

RESOLUTION NO. R-1714

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROSENBERG, TEXAS, AUTHORIZING THE CITY ENGINEER TO EXECUTE, FOR AND ON BEHALF OF THE CITY OF ROSENBERG, TEXAS, THE ANNUAL REPORT FOR THE CITY OF ROSENBERG'S STORM WATER MANAGEMENT PLAN UNDER TPDES GENERAL PERMIT NO. TXR040272 TO REGULATE STORM WATER DISCHARGES FOR SMALL MUNICIPAL SEWER SYSTEMS (MS4) UNDER TPDES PHASE II MS4 GENERAL PERMIT (TXR040272).

\* \* \* \* \*

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ROSENBERG:

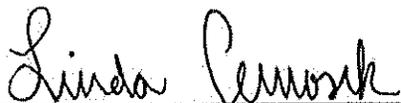
Section 1. That the City of Rosenberg's Storm Water Management Plan, prepared under TPDES General Permit No. TXR040272, to regulate storm water discharges is hereby accepted by the City Council of the City of Rosenberg; and,

Section 2. The City Engineer is hereby authorized to sign the Annual Report, for Storm Water Discharges from Small Municipal Separate Sewer Systems (MS4) under TPDES Phase II MS4 General Permit (TXR040272). A copy of such Annual Report is attached hereto as Exhibit "A" and made a part hereof for all purposes.

PASSED, APPROVED, AND RESOLVED this 5<sup>th</sup> day of November, 2013.

ATTEST:

APPROVED:

  
Linda Cernosek, City Secretary

  
Vincent M. Morales, Jr., Mayor



## Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number TXR040000

### A. General Information

1. Permit Number TXR040272 Annual Report Year: 6

Name of MS4 / Permittee: City of Rosenberg, Texas

Contact Name: Mr. Charles A. Kalkomey, P.E. Telephone Number: (281) 342-2033

Mailing Address: 6415 Reading Road, Rosenberg, Texas 77471

E-mail Address: ckalkomey@jonescarter.com

2. Is the named permittee relying on another entity/ies to satisfy some of its permit obligations? \_\_\_\_\_ Yes  No

If "Yes," provide the name(s) of other entity/ies and an explanation of their responsibilities (add more spaces or pages if needed):

Name and Explanation: N/A

3. Is the named permittee sharing a SWMP with other entities? \_\_\_\_\_ Yes  No

a. If the answer to Number 3 is "Yes," list all associated permit numbers and permittee names (add additional spaces or pages if needed):

Permit Number: N/A Permittee: N/A

b. If the answer to Number 3 is "Yes," is this a system-wide annual report including information for all permittees?

N/A Yes \_\_\_\_\_ No

Explanation, if any The City of Rosenberg is the sole permittee

4. Has a copy of this annual report been submitted to the TCEQ Regional Office?  X  Yes \_\_\_\_\_ No

**B. SWMP Modifications and Additional Information.**

Include a brief explanation if you check "Yes" to any of the following statements.

1. a. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review. \_\_\_\_\_ Yes  X  No

b. If the answer to Number 1.a. is "Yes," has the TCEQ already approved the original SWMP? \_\_\_\_\_ Yes \_\_\_\_\_ No

N/A

c. If the answer to Number 1.a. is "Yes," indicate whether an NOC (or letter) has been submitted to document the changes to the approved SWMP as required by the general permit. (Note that if an NOC is required, it must be submitted to the address shown on the NOC. Do not attach the original NOC form to this report.)   Yes   No

N/A

2. The MS4 has annexed lands since obtaining permit coverage. If "Yes," please explain.  X  Yes \_\_\_\_\_ No

Since Year 5 Report, Annexation No. 84 (Ord. No. 2012-27), No. 85 (Ord. No. 2012-28), No. 86 (Ord. No. 2012-29), No. 87 (Ord. No. 2012-30), No. 88 (Ord. No. 2012-31), No. 89 (Ord. No. 2012-32), No. 90 (Ord. No. 2013-20), No. 91 (Ord. No. 2013-21), No. 92 (Ord. No. 2013-22), No. 93 (Ord. No. 2013-23) have been adopted.

3. A receiving water body is newly listed as impaired or a TMDL has been established. If yes, please explain.

\_\_\_\_\_ Yes  No \_\_\_\_\_

4. The MS4 has conducted analytical monitoring of storm water quality. \_\_\_\_\_ Yes  No

Explain below or attach a summary to submit along with any monitoring data used to evaluate the success of the SWMP at reducing pollutants to the maximum extent practicable. Be sure to include a discussion of results.

No monitoring has been required nor has been undertaken

### C. Narrative Provisions

1. Provide information on the status of complying with permit conditions:

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	X		
Permittee is currently in compliance with recordkeeping and reporting requirements.	X		
Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.)	X		

2. Provide a general assessment of the appropriateness of the selected BMPs:

Has the permittee determined that any of the selected BMPs are not appropriate for reducing the discharge of pollutants in storm water? \_\_\_\_\_ Yes  No

Provide explanation: N/A

3. Describe progress towards reducing the discharge of pollutants to the maximum extent practicable (MEP). Summarize any information used (such as monitoring data) to evaluate reductions in the discharge of pollutants. Use a narrative description or table as appropriate:

MCM	BMP	Parameter	Quantity	Units	Does BMP Demonstrate a Direct Reduction in Pollutants? (Yes / No / Explain)

Or, provide explanation below:

The permittee has continued to provide public education and awareness of reducing the discharge of pollutants. The permittee has also completed staff training and developed waste management procedures pertaining to the permittee's municipal operations. Spill prevention training has been completed and updated. Spill response procedures have been developed and spill response equipment has been purchased and made available at the sites of municipal operations. Contractors are required to have spill response equipment on site as well.

4. Provide a general evaluation of the program's progress, including any obstacles or challenges encountered in implementing BMPs, meeting the program's schedule, etc.:

The program has progressed well. Training has continued with the availability of webinars and videos from nationally recognized vendors and organizations. Information and prevention measures are being articulated in a top down manner so that those in the field, and most likely to deal with incidences, will have the example of superiors to follow. The program has been able to remain mostly on schedule, minus some delays in technical manual adoption. An obstacle has been, and will continue to be, adequate funding to manage and implement the program in a desired manner. However, the permittee has provided sufficient funding to meet the current requirements.

5. Provide the number of construction activities (other than those where the permittee was the operator) that occurred within the regulated area as indicated by notices of intent or site notices:

Twenty-four (24)

---

6. Does the permittee utilize the optional seventh MCM related to construction? \_\_\_\_\_ Yes  No

If "Yes," then provide the following information for this permit year:

a. The number of municipal construction activities authorized under this general permit: N/A

b. The total number of acres disturbed for municipal construction projects: N/A

*Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.*

7. Requirements for Specific Minimum Controls Measures (MCMs):

a. For MCM 1 - Public Education and Outreach, provide documentation of activities conducted and materials used to fulfill the requirements of this MCM.

See attached appendices.

---

b. Also for MCM 1, provide documentation of the amount of resources used to address each group (e.g., visitors, businesses, etc.).

See attached appendices.

---

c. For MCM 3 – Illicit Discharge Detection and Elimination (IDDE), indicate whether you have developed a list of allowable non-storm water discharges, other than those already listed in the general permit. If you have developed a list and have made any changes to the local controls, conditions and/or programs being established for discharges, include this information below. If you do not have any changes for this permit year, indicate that this item is not applicable.

No changes have been made

---

8. Describe any proposed changes to the SWMP in the coming reporting year.

The SWMP will be revised as needed to comply with the new general permit.

---

9. Describe any activities planned for the next permit year, not already described.

The City will continue implementing the BMPs for Permit Year 5 until a new permit has been released by the TCEQ from the EPA. The current SWMP will be reviewed for compliance with the new permit and revised as necessary.

---

## D. Storm Water Management Program Status

Provide the status of every BMP and measurable goal listed in the SWMP, as described in the instructions. Each MCM, but not necessarily each BMP, must include the measurable goals described in the SWMP. For a shared SWMP, include the name of the responsible MS4 operator(s) in the "BMP" column. *(Though an MS4 is not required to implement BMPs until the initial SWMP is approved by the TCEQ, the MS4's initial annual report should include a description of what has been done to date, even if the SWMP has not yet been approved. The MS4 will receive credit for all BMPs implemented prior to and during the first permit year if they are described in the initial annual report.)*

**Table 1 – BMP Status**

MCM(s)	BMP	Milestones of Permit Year	New or Revised	Start Date	Status / Completion Date  (completed, in progress, not started)
1: Public Education	1: Storm Drain Marking	Approximately 100% installed. Construction Detail was revised in Year 1.		August 2007	In progress (ongoing)  Identification of inlets and marking method completed May 2008 (Year 1). Marking of existing inlets completed in Year 2. Newly constructed inlets will continue to be marked. City currently updating inlet map with GPS coordinates on inlets.

MCM(s)	BMP	Milestones of Permit Year	New or Revised	Start Date	Status / Completion Date (completed, in progress, not started)
1: Public Education	2: Municipal Website	Year 5 Annual Report and SWMP events posted.		August 2007	In progress (ongoing)  SWMP items have been incorporated into the City website, including the Years 1, 2, 3, 4, & 5 Annual Reports and related activities. This is an ongoing component of the SWMP.
	3: Storm Water Quality Educational Material	Distributed pamphlets in utility bills in February 2013 to 8,083 customers and August 2013 to 8,000 customers; displayed in City Hall brochure rack.		August 2007	In progress (ongoing)  Example pamphlets were obtained and modified as necessary in Year 1. Distribution was made in Years 2, 3, 4, 5, and 6, and will continue on.
2: Public Involvement	1: Public Notice Requirements	No action in Year 6.		December 2008	Completed December 2008.

<b>MCM(s)</b>	<b>BMP</b>	<b>Milestones of Permit Year</b>	<b>New or Revised</b>	<b>Start Date</b>	<b>Status / Completion Date</b> <b>(completed, in progress, not started)</b>
2: Public Involvement/ Participation	2: Storm Water Quality Volunteer Opportunities	Brochures available for volunteers. (See Appendix 1)		December 2008	In progress (ongoing)  Volunteer Groups were contacted to distribute the brochure and other related items in Year 6. Will continue.
	3: Make Presentations on Storm Water Management Plan	Presented at City Council meeting open to the public.		February 2008	In progress (ongoing)  Presentation to Council was on 10/15/13 for the Year 6 report. This presentation was at a meeting open to the public.
3: Illicit Discharge Detection and Elimination	1: Illicit Discharge Detection Ordinance	Ordinance adopted		January 2009	Completed December 2010.

<b>MCM(s)</b>	<b>BMP</b>	<b>Milestones of Permit Year</b>	<b>New or Revised</b>	<b>Start Date</b>	<b>Status / Completion Date</b> <b>(completed, in progress, not started)</b>
3: Illicit Discharge Detection and Elimination	2: Illicit Discharge Detection and Elimination Program	Year 6 trainings held by City. (See Appendix 4)		February 2009	In progress (ongoing)  Implementation began in Year 3, continued in Year 4, 5, & 6, and will continue.
	3: Allowable Non-Storm Water Discharges	No changes in Year 6.		May 2009	Completed May 2009  The list will be reviewed and revised if necessary.
	4: Storm Drainage System Mapping	Located, identified, mapped and updated drainage features		August 2007	In progress (ongoing)  The base map was completed in Year 1. In Year 2, approximately 75% of the drainage features were mapped. In Year 3, approximately 90% of the drainage features were mapped. In Year 4, the City began using GPS coordinates to aid in the mapping process. This will continue.

<b>MCM(s)</b>	<b>BMP</b>	<b>Milestones of Permit Year</b>	<b>New or Revised</b>	<b>Start Date</b>	<b>Status / Completion Date</b> <b>(completed, in progress, not started)</b>
3: Illicit Discharge Detection and Elimination	5: Public Education on Illegal Discharges and Improper Disposal	Brochures distributed to City employees through paycheck inserts in February and August 2013. (See Appendices 1)		January 2009	Completed August 2010  The materials were distributed to City employees through payroll inserts in Year 6.
	6: On-site Sewage Disposal System Identification and Inspection	On-site sewage disposal system identification and inspection program continued. New sites identified in annexed areas. (See Appendix 5)		August 2008	In progress (ongoing)  Sites identified and annual inspection of sites established.
4: Construction Site Storm Water Runoff	1: Construction Site Storm Water Runoff Control Ordinance	Ordinance passed in Year 4.		August 2009	Completed in Year 4.
	2: Selected BMPs for Construction Site Storm Water Controls	Technical manual adopted in Year 4.		August 2009	Completed in Year 4.

<b>MCM(s)</b>	<b>BMP</b>	<b>Milestones of Permit Year</b>	<b>New or Revised</b>	<b>Start Date</b>	<b>Status / Completion Date</b> <b>(completed, in progress, not started)</b>
4: Construction Site Storm Water Runoff	3: Site Plan Review Program	Criteria checklist of storm water pollution prevention plans finalized in Year 4.		August 2008	Completed in Year 4.
	4: Construction Site Inspection Program	Implemented in Year 5. (See Appendix 2)		August 2008	In progress (ongoing)
	5: Reporting Hotline	Existing Public Works number distributed on utility bills inserts. (See Appendix1)		August 2008	Completed February 2009
	1: Develop an Ordinance	Ordinance passed in Year 4.		August 2007	Completed in Year 4.

<b>MCM(s)</b>	<b>BMP</b>	<b>Milestones of Permit Year</b>	<b>New or Revised</b>	<b>Start Date</b>	<b>Status / Completion Date</b> <b>(completed, in progress, not started)</b>
5: Post-Construction Storm Water Management in New Development and Redevelopment	2: Evaluate Regional Storm Water Management System Facilities	Reevaluated in Year 6.  No structural controls.			Not started  No existing or proposed regional facilities within the MS4.
	3: Plan Requirements, Inspection, and Maintenance Program for Storm Water Structural Controls	Reevaluated in Year 6.  No structural controls.			Not started  No existing or proposed regional facilities within the MS4.
	4: Adopt a Technical Manual	Technical manuals reviewed. Adopted in Year 4			Completed in Year 4.

MCM(s)	BMP	Milestones of Permit Year	New or Revised	Start Date	Status / Completion Date (completed, in progress, not started)
6: Pollution Prevention/ Good Housekeeping for Municipal Operations	1: Municipal Employee Training	Trainings held in Year 6. (See Appendix 4)		August 2008	In progress (ongoing)  Training was scheduled to start in Year 3, but was commenced in Year 2.
	2: Structural Control Maintenance	Inventory of City Structural Controls did not identify any existing structures.		August 2007	Completed August 2009  An inspection and maintenance schedule will be adopted if any structures are constructed.
	3: Waste Disposal	Reviewed and inspected City facilities for proper waste disposal. (See Appendix 3)		August 2007	In progress (ongoing)  Regular inspections continued in Year 6.
	4: Street Sweeping	Priority areas originally adopted were reviewed and adopted.		August 2007	In progress (ongoing)

MCM(s)	BMP	Milestones of Permit Year	New or Revised	Start Date	Status / Completion Date (completed, in progress, not started)
6: Pollution Prevention/  Good Housekeeping for Municipal Operations	5: Litter Control	Programs to collect litter on a regular basis were continued. (See Appendix 3)		August 2007	In progress (ongoing)
	6: Spill Prevention and Response	Containment and response equipment was acquired in Year 2.		August 2007	In progress (ongoing)  New equipment will have to be purchased as existing inventory is depleted.
		Contractors required to have spill kits and comply with prevention and response requirements.		August 2007	In progress (ongoing)  This will continue.
	7: Facility Inspection Program	Municipal facilities inspected. (See Appendix 3)		August 2008	In progress (ongoing)  Inspections started in Year 3 and will continue.

**Table 2 – Measurable Goals Status**

<b>MCM(s)</b>	<b>Measurable Goal(s)</b>	<b>Success</b>	<b>Proposed Changes (submit NOC as needed)</b>
MCM 1 BMP 1	Install markers on inlets	Met goal.	None
MCM 1 BMP 2	Update website to reflect annual report, current SWMP events	Met goal	None
MCM 1 BMP 3	Distribute pamphlets to public.	Met goal	None
MCM 2 BMP 2	Provide support materials to interested volunteers.	Met goal	None
MCM 2 BMP 3	Present SWMP to City Council & public.	Met goal	None
MCM 3 BMP 1	Adopt ordinance.	Met goal	None
MCM 3 BMP 2	Continue training.	Met goal	None

<b>MCM(s)</b>	<b>Measurable Goal(s)</b>	<b>Success</b>	<b>Proposed Changes (submit NOC as needed)</b>
MCM 3 BMP 3	Review list of allowable non-storm water discharge.	Met goal	None
MCM 3 BMP 4	Locate, identify, and map drainage features	Met goal	None
MCM 3 BMP 5	Distribute materials to City employees	Met goal	None
MCM 3 BMP 6	Continue on-site sewerage disposal system ID & inspection program and respond to complaints	Met goal	None
MCM 4 BMP 1	Adopt ordinance for construction site storm water runoff control	Met goal	None
MCM 4 BMP 2	Adopt technical manual	Met goal	None
MCM 4 BMP 3	Implement Site Plan review	Met goal	None

<b>MCM(s)</b>	<b>Measurable Goal(s)</b>	<b>Success</b>	<b>Proposed Changes (submit NOC as needed)</b>
MCM 4 BMP 4	Inspect construction sites	Met goal	None
MCM 4 BMP 5	Set up and publicize hotline	Exceeded goal. Established in Year 2.	None
MCM 5 BMP 1	Adopt ordinance	Met goal	None
MCM 5 BMP 2	Develop an evaluation report of structural controls	N/A	None
MCM 5 BMP 3	Develop review of plans for long-term structural controls	N/A	None
MCM 5 BMP 4	Adopt technical manuals	Met goal	None
MCM 6 BMP 1	Require training	Met goal	None
MCM 6 BMP 2	Develop inspection and maintenance schedule of City structural controls	N/A	None

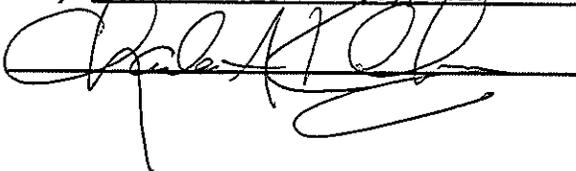
<b>MCM(s)</b>	<b>Measurable Goal(s)</b>	<b>Success</b>	<b>Proposed Changes (submit NOC as needed)</b>
MCM 6 BMP 3	Review and inspect City facilities for proper waste disposal	Met goal	None
MCM 6 BMP 4	Street sweeping	Met goal	None
MCM 6 BMP 5	Continue programs to collect litter	Met goal	None
MCM 6 BMP 6	Require contractors to include requirements for spill kits and comply with spill response requirements	Met goal	None
MCM 6 BMP 7	Require municipal facilities inspections	Met goal	None

## E. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): Charles A. Kalkomey, P.E.

Title: City Engineer

Signature: 

Date: 11/2/13

# **APPENDIX 1**

## WHAT CAN YOU DO TO REDUCE STORM WATER POLLUTION?

If you own a car, maintain it so it does not leak oil or other fluids.

Wash your car on the grass or at a car wash so the dirt and soap do not flow down the driveway and into the nearest storm drain.

Do not over fertilize your grass. Never apply fertilizers or pesticides before a heavy rain. If fertilizer falls onto driveways or sidewalks, sweep it up instead of hosing it away.

Mulch leaves and grass clippings or place bagged leaves and clippings at the curb, not in the street. Doing this keeps leaves out of the gutter and from washing into the nearest storm drain.

Turn your gutter downspouts away from hard surfaces and seed bare spots in your yard to avoid erosion.

If have a septic system, maintain it properly by having it pumped every 3 to 5 years. If it is an older system, be sure it can still handle the volume placed on it today. Never put chemicals down septic systems, they can harm the system and seep into the groundwater.

If you own a pet, pick up after your pets and dispose of pet waste in the garbage or by flushing.

Keep lawn and household chemicals tightly sealed and in a place where rain cannot reach them.

Dispose of old or unwanted chemicals at the Fort Bend County hazardous waste collection facility.

Participate in the next Rosenberg Spring Clean-Up.

Attend public hearings or meetings on the topic so you can express your concerns.

Report storm water violations when you spot them.

Keep learning about polluted storm water runoff and tell a friend.

But most importantly... **LEAD BY EXAMPLE.**

This publication is provided to educate Rosenberg's residents on the issue of storm water pollution and what YOU can do to help.



## ROSENBERG STORM WATER MANAGEMENT PROGRAM

ADMINISTERED BY  
CITY OF ROSENBERG  
2110 4TH STREET  
POST OFFICE BOX 32  
ROSENBERG, TX 77471-0032

[WWW.CI.ROSENBERG.TX.US](http://WWW.CI.ROSENBERG.TX.US)  
REPORTING HOTLINE  
832-595-3301

FOR MORE INFORMATION ON  
STORM WATER POLLUTION, VISIT  
[WWW.EPA.GOV/NPDES/STORMWATER](http://WWW.EPA.GOV/NPDES/STORMWATER)  
[WWW.EPA.GOV/NPS](http://WWW.EPA.GOV/NPS)

## PREVENTING STORM WATER POLLUTION

Everyone plays a role in creating the pollution in storm water runoff and everyone has a role in cleaning it up. Learn how you can make a difference.



FREQUENTLY ASKED QUESTIONS

## STORM WATER RUNOFF IS OUR MOST COMMON CAUSE OF WATER POLLUTION.

Storm water pollution is a challenging water quality problem. Unlike pollution from industry or sewage treatment facilities, storm water pollution is caused by the daily activities of people everywhere. The following information is provided to educate Rosenberg's residents on the issue of storm water pollution and what you can do to help.

## FREQUENTLY ASKED QUESTIONS

### WHAT IS STORM WATER RUNOFF?

Storm water runoff is water from rain that "runs off" across the land rather than being absorbed into the ground. As this water flows toward the nearest low spot such as a storm sewer, ditch, stream, river, or other body of water, it picks up pollutants such as pesticides, fertilizers, oil, pet waste, leaves, and more that can harm our water and environment. The runoff is not treated in any way.

### WHAT IS POLLUTED RUNOFF?

Water from rain either seeps into the ground or "runs off" to lower areas, making its way into storm sewers, ditches, streams, rivers, or other bodies of water. On its way, runoff water can pick up and carry many substances that pollute water. Some – like pesticides, fertilizers, oil and soap – are harmful in any quantity. Others – like sediment from construction, bare soil, or agricultural land, or pet waste, grass clippings and leaves – can harm streams, rivers and other bodies of water if in sufficient quantities. In addition to rain, various human activities like watering, car washing, and malfunctioning septic tanks can also put water onto the land surface. Here, it can create runoff that carries pollutants to creeks, rivers and lakes.

Polluted runoff generally happens anywhere people use or alter the land. For example, in developed areas, none of the water that falls on hard surfaces like roofs, driveways, parking lots or roads can seep into the ground. These impervious surfaces create large amounts of runoff that pick up pollutants. The runoff flows from gutters and storm drains to streams. Runoff not only pollutes, but erodes stream banks. The mix of pollution and eroded dirt muddies the water and causes problems downstream.

### WHAT IS NONPOINT SOURCE POLLUTION?

This is another term for polluted runoff and other sources of water pollution that are hard to pinpoint. The term "nonpoint source pollution" comes from the federal Clean Water Act of 1987. There, it is used as a catch-all for all kinds of water pollution that are not well-defined discharges (point sources) from wastewater plants or industries.

Many state agencies have nonpoint source (NPS) management programs that address polluted runoff. Texas NPS program is part of the Texas Commission on Environmental Quality's Division of Water Quality. It serves as the central coordinating agency for the many NPS-related programs operated by various agencies.

### WHAT CAUSES POLLUTED STORM WATER RUNOFF?

Polluted storm water runoff generally happens anywhere people use or alter the land. People going about their daily lives are the number one source of storm water pollutants. Most people are unaware of how they impact water quality. Some common examples include over fertilizing lawns, excessive pesticide use, not picking up pet waste, using salt or fertilizer to de-ice driveways, letting oil drip out of their vehicles and littering. Developed areas in general, with their increased runoff, concentrated numbers of people and animals, construction and other activities, are a major contributor to NPS pollution, as are agricultural activities. Other contributors include forest harvesting activities, roadways, and malfunctioning septic systems.

### WHY DO WE NEED TO MANAGE STORM WATER AND POLLUTED RUNOFF?

Polluted storm water runoff is the number one cause of water pollution in Texas. In most cases, storm water either does not receive any treatment before it enters our waterways or is inadequately treated. Polluted water creates numerous costs to the public and to wildlife. As the saying goes, "we all live downstream." Communities that use surface water for their drinking water supply must pay much more to clean up polluted water than clean water. Polluted water hurts the wildlife in streams, rivers and other bodies of water. Dirt from erosion, also called sediment, covers up fish habitats, and fertilizers can cause too much algae to grow, which also hurts wildlife by using up the oxygen they need to survive. Soaps hurt fish gills and fish skin, and other chemicals damage plants and animals when they enter the water.

The quantity of storm water is also a problem. When rain water falls on hard surfaces like roads, roofs, driveways and parking lots, it cannot seep into the ground, so it runs off to lower areas. To understand the difference a hard surface makes, consider the difference between one inch of rain falling onto a meadow and a parking lot. The parking lot sheds 16 times the amount of water that a meadow does! Because more water runs off hard surfaces, developed areas can experience local flooding. The high volume of water also causes stream banks to erode and washes the wildlife that lives there downstream.

### HOW ARE STORM WATER AND RUNOFF "MANAGED"?

"Best management practices" (BMPs) is a term used to describe different ways to keep pollutants out of runoff and to slow down high volumes of runoff. Preventing pollution from entering water is much more affordable than cleaning polluted water.

Educating residents about how to prevent pollution from entering waterways is one best management practice. Laws that require people and businesses involved in earth disturbing activities – like construction and agriculture – to take steps to prevent erosion are another way to prevent storm water pollution. There are also laws about litter, cleaning up after pets and dumping oil or other substances into storm drains. Education and laws are just two best management practice examples. Some BMPs are constructed to protect a certain area. Some are designed to slow down storm water; others help reduce the pollutants already in it. There are also BMPs that do both of these things. Detention ponds, built to temporarily hold water so it seeps away slowly, fill up quickly after a rainstorm and allow solids like sediment and litter to settle at the pond bottom. Then, they release the water slowly. These ponds are one constructed BMP example. Green roofs, storm drain grates, filter strips, sediment fences and permeable paving are other examples.

### WHY ALL THE FUSS ABOUT STORM WATER?

The federal Clean Water Act requires large and medium sized towns across the United States to take steps to reduce polluted storm water runoff. The law was applied in two phases. The first phase addressed large cities. The second phase, often referred to as "Phase II," requires medium and small cities, fast growing cities like Rosenberg, and those located near sensitive waters to take steps to reduce storm water. In Texas, Phase II laws took effect on August 13, 2007. These laws require the City of Rosenberg to do six things:

- 1) Conduct outreach and education about polluted storm water runoff.
- 2) Provide opportunities for residents to participate and be involved in conversation and activities related to reducing polluted storm water runoff.
- 3) Detect illicit discharges (e.g. straight piping or dumping).
- 4) Control construction site runoff.
- 5) Control post-construction runoff.
- 6) Perform municipal housekeeping (e.g. take steps to prevent runoff from city buildings and activities.)

### IF IT ONLY AFFECTS STREAMS AND CREEKS, WHY SHOULD YOU CARE?

Storm sewers, ditches, and streams feed into rivers, lakes and the ocean. We all drink water, so we are all affected when our water is polluted. When water treatment costs rise, the price of drinking water goes up. If you like to fish, swim or boat, you may have heard or been affected by advisories warning you not to swim, fish or boat in a certain area because of unhealthy water or too much algae. Shellfish like oysters and clams cannot be harvested from polluted waters, so anyone that enjoys these foods or makes a living from the shellfish industry is affected. Money made from tourism and water recreation can also be impacted, as are businesses and homes flooded by storm water runoff. When we pollute our water, everyone is affected!

### HOW DOES THIS BENEFIT THE AVERAGE TAXPAYER?

When our water is polluted, we all pay in one way or another. Damage from urban flooding can raise merchant prices and insurance rates. Sediment and pollution laden water takes more money to treat before it can be used for drinking water. Tourism and recreation businesses suffer along with residents when swimming, fishing and boating are curtailed. Shellfish become more expensive and harder to harvest when shellfish beds close. And the list goes on.

### EVERYONE PLAYS A ROLE IN CREATING THE POLLUTION IN STORM WATER RUNOFF.

WHEN WE POLLUTE OUR WATER,  
EVERYONE IS AFFECTED.

WE ALL HAVE A ROLE IN CLEANING IT UP.

LEAD BY EXAMPLE

### Pet Care

- When walking your pet, remember to pick up the waste and dispose of it in the garbage or by flushing. Leaving pet waste on the ground increases public health risks by allowing harmful bacteria and nutrients to wash into the storm drain and eventually into local water bodies.

### Swimming Pool and Spa

- Drain your swimming pool only when necessary and when chlorine levels are no longer detectable. Whenever possible, drain your pool or spa into the sanitary sewer system.
- Properly store pool and spa chemicals to prevent leaks and spills, preferably in a covered area to avoid exposure to stormwater.

### Septic System Use and Maintenance

- Have your septic system inspected by a professional at least every three (3) years, and have the septic tank pumped as necessary (usually every 3-5 years).
- Care for the septic system drainfield by not driving or parking vehicles on it. Plant only grass over and near the drainfield to avoid damage from roots.
- Flush reasonably. Flushing household chemicals like paint, pesticides, oil, and antifreeze can destroy the biological treatment taking place in the system. Other items, such as diapers, paper towels, and cat litter, can clog the septic system and potentially damage components.



*Everyone plays a role in  
polluting stormwater...*

*Everyone has a role  
in cleaning it up!*

**This publication is provided to  
Rosenberg residents in order  
to provide information about  
stormwater pollution prevention.**

**ROSENBERG  
STORMWATER MANAGEMENT  
PROGRAM**

**Administered by  
City of Rosenberg  
2110 4th Street, P.O. Box 32  
Rosenberg, TX 77471-0032**

**[www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
REPORTING HOTLINE  
Tel 832-595-3301**

Visit [www.epa.gov/npdes/stormwater](http://www.epa.gov/npdes/stormwater) or [www.epa.gov/nps](http://www.epa.gov/nps)  
for more information on stormwater pollution.

*Make your home*  
**The**  
**SOLUTION**  
**TO STORMWATER**  
**POLLUTION!**



**A homeowner's guide to  
healthy habits for clean water.**

# Make your home The SOLUTION TO STORMWATER POLLUTION!

**A**s stormwater flows over driveways, lawns, and sidewalks, it picks up debris, chemicals, dirt, and other pollutants. Stormwater can flow into storm sewer systems or directly to a storm sewer, ditch, stream, river, or other water bodies.

Polluted runoff is the Nation's greatest threat to clean water. Anything that enters a storm sewer system is discharged, untreated, into the bodies of water we use for swimming, fishing, and drinking water.

*By practicing healthy household habits, homeowners can help keep common pollutants like pesticides, pet waste, grass clippings, and automotive fluids off the ground, out of stormwater, and out of our drinking water.*

Adopt these **Healthy Household Habits for Clean Water** today to help protect streams, rivers, wetlands, and coastal waters.



## Healthy Household Habits for Clean Water

### Vehicle and Garage

- Use a commercial car wash or wash your car on a lawn or other unpaved surface to minimize the amount of dirty, soapy water flowing into the storm drain and eventually into your local water body.
- Check your car, boat, motorcycle, and other machinery and equipment for leaks and spills. Make repairs as soon as possible.
- Clean up spilled fluids with an absorbent material like cat litter or sand, and don't rinse the spills into a nearby storm drain. Properly dispose of the absorbent material.
- Recycle used oil and other automotive fluids at participating service stations. Don't dump these chemicals down the storm drain or dispose of them in your trash.

### Lawn and Garden

- Use pesticides and fertilizers sparingly. When use is necessary, use these chemicals in the recommended amounts. Avoid application if the forecast calls for rain; otherwise, chemicals will be washed into your local storm sewer, ditch, stream, river or other bodies of water.
- Select native plants and grasses that are drought and pest-resistant. Native plants require less water, fertilizer, and pesticides.
- Sweep up yard debris, rather than hosing down areas. Compost or recycle yard waste when possible.
- Don't overwater your lawn. Water during the cool times of the day, and don't let water run off into the storm drain.
- Cover piles of dirt and mulch being used in landscaping projects to prevent these pollutants from blowing or washing off your yard and into the storm sewer, ditch, or other local water bodies.
- Vegetate bare spots in your yard to prevent soil erosion.

### Home Repair and Improvement

- Before beginning an outdoor project, locate the nearest storm drains and protect them from debris and other materials.
- Sweep up and properly dispose of construction debris such as concrete and mortar.
- Use hazardous substances like paints, solvents, and cleaners in the smallest amounts possible, and follow the directions on the label.
- Clean up spills immediately, and dispose of the waste safely.
- Store substances properly to avoid leaks and spills.
- Purchase and use nontoxic, biodegradable, recycled, and recyclable products whenever possible.
- Clean paint brushes in a sink, not outdoors.
- Filter and reuse paint thinner when using oil-based paints.
- Properly dispose of excess paints through a household hazardous waste collection program, or donate unused paint to local organizations.
- Reduce the amount of paved area and increase the amount of vegetated area in your yard.
- Use native plants in your landscaping to reduce the need for watering during dry periods.
- Consider directing downspouts away from paved surfaces onto lawns and other measures to increase infiltration and reduce polluted runoff.

### **REMEMBER...**

**Storm drains connect to water bodies -  
ONLY RAIN DOWN THE DRAIN!**

## **APPENDIX 2**



Permit No.: \_\_\_\_\_

# City of Rosenberg LAND DISTURBANCE APPLICATION

2220 4<sup>th</sup> Street, Rosenberg, Texas 77471

Telephone: 832-595-3500 Fax: 832-595-3501 Inspection Request Line: 832-595-3401  
Inspection called in before 5:30 pm will be next day, after 5:30 pm will be two business days

Project Name: \_\_\_\_\_ Date of Application: \_\_\_\_\_

Flood Zone Type: \_\_\_\_\_ BFE (for Zone AE) \_\_\_\_\_ Permit Expiration: \_\_\_\_\_

Firm Panel No.: \_\_\_\_\_ Firm Panel Date: \_\_\_\_\_

Applicant/Operator's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Contact: \_\_\_\_\_ Phone No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Engineer Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Property Owner Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

*Location: For all locations, provide property address or location description and attach a vicinity map.*

	<b>Property Address:</b>	<b>Location Description:</b>
<b>1</b>		
<b>2</b>		
<b>3</b>		

**Complete the following as appropriate. If Located in a subdivision:**

Name of Subdivision: \_\_\_\_\_

Section No.: \_\_\_\_\_ Block No. \_\_\_\_\_ Lot No. \_\_\_\_\_

**If not located in a subdivision:**

Name & No. of Survey/Abstract: \_\_\_\_\_

Acreage: \_\_\_\_\_

**Submitted with this Application are the following:**

<input type="checkbox"/>	Construction Drawings	<input type="checkbox"/>	SWPPP including Operation and Maintenance Requirements
<input type="checkbox"/>	Fee		
<input type="checkbox"/>	Other (please specify)	_____	

**Supply the following information as applicable/available:**

	<i>Building Permit No. (for all development on private property)</i>
	<i>Date of NOI. (for all plans requiring an NPDES or TPDES Construction Permit. NOI must be attached.)</i>
	<i>TCEQ Construction Permit No. (Attach copy of TCEQ Acknowledgement Certification for the TPDES Construction General Permit or an individual permit, if available.)</i>

**NOTICE:** This application is required by Chapter 31 of the City of Rosenberg Code of Ordinances governing Storm Water Protection. The applicant hereby agrees to comply with the Code of Ordinances which includes the following conditions:

1. This permit expires on the above expiration date.
2. Owner will submit renewal application not more than thirty (30) days, nor less than five (5) days, prior to the date of permit expiration. Failure to renew the permit may result in enforcement action including, but not limited to, stop work orders, revocation of certificate of occupancy, money damages, fines, or any combination of administrative, judicial, or criminal penalties.

The City may revoke this application, if the City Engineer determines that any information on this Land Disturbance Permit application is false. The Applicant must submit a revised application along with the appropriate Land Disturbance Permit Application to correct any errors. This Land Disturbance Permit is effective upon signature by the City's Engineer, or his authorized representative.

---

Applicant's Signature

---

Date



Land Disturbance Permit No.: \_\_\_\_\_

City of Rosenberg  
**SWPPP Inspection Report**

2220 4<sup>th</sup> Street, Rosenberg, Texas 77471

Telephone: 832-595-3500 Fax: 832-595-3501 Inspection Request Line: 832-595-3401  
Inspection called in before 5:30 pm will be next day, after 5:30 pm will be two business days

Project Name: \_\_\_\_\_ Date: \_\_\_\_\_

Inspection Type:  Routine  Rainfall  
 Non-Compliance  Complaint

Is the Construction Site Notice posted?  YES  NO

Does the Contractor have a copy of the SWPPP onsite?  YES  NO

Is the contractor keeping records of his SWPP inspections?  YES  NO

Date of last inspection record: \_\_\_\_\_

Has there been a 1/2" rainfall event within the last two (2) weeks?  YES  NO

Are the BMPs implemented in working order?  YES  NO

NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Inspector

Operator/Agent

WHITE – Customer Copy

CANARY – File

PINK – Book Copy



Land Disturbance Permit No.: \_\_\_\_\_

City of Rosenberg  
**SWPPP Inspection Report**

2220 4<sup>th</sup> Street, Rosenberg, Texas 77471

Telephone: 832-595-3500 Fax: 832-595-3501 Inspection Request Line: 832-595-3401  
Inspection called in before 5:30 pm will be next day, after 5:30 pm will be two business days

Project Name: \_\_\_\_\_ Date: \_\_\_\_\_

Inspection Type:  Routine  Rainfall  
 Non-Compliance  Complaint

Is the Construction Site Notice posted?  YES  NO

Does the Contractor have a copy of the SWPPP onsite?  YES  NO

Is the contractor keeping records of his SWPP inspections?  YES  NO

Date of last inspection record: \_\_\_\_\_

Has there been a 1/2" rainfall event within the last two (2) weeks?  YES  NO

Are the BMPs implemented in working order?  YES  NO

NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Inspector

Operator/Agent

WHITE – Customer Copy

CANARY – File

PINK – Book Copy

# **APPENDIX 3**

Oct 15, 2012

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

Facility Name: Rosenberg Civic Center  
 Address: 3825 Hwy 36 South  
Rosenberg, TX 77471  
 Phone #: (832) 595-3520 Fax #: (832) 595-3521

Date: 10/15/2012 Inspector's Name and Title: Caroleyn Kagy - MGR

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			OCCASIONAL Pressure Wash - Front Entry & Dumpster Area
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			OCCASIONAL use of Biodegradable cleaner if needed - Depend on dirt Build-up
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used	✓			
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather	✓			

Waste Disposal and Reduction

Trash dumpster lids kept closed	✓			HARD to control with clients AND cleaning crew
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			HARD to control with clients AND cleaning crew

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed	✓			
No wastes are put in storm drains or sewers	✓			
Paper, cans, glass and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
Washable drinking cups are used in the office	✓			
City recycling and waste reduction guidelines are followed	✓			

Equipment Maintenance

Prevention of spills			✓	
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply			✓	
Work area kept clean			✓	
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall		✓		No cover Available
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

Materials Handling and Storage

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			Metal Cabinet
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills			✓	
Rags kept handy for cleanup	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

### Storm Water Pollution Prevention Plan (SWPPP)

#### Facility Checklist

Facility Name: Rosenberg Fire Administration  
Address: 1012 Fifth St  
Phone #: (832) 595-3600 Fax #: (832) 595-3601  
Date: 10/1/2012 Inspector's Name and Title: Darrell Himby, R.F.C.

#### Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly			✓	
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

#### Waste Disposal and Reduction

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓		✓	
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	Contracted
No wastes are put in storm drains or sewers	✓			
Paper, cans, glass and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
Washable drinking cups are used in the office	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓		✓	
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓	✓		use biodegradable soap
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet		✓		
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.		✓		
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	✓	✓		

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed			✓	
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			/	
Hazardous materials stored according to federal, state, and local requirements			/	

**Spill Prevention**

Precautions taken to prevent spills	/			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	/			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	/			
Updated spill prevention plan for facility	/			
Updated spill cleanup plan for facility	/			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	/			
Rags kept handy for cleanup	/			

City of Rosenberg

### Storm Water Pollution Prevention Plan (SWPPP)

#### Facility Checklist

Facility Name: Rosenberg Fire Station 1  
Address: 1021 4th St  
Phone #: (832) 595-3600 Fax #: (832) 595-3601  
Date: 10/1/12 Inspector's Name and Title: Garrett Hinkley CAFE

#### Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

#### Waste Disposal and Reduction

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	Contracted
No wastes are put in storm drains or sewers	✓			
Paper, cans, glass and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
Washable drinking cups are used in the office	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply			✓	
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			/	
Drip pans used for vehicles and equipment waiting for maintenance	/			
Parked under cover to prevent exposure to rainfall	/			
Parts or equipment not washed outside		/		
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	/			Use bio-degradable soap
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet		/		
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.		/		
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain		/		

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	/			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed			/	
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			/	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			/	

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	/			
Stored materials protected from rainwater	/			
Materials stored indoors and on pallets, if possible	/			
Materials stored outdoors covered with sheets of plastic or other types of cover			/	
Hazardous materials stored according to federal, state, and local requirements	/			

**Spill Prevention**

Precautions taken to prevent spills	/			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	/			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	/			
Updated spill prevention plan for facility	/			
Updated spill cleanup plan for facility	/			
Spills cleaned up promptly	/			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	/			
Rags kept handy for cleanup	/			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

### Storm Water Pollution Prevention Plan (SWPPP)

#### Facility Checklist

Facility Name: Rosenberg Fire Station 2  
Address: 5320 Redwing Rd  
Phone #: (932) 595-3600 Fax #: (932) 595-3601  
Date: 10/1/12 Inspector's Name and Title: Darrell Hinch AFC

#### Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	/			
Spills prevented and cleaned up	/			
Debris and litter cleaned up and not washed into storm drains	/			
Detergents not used in steam or pressure washing	/			
Catch basins and storm drains cleaned regularly			/	
Soil erosion controlled	/			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	/			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			/	
Overwatering avoided	/			
Fertilizers, pesticides, or herbicides not applied during rainy weather			/	

#### Waste Disposal and Reduction

Trash dumpster lids kept closed	/		/	⊗
Dropped trash picked up	/			
Dumpster areas swept			/	
Wastes cleaned up with broom instead of water	/			
Liquid wastes kept out of dumpsters	/			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	/			
Leaking dumpsters fixed			/	
No wastes are put in storm drains or sewers	/			
Paper, cans, glass and plastics are recycled	/			
Smaller volumes of materials and supplies are ordered to avoid waste	/			
Washable drinking cups are used in the office	/			
City recycling and waste reduction guidelines are followed	/			

**Equipment Maintenance**

Prevention of spills	/			
Fueling areas covered		/		
Sweep or use other dry methods rather than hosing down the fuel area for cleaning	/			
Signs posted warning against "topping off"	/			
Read and follow the guidelines that apply	/			
Work area kept clean	/			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	/			
Oil filters drained before disposal or recycling			/	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			/	
Cracked batteries stored in a non-leaking secondary container			/	
Full drip pans or other open containers of used liquids not left sitting around	/			
Organized inventory of materials maintained	/			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			/	
Drip pans used for vehicles and equipment waiting for maintenance	/			
Parked under cover to prevent exposure to rainfall	/			
Parts or equipment not washed outside	/			
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	/			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			/	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	/			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	/			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	/			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	/			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	/			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area	/			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

(To be complete quarterly)

Facility Name: City of Rosenberg

Address: 220 Mulcahy  
Rosenberg, TX 77471

Phone #: (832) 595-3579

Date: 10/1/12 Inspector's Name and Title: TASIRI RAMA, street supervisor

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used	✓			
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather	✓			

Waste Disposal and Reduction

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Storm Water Pollution Prevention

1

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed	✓			
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			CANS only
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered	✓			
Sweep or use other dry methods rather than hosing down the fuel area for cleaning	✓			
Signs posted warning against "topping off"	✓			
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained			✓	

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside	✓			
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet	✓			
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	✓			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	✓			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover	✓			
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: WWTP #1A

Address: 2700 Avenue A

Phone #: ( ) Fax #: ( )

Date: 1 / 29 / 13 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed	✓			
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills			✓	
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	✓			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	✓			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

JAN 15, 2013

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

Facility Name: Rosenberg Civic Center  
 Address: 3825 Hwy 36 South  
Rosenberg, TX 77471  
 Phone #: (832) 595-3520 Fax #: (832) 595-3521  
 Date: 1/15/2013 Inspector's Name and Title: Carolyn Kagy - Mgr

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			OCCASIONAL Pressure Wash Front Entry & Dumpster Area
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			OCCASIONAL use of Biodegradable cleaner if needed - dependent on Dirt Build up
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used	✓			
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather	✓			

Waste Disposal and Reduction

Trash dumpster lids kept closed	✓			Hard to control with clients & cleaning crew
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			Hard to control with clients & cleaning crew

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed	✓			
No wastes are put in storm drains or sewers	✓			
Paper, cans, glass and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
Washable drinking cups are used in the office	✓			
City recycling and waste reduction guidelines are followed	✓			

Equipment Maintenance

Prevention of spills			✓	
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply			✓	
Work area kept clean			✓	
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall		✓		No Cover Available
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

Materials Handling and Storage

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			<i>Metal Cabinet</i>
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills			✓	
Rags kept handy for cleanup	✓			

Form Updated 12/1/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Name: Rosenberg Fire Admin Facility Checklist  
Address: 1012 Fifth St  
Phone #: (832) 595-3600 Fax #: (832) 595-3601  
Date: 1/22/13 Inspector's Name and Title: Darrell Himly AFE

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly			✓	
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

Waste Disposal and Reduction

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	Contract
No wastes are put in storm drains or sewers	✓			
Paper, cans, glass and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
Washable drinking cups are used in the office	✓			
City recycling and waste reduction guidelines are followed	✓			

Equipment Maintenance

Prevention of spills				
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply			✓	
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			/	
Drip pans used for vehicles and equipment waiting for maintenance			/	
Parked under cover to prevent exposure to rainfall	/			
Parts or equipment not washed outside	/			
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	/			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet	/			
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	/			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	/			

Materials Handling and Storage

Handling instructions read and followed for all stored materials	/			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	/			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			/	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			/	

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

Facility Name: Fire Station #1  
Address: 1021 Fourth St  
Phone #: (832) 595-3610 Fax #: (832) 595-3601  
Date: 1/24/13 Inspector's Name and Title: Marcell Himly AFC

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Spills prevented and cleaned up	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Debris and litter cleaned up and not washed into storm drains	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Detergents not used in steam or pressure washing	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Catch basins and storm drains cleaned regularly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Soil erosion controlled	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Lawn clippings, trimmings from trees and other landscaping disposed of properly	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Overwatering avoided	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Fertilizers, pesticides, or herbicides not applied during rainy weather	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Waste Disposal and Reduction

Trash dumpster lids kept closed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Dropped trash picked up	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Dumpster areas swept	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Wastes cleaned up with broom instead of water	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Liquid wastes kept out of dumpsters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.cityofrosenberg.net](http://www.cityofrosenberg.net)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	/			
Leaking dumpsters fixed			/	Contract
No wastes are put in storm drains or sewers	/			
Paper, cans, glass and plastics are recycled	/			
Smaller volumes of materials and supplies are ordered to avoid waste	/			
Washable drinking cups are used in the office	/			
City recycling and waste reduction guidelines are followed	/			

Equipment Maintenance

Prevention of spills				
Fueling areas covered			/	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			/	
Signs posted warning against "topping off"			/	
Read and follow the guidelines that apply			/	
Work area kept clean	/			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	/			
Oil filters drained before disposal or recycling			/	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			/	
Cracked batteries stored in a non-leaking secondary container			/	
Full drip pans or other open containers of used liquids not left sitting around	/			
Organized inventory of materials maintained	/			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.cityofrosenberg.org](http://www.cityofrosenberg.org)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Drip pans used for vehicles and equipment waiting for maintenance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Parked under cover to prevent exposure to rainfall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Parts or equipment not washed outside	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	use biodegradable soap
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	use biodegradable soap
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Materials Handling and Storage

Handling instructions read and followed for all stored materials	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Storage containers are spill-proof; Inspected for leaks and routine maintenance performed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	/			
Stored materials protected from rainwater	/			
Materials stored indoors and on pallets, if possible	/			
Materials stored outdoors covered with sheets of plastic or other types of cover			/	
Hazardous materials stored according to federal, state, and local requirements	/			

Spill Prevention

Precautions taken to prevent spills	/			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	/			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	/			
Updated spill prevention plan for facility	/			
Updated spill cleanup plan for facility	/			
Spills cleaned up promptly	/			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	/			
Rags kept handy for cleanup	/			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

Facility Name: Fire Station 2  
Address: 5320 Reading Rd  
Phone #: (632) 545-3620 Fax #: (632) 545-3627  
Date: 1/22/13 Inspector's Name and Title: Darrell Wimby AIC

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	/			
Spills prevented and cleaned up	/			
Debris and litter cleaned up and not washed into storm drains	/			
Detergents not used in steam or pressure washing	/			
Catch basins and storm drains cleaned regularly	/			
Soil erosion controlled				
Lawn clippings, trimmings from trees and other landscaping disposed of properly	/			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			/	
Overwatering avoided			/	
Fertilizers, pesticides, or herbicides not applied during rainy weather			/	

Waste Disposal and Reduction

Trash dumpster lids kept closed	/			Trash can
Dropped trash picked up	/			
Dumpster areas swept			/	
Wastes cleaned up with broom instead of water	/			
Liquid wastes kept out of dumpsters	/			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	/			
Leaking dumpsters fixed			/	
No wastes are put in storm drains or sewers	/			
Paper, cans, glass and plastics are recycled	/			
Smaller volumes of materials and supplies are ordered to avoid waste	/			
Washable drinking cups are used in the office	/			
City recycling and waste reduction guidelines are followed	/			

Equipment Maintenance

Prevention of spills		/		
Fueling areas covered		/		
Sweep or use other dry methods rather than hosing down the fuel area for cleaning	/			
Signs posted warning against "topping off"	/			
Read and follow the guidelines that apply	/			
Work area kept clean	/			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	/			
Oil filters drained before disposal or recycling			/	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			/	
Cracked batteries stored in a non-leaking secondary container			/	
Full drip pans or other open containers of used liquids not left sitting around	/			
Organized inventory of materials maintained	/			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked	/			
Drip pans used for vehicles and equipment waiting for maintenance	/			
Parked under cover to prevent exposure to rainfall	/			
Parts or equipment not washed outside	/			
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	/			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet	/			
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	/			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	/			

Materials Handling and Storage

Handling instructions read and followed for all stored materials	/			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	/			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	/			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area	/			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	/			
Stored materials protected from rainwater	/			
Materials stored indoors and on pallets, if possible	/			
Materials stored outdoors covered with sheets of plastic or other types of cover			/	
Hazardous materials stored according to federal, state, and local requirements	/			

Spill Prevention

Precautions taken to prevent spills	/			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	/			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	/			
Updated spill prevention plan for facility	/			
Updated spill cleanup plan for facility	/			
Spills cleaned up promptly	/			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	/			
Rags kept handy for cleanup	/			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

(To be completed quarterly)

Facility Name: City of Rosenberg

Address: 220 Fidelity

Phone #: (832) 595-3579 Fax #: ( )

Date: 1/2/13 Inspector's Name and Title: Patrick Parma, street supervisor

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used	✓			
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather	✓			

Waste Disposal and Reduction

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed	✓			
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			RAMS only
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

Equipment Maintenance

Prevention of spills	✓			
Fueling areas covered	✓			
Sweep or use other dry methods rather than hosing down the fuel area for cleaning	✓			
Signs posted warning against "topping off"	✓			
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside	✓			
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet	✓			
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	✓			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	✓			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover	✓			
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Storage Building

Address: Across from WWTP #1 2700 Avenue A

Phone #: ( ) Fax #: ( )

Date: 1 / 29 / 13 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains			✓	
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly			✓	
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers			✓	
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills			✓	
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed			✓	
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Water Plant #1

Address: 2118 Avenue G

Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Date: 1 / 29 / 13 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

### Storm Water Pollution Prevention Plan (SWPPP)

#### Facility Checklist (To be complete quarterly)

Facility Name: Water Plant #2

Address: 1415 Alamo Street

Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Date: 1 / 29 / 13 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Supervisor

#### Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

#### Waste Disposal and Reduction

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the *Updates to Storm Water Pollution Prevention Records*.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Water Plant #3

Address: 1024 Gronwald Heights Boulevard

Phone #: ( ) Fax #: ( )

Date: 1 / 29 / 13 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Water Plant #4

Address: 3720 Airport Road (Rear)

Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Date: 1 / 29 / 13 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: Water Plant #5

Address: 401 Cottonwood Church Road

Phone #: ( ) Fax #: ( )

Date: 1 / 29 / 13 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced.			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Water Plant #6

Address: 7076 Reading Road

Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Date: 1 / 29 / 13 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Water Plant #7

Address: 4926 Oak Blvd

Phone #: ( ) Fax #: ( )

Date: 1 / 29 / 13 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: WWTP#1A

Address: 2700 Avenida A

Phone #: ( ) Fax #: ( )

Date: 04/ 12/ 2013 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed	✓			
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills			✓	
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	✓			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	✓			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	No secondary containment basins.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

April 15, 2013

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

Facility Name: Rosenberg Civic Center  
Address: 3825 Hwy 36 South  
Rosenberg, TX 77491  
Phone #: (832) 595-3520 Fax #: (832) 595-3521

Date: 4/17/2013 Inspector's Name and Title: Carolyn Kagy - Manager

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			OCCASIONAL Pressure Wash Front Entry & Dumpster Area
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			OCCASIONAL use of Biodegradable cleaner if needed
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used	✓			
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather	✓			

Waste Disposal and Reduction

Trash dumpster lids kept closed		✓		Hard to control with clients & cleaning crew
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters		✓		Hard to control with clients & cleaning crew

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed	✓			
No wastes are put in storm drains or sewers	✓			
Paper, cans, glass and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
Washable drinking cups are used in the office	✓			
City recycling and waste reduction guidelines are followed	✓			

Equipment Maintenance

Prevention of spills			✓	
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply			✓	
Work area kept clean			✓	
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall		✓		No Cover Available
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			Metal Cabinet
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills			✓	
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Name: Rosenberg Fire Admin **Facility Checklist**  
Address: 1012 Foothot  
Phone #: (534) 595-3600 Fax #: (832) 595-3601

Date: 4/23/13 Inspector's Name and Title: Darrell Himly Ass. Fire Chief

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly			✓	
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

Waste Disposal and Reduction

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	Ⓢ NO Dumpster
No wastes are put in storm drains or sewers	✓			
Paper, cans, glass and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
Washable drinking cups are used in the office	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills				
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply			✓	
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside	✓			
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet	✓			
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	✓			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	✓			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

Facility Name: Rosenberg Fire Station 1  
Address: 1021 Fourth St  
Phone #: (832) 595-3600 Fax #: (832) 595-3601  
Date: 4/23/01 Inspector's Name and Title: D. Hinky Assistant Fire Chief

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	Under Contract
No wastes are put in storm drains or sewers	✓			
Paper, cans, glass and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
Washable drinking cups are used in the office	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills				
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply			✓	
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked	✓			
Drip pans used for vehicles and equipment waiting for maintenance	✓			
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside		✓		
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system		✓		Biodegradable Soap
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet		✓		Stamp
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.		✓		
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain		✓		

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

Facility Name: Fire Station 2

Address: 5322 Reading Rd

Phone #: (832) 595-3620 Fax #: (832) 595-3622

Date: 4/23/12 Inspector's Name and Title: Darrell Himby Asst. Fire Chief

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

Waste Disposal and Reduction

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓			
Dumpster areas swept			✓	Trash Can
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, glass and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
Washable drinking cups are used in the office	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills			✓	
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning	✓			
Signs posted warning against "topping off"	✓			
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked	✓			
Drip pans used for vehicles and equipment waiting for maintenance	✓			
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside	✓			
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet	✓			
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	✓			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	✓			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.



City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed	✓			
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled		✓		CANS only
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

Equipment Maintenance

Prevention of spills	✓			
Fueling areas covered	✓			
Sweep or use other dry methods rather than hosing down the fuel area for cleaning	✓			
Signs posted warning against "topping off"	✓			
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside	✓			
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet	✓			
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	✓			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	✓			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 City of Rosenberg, Texas  
 10000 Rosenberg Blvd., Rosenberg, TX 77479  
 Phone: 832-595-3960 Fax: 832-595-3961  
 Email: [info@ci.rosenberg.tx.us](mailto:info@ci.rosenberg.tx.us) Website: [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover	✓			
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Storage Building

Address: Across from WWTP#1A 2700 Avenue A

Phone #: ( ) Fax #: ( )

Date: 04/ 12/ 2013 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains			✓	
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly			✓	
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers			✓	
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills			✓	
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed			✓	
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	No secondary containment basins.

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Water Plant #1

Address: 2118 Avenue G

Phone #: ( ) Fax #: ( )

Date: 04/ 12/ 2013 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fuelling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	No secondary containment basins.

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Water Plant #2

Address: 1416 Alamo Street

Phone #: ( ) Fax #: ( )

Date: 04/12/2013 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	No secondary containment basins.

Form Updated 8/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Water Plant #3 E

Address: 1024 Grunwald Heights Boulevard

Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Date: 04/ 12/ 2013 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	No secondary containment basins.

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Water Plant #4

Address: 3720 Airport Road (Rear)

Phone #: ( ) Fax #: ( )

Date: 04/ 12/ 2013 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	No secondary containment basins.

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Water Plant #5

Address: 401 Cottonwood Church Road

Phone #: ( ) Fax #: ( )

Date: 04/12/2013 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	No secondary containment basins.

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Water Plant #6 #

Address: 7076 Reading Road

Phone #: ( ) \_\_\_\_\_ Fax #: ( ) \_\_\_\_\_

Date: 04/ 12/ 2013 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 8/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	No secondary containment basins.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Water Plant #7

Address: 4926 Oak Brook

Phone #: ( ) Fax #: ( )

Date: 04/12/2013 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Supervisor

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	No secondary containment basins.

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: WWTP#1

Address: Across from 2700 Avenue A

Phone #: ( ) Fax #: ( )

Date: 7 / 19 / 2013 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Superintendent

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains			✓	
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly			✓	
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers			✓	
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills			✓	
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed			✓	
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**

(To be complete quarterly)

Facility Name: WWTP#1

Address: 2700 Avenue A

Phone #: ( ) Fax #: ( )

Date: 7 / 19 / 2013 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Superintendent

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed	✓			
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills			✓	
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	✓			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	✓			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

July 2013  
15

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

Facility Name: Rosenberg Civic Center  
 Address: 3825 Hwy 36 South  
Rosenberg, TX 77471  
 Phone #: (832) 595-3520 Fax #: (832) 595-3521  
 Date: 7/15/13 Inspector's Name and Title: Carolyn Kagy - Manager

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			OCCASIONAL PRESSURE WASH FRONT ENTRY & Dumpster Area
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			OCCASIONAL use of Biodegradable cleaner if needed - Dependent on Dirt Buildup
Catch basins and storm drains cleaned regularly	✓			Coordinate with Public Works
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used	✓			
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather	✓			

Waste Disposal and Reduction

Trash dumpster lids kept closed	✓			OCCASIONAL instances left open by clients / cleaning crew
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters		✓		Hard to control with Public Rentals & Cleaning Crew

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed	✓			
No wastes are put in storm drains or sewers	✓			
Paper, cans, glass and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
Washable drinking cups are used in the office	✓			
City recycling and waste reduction guidelines are followed	✓			

Equipment Maintenance

Prevention of spills			✓	
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply			✓	
Work area kept clean			✓	
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall		✓		No Cover Available
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system		✓		Wash @ BACK of Center with Biodegradable Detergent
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

Materials Handling and Storage

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			<i>Metal Cabinet</i>
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility			✓	
Updated spill cleanup plan for facility			✓	
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills			✓	
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Name: Fire Administration Facility Checklist  
Address: 1012 Fifth St  
Phone #: (832) 595-3600 Fax #: (832) 595-3601  
Date: 7/18/13 Inspector's Name and Title: D. Hinely Asst fire Chief

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly			✓	
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

Waste Disposal and Reduction

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 12/11/08  
Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, glass and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
Washable drinking cups are used in the office	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills				
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply			✓	
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside	✓			
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet	✓			
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	✓			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	✓			

Materials Handling and Storage

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed			✓	
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

Facility Name: Rosenberg Fire Station 1

Address: 1021 4th St

Phone #: (832) 595-3600 Fax #: (832) 595-3601

Date: 2/18/13 Inspector's Name and Title: D. Himly Asst. Fire Chief

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

Waste Disposal and Reduction

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	Contract
No wastes are put in storm drains or sewers	✓			
Paper, cans, glass and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
Washable drinking cups are used in the office	✓			
City recycling and waste reduction guidelines are followed	✓			

Equipment Maintenance

Prevention of spills				
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply			✓	
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked	✓			
Drip pans used for vehicles and equipment waiting for maintenance	✓			
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside		✓		
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system		✓		Biodegradable Soap
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet		✓		
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.		✓		
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain		✓		

Materials Handling and Storage

Handling instructions read and followed for all stored materials				
Storage containers are spill-proof; inspected for leaks and routine maintenance performed				
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed				
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area				

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover	✗		✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 12/1/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

Facility Name: Fire Station 2  
Address: 5320 Reading Rd  
Phone #: (832) 595-3600 Fax #: (832) 595-3601  
Date: 7/18/13 Inspector's Name and Title: D. Hinely Asst. Fire Chief

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

Waste Disposal and Reduction

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓			
Dumpster areas swept			✓	Trash Cause
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 12/11/08  
Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, glass and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
Washable drinking cups are used in the office	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills			✓	
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning	✓			
Signs posted warning against "topping off"	✓			
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around	✓			
Organized inventory of materials maintained	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked	✓			
Drip pans used for vehicles and equipment waiting for maintenance	✓			
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside	✓			
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet	✓			
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	✓			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	✓			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area	✓			

Form Updated 12/11/08

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

Spill Prevention

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 12/11/08

Call 832-695-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

Facility Checklist

(To be complete quarterly)

Facility Name: City of Rosenberg

Address: 220 N. Main

Phone #: (832) 545-3575 Fax #: ( )

Date: 7/1/15 Inspector's Name and Title: Patrick Parson - street supervisor

Building and Grounds Maintenance

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing	✓			
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled	✓			
Lawn clippings, trimmings from trees and other landscaping disposed of properly	✓			
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used	✓			
Overwatering avoided	✓			
Fertilizers, pesticides, or herbicides not applied during rainy weather	✓			

Waste Disposal and Reduction

Trash dumpster lids kept closed	✓			
Dropped trash picked up	✓			
Dumpster areas swept	✓			
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)

City of Rosenberg, Texas  
1505  
www.ci.rosenberg.tx.us

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed	✓			
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			CPAS only
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

Equipment Maintenance

Prevention of spills	✓			
Fueling areas covered	✓			
Sweep or use other dry methods rather than hosing down the fuel area for cleaning	✓			
Signs posted warning against "topping off"	✓			
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment	✓			
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall	✓			
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system	✓			
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet	✓			
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.	✓			
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain	✓			

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover	✓			
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Water Plant #1

Address: 2118 Avenue G

Phone #: (832) 695-3583 Fax #: (832) 695-3501

Date: 7 / 19 / 2013 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Superintendent

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Water Plant # 2

Address: 1415 Alamo St.

Phone #: (832) 595-3583 Fax #: (832) 595-3501

Date: 7 / 19 / 2013 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Superintendent

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Water Plant #3

Address: 1024 Gunwald Heights Blvd

Phone #: ( 832 ) 595-3583 Fax #: ( 832 ) 595-3501

Date: 7 / 19 / 2013 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Superintendent

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Water Plant # 4

Address: 3720 Airport Road Rear

Phone #: ( 832 ) 595-3593 Fax #: ( 832 ) 595-3501

Date: 7 / 19 / 2013 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Superintendent

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Water Plant #5  
Address: 410 Cottonwood Church Road  
Phone #: ( 832 ) 695-3583 Fax #: ( 832 ) 695-3501

Date: 7 / 19 / 2013 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Superintendent

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Water Plant #6 \_\_\_\_\_  
Address: 7075 Reading Road \_\_\_\_\_  
Phone #: ( 832 ) 695-3583 Fax #: ( 832 ) 695-3501

Date: 7 / 19 / 2013 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Superintendent

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

City of Rosenberg

Storm Water Pollution Prevention Plan (SWPPP)

**Facility Checklist**  
(To be complete quarterly)

Facility Name: Water Plant #7  
Address: 4926 Oak Briar  
Phone #: ( 832 ) 595-3583 Fax #: ( 832 ) 595-3501

Date: 7 / 19 / 2013 Inspector's Name and Title: Kevin D. Williams - Utilities Operations Superintendent

**Building and Grounds Maintenance**

Are the following conditions met?	Yes	No	N/A	Comments
Clean up without water using sweeping or wiping	✓			
Spills prevented and cleaned up	✓			
Debris and litter cleaned up and not washed into storm drains	✓			
Detergents not used in steam or pressure washing			✓	
Catch basins and storm drains cleaned regularly	✓			
Soil erosion controlled			✓	
Lawn clippings, trimmings from trees and other landscaping disposed of properly			✓	
Correct types and amounts of fertilizer, herbicides, and/or pesticides for landscaping used			✓	
Overwatering avoided			✓	
Fertilizers, pesticides, or herbicides not applied during rainy weather			✓	

**Waste Disposal and Reduction**

Trash dumpster lids kept closed			✓	
Dropped trash picked up	✓			
Dumpster areas swept			✓	
Wastes cleaned up with broom instead of water	✓			
Liquid wastes kept out of dumpsters			✓	

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
*Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.*

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Hazardous or harmful wastes kept out of dumpsters or trash containers	✓			
Leaking dumpsters fixed			✓	
No wastes are put in storm drains or sewers	✓			
Paper, cans, and plastics are recycled	✓			
Smaller volumes of materials and supplies are ordered to avoid waste	✓			
City recycling and waste reduction guidelines are followed	✓			

**Equipment Maintenance**

Prevention of spills	✓			
Fueling areas covered			✓	
Sweep or use other dry methods rather than hosing down the fuel area for cleaning			✓	
Signs posted warning against "topping off"			✓	
Read and follow the guidelines that apply	✓			
Work area kept clean	✓			
Inspection for leaks, malfunctions, and staining on or around vehicles and equipment			✓	
Oil filters drained before disposal or recycling			✓	
All fluids contained or drained from wrecked vehicles or equipment that has to be replaced			✓	
Cracked batteries stored in a non-leaking secondary container			✓	
Full drip pans or other open containers of used liquids not left sitting around			✓	
Organized inventory of materials maintained	✓			

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Recycling of waste materials (e.g. used oil, spent solvents, batteries) labeled and tracked			✓	
Drip pans used for vehicles and equipment waiting for maintenance			✓	
Parked under cover to prevent exposure to rainfall			✓	
Parts or equipment not washed outside			✓	
Equipment or vehicles washed in designated areas where wash water is released into sanitary sewer system			✓	
Barriers or absorbent pads used to prevent dirty, polluted wash water from entering a storm drain inlet			✓	
Wash water contained and recycled. Wash water does not flow into gutter or storm drain.			✓	
Spills, leaks, wastes or wash water from vehicles or equipment not allowed to enter the storm drain			✓	

**Materials Handling and Storage**

Handling instructions read and followed for all stored materials	✓			
Storage containers are spill-proof; inspected for leaks and routine maintenance performed	✓			
Storage tanks and piping systems inspected for leaks or failures and routine maintenance performed	✓			
Safeguards (such as berms or secondary containment basins) used against accidental releases of liquids from storage area			✓	

City of Rosenberg

Are the following conditions met?	Yes	No	N/A	Comments
Materials stored in appropriate containers	✓			
Stored materials protected from rainwater	✓			
Materials stored indoors and on pallets, if possible	✓			
Materials stored outdoors covered with sheets of plastic or other types of cover			✓	
Hazardous materials stored according to federal, state, and local requirements	✓			

**Spill Prevention**

Precautions taken to prevent spills	✓			
Sweeping and dry mopping are frequently done to reduce the amount of dirt, fluids, and other residues that accumulate in work areas	✓			
Sweeping and dry mopping are done instead of cleaning up with water whenever possible, especially outside	✓			
Updated spill prevention plan for facility	✓			
Updated spill cleanup plan for facility	✓			
Spills cleaned up promptly	✓			
Absorbents like sand and special spill cleanup powders on hand to help clean up spills	✓			
Rags kept handy for cleanup	✓			

Form Updated 6/10/09

Call 832-595-3960 for more information, or go to the City website at [www.ci.rosenberg.tx.us](http://www.ci.rosenberg.tx.us)  
 Please record changes to this document in the Updates to Storm Water Pollution Prevention Records.

# **APPENDIX 4**

Stormwater Pollution Prevention Sign In Sheet  
Fire Department

Employee
Wade Goates ✓
Darrell Himly ✓
Michael Garcia
<del>Barbara Smolik</del>
<del>Sherri Hathorn</del>
Justin Jurek ✓
Justin Rodgers ✓
Larry Loesch ✓
Daryl Schmidt ✓
Danny Johnson ✓
Thomas Brown ✓
Darwin Dobesh ✓
Barry Leblanc ✓
George Velasquez Jr. ✓
Patrick Neal ✓
Bradley Ryder ✓
Dustin Toll ✓
Bill Adams ✓
Wayne Jetelina ✓
Dwain Ustynik ✓
Troy Svatek ✓
Clint Leopold ✓
Brian Carpenter ✓
Garett Cranek ✓
Brandon George ✓
Trey Roznovsky ✓
Alexis Acosta ✓
Adam Carlin ✓
Jeff Schumann ✓
Justin White ✓
Matt Hunter ✓
Bobby Teichman ✓
Jason Kosler ✓
Jason Johns ✓
Cody Bitner ✓
James Bialas ✓

# RAINcheck

STORMWATER POLLUTION PREVENTION FOR MS4s

Acknowledgment  
of Training

(This top section should be filled in by the trainer)

Signature(s) below are acknowledgment that on (date) 7/3/13,  
these individuals participated in a training session at the:

Location Name: CITY OF ROSENBERG (FIRE)

Address: 1027 4TH

Given by: (trainer's name) DARRELL HIMLY  
(title) ASST. FIRE CHIEF

This training session presented information on stormwater pollution prevention for MS4s.  
During this session, the individuals listed below viewed the training video:

## RAINcheck: STORMWATER POLLUTION PREVENTION FOR MS4s

The participants' signatures below affirm they were given adequate time to ask questions about  
their particular job activities and how they could best conduct these activities.

Please read the above paragraph before signing below.

PRINT NAME HERE

SIGNATURE HERE

WADE GOATES

Bill Adams

BRIAN CARPENTER

Dwain Ustynik

Clint Leopold

Garrett Cronk

Troy Rounsky

Brandon George

TROY SVATEK

Alexis Austin

Jarrett Ledger

Wayne Jetelina 7/8/13

Darrell Himly

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

[Signature]

# RAINcheck

STORMWATER POLLUTION PREVENTION FOR MS4s

## Acknowledgment of Training

(This top section should be filled in by the trainer)

Signature(s) below are acknowledgment that on (date) 7-12-13,  
these individuals participated in a training session at the:

Location Name: City of Rosemead (FIRE)

Address: 1021 4<sup>th</sup> ST.

Given by: (trainer's name) \_\_\_\_\_

(title) \_\_\_\_\_

This training session presented information on stormwater pollution prevention for MS4s.  
During this session, the individuals listed below viewed the training video:

### RAINcheck: STORMWATER POLLUTION PREVENTION FOR MS4s

The participants' signatures below affirm they were given adequate time to ask questions about  
their particular job activities and how they could best conduct these activities.

Please read the above paragraph before signing below.

PRINT NAME HERE

SIGNATURE HERE

Dustin Toll  
THOMAS D. Brown  
Bradley Ryder  
GEORGE VELASQUEZ JR.  
BARRY LeBlond  
Daryl Schmidt  
DARWIN DOBESH  
LARRY LOESCH  
Danny Johnson  
JUSTIN ROGERS  
Sestina Jurk 7/21/13  
Patrick Neal

Dustin Toll  
Thomas D. Brown  
Bradley Ryder  
G. Velasquez Jr.  
BL  
Daryl Schmidt  
Darwin  
Larry Loesch  
Danny Johnson  
Justin Rogers  
Patrick Neal

# RAINcheck

STORMWATER POLLUTION PREVENTION FOR MS4s

## Acknowledgment of Training

(This top section should be filled in by the trainer)

Signature(s) below are acknowledgment that on (date) 7/17/13,  
these individuals participated in a training session at the:

Location Name: Rosenberg Fire Department Station 1

Address: 1021 4th St

Given by: (trainer's name) MATTHEW HUNTER

(title) Lieutenant

This training session presented information on stormwater pollution prevention for MS4s.  
During this session, the individuals listed below viewed the training video:

### RAINcheck: STORMWATER POLLUTION PREVENTION FOR MS4s

The participants' signatures below affirm they were given adequate time to ask questions about  
their particular job activities and how they could best conduct these activities.

*Please read the above paragraph before signing below.*

PRINT NAME HERE

SIGNATURE HERE

MATTHEW HUNTER

M.H.

Jason Kosler

J.K.

Andrew Goss

A.G.

Cody Bittner

C.B.

Jason Johns

J.J.

Jeff Schumann

Jeff Schuman

James Biles

J.B.

Bobby Teichman

Bobby Teich

Adam Carl

Adam Carl

Justin White

J.W.

# RAINcheck

STORMWATER POLLUTION PREVENTION FOR MS4s

## Acknowledgment of Training

(This top section should be filled in by the trainer)

Signature(s) below are acknowledgment that on (date) 7/31/13,  
these individuals participated in a training session at the:

Location Name: Civic Center

Address: \_\_\_\_\_

Given by: (trainer's name) ASHLEY SCAGGS

(title) ADMINISTRATIVE ASSISTANT

This training session presented information on stormwater pollution prevention for MS4s.  
During this session, the individuals listed below viewed the training video:

### RAINcheck: STORMWATER POLLUTION PREVENTION FOR MS4s

The participants' signatures below affirm they were given adequate time to ask questions about  
their particular job activities and how they could best conduct these activities.

*Please read the above paragraph before signing below.*

PRINT NAME HERE

Al Gardner

Damen McCarthy

Roberto Garza

Hipolito Villarreal

John Maresh

Albert Davis

ESIDRO NATEM

Karl Zwahr

Gilbet Flores

KEVIN WILLIAMS

David Zepeda

HERMAN HERNANDEZ JR

RICHARD OLSON

SIGNATURE HERE

Al Gardner

Roberto Garza

Hipolito Villarreal

John Maresh

Albert Davis

ESIDRO NATEM

Karl Zwahr

Gilbet Flores

K.W.

David Zepeda

Herman Hernandez Jr

Richard Olson

# RAINcheck

STORMWATER POLLUTION PREVENTION FOR MS4s

## Acknowledgment of Training

(This top section should be filled in by the trainer)

Signature(s) below are acknowledgment that on (date) 7/31/13,  
these individuals participated in a training session at the:

Location Name: CINC CENTER

Address: \_\_\_\_\_

Given by: (trainer's name) ASHLEY SLAGGS

(title) ADMINISTRATIVE ASSISTANT

This training session presented information on stormwater pollution prevention for MS4s.  
During this session, the individuals listed below viewed the training video:

### RAINcheck: STORMWATER POLLUTION PREVENTION FOR MS4s

The participants' signatures below affirm they were given adequate time to ask questions about  
their particular job activities and how they could best conduct these activities.

*Please read the above paragraph before signing below.*

PRINT NAME HERE	SIGNATURE HERE
<u>Tonya Palmer</u>	<u>Tonya Palmer</u>
<u>PATRICIA PALM</u>	<u>PATRICIA PALM</u>
<u>FELIX CHARLES</u>	<u>Felix Charles</u>
<u>Luis Aparicio</u>	<u>Luis Aparicio</u>
<u>Juan Jose Reyes</u>	<u>Juan Jose Reyes</u>
<u>DARRYL A. LINDEMANN</u>	<u>Daryl A. Lindemann</u>
<u>Doug Borke</u>	<u>Doug Borke</u>
<u>PuTavel Jussek</u>	<u>PuTavel Jussek</u>
<u>Frank Rodriguez Sr</u>	<u>Frank Rodriguez Sr</u>
<u>Federico Debea</u>	<u>Federico Debea</u>
<u>Amanda Lopez</u>	<u>Amanda Lopez</u>
<u>Rosse Pickens</u>	<u>Rosse Pickens</u>

# RAINcheck

STORMWATER POLLUTION PREVENTION FOR MS4s

## Acknowledgment of Training

(This top section should be filled in by the trainer)

Signature(s) below are acknowledgment that on (date) 7/31/13,  
these individuals participated in a training session at the:

Location Name: Civic Center

Address: \_\_\_\_\_

Given by: (trainer's name) ASHLEY SCAGGS

(title) ADMINISTRATIVE ASSISTANT

This training session presented information on stormwater pollution prevention for MS4s.  
During this session, the individuals listed below viewed the training video:

### RAINcheck: STORMWATER POLLUTION PREVENTION FOR MS4s

The participants' signatures below affirm they were given adequate time to ask questions about  
their particular job activities and how they could best conduct these activities.

*Please read the above paragraph before signing below.*

PRINT NAME HERE

SIGNATURE HERE

Joseph Paul Mendoza

PE-ORO LUIS BENAVALCARET

Jamaal Pittman

Ricardo Abniz

Leroy Lopez

George Salinas

Carroll FAJKUS

Greg Gomez

Rodney Allen

JESUS VARGAS

Alfredo Garcia

Jeremiah Ontiveros

Joseph Paul Mendoza

PE-ORO LUIS BENAVALCARET

Jamaal Pittman

Ricardo Abniz

Leroy Lopez

George Salinas

Carroll FAJKUS

Greg Gomez

Rodney Allen

JESUS VARGAS

Alfredo Garcia

Jeremiah Ontiveros

# RAINcheck

STORMWATER POLLUTION PREVENTION FOR MS4s

## Acknowledgment of Training

*(This top section should be filled in by the trainer)*

Signature(s) below are acknowledgment that on (date) 7/31/13,  
these individuals participated in a training session at the:

Location Name: Civic Center

Address: \_\_\_\_\_

Given by: (trainer's name) ASHLEY SLAGGS

(title) Administrative Assistant

This training session presented information on stormwater pollution prevention for MS4s.  
During this session, the individuals listed below viewed the training video:

### **RAINcheck:** STORMWATER POLLUTION PREVENTION FOR MS4s

The participants' signatures below affirm they were given adequate time to ask questions about  
their particular job activities and how they could best conduct these activities.

*Please read the above paragraph before signing below.*

PRINT NAME HERE

SIGNATURE HERE

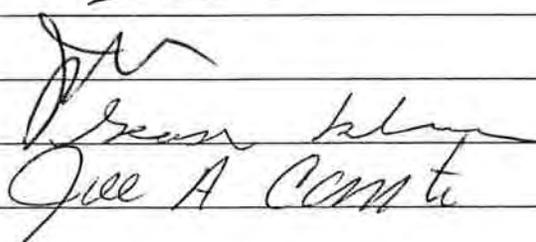
Val Martinez

Lopez, Luis

Joe Rync

GEORGE BELMANS

Joe Conti



# RAINcheck

STORMWATER POLLUTION PREVENTION FOR MS4s

Acknowledgment  
of Training

(This top section should be filled in by the trainer)

Signature(s) below are acknowledgment that on (date) Aug 28 2013,  
these individuals participated in a training session at the:

Location Name: Rosenberg Police Dept

Address: 2120 4th St

Given by: (trainer's name) Lisa Olmeda

(title) Human Resource Director

This training session presented information on stormwater pollution prevention for MS4s.  
During this session, the individuals listed below viewed the training video:

## RAINcheck: STORMWATER POLLUTION PREVENTION FOR MS4s

The participants' signatures below affirm they were given adequate time to ask questions about  
their particular job activities and how they could best conduct these activities.

Please read the above paragraph before signing below.

PRINT NAME HERE

SIGNATURE HERE

W. J. FAIN

RICHARD GUERRERO

Billy Hammack

William Melling

James Thompson

STEPHEN CURRICE

Thomas Havelka

Michael Bradley

John Johnson

Jonathan Blawie

Jeremy Eder

Danielle Signale

W. J. Fain

RICHARD GUERRERO

Billy Hammack

William Melling

James Thompson

STEPHEN CURRICE

Thomas Havelka

Michael Bradley

John Johnson

Jonathan Blawie

Jeremy Eder



# RAINcheck

STORMWATER POLLUTION PREVENTION FOR MS4s

Acknowledgment  
of Training

(This top section should be filled in by the trainer)

Signature(s) below are acknowledgment that on (date) Aug 28, 2013,  
these individuals participated in a training session at the:

Location Name: Rosenberg Police Dept

Address: 2100 4th St

Given by: (trainer's name) Lisa Olmeda

(title) Human Resource Director

This training session presented information on stormwater pollution prevention for MS4s.  
During this session, the individuals listed below viewed the training video:

## RAINcheck: STORMWATER POLLUTION PREVENTION FOR MS4s

The participants' signatures below affirm they were given adequate time to ask questions about  
their particular job activities and how they could best conduct these activities.

*Please read the above paragraph before signing below.*

PRINT NAME HERE

SIGNATURE HERE

Justin Pannell  
Brian Baker  
Sebastian Munoz  
AARIN SLATER  
William Henry  
Anthony Schwaabey  
ELISEO FLORES  
Philip Duerck  
JUSTIN CRUCKER  
David Leal  
JONAS CASTILLO  
BRYAN LEACH

[Signature]  
[Signature]



# RAINcheck

STORMWATER POLLUTION PREVENTION FOR MS4s

## Acknowledgment of Training

(This top section should be filled in by the trainer)

Signature(s) below are acknowledgment that on (date) September 4, 2013,  
these individuals participated in a training session at the:

Location Name: Rosenberg Police Department

Address: 2120 4th Street

Given by: (trainer's name) Lisa Dlneda

(title) Human Resources Director

This training session presented information on stormwater pollution prevention for MS4s.  
During this session, the individuals listed below viewed the training video:

### RAINcheck: STORMWATER POLLUTION PREVENTION FOR MS4s

The participants' signatures below affirm they were given adequate time to ask questions about  
their particular job activities and how they could best conduct these activities.

*Please read the above paragraph before signing below.*

PRINT NAME HERE

SIGNATURE HERE

Kelly Kreuzsch  
JERRY B. KRUE  
RANDY WEISHENR  
Clifford Bander  
ARIEL SOLTURA  
SEAN D'ROUH  
JAMES CADEWHEAD  
Shayne Macha  
BRANDON MOSELEY  
Timothy A. Kraus  
Taylor Surratt  
Joseph T. Rogers

Kelly Kreuzsch  
JTB  
Roy W...  
[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]  
[Signature]

# RAINcheck

STORMWATER POLLUTION PREVENTION FOR MS4s

## Acknowledgment of Training

(This top section should be filled in by the trainer)

Signature(s) below are acknowledgment that on (date) September 4, 2013,  
these individuals participated in a training session at the:

Location Name: Rosenberg Police Department

Address: 2120 4<sup>th</sup> Street

Given by: (trainer's name) Lisa Olmeda

(title) Human Resources Director

This training session presented information on stormwater pollution prevention for MS4s.  
During this session, the individuals listed below viewed the training video:

### RAINcheck: STORMWATER POLLUTION PREVENTION FOR MS4s

The participants' signatures below affirm they were given adequate time to ask questions about  
their particular job activities and how they could best conduct these activities.

*Please read the above paragraph before signing below.*

PRINT NAME HERE

SIGNATURE HERE

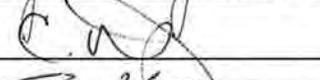
Renee McQually



Jackie Jurasek



Cody Nailen



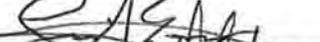
STEVEN HART



CHRISTIAN NICHOLS



SUNI ERAND



Ronell Ray



JOHN DEGUARDO



Eric J. Macmill



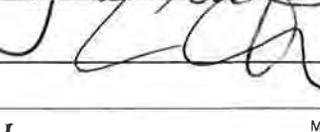
Jordan Ross



JOHN HETFIELD



Cody Carr



# RAINcheck

STORMWATER POLLUTION PREVENTION FOR MS4s

Acknowledgment  
of Training

(This top section should be filled in by the trainer)

Signature(s) below are acknowledgment that on (date) 9-4-13,  
these individuals participated in a training session at the:

Location Name: Rosenberg Police Department

Address: 2150 4th St.

Given by: (trainer's name) Lisa Olmeda

(title) Human Resources Director

This training session presented information on stormwater pollution prevention for MS4s.  
During this session, the individuals listed below viewed the training video:

## RAINcheck: STORMWATER POLLUTION PREVENTION FOR MS4s

The participants' signatures below affirm they were given adequate time to ask questions about  
their particular job activities and how they could best conduct these activities.

*Please read the above paragraph before signing below.*

PRINT NAME HERE

SIGNATURE HERE

KEVIN MOUNFORT

RANDALL LEONHARDT

Victor Stravel

Joseph BELERRA

John Rivera

Kevin A. Mounfort  
Randall Leonardt  
Victor Stravel  
Joseph Belerra  
John Rivera

# **APPENDIX 5**

## MEMO

**TO:** Tonya Palmer  
**FROM:** Charles A. Kalkomey  
**DATE:** August 1, 2013  
**RE:** On-Site Sewage Facilities

---

In accordance with Minimum Control Measure 3, BMP 6, a review update of issues related to on-site sewage facilities within the City was made. This update was related to the recent annexations of areas into the City with existing on-site sewage facilities.

The City provides sanitary sewer service to the majority of occupied sites within the City. There are a few properties with water service that have no sanitary sewer service. The number of occupied sites within the City with neither City water nor sanitary sewer service has increased due to the annexations in late 2012 and early 2013.

All issues related to on-site sewage facilities are still being handled by the Texas Commission of Environmental Quality (TCEQ).

The City will continue to maintain and update the list of on-site sewage facility locations using the following measures:

1. Identify all non-irrigation water meters that are not used as a means of billing for sanitary sewer service.
2. Identify sites that have garbage service but do not receive bills for water service.
3. Identify all occupied sites for recent annexation documents.
4. Obtain list of on-site sewage facility permits with maintenance requirements from Fort Bend County within recent annexation areas.
5. Continue with procedures within the Permit Department to add new sites with on-site sewage facilities to the current list of sites.

The Code Enforcement department will continue with the on-going annual inspection program of on-site sewage facility sites to determine the potential for illicit discharges. The inspection will include a visual observation of existing drainage ditches in the immediate vicinity as well as a visual inspection of the general ground area surrounding the on-site sewage facility. If an illicit discharge is found, appropriate action will be taken by the City in accordance with applicable ordinances and regulations. The TCEQ will be notified of any illicit discharge issues related to on-site sewage facilities as necessary. In addition, any complaints received by the City with respect to illicit discharges from on-site sewage facilities will be directed to the Code Enforcement department for appropriate action.



Land Disturbance Permit No.: \_\_\_\_\_

City of Rosenberg  
**SWPPP Inspection Report**

2220 4<sup>th</sup> Street, Rosenberg, Texas 77471

Telephone: 832-595-3500 Fax: 832-595-3501 Inspection Request Line: 832-595-3401  
Inspection called in before 5:30 pm will be next day, after 5:30 pm will be two business days

Project Name: \_\_\_\_\_ Date: \_\_\_\_\_

Inspection Type:  Routine  Rainfall  
 Non-Compliance  Complaint

Is the Construction Site Notice posted?  YES  NO

Does the Contractor have a copy of the SWPPP onsite?  YES  NO

Is the contractor keeping records of his SWPP inspections?  YES  NO

Date of last inspection record: \_\_\_\_\_

Has there been a 1/2" rainfall event within the last two (2) weeks?  YES  NO

Are the BMPs implemented in working order?  YES  NO

NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Inspector

Operator/Agent

WHITE – Customer Copy

CANARY – File

PINK – Book Copy



Land Disturbance Permit No.: \_\_\_\_\_

City of Rosenberg  
**SWPPP Inspection Report**

2220 4<sup>th</sup> Street, Rosenberg, Texas 77471

Telephone: 832-595-3500 Fax: 832-595-3501 Inspection Request Line: 832-595-3401  
Inspection called in before 5:30 pm will be next day, after 5:30 pm will be two business days

Project Name: \_\_\_\_\_ Date: \_\_\_\_\_

Inspection Type:  Routine  Rainfall  
 Non-Compliance  Complaint

Is the Construction Site Notice posted?  YES  NO

Does the Contractor have a copy of the SWPPP onsite?  YES  NO

Is the contractor keeping records of his SWPP inspections?  YES  NO

Date of last inspection record: \_\_\_\_\_

Has there been a 1/2" rainfall event within the last two (2) weeks?  YES  NO

Are the BMPs implemented in working order?  YES  NO

NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Inspector

Operator/Agent

WHITE – Customer Copy

CANARY – File

PINK – Book Copy