I viewed the visual multimedia program:

### Storm Watch: Municipal Stormwater Pollution Prevention

My signature below affirms that I was given adequate time to ask questions about my particular job activities and how I can best conduct these activities in compliance with the applicable regulations.

PRINT NAME HERE

SIGNATURE HERE

Patrick Jusek

Patrick Jusek

George Salinas

George Salinas

DAVID Salinas

David Salinas

Leroy Lopez

Leroy Lopez

# Storm Watch

# Municipal Storm Water POLLUTION PREVENTION

# Acknowledgment of Training

Signature(s) below are acknowledgment that on (date) 4/22/2010,  
these individuals participated in a training session at the (location name) WWTP 1A,  
(address) 2700 Ave. A. Davenport Ia 52747,  
given by (print trainer's name) STEVE VAURECKA,  
(print trainer's title) Utilities Supervisor.

This training session presented information on Municipal Stormwater Pollution Prevention. During this session, I viewed the visual multimedia program:

**Storm Watch: Municipal Stormwater Pollution Prevention**

My signature below affirms that I was given adequate time to ask questions about my particular job activities and how I can best conduct these activities in compliance with the applicable regulations.

PRINT NAME HERE

SIGNATURE HERE

Albert Davis  
Winston Pink  
Hipolito Villacres  
Luis Aparicio  
Santiago Rangel  
David E Ramirez  
GEORGE BELLMANES  
HERMAN HERNANDEZ JR.  
Roberto Garza  
Gilbert Flores  
Abel GAMINO  
James Horak

Albert Davis  
Winston 2 Pink  
Hipolito Villacres  
Luis Aparicio  
Santiago Rangel  
David Ramirez  
George Bellmanes  
Herman Hernandez Jr.  
Roberto Garza  
Abel Gamino  
James Horak

MSWPP-SW-ack0802  
Karl Zwahr  
Steve Vaurecka

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www.excalvisual.com

MAY BE COPIED AS NEEDED

# **Appendix 4**

## WHAT CAN YOU DO TO REDUCE STORM WATER POLLUTION?

If you own a car, maintain it so it does not leak oil or other fluids.

Wash your car on the grass or at a car wash so the dirt and soap do not flow down the driveway and into the nearest storm drain.

Do not over fertilize your grass. Never apply fertilizers or pesticides before a heavy rain. If fertilizer falls onto driveways or sidewalks, sweep it up instead of hosing it away.

Mulch leaves and grass clippings or place bagged leaves and clippings at the curb, not in the street. Doing this keeps leaves out of the gutter and from washing into the nearest storm drain.

Turn your gutter downspouts away from hard surfaces and seed bare spots in your yard to avoid erosion.

If have a septic system, maintain it properly by having it pumped every 3 to 5 years. If it is an older system, be sure it can still handle the volume placed on it today. Never put chemicals down septic systems, they can harm the system and seep into the groundwater.

If you own a pet, pick up after your pets and dispose of pet waste in the garbage or by flushing.

Keep lawn and household chemicals tightly sealed and in a place where rain cannot reach them.

Dispose of old or unwanted chemicals at the Fort Bend County hazardous waste collection facility.

Participate in the next Rosenberg Spring Clean-Up.

Attend public hearings or meetings on the topic so you can express your concerns.

Report storm water violations when you spot them.

Keep learning about polluted storm water runoff and tell a friend.

But most importantly... **LEAD BY EXAMPLE.**

This publication is provided to educate Rosenberg's residents on the issue of storm water pollution and what YOU can do to help.



## ROSENBERG STORM WATER MANAGEMENT PROGRAM

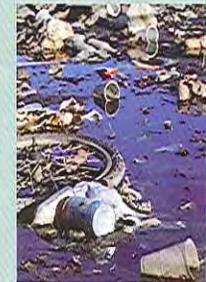
ADMINISTERED BY  
CITY OF ROSENBERG  
2110 4TH STREET  
POST OFFICE BOX 32  
ROSENBERG, TX 77471-0032

WWW.CI.ROSENBERG.TX.US  
REPORTING HOTLINE  
832-595-3301

FOR MORE INFORMATION ON  
STORM WATER POLLUTION, VISIT  
WWW.EPA.GOV/NPDES/STORMWATER  
WWW.EPA.GOV/NPS

## PREVENTING STORM WATER POLLUTION

Everyone plays a role in creating the pollution in storm water runoff and everyone has a role in cleaning it up. Learn how you can make a difference.



FREQUENTLY ASKED QUESTIONS

## STORM WATER RUNOFF IS OUR MOST COMMON CAUSE OF WATER POLLUTION.

Storm water pollution is a challenging water quality problem. Unlike pollution from industry or sewage treatment facilities, storm water pollution is caused by the daily activities of people everywhere. The following information is provided to educate Rosenberg's residents on the issue of storm water pollution and what you can do to help.

### FREQUENTLY ASKED QUESTIONS

#### WHAT IS STORM WATER RUNOFF?

Storm water runoff is water from rain that "runs off" across the land rather than being absorbed into the ground. As this water flows toward the nearest low spot such as a storm sewer, ditch, stream, river, or other body of water, it picks up pollutants such as pesticides, fertilizers, oil, pet waste, leaves, and more that can harm our water and environment. The runoff is not treated in any way.

#### WHAT IS POLLUTED RUNOFF?

Water from rain either seeps into the ground or "runs off" to lower areas, making its way into storm sewers, ditches, streams, rivers, or other bodies of water. On its way, runoff water can pick up and carry many substances that pollute water. Some – like pesticides, fertilizers, oil and soap – are harmful in any quantity. Others – like sediment from construction, bare soil, or agricultural land, or pet waste, grass clippings and leaves – can harm streams, rivers and other bodies of water if in sufficient quantities. In addition to rain, various human activities like watering, car washing, and malfunctioning septic tanks can also put water onto the land surface. Here, it can create runoff that carries pollutants to creeks, rivers and lakes.

Polluted runoff generally happens anywhere people use or alter the land. For example, in developed areas, none of the water that falls on hard surfaces like roofs, driveways, parking lots or roads can seep into the ground. These impervious surfaces create large amounts of runoff that pick up pollutants. The runoff flows from gutters and storm drains to streams. Runoff not only pollutes, but erodes stream banks. The mix of pollution and eroded dirt muddies the water and causes problems downstream.

#### WHAT IS NONPOINT SOURCE POLLUTION?

This is another term for polluted runoff and other sources of water pollution that are hard to pinpoint. The term "nonpoint source pollution" comes from the federal Clean Water Act of 1987. There, it is used as a catch-all for all kinds of water pollution that are not well-defined discharges (point sources) from wastewater plants or industries.

Many state agencies have nonpoint source (NPS) management programs that address polluted runoff. Texas NPS program is part of the Texas Commission on Environmental Quality's Division of Water Quality. It serves as the central coordinating agency for the many NPS-related programs operated by various agencies.

#### WHAT CAUSES POLLUTED STORM WATER RUNOFF?

Polluted storm water runoff generally happens anywhere people use or alter the land. People going about their daily lives are the number one source of storm water pollutants. Most people are unaware of how they impact water quality. Some common examples include over fertilizing lawns, excessive pesticide use, not picking up pet waste, using salt or fertilizer to de-ice driveways, letting oil drip out of their vehicles and littering. Developed areas in general, with their increased runoff, concentrated numbers of people and animals, construction and other activities, are a major contributor to NPS pollution, as are agricultural activities. Other contributors include forest harvesting activities, roadways, and malfunctioning septic systems.

#### WHY DO WE NEED TO MANAGE STORM WATER AND POLLUTED RUNOFF?

Polluted storm water runoff is the number one cause of water pollution in Texas. In most cases, storm water either does not receive any treatment before it enters our waterways or is inadequately treated. Polluted water creates numerous costs to the public and to wildlife. As the saying goes, "we all live downstream." Communities that use surface water for their drinking water supply must pay much more to clean up polluted water than clean water. Polluted water hurts the wildlife in streams, rivers and other bodies of water. Dirt from erosion, also called sediment, covers up fish habitats, and fertilizers can cause too much algae to grow, which also hurts wildlife by using up the oxygen they need to survive. Soaps hurt fish gills and fish skin, and other chemicals damage plants and animals when they enter the water.

The quantity of storm water is also a problem. When rain water falls on hard surfaces like roads, roofs, driveways and parking lots, it cannot seep into the ground, so it runs off to lower areas. To understand the difference a hard surface makes, consider the difference between one inch of rain falling onto a meadow and a parking lot. The parking lot sheds 16 times the amount of water that a meadow does! Because more water runs off hard surfaces, developed areas can experience local flooding. The high volume of water also causes stream banks to erode and washes the wildlife that lives there downstream.

#### HOW ARE STORM WATER AND RUNOFF "MANAGED"?

"Best management practices" (BMPs) is a term used to describe different ways to keep pollutants out of runoff and to slow down high volumes of runoff. Preventing pollution from entering water is much more affordable than cleaning polluted water.

Educating residents about how to prevent pollution from entering waterways is one best management practice. Laws that require people and businesses involved in earth disturbing activities – like construction and agriculture – to take steps to prevent erosion are another way to prevent storm water pollution. There are also laws about litter, cleaning up after pets and dumping oil or other substances into storm drains. Education and laws are just two best management practice examples. Some BMPs are constructed to protect a certain area. Some are designed to slow down storm water; others help reduce the pollutants already in it. There are also BMPs that do both of these things. Detention ponds, built to temporarily hold water so it seeps away slowly, fill up quickly after a rainstorm and allow solids like sediment and litter to settle at the pond bottom. Then, they release the water slowly. These ponds are one constructed BMP example. Green roofs, storm drain grates, filter strips, sediment fences and permeable paving are other examples.

#### WHY ALL THE FUSS ABOUT STORM WATER?

The federal Clean Water Act requires large and medium sized towns across the United States to take steps to reduce polluted storm water runoff. The law was applied in two phases. The first phase addressed large cities. The second phase, often referred to as "Phase II," requires medium and small cities, fast growing cities like Rosenberg, and those located near sensitive waters to take steps to reduce storm water. In Texas, Phase II laws took effect on August 13, 2007. These laws require the City of Rosenberg to do six things:

- 1) Conduct outreach and education about polluted storm water runoff.
- 2) Provide opportunities for residents to participate and be involved in conversation and activities related to reducing polluted storm water runoff.
- 3) Detect illicit discharges (e.g. straight piping or dumping).
- 4) Control construction site runoff.
- 5) Control post-construction runoff.
- 6) Perform municipal housekeeping (e.g. take steps to prevent runoff from city buildings and activities.)

#### IF IT ONLY AFFECTS STREAMS AND CREEKS, WHY SHOULD YOU CARE?

Storm sewers, ditches, and streams feed into rivers, lakes and the ocean. We all drink water, so we are all affected when our water is polluted. When water treatment costs rise, the price of drinking water goes up. If you like to fish, swim or boat, you may have heard or been affected by advisories warning you not to swim, fish or boat in a certain area because of unhealthy water or too much algae. Shellfish like oysters and clams cannot be harvested from polluted waters, so anyone that enjoys these foods or makes a living from the shellfish industry is affected. Money made from tourism and water recreation can also be impacted, as are businesses and homes flooded by storm water runoff. When we pollute our water, everyone is affected!

#### HOW DOES THIS BENEFIT THE AVERAGE TAXPAYER?

When our water is polluted, we all pay in one way or another. Damage from urban flooding can raise merchant prices and insurance rates. Sediment and pollution laden water takes more money to treat before it can be used for drinking water. Tourism and recreation businesses suffer along with residents when swimming, fishing and boating are curtailed. Shellfish become more expensive and harder to harvest when shellfish beds close. And the list goes on.

#### EVERYONE PLAYS A ROLE IN CREATING THE POLLUTION IN STORM WATER RUNOFF.

WHEN WE POLLUTE OUR WATER,  
EVERYONE IS AFFECTED.

WE ALL HAVE A ROLE IN CLEANING IT UP.

LEAD BY EXAMPLE

# **Appendix 5**

**MEMO**

**TO:** File

**FROM:** Charles A. Kalkomey

**DATE:** May 12, 2009

**RE:** On-Site Sewerage Facilities

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In accordance with Minimum Control Measure 3, BMP 6, a review of issues related to on-site sewerage facilities within the City was held. In attendance were Kenneth Jansky, John Maresh, and Charles A. Kalkomey.

The City provides sanitary sewer service to almost all occupied sites within the City. There are a few properties with water service that have no sanitary sewer service, and a very small number of occupied sites within the City that have neither water nor sanitary sewer service as provided by the City. At this time, any issues regarding on-site sewerage facilities are handled through Fort Bend County or the Texas Commission on Environmental Quality.

In order for the City to develop an on-site sewerage facility inspection program, there first must be an identification of those sites with said facilities. In order to compile a list of such sites, the City will undertake the follow:

- (1) Identify all non-irrigation water meters that are not used as a means of billing for sanitary sewer service
- (2) Identify sites that have garbage service but do not receive bills for water service
- (3) Implement a procedure for the Permit Department to add new sites with on-site sewerage facilities to the current list of sites

The sites matching the above criteria should provide a list of those sites with potential on-site sewerage facilities. This list will then indicate where inspections are appropriate.

The City will then provide for an annual site inspection for each of the above sites to determine if there is the potential for an illicit discharge from the on-site sewerage facility. This inspection will be performed by the Code Enforcement department. The inspection will include a visual observation of any existing drainage ditches in the immediate vicinity as well as a visual inspection of the general ground area surrounding the on-site sewerage facility. If an illicit discharge is found, appropriate action will be taken by the City in accordance with applicable ordinances and regulations.

In addition, any complaints received by the City with respect to illicit discharges from on-site sewerage facilities will be directed to the Code Enforcement Department for appropriate action.

CITY OF ROSENBERG  
ADDRESSES IN CITY LIMITS NOT CONNECTED TO AVAILABLE WATER/SEWER SERVICE

OWNER	SERVICE LOCATION	MAILING ADDRESS	WATER CONNECTED	SEWER CONNECTED
JERRY WHEAT	2615 BAMORE RD	2615 BAMORE RD, ROSENBERG	√	
MARTY HOPKINS	1435 BAND RD	1435 BAND RD, ROSENBERG	√	
DAVID LEFLER	1500 BAND RD	1500 BAND RD, ROSENBERG	√	
LEONA HAUSLER	1625 BAND RD	1631 BAND RD, ROSENBERG	√	
LEONA HAUSLER	1631 BAND RD	1631 BAND RD, ROSENBERG	√	
PATTON H CALDWELL (MOBILE RECYCLING)	1719 BLUME RD	200 BORA BORA DR, TIKI ISLAND 77554	√	
CHARLES R MCKINNIE (KIL-AIRE VALVE)	5187 BRYAN RD	2726 CANE FIELD DR, SUGAR LAND 77479	√	NOT AVAILABLE
JOSE A & LILIA R CASTILLO	4607 CEDAR RD	4503 RAY ALLEN RD, RICHMOND 77469		√
JOSE A & LILIA R CASTILLO	4611 CEDAR RD	4503 RAY ALLEN RD, RICHMOND 77469		SW TAP PD 12/2007 NOT INSTALLED
JOSE A & LILIA R CASTILLO	4619 CEDAR RD	4503 RAY ALLEN RD, RICHMOND 77469		
MRS IRENE WLECZYK	1011 COTTONWOOD SCHOOL RD	PO BOX 573, ROSENBERG		NOT AVAILABLE
BENGENE MATHEAUS	523 HIGHWAY 36 N	1517 GEORGE ST, ROSENBERG		
HSAIO-CHEN LIU	3630 HIGHWAY 36 S	2299 LONE STAR DR APT 146, SUGAR LAND 77479	√	
MARGARET EDMONSON	3634 HIGHWAY 36 S	3634 HIGHWAY 36 S, ROSENBERG	√	
DAVID ELLERMAN (CITY FARMER)	3708 HIGHWAY 36 S	2535 LIVE OAK DR, ROSENBERG	√	
HILDEGARD DAVIS LIFE ESTATE	3814 HIGHWAY 36 S	3814 HIGHWAY 36 S, ROSENBERG	√	
HERMAN & MALINDA C POLICHNAI	5211 HIGHWAY 36 S	435 N MEINECKE ST, BELLVILLE 77418		
JOHNNIE & EMMA KUJAWA	5215 HIGHWAY 36 S	5219 HIGHWAY 36 S, ROSENBERG		
JOHNNIE & EMMA KUJAWA	5219 HIGHWAY 36 S	5219 HIGHWAY 36 S, ROSENBERG		
CAROLYN & DIANNE BIALAS	2003 J MEYER RD	2022 HAMILTON ST, ROSENBERG		
KATE WLECZYK	2007 J MEYER RD	2007 J MEYER RD, RICHMOND 77469		
EDMOND ISSA	2015 J MEYER RD	110 SAINT MARKS ST, SUGAR LAND 77478		
PAUL L & NANCY E SEITZ	2115 J MEYER RD	2115 J MEYER RD, RICHMOND 77469		
PAUL L & KELLEEN P SEITZ	2119 J MEYER RD	2119 J MEYER RD, RICHMOND 77469		
CLINTON & INEZ THORSON	2127 J MEYER RD	2139 J MEYER RD, RICHMOND 77469		
INEZ THORSON	2139 J MEYER RD	2139 J MEYER RD, RICHMOND 77469		
TIM NEAL BARTA	2231 J MEYER RD	PO BOX 1356, NEEDVILLE 77461		
TIM NEAL BARTA	2307 J MEYER RD	PO BOX 1356, NEEDVILLE 77461		
TIM NEAL BARTA	2311 J MEYER RD	PO BOX 1356, NEEDVILLE 77461		
TIM NEAL BARTA	2327 J MEYER RD	PO BOX 1356, NEEDVILLE 77461		
TIM NEAL BARTA	2335 J MEYER RD	PO BOX 1356, NEEDVILLE 77461		
DENNIS FAMILY REALTY COMPANY LLC	1906 KAY CEE DR	PO BOX 546, ROSENBERG		
GEORGE T GAMINO	2012 KAY CEE DR	PO BOX 413, ROSENBERG		
JOSE & CECILIA FERNANDEZ	4620 MAPLE RD	PO BOX 644, RICHMOND 77406		√
BRENDA CAROL JINE	4619 PECAN RD	4619 PECAN RD, ROSENBERG		
MARTHA FOWLER	2020 SPACEK RD	2020 SPACEK RD, RICHMOND 77469	√	

### On-site Sewerage Facilities

Owner	Service Location	Date of Inspection	Comments
Jerry Wheat	2615 Bamore Rd		
Marty Hopkins	1435 Band Rd		
David Lefler	1500 Band Rd		
Leona Hausler	1625 Band Rd		
Leona Hausler	1631 Band Rd		
Patton H. Caldwell (Mobile Recycling)	1719 Blume Rd		
Charles R. McKinnie (Kil-Aire Valve)	5187 Bryan Rd		
Jose A & Lilia R. Castillo	4611 Cedar Rd		
Jose A & Lilia R. Castillo	4619 Cedar Rd		
Irene Wleczyk	1011 Cottonwood School Rd		
Bengene Matheaus	523 Highway 36 N		
Hsaio-Chen Liu	3630 Highway 36 S		
Margaret Edmonson	3634 Highway 36 S		
David Ellerman (City Farmer)	3708 Highway 36 S		
Hildegard Davis Life Estate	3814 Highway 36 S		

Herman & Malinda C. Polichnai	5211 Highway 36 S		
Johnnie & Emma Kujawa	5215 Highway 36 S		
Johnnie & Emma Kujawa	5219 Highway 36 S		
Carolyn & Dianne Bialas	2003 J. Meyer Rd.		
Kate Wleczyk	2007 J. Meyer Rd.		
Edmond Issa	2015 J. Meyer Rd.		
Paul L. & Nancy E. Seitz	2115 J. Meyer Rd.		
Paul L. & Kelleen P. Seitz	2119 J, Meyer Rd.		
Clinton & Inez Thorson	2127 J. Meyer Rd.		
Inez Thorson	2139 J. Meyer Rd.		
Tim Neal Barta	2231 J. Meyer Rd.		
Tim Neal Barta	2307 J. Meyer Rd.		
Tim Neal Barta	2311 J. Meyer Rd.		
Tim Neal Barta	2327 J. Meyer Rd.		
Tim Neal Barta	2335 J. Meyer Rd.		
Dennis Family Realty Company LLC	1906 Kay Cee Dr.		
George T. Gamino	2012 Kay Cee Dr.		
Brenda Carol Jine	4619 Pecan Rd.		
Martha Fowler	2020 SpacekRd.		

# Appendix 6

**STORM WATER POLLUTION PREVENTION PLAN  
(SWPPP)**

Project Name and Location:

Name: Seabourne Creek Park Sports Complex Entrance Road

Location: The project is in the City of Rosenberg, Fort Bend County. The site may be reached by taking U.S. 59 to State Highway 36 and going approximately 0.6 miles north of State Highway 36 to Fountains Drive. The site is located approximately 350 feet south of the intersection of U.S. 59 and Fountains Drive, on Key Map No. 604-Z.

Primary Operator Name and Address (Owner):

City of Rosenberg

P.O. Box 32

2110 Fourth Street

Rosenberg, TX 77471

Attention: Mr. Kenneth Jansky

Telephone: (832) 595-3963

Primary Operator Name and Address (Contractor):

Bay Utilities, L.L.C.

33127 Lois Lane

Magnolia, Texas 77354

Attention: Mr. David Long

Telephone: (281) 356-4008

MS4 Operator Name and Address:

City of Rosenberg

P.O. Box 32

2110 Fourth Street

Rosenberg, TX 77471

1.0

Site Description

a. Description of the Construction Activity:

The project consists of the construction of Seabourne Creek Park Sports Complex Entrance Road, a 28-foot wide concrete roadway, including drainage features. This project qualifies as a small construction activity under Texas Pollutant Discharge Elimination System General Permit No. TXR150000, effective March 5, 2008. (The activity must include ALL disturbed areas both on-site and off-site)

b. Potential Pollutants and Sources

The following substances are expected to be present onsite during construction: concrete, petroleum based products, fuels, lubricants, fertilizers, detergents, wood, soil stabilizing additives, pesticides, acids, concrete additives, and concrete truck washout. The following are sources of the previous substances listed: construction equipment, construction materials, disturbed soil, and vehicles onsite.

c. Sequence of Major Activities:

The major phase of work will take approximately forty-five (45) days. Prior to beginning excavation, street rights-of-way and easements will be stripped of vegetation. An effort will be made to only strip areas that will contain the roadway and drainage facilities and to begin excavation as soon as possible after stripping. Immediately following stripping, the paving contractor will begin construction of the entrance road. During or immediately after construction of the road, construction of the drainage facilities will begin. A separate "SWP3" will be in effect at that time.

d. Estimated Total Site and Disturbed Acreages:

The total area of the site is 2.90 acres of which approximately 100% will be disturbed during construction of both utilities and paving.

e. Soils or Quality of Site Discharge

According to the United States Department of Agriculture's Web Soil Survey, soils in the area are defined as: Edna fine sandy loam with a K factor of 0.37 and Bernard clay loam and Bernard-Edna complex both with a K factor of 0.32. K is an erosion factor ranging from 0.02 to 0.69 that indicates the soil's susceptibility to sheet and rill erosion by water. See Exhibit 4.

The existing site consists of cultivated fields and wooded areas.

Calculations for Runoff Coefficient

The pre-construction classification of the project site is "cultivated sandy soil" with a runoff coefficient of 0.30.

The post-construction classification of the project site is as follows:

<u>Area</u>	<u>"c"</u>
2.22 ac. revegetated easements and right-of-ways	0.1
<u>0.69</u> ac. roads, concrete	0.85
2.90 ac total	
$2.22/2.90 * 0.1 = 0.0766$	
$0.69/2.90 * 0.85 = 0.2022$	
$0.0766 + 0.2022 = \sim 0.28$ weighted runoff coefficient	

f. Vicinity Map:

A vicinity map is attached. See Exhibit 1.

g. Detailed Site Map:

See Exhibit 2. Detailed site maps reference the following: drainage patterns and approximate slopes anticipated after major grading activities; areas where soil disturbance will occur; locations of all major structural controls either planned or in place; locations where temporary or permanent stabilization practices are expected to be used; locations of construction support activities, including material, waste, borrow, fill, or equipment storage areas; surface waters at, adjacent to, or in close proximity to the site; locations where storm water discharges from the site directly to a surface water body or a municipal separate storm system; and vehicle wash areas.

h. Support Activities

Expected support activities include equipment staging and materials storage areas. Equipment staging and materials storage areas will be located on-site.

i. Name of Receiving Water and Extent of Wetlands:

Seabourne Creek is the receiving water. There are no known jurisdictional wetland areas near this project.

j. TPDES General Permit:

The Permit is included in Appendix 1.

k. Notice of Intent and Site Notice:

There is no Notice of Intent, and Site Notices are included in Appendix 3.

l. Endangered or Threatened Species or Critical Habitats

Federally and State listed endangered and threatened species for Fort Bend County as listed by the Texas Parks and Wildlife Department are included in Table 2.

m. Historic Places

The storm water discharge and related activities will not affect properties listed or eligible for listing on the National Registry of Historic Places.

2.0 Best Management Practices

a. General Requirements

- (1) Sediment will be retained on-site to the maximum extent practicable.
- (2) Control measures will be properly selected, installed, and maintained in accordance with manufacturer's specifications and good engineering practice. If damaged or rendered ineffective during site development, erosion and sediment controls will be repaired or replaced immediately.
- (3) Controls will minimize the offsite transport of litter, construction debris, and construction materials.

Major erosion and sediment controls are shown on the Storm Water Pollution Prevention Site Plan, see Exhibit 3.

b. Erosion Control and Stabilization Practices

(1) Erosion Control and Stabilization Practices

- (A) Straw bales, filter fabric fencing or approved other exist and will be maintained on either side of existing inlets where runoff from this construction site might enter the storm sewer system. The location of these fences is shown on the Storm Water Pollution Prevention Site Plan (Exhibit 3) or as directed by the Engineer.

- (B) Hydro-mulch seeding will be applied to disturbed easements and right-of-way after completion of construction of the facilities.
- (C) Filter fabric fencing will be placed around the perimeter of the site and existing interceptor structures upon their construction and shall remain until the owner accepts the project or as is deemed necessary to prevent discharge to the receiving water. The location of these fences is shown on the Storm Water Pollution Prevention Site Plan (Exhibit 3) or as directed by the Engineer.
- (D) After paving is constructed, straw bales, or approved other will be placed on either side of inlets.
- (E) Control Measures will be installed along back of curb to adequately prevent sediment runoff into street once paving is complete. The location of these control measures are shown on Storm Water Pollution Prevention Site Plan (Exhibit 3) or as directed by the Engineer.

(2) Record of Erosion Control and Stabilization Practices

The Operator will maintain record of: dates of major grading activities, dates when construction temporarily or permanently ceases on a portion of the site, and the dates when stabilization measures are initiated.

- (3) If the interim period between construction of utilities and street construction will be more than 21 days, the street rights-of-way will be mulched or otherwise stabilized within 14 days.
- (4) After paving completion, newly graded areas and all exposed soils will be completely stabilized.
- (5) Final stabilization will be achieved prior to termination of permit coverage.

c. Sediment Control Practices

- (1) Silt fences, vegetative buffer strips, or equivalent sediment controls are provided where deemed appropriate as shown on the Storm Water Pollution Prevention Site Plan, see Exhibit 3.
- (2) Silt fences, vegetative buffer strips, or equivalent sediment controls are provided where deemed appropriate as shown on the Storm Water Pollution Prevention Site Plan, see Exhibit 3.

The disturbed area is less than 10 acres; therefore, a sedimentation basin is not required.

- (3) Clearing of the site area may be necessary for the testing and completion of the utilities. For any temporary earth stockpiling filter fabric fence will be set up at the commencement of excavation. All surplus excavated material will be hauled off-site and disposed of in a suitable manner. All disturbed soils will be hydro-mulch seeded. When all construction activity is complete and the site is stabilized, temporary structural controls will be removed, and soils disturbed by their removal will be re-seeded.

### 3.0 Permanent Storm Water Controls

Eventually, portions of the site are anticipated to be planted with grass, providing flow attenuation and partial vegetative filtration.

### 4.0 Other Required Controls and BMPs

#### (a) *Offsite Vehicle Tracking*

A stabilized construction entrance may be provided to help reduce vehicle tracking of sediments. The paved streets adjacent to the site entrance will be cleaned daily, if necessary, to remove any excess mud, dirt, or rock tracked from the site.

#### *Dust Control and Street Cleaning*

Dust will be minimized by using water trucks to keep the ground moist, if necessary. Watering will be limited to prevent excessive runoff of water from dust control. Silt fencing will prevent water from this activity from washing dust into the storm drain. For sediment accumulations on new internal paved streets and surfaces, as well as off-site accumulations, using sweepers or other devices to remove sediment by creating airborne dust and sediment is not acceptable. The accumulations must be cleaned up by hand, or with a vacuum truck. Sediment removed by hand can be returned to the site provided it is placed behind an adequate control device such as a filter fence. Under no circumstances will sediment be washed, shoveled, or otherwise introduced into a drainage system during clean up.

The paved streets adjacent to the site entrance will be cleaned as necessary to remove any excess mud, dirt, or rock tracked from the site.

#### (b) Construction and Waste Materials

##### 1. *Construction Materials Waste*

All waste materials will be collected, stored and disposed of in a securely lidded metal dumpster. The dumpster will meet all local and state solid waste management regulations. No construction waste material will be buried onsite. All personnel will be instructed regarding the correct procedure for waste disposal.

#### *Hazardous Waste*

No hazardous waste is expected to be generated or encountered in this project. In the event that hazardous waste is encountered, the Owner will be notified immediately. All hazardous waste materials will be disposed of in the manner specified by local or state regulations or by the manufacturer.

#### *Sanitary Waste*

All sanitary waste will be regularly collected from portable units.

##### 2. *Spill Prevention*

The following are the material management practices that will be used to reduce the risk of spills or other accidental exposure of the materials and substances described above to storm water runoff.

### 3. *Good Housekeeping*

The following good housekeeping practices will be followed onsite during the construction project.

1. An effort will be made to store only enough product required to do the job.
2. All materials stored onsite will be stored in a neat, orderly manner in their appropriate containers and, if possible, under a roof or other enclosure.
3. Products will be kept in their original containers with the original manufacturer's label.
4. Substances will not be mixed with one another unless recommended by the manufacturer.
5. Whenever possible, all of a product will be used up before disposing of the container.
6. Manufacturers' recommendations for proper use and disposal will be followed.
7. The site superintendent will inspect daily to ensure proper use and disposal of materials onsite.
8. All litter, trash, and floatable debris will be contained.

#### *Hazardous Products*

These practices will be used to reduce the risks associated with hazardous materials, if hazardous materials are used.

1. Products will be kept in original containers unless they are not resealable.
2. Original labels and material safety data will be retained.
3. If surplus product must be disposed of, manufacturers' or local and state recommended methods for proper disposal will be followed.

#### *Product Specific Practices*

The product specific practices to be followed are listed in Table 1.

#### *Spill Prevention Practices*

The spill prevention practices to be followed are listed in Table 1.

### 4. Concrete Truck Wash Out

Concrete trucks will not be allowed to wash out or discharge surplus concrete or drum wash water on the site, unless they are using a properly designed and designated concrete washout area.

- a. Concrete truck wash out must not directly discharge to surface water or storm sewers.
- b. Concrete truck washout should be discharged to areas at the construction site where minimal slope allows infiltration and filtering of wash out water or structural controls have been established to prevent direct discharge to surface waters.

- c. Concrete truck washout during rainfall events should be minimized. The Operator will ensure BMPs in-place are sufficient to prevent the discharge of concrete wash out in rainfall events.
- d. Discharge of concrete truck wash out water should not cause or contribute to groundwater contamination.

(c) Non-Construction Pollutant Sources:

There are no potential pollutant sources associated with industrial activities other than the construction activities described in sections 1.0.b and 8.0.

(d) Velocity Dissipation Devices:

Velocity dissipation devices will be installed as needed as defined by local site conditions.

(e) Controls for Pumping or Channeling Standing Water Onsite

When dewatering (pumping) the site, the sediment-laden discharge will be detained for a sufficient time to allow the majority of the sediment to settle out. Direct discharge into a storm sewer will not be allowed.

5.0 Approved State or Local Plans

- (a) This work is to be completed under TPDES General Permit TXR150000, effective March 5, 2008.
- (b) The Storm Water Pollution Prevention Plan will be updated as necessary by the Operator to remain consistent with any changes applicable to protecting surface water resources.
- (c) Separate Management Plan  
Not applicable to this project.

6.0 Maintenance

The following is a list of erosion control, sediment control, and stabilization practices implemented on this project that require maintenance:

- Stabilization of construction access area.
- Hydro-mulch seeding/ broadcast seeding.
- Filter fabric fences.
- Inlet protection.

To maintain the above practices, the following will be performed:

- (a) Maintenance and repairs will be conducted within 24 hours of inspection report (see Section 7.0 below).
- (b) Erosion and sediment control measures that have been improperly installed or have been disabled, run-over, removed, or otherwise rendered ineffective must be replaced or corrected immediately.
- (c) Sediment will be removed from behind the sediment fences when it becomes about 1/3 the height of the fence.
- (d) Sediment will be removed from around inlet barriers and dikes when the storage capacity has been approximately 50% filled.

- (e) If sediment leaves the site, accumulations must be removed such that offsite impacts are minimized.

## 7.0 Inspections

- (a) Each contractor will designate a qualified person or persons to perform the following inspections:
  - (1) Disturbed areas, areas used for storage of materials that are exposed to precipitation, discharge locations, and structural controls will be inspected for evidence of, or the potential for, pollutants entering the drainage system.
  - (2) Erosion and sediment control measures identified in the plan will be observed to ensure that they are operating correctly.
  - (3) Where discharge locations or points are accessible, they will be inspected to ascertain if erosion control measures are effective in preventing significant impacts to receiving waters.
  - (4) Locations where vehicles enter or exit the site will be inspected for evidence of offsite sediment tracking.
  - (5) Erosion and sediment control measures that have been improperly installed or have been disabled, run-over, removed, or otherwise rendered ineffective must be replaced or corrected immediately.

The inspection will be conducted by the responsible person at least once every seven (7) calendar days and within 24 hours after a storm of 0.5 inch or greater.

After a portion of the site is finally stabilized, inspection will be conducted at least once every month.

- (b) Based on the results of the inspections, the SWPPP will be modified as necessary to better control pollutants in runoff. Necessary revisions to the SWPPP are to be completed within 7 calendar days following the inspection. Revisions should include an implementation schedule for additional or modified BMPs.
- (c) For each inspection, a report summarizing the scope of the inspection, name(s) and qualifications of personnel making the inspection, the date(s) of the inspection, major observations will be made and retained as part of the storm water pollution plan for at least three years from the date that the site is finally stabilized. Major observations include: implementation of the storm water pollution prevention plan, actions taken in accordance with item "(b)" above, locations of discharges of sediment or other pollutants from the site, location of BMPs that failed to operate as designed or proved inadequate for a particular location, and locations where additional BMPs are needed. The personnel making the inspections will sign these reports in accordance with 30 TAC § 305.128, see the included form.

Copies of the forms to be used for the Inspection and Maintenance report are included in the following pages as a part of this "SWPPP."

## 8.0 Non-Storm Water Discharges

Appropriate pollution prevention measures must be implemented for eligible non-storm water components of the discharge from the site including: discharges from firefighting activities, water from routine external washing of vehicles without soaps and detergents, water used for dust control, uncontaminated air conditioning condensate, uncontaminated groundwater, irrigation.

9.0 Responsibilities of Operators

Primary and Secondary Operators with Control Over Construction Plans and Specifications

- (a) ensure the project specifications allow or provide that adequate BMPs are developed to meet the requirements of Part III of TPDES General Permit TXR150000, effective March 5, 2008.
- (b) ensure that the SWPPP indicates the areas of the project where Operators have control over project specifications, including the ability to make modifications in specifications.
- (c) ensure all other operators affected by modifications in project specifications are notified in a timely manner so that those operators may modify their BMPs as necessary to remain compliant with the conditions of TPDES General Permit TXR150000, effective March 5, 2008.
- (d) ensure that the SWPPP for portions of the project where they are operators indicates the name and site specific TPDES authorization numbers for permittees with the day-to-day operational control over those activities necessary to ensure compliance with the SWP3 and other permit conditions. If the Operator with day-to-day operational control has not been authorized or has abandoned the site, the Operator with control over project specifications is considered to be the responsible party until the authority is transferred to another party and the SWP3 is updated.

# **Appendix 7**

**SEABOURNE CREEK PARK SPORTS COMPLEX ENTRANCE ROAD  
STORM WATER POLLUTION PREVENTION PLAN  
INSPECTION AND MAINTENANCE REPORT**

PROJECT: \_\_\_\_\_  
 PHASE: \_\_\_\_\_  
 INSPECTOR: \_\_\_\_\_ DATE: \_\_\_\_\_  
 DAYS SINCE LAST RAINFALL: \_\_\_\_\_ AMOUNT OF LAST RAINFALL: \_\_\_\_\_ INCHES

**STABILIZATION MEASURES**

AREA	DATE SINCE LAST DISTURBED	DATE OF NEXT DISTURBANCE	STABILIZED?	STABILIZED WITH	CONDITION
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

STABILIZATION REQUIRED: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

TO BE PERFORMED BY: \_\_\_\_\_ ON OR BEFORE: \_\_\_\_\_  
 WAS PERFORMED BY: \_\_\_\_\_ ON: \_\_\_\_\_

**STRUCTURAL CONTROLS  
INLET PROTECTION BARRIERS:**

LOCATION	IN PLACE?/ CONDITION?	DEPTH OF SEDIMENT	CONDITION OF INLET
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

MAINTENANCE REQUIRED FOR INLET PROTECTION BARRIER: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

TO BE PERFORMED BY: \_\_\_\_\_ ON OR BEFORE: \_\_\_\_\_  
 WAS PERFORMED BY: \_\_\_\_\_ ON: \_\_\_\_\_

**SEABOURNE CREEK PARK SPORTS COMPLEX ENTRANCE ROAD  
STRUCTURAL CONTROLS  
FILTER FABRIC FENCE:**

LOCATION	BOTTOM OF FABRIC STILL BURIED?	FABRIC TORN OR SAGGING?	POSTS TIPPING OVER?	HOW DEEP IS THE SEDIMENT?
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

MAINTENANCE REQUIRED FOR SILT FENCE: \_\_\_\_\_

TO BE PERFORMED BY: \_\_\_\_\_ ON OR BEFORE: \_\_\_\_\_  
 WAS PERFORMED BY: \_\_\_\_\_ ON: \_\_\_\_\_

**STABILIZED CONSTRUCTION ENTRANCE/STAGING AREA:**

DOES MUCH SEDIMENT GET TRACKED ONTO	ENTRY SURFACE CLEAN OR SEDIMENT FILLED?	DOES ALL TRAFFIC USE ENTRANCE? ROAD?
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

MAINTENANCE REQUIRED FOR STABILIZED CONSTRUCTION ENTRANCE/STAGING AREA:

TO BE PERFORMED BY: \_\_\_\_\_ ON OR BEFORE: \_\_\_\_\_  
 WAS PERFORMED BY: \_\_\_\_\_ ON: \_\_\_\_\_

CHANGES REQUIRED TO THE POLLUTION PREVENTION PLAN: \_\_\_\_\_

REASONS FOR CHANGE: \_\_\_\_\_

- BASED ON MY INSPECTION, THE SITE IS IN GENERAL CONFORMANCE WITH THE SWPPP AND TPDES GENERAL PERMIT TXR150000.**
  
- UPON COMPLETION OF THE ABOVE MAINTENANCE AND MODIFICATIONS, THE SITE WILL BE IN GENERAL CONFORMANCE WITH THE SWPPP AND TPDES GENERAL PERMIT TXR150000.**

I CERTIFY UNDER PENALTY OF LAW THAT THIS DOCUMENT AND ALL ATTACHEMENTS WERE PREPARED UNDER MY DIRECT SUPERVISION IN ACCORDANCE WITH A SYSTEM DESIGNED TO ASSURE THAT QUALIFIED PERSONNEL PROPERLY GATHERED AND EVALUATED THE INFORMATION SUBMITTED. BASED ON MY INQUIRY OF THE PERSON OR PERSONS WHO MANAGE THE SYSTEM, OR THOSE PERSONS DIRECTLY RESPONSIBLE FOR GATHERING THE INFORMATION, THE INFORMATION SUBMITTED IS, TO THE BEST OF MY KNOWLEDGE AND BELIEF, TRUE, ACCURATE, AND COMPLETE. I AM AWARE THAT THERE ARE SIGNIFICANT PENALTIES FOR SUBMITTING FALSE INFORMATION, INCLUDING THE POSSIBILITY OF FINE AND IMPRISONMENT FOR KNOWING VIOLATIONS.

**INSPECTOR'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**TITLE/QUALIFICATION:** \_\_\_\_\_

SEABOURNE CREEK PARK SPORTS COMPLEX ENTRANCE ROAD

INSPECTOR CERTIFICATION

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Inspector: \_\_\_\_\_

Company: \_\_\_\_\_

Date: \_\_\_\_\_

# Appendix 8

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

(To be complete quarterly)

Facility Name: Water Plant #1

Address: 2228 Ave G

Phone #: ( ) Fax #: ( )

Date: 11/24/09 Inspector's Name and Title: \_\_\_\_\_

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

Waste Disposal and Reduction

Trash dumpster lids kept closed			✓	<i>No Dumpsters on-site</i>
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

Equipment Maintenance

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning	✓			
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓		✓	

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills			✓	
Rags kept handy for cleanup	✓			

City of Rosenberg

### Storm Water Pollution Prevention Plan (SWPPP)

#### Facility Checklist

(To be complete quarterly)

Facility Name: WWTP 1A - SHOP AREA

Address: 2760 AVE A

Phone #: ( ) Fax #: ( )

Date: 11/25/2001 Inspector's Name and Title: STEVE VANRELIKA - Utilities Supervisor

#### Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

#### Waste Disposal and Reduction

Trash dumpster lids kept closed		✓		
Dropped trash picked up	✓			
Dumpster areas swept		✓		Debris around dumpster.
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed		✓		MISSING DRAIN PLUGS
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

Equipment Maintenance

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet		✓		
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	✓			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	✓			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed			✓	
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area		✓		NO SECONDARY CONTAINMENT FOR OIL BARRELS IN SHOP.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

(To be complete quarterly)

Facility Name: Water Plant #2  
Address: 1415 Alamo  
Phone #: ( ) Fax #: ( )

Date: 11/24/2009 Inspector's Name and Title: Steve Vavrechen - Utilities Supervisor

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

Waste Disposal and Reduction

Trash dumpster lids kept closed			✓	No Dumpster on-site
Dropped trash picked up	✓			
Dumpster areas swept			✓	"
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	"

Form Updated 6/10/09

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Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	No Dumpsters - onsite
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

Equipment Maintenance

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment		✓		Excessive oil leakage at used motor food grade oil?
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed			✓	
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills		✓		
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

(To be complete quarterly)

Facility Name: Water Plant #3  
Address: 10211 Germwood  
Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Date: 11/24/09 Inspector's Name and Title: Steve Kaurzeka - Utilities Supervisor

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

Waste Disposal and Reduction

Trash dumpster lids kept closed			✓	No Dumpster on-site
Dropped trash picked up	✓			
Dumpster areas swept			✓	"
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	"

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	No Dumpsters on site
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

Equipment Maintenance

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed		✓		Mineral oil containers not spill proof - open
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills		✓		
Rags kept handy for cleanup	✓			

City of Rosenberg

### Storm Water Pollution Prevention Plan (SWPPP)

#### Facility Checklist

(To be complete quarterly)

Facility Name: Water Court #A  
Address: 3220 AIRPORT RD (DEAD)  
Phone #: ( ) Fax #: ( )

Date: 11/24/09 Inspector's Name and Title: Steve Vavrecka - Utilities Supervisor

#### Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

#### Waste Disposal and Reduction

Trash dumpster lids kept closed			✓	No Dumpster on-site
Dropped trash picked up	✓			
Dumpster areas swept			✓	"
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	"

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	No Dumpsters on-site
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

Equipment Maintenance

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed			✓	
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

(To be complete quarterly)

Facility Name: Water Plant #5  
Address: 401 Catherineville Church Rd  
Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Date: 11/24/09 Inspector's Name and Title: Steve Vavreda - Utilities Supervisor

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

Waste Disposal and Reduction

Trash dumpster lids kept closed			✓	No Dumpster on-site
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	No Dumpster on site
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

Equipment Maintenance

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed			✓	
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills		✓		
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

(To be complete quarterly)

Facility Name: Water Plant #6

Address: 7025 Reading Rd

Phone #: ( ) Fax #: ( )

Date: 11/24/09 Inspector's Name and Title: Steve Kauracka - Utilities Supervisor

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

Waste Disposal and Reduction

Trash dumpster lids kept closed			✓	No Dumpster on site
Dropped trash picked up	✓			
Dumpster areas swept			✓	"
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	"

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	No Dumpster on-site
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

Equipment Maintenance

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed			✓	
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills		✓		
Rags kept handy for cleanup	✓			

City of Rosenberg

### Storm Water Pollution Prevention Plan (SWPPP)

#### Facility Checklist

(To be complete quarterly)

Facility Name: Water Plant #7

Address: 4926 OAK BLVD LN

Phone #: ( ) Fax #: ( )

Date: 11/24/09 Inspector's Name and Title: Steve Kuroda - Utilities Supervisor

#### Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

#### Waste Disposal and Reduction

Trash dumpster lids kept closed			✓	No dumpster on-site
Dropped trash picked up	✓			
Dumpster areas swept			✓	"
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	"

Form Updated 6/10/09

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Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	No Dumpsters on-site
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

Equipment Maintenance

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed			✓	
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills		✓		
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

(To be complete quarterly)

Facility Name: STORAGE BUILDING - ACROSS FROM WWTP 1A

Address: 2707 Avenue A

Phone #: ( ) Fax #: ( )

Date: 11/25/2009 Inspector's Name and Title: Steve Laurella - Utilities Supervisor

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly			✓	
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

Waste Disposal and Reduction

Trash dumpster lids kept closed			✓	No Dumpster on Site
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	<del>✓</del>	✓		Duplicate and unorganized parts - some on WWTP LA 300000A
City recycling and waste reduction guidelines are followed	✓			

Equipment Maintenance

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			LEAK ON TRENCHER. CONTAINER TO TRAILER
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained		✓		

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers		✓		Chlorine stored in deteriorated trash can marked "chlorine storage"
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements		✓		Chlorine - from above.

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills		✓		
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

Facility Name: Rosenberg Fire Station 1  
Address: 1021 Fourth St

Phone #: 832-595-3600 Fax #: ( )

Date: 10/1/09 Inspector's Name and Title: D. Himly asst. chief

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	/			
Spills prevented and cleaned up	/			
Debris and litter cleaned up and not washed into storm drains	/			
Detergents not used in steam or pressure washing	/			
Catch basins and storm drains cleaned regularly	/		/	
Soil erosion controlled	/			
Lawn clippings, trimmings from trees and other landscaping disposed of properly			/	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			/	
Overwatering avoided			/	
Fertilizers, pesticides, or herbicides not applied during rainy weather			/	

Waste Disposal and Reduction

Trash dumpster lids kept closed	/			
Dropped trash picked up	/			
Dumpster areas swept	/			
Wastes cleaned up with broom instead of water	/			
Liquid wastes kept out of dumpsters	/			

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	/		/	
Leaking dumpsters fixed			/	
No wastes are put in storm drains or sewers	/			
Paper, cans, glass and plastics are recycled	/			
Smaller volumes of materials and supplies are ordered to avoid waste			/	
Washable drinking cups are used in the office	/			
City recycling and waste reduction guidelines are followed	/			

**Equipment Maintenance**

Prevention of spills	/		/	
Fuelling areas covered			/	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			/	
Signs posted warning against "topping off"			/	
Read and follow the guidelines that apply			/	
Work area kept clean	/			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	/			
Oil filters drained before disposal or recycling			/	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			/	
Cracked batteries stored in a non-leaking secondary container			/	
Full drip pans or other open containers of used liquids not left sitting around			/	
Organized inventory of materials maintained	/			

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			/	
Drip pans used for vehicles and equipment waiting for maintenance		/		
Parked under cover to prevent exposure to rainfall	/			
Parts or equipment not washed outside		/		Use biodegradable SOAP
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system		/		
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet	X	✓		
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.		/		
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain		/		

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	/			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	/			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			/	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			/	

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Stored materials protected from rainwater	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Materials stored indoors and on pallets, if possible	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Materials stored outdoors covered with sheets of plastic or other types of cover	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Hazardous materials stored according to federal, state, and local requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**Spill Prevention**

Precautions taken to prevent spills	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Updated spill prevention plan for facility	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Updated spill cleanup plan for facility	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Spills cleaned up promptly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Rags kept handy for cleanup	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Form Updated 12/11/08

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City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

Facility Name: Rosenberg Fire Station 2  
Address: 5320 Reding Rd  
Phone #: (281) 595-3620 Fax #: ( )  
Date: 10/1/09 Inspector's Name and Title: Darrell Himby

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	/			
Spills prevented and cleaned up	/			
Debris and litter cleaned up and not washed into storm drains	/			
Detergents not used in steam or pressure washing	/			
Catch basins and storm drains cleaned regularly	/			
Soil erosion controlled	/			
Lawn clippings, trimmings from trees and other landscaping disposed of properly			/	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			/	
Overwatering avoided			/	
Fertilizers, pesticides, or herbicides not applied during rainy weather			/	

Waste Disposal and Reduction

Trash dumpster lids kept closed			/	
Dropped trash picked up	/		/	
Dumpster areas swept			/	
Wastes cleaned up with broom instead of water	/			
Liquid wastes kept out of dumpsters			/	

Form Updated 12/11/08

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Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	/			
Leaking dumpsters fixed			/	
No wastes are put in storm drains or sewers	/			
Paper, cans, glass and plastics are recycled	/			
Smaller volumes of materials and supplies are ordered to avoid waste	/			
Washable drinking cups are used in the office	/			
City recycling and waste reduction guidelines are followed	/			

**Equipment Maintenance**

Prevention of spills	/			
Fueling areas covered		/		
Sweep or use other dry methods rather than hosing down the fuel area for cleaning	/			
Signs posted warning against "topping off"	/			
Read and follow the guidelines that apply	/			
Work area kept clean	/			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	/			
Oil filters drained before disposal or recycling			/	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			/	
Cracked batteries stored in a non-leaking secondary container			/	
Full drip pans or other open containers of used liquids not left sitting around	/			
Organized inventory of materials maintained	/			

Form Updated 12/11/08

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*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			<input checked="" type="checkbox"/>	
Drip pans used for vehicles and equipment waiting for maintenance	<input checked="" type="checkbox"/>			
Parked under cover to prevent exposure to rainfall	<input checked="" type="checkbox"/>			
Parts or equipment not washed outside	<input checked="" type="checkbox"/>			
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	<input checked="" type="checkbox"/>			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			<input checked="" type="checkbox"/>	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	<input checked="" type="checkbox"/>			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	<input checked="" type="checkbox"/>			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	<input checked="" type="checkbox"/>			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	<input checked="" type="checkbox"/>			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	<input checked="" type="checkbox"/>			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area	<input checked="" type="checkbox"/>			

Form Updated 12/11/08

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Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	/			
Stored materials protected from rainwater	/			
Materials stored indoors and on pallets, if possible	/			
Materials stored outdoors covered with sheets of plastic or other types of cover			/	
Hazardous materials stored according to federal, state, and local requirements	/			

**Spill Prevention**

Precautions taken to prevent spills	/			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	/			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	/			
Updated spill prevention plan for facility	/			
Updated spill cleanup plan for facility	/			
Spills cleaned up promptly	/			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	/			
Rags kept handy for cleanup	/			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

Facility Name: Rosenberg Fire Administration  
Address: 1012 Fifth

Phone #: (832) 595-3600 Fax #: (832) 595-3601

Date: 10/1/09 Inspector's Name and Title: Darrell Himly Asst. Chief

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly	<del>✓</del>		✓	
Soil erosion controlled				
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

Waste Disposal and Reduction

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	/			
Leaking dumpsters fixed			/	
No wastes are put in storm drains or sewers	/			
Paper, cans, glass and plastics are recycled	/			
Smaller volumes of materials and supplies are ordered to avoid waste	/			
Washable drinking cups are used in the office	/			
City recycling and waste reduction guidelines are followed	/			

**Equipment Maintenance**

Prevention of spills	/		/	
Fueling areas covered			/	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			/	
Signs posted warning against "topping off"			/	
Read and follow the guidelines that apply	/			
Work area kept clean	/			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	/			
Oil filters drained before disposal or recycling			/	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			/	
Cracked batteries stored in a non-leaking secondary container			/	
Full drip pans or other open containers of used liquids not left sitting around			/	
Organized inventory of materials maintained	/		/	

Form Updated 12/11/08

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Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system		✓		Use biodegradable soap
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.		✓		
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain		✓		

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup			✓	

Form Updated 12/11/08

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City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: WP#1

Address: 2218 Ave G

Phone #: ( ) Fax #: ( )

Date: 12/31/2009 Inspector's Name and Title: Steve Vauvreda / Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly			✓	
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓		✓	
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 8/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills				
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: WWTP 1A - SHOP AREA

Address: 2700 AVE A - REAR

Phone #: ( ) Fax #: ( )

Date: 12/31/2009 Inspector's Name and Title: Steve Varracko / Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓			
Dumpster areas swept				
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed		✓		MISSING DRAIN PLUGS
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside		✓		
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	WASH WATER RELEASED TO SANITARY SEWER
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	✓			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	✓			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed			✓	
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area		✓		NO SECONDARY CONTAINMENT FOR OIL BARRELS IN SHOP

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: WP# 2

Address: 1415 ALAMO

Phone #: ( ) Fax #: ( )

Date: 12/31/09 Inspector's Name and Title: Steve Vavra / Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly			✓	
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment		✓		LEAKAGE PRESENT AT WELL MONITOR.
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: WP#3  
Address: 1024 GRUNWALD  
Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_  
Date: 12/31/2009 Inspector's Name and Title: Steve Vanreken

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly			✓	
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: WP# 4  
Address: 3720 AIRPORT Rd.  
Phone #: ( ) Fax #: ( )

Date: 12/31/2009 Inspector's Name and Title: Steve Varrada / Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained			✓	

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: WP #5  
Address: 401 Cottonwood Church Rd.  
Phone #: ( ) Fax #: ( )

Date: 12/31/2009 Inspector's Name and Title: STEVE VANROCK / Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly			✓	
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling Instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: WP#6

Address: 7075 READING RD

Phone #: ( ) Fax #: ( )

Date: 12/31/2009 Inspector's Name and Title: Steve Kavreckan / Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓		✓	
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills				
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: WA#7  
Address: 4926 CAL BRIAR CN.  
Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Date: 12/31/2009 Inspector's Name and Title: Steve Vannacker / Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly			✓	
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: STORAGE BUILDING ACROSS FROM WWTP 1A

Address: ADJACENT TO 2700 AVE A

Phone #: ( ) Fax #: ( )

Date: 12/31/09 Inspector's Name and Title: \_\_\_\_\_

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly			✓	
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste		✓		Duplicate and Unorganized Parts inventory remains.
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			Leak on Tractor - Oil Used Remains on Tractor
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained		✓		

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

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Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers		✓		Chlorine, stored in trash can marked "Chlorine Storage"
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements		✓		Chlorine

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills		✓		
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

Facility Name: Rosenberg Fire Station #1  
Address: 1021 Fournell St  
Phone #: (832) 595-3610 Fax #: ( )  
Date: 1/16/10 Inspector's Name and Title: Barrell Himby Assl. Chief

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly			✓	
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

Waste Disposal and Reduction

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, glass and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste			✓	
Washable drinking cups are used in the office	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered		✓		Fuel station locked out
Sweep or use other dry methods rather than hosing down the fuel area for cleaning	✓			
Signs posted warning against "topping off"	✓			
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside		✓		USE Bio-degradable soap
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system		✓		
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.		✓		
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain		✓		

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 12/11/08

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Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

Facility Name: Rosenberg Fire Station #2  
Address: 5320 Reading Rd  
Phone #: (832) 595 3620 Fax #: ( ) 3622  
Date: 1/6/10 Inspector's Name and Title: Hinky Asst. Chief

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	/			
Spills prevented and cleaned up	/			
Debris and litter cleaned up and not washed into storm drains	/			
Detergents not used in steam or pressure washing	/			
Catch basins and storm drains cleaned regularly	/			
Soil erosion controlled	/			
Lawn clippings, trimmings from trees and other landscaping disposed of properly			/	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			/	
Overwatering avoided			/	
Fertilizers, pesticides, or herbicides not applied during rainy weather			/	

Waste Disposal and Reduction

Trash dumpster lids kept closed	/			
Dropped trash picked up	/			
Dumpster areas swept	/			
Wastes cleaned up with broom instead of water	/			
Liquid wastes kept out of dumpsters	/			

Form Updated 12/11/08  
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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed	✓		✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, glass and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
Washable drinking cups are used in the office	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered		✓		
Sweep or use other dry methods rather than hosing down the fuel area for cleaning	✓			
Signs posted warning against "topping off"	✓			
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 12/11/08

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*Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			/	
Drip pans used for vehicles and equipment waiting for maintenance			/	
Parked under cover to prevent exposure to rainfall	/			
Parts or equipment not washed outside	/			
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	/			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet	/			
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	/			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	/			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	/			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	/			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	/			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area	/			

Form Updated 12/11/08

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Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	/			
Stored materials protected from rainwater	/			
Materials stored indoors and on pallets, if possible			/	
Materials stored outdoors covered with sheets of plastic or other types of cover			/	
Hazardous materials stored according to federal, state, and local requirements	/			

**Spill Prevention**

Precautions taken to prevent spills	/			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	/			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	/			
Updated spill prevention plan for facility	/			
Updated spill cleanup plan for facility	/			
Spills cleaned up promptly	/			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	/			
Rags kept handy for cleanup	/			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Name: Rosenberg Fire Administration  
Address: 1012 Fifth St  
Phone #: (832) 595 3600 Fax #: ( ) 3601  
Date:  / / Inspector's Name and Title: \_\_\_\_\_

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly	<del>✓</del>		/	
Soil erosion controlled	✓		<del>/</del>	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			/	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			/	
Overwatering avoided			/	
Fertilizers, pesticides, or herbicides not applied during rainy weather			/	

Waste Disposal and Reduction

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓		/	
Dumpster areas swept			/	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 12/11/08  
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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, glass and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
Washable drinking cups are used in the office	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply			✓	
Work area kept clean			✓	
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained			✓	

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			/	
Drip pans used for vehicles and equipment waiting for maintenance			/	
Parked under cover to prevent exposure to rainfall	/			
Parts or equipment not washed outside			/	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system		/		bio-degradable soap
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			/	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.		/		
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain		/		

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	/			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed			/	
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			/	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			/	

Form Updated 12/11/08

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Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible			✓	
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup			✓	

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: Water Plant #1

Address: 2218 Ave G

Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Date: 4/1/10 Inspector's Name and Title: Steve Kauracka - Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

Form Updated 8/10/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored Indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: WWTP 1A - Shop Area

Address: 2700 AVE A

Phone #: ( ) Fax #: ( )

Date: 4/1/10 Inspector's Name and Title: Steve Kowrecka - Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed		✓		Open Drain Plugs - too corroded to insert plugs
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

Equipment Maintenance

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet		✓		Drains to Sanitary Sewer
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	✓			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	✓			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed			✓	
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area		✓		No Secondary Containment for O. L Barrels in Shop

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: Water Plant #2  
Address: 1415 Alamo

Phone #: ( ) Fax #: ( )

Date: 4/11/10 Inspector's Name and Title: Steve Vavrecha - Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment		✓		Small Oil Leak on Porch behind office / chlorine room.
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 6/10/09

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City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: Water Plant #3  
Address: 1624 Greenwood

Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Date: 4/1/10 Inspector's Name and Title: Steve Vavreda - Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills				
Fuelling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

Form Updated 8/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: Water Plant #4

Address: 3720 Airport - RFA

Phone #: ( ) Fax #: ( )

Date: 4/1/10 Inspector's Name and Title: Steve Vavrecka - Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 8/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 6/10/09

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City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: Water Plant # 5

Address: 401 Cottonwood Church Rd

Phone #: ( ) Fax #: ( )

Date: 4/1/10 Inspector's Name and Title: Steve Kovreck - Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 8/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: Water Plant #6

Address: 7075 READING Rd

Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Date: 4/1/10 Inspector's Name and Title: Steve Vaurada - Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: Water Plant #7

Address: 4926 Oak Branch Ln

Phone #: ( ) Fax #: ( )

Date: 4/11/10 Inspector's Name and Title: Steve Vamacka - Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers			✓	
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: STORAGE BUILDINGS - ACROSS FROM 2100 Ave A

Address: \_\_\_\_\_

Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Date: 11/1/10 Inspector's Name and Title: Steve Vawterka - Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly			✓	
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste			✓	
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			LEAK on Transmitter Contained to trailer
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers		✓		Chlorine stored in frag can
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements		✓		Chlorine - from above

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills		✓		
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

Facility Name: Rosenberg Fire Station 1

Address: 1021 Fourth St.

Phone #: (832) 595-3600 Fax #: (832) 595-3601

Date: 4/8/10 Inspector's Name and Title: Darrell Himpf Assistant Chief

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly			✓	
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

Waste Disposal and Reduction

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	/		/	
Leaking dumpsters fixed			/	
No wastes are put in storm drains or sewers	/			
Paper, cans, glass and plastics are recycled	/			
Smaller volumes of materials and supplies are ordered to avoid waste			/	
Washable drinking cups are used in the office	/			
City recycling and waste reduction guidelines are followed	/			

**Equipment Maintenance**

Prevention of spills	/		/	
Fueling areas covered			/	Fuel Station Removed
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			/	
Signs posted warning against "topping off"			/	
Read and follow the guidelines that apply			/	
Work area kept clean	/			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	/			
Oil filters drained before disposal or recycling			/	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			/	
Cracked batteries stored in a non-leaking secondary container			/	
Full drip pans or other open containers of used liquids not left sitting around			/	
Organized inventory of materials maintained	/			

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside		/		Use biodegradable Soap
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system		/		Use biodegradable Soap
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.		/		
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain		/		

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	/			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	/			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	/			
Stored materials protected from rainwater	/			
Materials stored indoors and on pallets, if possible	/		<i>ABC</i>	
Materials stored outdoors covered with sheets of plastic or other types of cover			/	
Hazardous materials stored according to federal, state, and local requirements	/			

**Spill Prevention**

Precautions taken to prevent spills	/			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	/			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	/			
Updated spill prevention plan for facility	/			
Updated spill cleanup plan for facility	/			
Spills cleaned up promptly	/			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	/			
Rags kept handy for cleanup	/			

Form Updated 12/11/08

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City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

Facility Name: Roseberg Fire Station #2  
Address: 5320 Renning Rd  
Phone #: (832) 595-3620 Fax #: (832) 595-3622  
Date: 4/8/10 Inspector's Name and Title: Dwight Hixby Asst. Chief

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	/			
Spills prevented and cleaned up	/			
Debris and litter cleaned up and not washed into storm drains	/			
Detergents not used in steam or pressure washing	/			
Catch basins and storm drains cleaned regularly	/			
Soil erosion controlled	/			
Lawn clippings, trimmings from trees and other landscaping disposed of properly			/	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			/	
Overwatering avoided			/	
Fertilizers, pesticides, or herbicides not applied during rainy weather			/	

Waste Disposal and Reduction

Trash dumpster lids kept closed	/			
Dropped trash picked up	/			
Dumpster areas swept	/			
Wastes cleaned up with broom instead of water	/			
Liquid wastes kept out of dumpsters	/			

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	/			
Leaking dumpsters fixed	/			
No wastes are put in storm drains or sewers	/			
Paper, cans, glass and plastics are recycled	/			
Smaller volumes of materials and supplies are ordered to avoid waste	/			
Washable drinking cups are used in the office	/			
City recycling and waste reduction guidelines are followed	/			

**Equipment Maintenance**

Prevention of spills	/	/		
Fueling areas covered		/		
Sweep or use other dry methods rather than hosing down the fuel area for cleaning	/			
Signs posted warning against "topping off"	/			
Read and follow the guidelines that apply	/			
Work area kept clean	/			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	/			
Oil filters drained before disposal or recycling			/	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			/	
Cracked batteries stored in a non-leaking secondary container			/	
Full drip pans or other open containers of used liquids not left sitting around			/	
Organized inventory of materials maintained	/			

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			/	
Drip pans used for vehicles and equipment waiting for maintenance			/	
Parked under cover to prevent exposure to rainfall	/			
Parts or equipment not washed outside	/			
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	/			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet	/			
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	/			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	/			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	/			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	/			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	/			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area	/			

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	/			
Stored materials protected from rainwater	/			
Materials stored indoors and on pallets, if possible			/	
Materials stored outdoors covered with sheets of plastic or other types of cover			/	
Hazardous materials stored according to federal, state, and local requirements	/			

**Spill Prevention**

Precautions taken to prevent spills	/			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	/			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	/			
Updated spill prevention plan for facility	/			
Updated spill cleanup plan for facility	/			
Spills cleaned up promptly	/			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	/			
Rags kept handy for cleanup	/			

Form Updated 12/11/08

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City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

Facility Name: Rosenberg Fire Dept. Administration  
Address: 1012 Fifth St  
Phone #: (832) 595-3600 Fax #: ( )  
Date: 4/8/10 Inspector's Name and Title: Durrell Hinds Asst Chief

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	/			
Spills prevented and cleaned up	/			
Debris and litter cleaned up and not washed into storm drains	/			
Detergents not used in steam or pressure washing	/			
Catch basins and storm drains cleaned regularly	/		/	
Soil erosion controlled	/			
Lawn clippings, trimmings from trees and other landscaping disposed of properly			/	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			/	
Overwatering avoided			/	
Fertilizers, pesticides, or herbicides not applied during rainy weather			/	

Waste Disposal and Reduction

Trash dumpster lids kept closed	/			
Dropped trash picked up	/		/	
Dumpster areas swept			/	
Wastes cleaned up with broom instead of water	/			
Liquid wastes kept out of dumpsters	/			

Form Updated 12/11/08  
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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	/		/	
Leaking dumpsters fixed			/	
No wastes are put in storm drains or sewers	/			
Paper, cans, glass and plastics are recycled	/			
Smaller volumes of materials and supplies are ordered to avoid waste	/			
Washable drinking cups are used in the office	/			
City recycling and waste reduction guidelines are followed	/			

**Equipment Maintenance**

Prevention of spills	/		/	
Fueling areas covered			/	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			/	
Signs posted warning against "topping off"			/	
Read and follow the guidelines that apply			/	
Work area kept clean	/		/	
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			/	
Oil filters drained before disposal or recycling			/	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			/	
Cracked batteries stored in a non-leaking secondary container			/	
Full drip pans or other open containers of used liquids not left sitting around			/	
Organized inventory of materials maintained			/	

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓	✓		Use biodegradable soap
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.		✓		
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain		✓		

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed			✓	
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	/			
Stored materials protected from rainwater	/			
Materials stored indoors and on pallets, if possible			/	
Materials stored outdoors covered with sheets of plastic or other types of cover			/	
Hazardous materials stored according to federal, state, and local requirements	/			

**Spill Prevention**

Precautions taken to prevent spills	/			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	/			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	/			
Updated spill prevention plan for facility	/			
Updated spill cleanup plan for facility	/			
Spills cleaned up promptly	/			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	/			
Rags kept handy for cleanup			/	

Form Updated 12/11/08

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City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

(To be complete quarterly)

Facility Name: City of Rosenberg

Address: 220 Mulvaney, Rosenberg, TX 77471

Phone #: (832) 525-3575 Fax #: (832) 525-3501

Date: 4/15/10 Inspector's Name and Title: Patrick Parma / Street Supervisor

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

Waste Disposal and Reduction

Trash dumpster lids kept closed		✓		no lids on dumpsters
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed	✓			
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed		✓		

Equipment Maintenance

Prevention of spills	✓			
Fueling areas covered	✓			
Sweep or use other dry methods rather than hosing down the fuel area for cleaning	✓			
Signs posted warning against "topping off"	✓			
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	✓			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

### Storm Water Pollution Prevention Plan (SWPPP)

#### Facility Checklist

Facility Name: Rosenberg Fire Station #1  
Address: 1021 Fourth St

Phone #: (832) 595-3600 Fax #: ( )

Date: 7/1/2010 Inspector's Name and Title: Surrell Hamby Asst. Fire Chief

#### Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly			✓	
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

#### Waste Disposal and Reduction

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, glass and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste			✓	
Washable drinking cups are used in the office	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓		✓	
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply			✓	
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 12/11/08

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Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			/	
Drip pans used for vehicles and equipment waiting for maintenance			/	
Parked under cover to prevent exposure to rainfall	/			
Parts or equipment not washed outside		/		Use biodegradable soap
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system		/		Use Biodegradable SOAP
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			/	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.		/		
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain		/		

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	/			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	/			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			/	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			/	

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	/			
Stored materials protected from rainwater	/			
Materials stored indoors and on pallets, if possible	/			
Materials stored outdoors covered with sheets of plastic or other types of cover			/	
Hazardous materials stored according to federal, state, and local requirements	/			

Spill Prevention

Precautions taken to prevent spills	/			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	/			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	/			
Updated spill prevention plan for facility	/			
Updated spill cleanup plan for facility	/			
Spills cleaned up promptly	/			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	/			
Rags kept handy for cleanup	/			

Form Updated 12/11/08

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City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

Facility Name: Fire Station #2  
Address: 5320 Reading Rd  
Phone #: (482) 593 3620 Fax #: ( ) /  
Date: 7/1/2010 Inspector's Name and Title: Correll Lindy

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	/			
Spills prevented and cleaned up	/			
Debris and litter cleaned up and not washed into storm drains	/			
Detergents not used in steam or pressure washing	/			
Catch basins and storm drains cleaned regularly	/			
Soil erosion controlled	/			
Lawn clippings, trimmings from trees and other landscaping disposed of properly			/	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			/	
Overwatering avoided			/	
Fertilizers, pesticides, or herbicides not applied during rainy weather			/	

Waste Disposal and Reduction

Trash dumpster lids kept closed	/			
Dropped trash picked up	/			
Dumpster areas swept	/			
Wastes cleaned up with broom instead of water	/			
Liquid wastes kept out of dumpsters	/			

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed	✓			
No wastes are put in storm drains or sewers	✓			
Paper, cans, glass and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
Washable drinking cups are used in the office	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered		✓		
Sweep or use other dry methods rather than hosing down the fuel area for cleaning	✓			
Signs posted warning against "topping off"	✓			
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 12/11/08

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Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			/	
Drip pans used for vehicles and equipment waiting for maintenance			/	
Parked under cover to prevent exposure to rainfall	/			
Parts or equipment not washed outside	/			
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	/			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet	/			
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	/			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	/			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	/			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	/			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	/			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area	/			

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 12/11/08

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City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

Facility Name: Fire Administration

Address: 1012 Fifth St

Phone #: (832) 995-3600 Fax #: (832) 995-3601

Date: 7/1/2010 Inspector's Name and Title: Darrell Himly Assistant Fire Chief

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly			✓	
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

Waste Disposal and Reduction

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓		✓	
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	/			
Leaking dumpsters fixed			/	
No wastes are put in storm drains or sewers	/			
Paper, cans, glass and plastics are recycled	/			
Smaller volumes of materials and supplies are ordered to avoid waste	/			
Washable drinking cups are used in the office	/			
City recycling and waste reduction guidelines are followed	/			

**Equipment Maintenance**

Prevention of spills	/			
Fueling areas covered			/	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			/	
Signs posted warning against "topping off"			/	
Read and follow the guidelines that apply			/	
Work area kept clean			/	
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			/	
Oil filters drained before disposal or recycling			/	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			/	
Cracked batteries stored in a non-leaking secondary container			/	
Full drip pans or other open containers of used liquids not left sitting around			/	
Organized inventory of materials maintained			/	

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside		✓		
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system		✓		Use biodegradable Soap
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.		✓		
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain		✓		

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; Inspected for leaks and routine maintenance performed			✓	
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 12/11/08

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Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup			✓	

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: Water Plant #1

Address: 2218 Ave G

Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Date: 7/9/10 Inspector's Name and Title: Steve Kamecki - Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 6/10/09

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City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: WWTP #1A - Shop Area

Address: 2700 Ave A

Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Date: 7/9/10 Inspector's Name and Title: Steve Vaurica - Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed		✓		Unable to install plugs
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet		✓		Drains to Sanitary Sewer
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	✓			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	✓			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed			✓	
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area		✓		Secondary Containment in Oil Panels in Shop.

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 6/10/09

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City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: Water Plant #2

Address: 1415 Alamo

Phone #: ( ) Fax #: ( )

Date: 7/9/10 Inspector's Name and Title: Steve Vavrecka - Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment		✓		Oil leak remains on Pump behind office/ Chlorine room. Mineral Oil / Food Grade?
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: Water Plant #3

Address: 1024 GRUNWALD

Phone #: ( ) Fax #: ( )

Date: 7/9/10 Inspector's Name and Title: Steve Vaureche - Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Water Plant #4

Address: 3720 Airport - Rd. N.

Phone #: ( ) Fax #: ( )

Date: 7/9/10 Inspector's Name and Title: Steve Vaurecka - Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling Instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 6/10/09

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City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: Water Plant #5

Address: 401 Cottonwood Church Rd

Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Date: 7/9/10 Inspector's Name and Title: Steve Vauredea - Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 6/10/09

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City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: WATER PLANT #6  
Address: 7075 RENOVA RD  
Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Date: 7/9/10 Inspector's Name and Title: Steve Vauvella - Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: Water Plant #27  
Address: 4926 Oak Bluff LN  
Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Date: 7/9/10 Inspector's Name and Title: Steve Kavreka - Utilities Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers			✓	
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

(To be complete quarterly)

Facility Name: Storage Building - Across from 200 Ave A

Address: \_\_\_\_\_

Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Date: 7/9/10 Inspector's Name and Title: Steve Kaurstad - Utilities Supervisor

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly			✓	
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

Waste Disposal and Reduction

Trash dumpster lids kept closed	✓		✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste			✓	
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained			✓	

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers		✓		<i>Chlorine / HCl stored in fraglucon</i>
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements		✓		<i>See above</i>

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills		✓		
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

(To be complete quarterly)

Facility Name: City of Rosenberg (Street Dept)  
Address: 220 Murray

Phone #: (713) 595-3579 Fax #: ( )

Date: 7/17/10 Inspector's Name and Title: Ralside Barma - supervisor

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used	✓			
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather	✓			

Waste Disposal and Reduction

Trash dumpster lids kept closed		✓		<u>NO lids on Dumpsters</u>
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 6/10/09

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed	✓			
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			CANS ARE RECYCLED
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed		✓		

Equipment Maintenance

Prevention of spills	✓			
Fueling areas covered	✓			
Sweep or use other dry methods rather than hosing down the fuel area for cleaning	✓			
Signs posted warning against "topping off"	✓			
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

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Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside	✓			
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet	✓	✗		
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	✓			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	✓			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

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City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

Facility Name: Rosenberg Civic Center  
Address: 3825 SH 36 S.  
Rosenberg, TX 77471  
Phone #: (832) 595-3520 Fax #: (832) 595-3521

Date: 08/09/10 Inspector's Name and Title: Angela Fritz, Communications Director  
Al Gardner, Building Maintenance Tech.  
Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping		✓		occasionally have to pressure-wash front entryway +/or dumpster area
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			occasionally use biodegradable cleaner if need be, dependent on dust...
Catch basins and storm drains cleaned regularly	✓	✓		need to coordinate w/on w/Public Works
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used	✓			
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather	✓			

Waste Disposal and Reduction

Trash dumpster lids kept closed		✓		try to, but hard to control w/clients + cleaning crews
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters		✓		try to, but hard to control @ client events...

Form Updated 12/1/08  
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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed	✓			
No wastes are put in storm drains or sewers	✓			
Paper, cans, glass and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
Washable drinking cups are used in the office	✓			
City recycling and waste reduction guidelines are followed	✓			

Equipment Maintenance

Prevention of spills			✓	
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply			✓	
Work area kept clean			✓	
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained		✓		<i>all working on completing an inventory currently</i>

Form Updated 12/11/08

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*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall		✓		no cover available @ Civic Center to park under
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system		✓		Wash @ back of civic center with biodegradable detergent
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

Materials Handling and Storage

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 12/11/08

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City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			<i>in a cabinet</i>
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills			✓	
Rags kept handy for cleanup	✓			

Form Updated 12/11/08

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# Appendix 9

**A** MM DD YYYY  Delete **NFIRS -1**  
 Change **Basic**  
 No Activity

FDID \* **GS611** State \* **TX** Incident Date \* **09 15 2009** Station **02** Incident Number \* **09-0002780** Exposure \* **000**

**B Location\***  Check this box to indicate that the address for this incident is provided on the Wildland Fire Module in Section B "Alternative Location Specification". Use only for Wildland fires. Census Tract [ ]-[ ]

Street address  
 Intersection Number/Milepost Prefix Street or Highway Street Type Suffix  
 In front of  
 Rear of  
 Adjacent to  
 Directions

**FM 2218**  
**Rosenberg** **TX** **77471**  
**S USHY 59**  
 Cross street or directions, as applicable

**C Incident Type \***  
**410** Combustible/flammable  
 Incident Type

**E1 Date & Times** Midnight is 0000  
 Check boxes if dates are the same as Alarm Date. ALARM always required  
 Alarm \* **09 15 2009 20:27:29**  
 ARRIVAL required, unless canceled or did not arrive  
 Arrival \* **09 15 2009 20:34:02**  
 CONTROLLED Optional, Except for wildland fires  
 Controlled [ ] [ ] [ ] [ ]  
 LAST UNIT CLEARED, required except for wildland fires  
 Last Unit  
 Cleared **09 15 2009 23:25:58**

**E2 Shift & Alarms** Local Option  
**B 04 4**  
 Shift or Alarms District Platoon

**D Aid Given or Received\***

1  Mutual aid received  
 2  Automatic aid recv.  
 3  Mutual aid given  
 4  Automatic aid given  
 5  Other aid given  
 N  None

Their FDID Their State  
 Their Incident Number

**E3 Special Studies** Local Option  
 Special Study ID# Special Study Value

**F Actions Taken \***

**44** Hazardous materials  
 Primary Action Taken (1)  
 Additional Action Taken (2)  
 Additional Action Taken (3)

**G1 Resources \***  Check this box and skip this section if an Apparatus or Personnel form is used.

Apparatus Personnel  
 Suppression [ ] [ ]  
 EMS [ ] [ ]  
 Other **0004 0010**  
 Check box if resource counts include aid received resources.

**G2 Estimated Dollar Losses & Values** LOSSES: Required for all fires if known. Optional for non fires. None

Property \$ [ ] , [ ] 000 , [ ] 000   
 Contents \$ [ ] , [ ] 000 , [ ] 000   
 PRE-INCIDENT VALUE: Optional  
 Property \$ [ ] , [ ] 000 , [ ] 000   
 Contents \$ [ ] , [ ] 000 , [ ] 000

**Completed Modules**

Fire-2  
 Structure-3  
 Civil Fire Cas.-4  
 Fire Serv. Cas.-5  
 EMS-6  
 HazMat-7  
 Wildland Fire-8  
 Apparatus-9  
 Personnel-10  
 Arson-11

**H1 \* Casualties**  None  
 Deaths Injuries  
 Fire Service [ ] [ ]  
 Civilian [ ] [ ]

**H2 Detector** Required for Confined Fires.  
 1  Detector alerted occupants  
 2  Detector did not alert them  
 U  Unknown

**H3 Hazardous Materials Release**

N  None  
 1  Natural Gas: slow leak, no evacuation or HazMat actions  
 2  Propane gas: <21 lb. tank (as in home BBQ grill)  
 3  Gasoline: vehicle fuel tank or portable container  
 4  Kerosene: fuel burning equipment or portable storage  
 5  Diesel fuel/fuel oil: vehicle fuel tank or portable  
 6  Household solvents: home/office spill, cleanup only  
 7  Motor oil: from engine or portable container  
 8  Paint: from paint cans totaling < 55 gallons  
 0  Other: Special HazMat actions required or spill > 55gal., Please complete the HazMat form

**I Mixed Use Property**

NN  Not Mixed  
 10  Assembly use  
 20  Education use  
 33  Medical use  
 40  Residential use  
 51  Row of stores  
 53  Enclosed mall  
 58  Bus. & Residential  
 59  Office use  
 60  Industrial use  
 63  Military use  
 65  Farm use  
 00  Other mixed use

**J Property Use\* Structures**

131 <input type="checkbox"/> Church, place of worship	341 <input type="checkbox"/> Clinic, clinic type infirmary	539 <input type="checkbox"/> Household goods, sales, repairs
161 <input type="checkbox"/> Restaurant or cafeteria	342 <input type="checkbox"/> Doctor/dentist office	579 <input type="checkbox"/> Motor vehicle/boat sales/repair
162 <input type="checkbox"/> Bar/Tavern or nightclub	361 <input type="checkbox"/> Prison or jail, not juvenile	571 <input type="checkbox"/> Gas or service station
213 <input type="checkbox"/> Elementary school or kindergarten	419 <input type="checkbox"/> 1-or 2-family dwelling	599 <input type="checkbox"/> Business office
215 <input type="checkbox"/> High school or junior high	429 <input type="checkbox"/> Multi-family dwelling	615 <input type="checkbox"/> Electric generating plant
241 <input type="checkbox"/> College, adult education	439 <input type="checkbox"/> Rooming/boarding house	629 <input type="checkbox"/> Laboratory/science lab
311 <input type="checkbox"/> Care facility for the aged	449 <input type="checkbox"/> Commercial hotel or motel	700 <input type="checkbox"/> Manufacturing plant
331 <input type="checkbox"/> Hospital	459 <input type="checkbox"/> Residential, board and care	819 <input type="checkbox"/> Livestock/poultry storage (barn)
	464 <input type="checkbox"/> Dormitory/barracks	882 <input type="checkbox"/> Non-residential parking garage
	519 <input type="checkbox"/> Food and beverage sales	891 <input type="checkbox"/> Warehouse

**Outside**

124 <input type="checkbox"/> Playground or park	936 <input type="checkbox"/> Vacant lot	981 <input type="checkbox"/> Construction site
655 <input type="checkbox"/> Crops or orchard	938 <input type="checkbox"/> Graded/care for plot of land	984 <input type="checkbox"/> Industrial plant yard
669 <input type="checkbox"/> Forest (timberland)	946 <input type="checkbox"/> Lake, river, stream	
807 <input type="checkbox"/> Outdoor storage area	951 <input type="checkbox"/> Railroad right of way	
919 <input type="checkbox"/> Dump or sanitary landfill	960 <input type="checkbox"/> Other street	
931 <input type="checkbox"/> Open land or field	961 <input checked="" type="checkbox"/> Highway/divided highway	
	962 <input type="checkbox"/> Residential street/driveway	

Lookup and enter a Property Use code only if you have NOT checked a Property Use box:  
 Property Use **961**  
**Highway or divided highway**  
 NFIRS-1 Revision 03/11/99

**K1 Person/Entity Involved**

Local Option \_\_\_\_\_ Business name (if applicable) \_\_\_\_\_ Area Code \_\_\_\_\_ Phone Number \_\_\_\_\_

Check This Box if same address as incident location. Then skip the three duplicate address lines.

Mr.,Ms., Mrs. RICKEY MI W Last Name PARISH Suffix \_\_\_\_\_

Number 3900 Prefix \_\_\_\_\_ Street or Highway Old Bullard Street Type RD Suffix \_\_\_\_\_

Post Office Box \_\_\_\_\_ Apt./Suite/Room \_\_\_\_\_ City Tyler

State TX Zip Code 75701

More people involved? Check this box and attach Supplemental Forms (NFIRS-1S) as necessary

*Year 23*

**K2 Owner**  Same as person involved? Then check this box and skip the rest of this section.

Local Option \_\_\_\_\_ Business name (if Applicable) \_\_\_\_\_ Area Code \_\_\_\_\_ Phone Number \_\_\_\_\_

Check this box if same address as incident location. Then skip the three duplicate address lines.

Mr.,Ms., Mrs. First Name FELIX MI P Last Name PHILLIPS Suffix \_\_\_\_\_

Number 4203 Prefix \_\_\_\_\_ Street or Highway Junker Street Type \_\_\_\_\_ Suffix \_\_\_\_\_

Post Office Box \_\_\_\_\_ Apt./Suite/Room \_\_\_\_\_ City Rosenberg

State TX Zip Code 77471

**L Remarks**

Local Option \_\_\_\_\_

Station 2 received report of an MVA at US 59 & FM 2218 (605-X). Engine 2 arrived, finding that a car had struck an 18 Wheeler in the left side fuel tank. A hose line was set up for safety from Engine 2. Fuel continued leaking from the damaged tank. Fire personnel then began trying to stop the fuel leak. Other fire personnel and Engine 1's crew began building a dry absorbent and earthen dam to contain fuel coming from the tank and also blocked the drive area with traffic cones. The flow of fuel was stopped by fire personnel and contained in the driveway. The operator of the 18 Wheeler belonging to Bisekley Enterprise made contact with Milstead Environmental Company for removal of fuel and other contaminated materials. Rescue 1 arrived and provided lighting for emergency personnel and the area. Fire personnel continued to maintain and add material to the dam, containing the fuel until Milstead Environmental arrived and began removal of materials. Wreckers then removed vehicles from the area and clean up began. Milstead Environmental applied absorbent pads and dry absorbent to the affected area. They then began removal of the product. Frank, the representative from Milstead Environmental then advised all liquid had been absorbed and Fire Department and personnel would no longer be needed. All units returned in-service.

Milstead Environmental  
Loc.713-245-6340 1-800-838-9707

Trailer / Truck Owner Bisekley Enterprise  
Empire Fire & Marine Ins Corp Agency  
PO Box 1196 Flint, TX 75762  
Ph # 903-577-1200 Policy #CL982353

Buick Park Ave TX LP 841-KCS

**L Authorization**

1015 Jetelina, Wayne LT \_\_\_\_\_ 09 16 2009  
Officer in charge ID Signature Position or rank Assignment Month Day Year

Check Box if  same as Officer in charge. 1015 Jetelina, Wayne LT \_\_\_\_\_ 09 16 2009  
Member making report ID Signature Position or rank Assignment Month Day Year