

CITY OF ROSEBERG

WORKSHOP COUNCIL MEETING MINUTES

On this the 26th day of May, 2015, the City Council of the City of Rosenberg, Fort Bend County, Texas, met in a Workshop Session, in the Rosenberg City Hall Council Chamber, located at 2110 4th Street, Rosenberg, Texas.

PRESENT

Vincent M. Morales, Jr.	Mayor
William Benton	Councilor at Large, Position 1
Cynthia McConathy	Councilor at Large, Position 2
Jimmie J. Pena	Councilor, District 1
Susan Euton	Councilor, District 2
Dwayne Grigar	Councilor, District 3
Amanda Barta	Councilor, District 4

STAFF PRESENT

Robert Gracia	City Manager
Scott M. Tschirhart	City Attorney
Linda Cernosek	City Secretary
John Maresh	Assistant City Manager of Public Services
Jeff Trinker	Executive Director of Support Services
Joyce Vasut	Executive Director of Administrative Services
Travis Tanner	Executive Director of Community Development
Charles Kalkomey	City Engineer
Wade Goates	Fire Chief
Darrell Himly	Assistant Fire Chief
Melissa Pena	Project Director
James Lewis	Information Services Manager

CALL TO ORDER.

Mayor Morales called the meeting to order at 6:30 p.m.

AGENDA

1. **REVIEW AND DISCUSS A PROGRESS REPORT ON THE AIRPORT AVENUE RECONSTRUCTION PROJECT – PHASE II ENGINEERING DESIGN, AND TAKE ACTION AS NECESSARY TO DIRECT STAFF.**

Executive Summary: This item has been included to provide City Council with an update on the engineering design phase of the Airport Avenue Reconstruction Project – Phase II (Graeber Road to Louise Street). Representatives from Costello Engineering will provide a presentation.

Key Discussion Points: John Maresh, Assistant City Manager of Public Services, introduced Sam Kruse from Costello Engineering, who gave a brief presentation. After some discussion, the general consensus of Council was to move forward with the project, providing further updates as work continues.

2. **REVIEW AND DISCUSS A LETTER OF INTENT REGARDING RAILROAD CROSSINGS AND DIRECTIONAL HORNS AND/OR QUIET ZONES, AND TAKE ACTION AS NECESSARY TO DIRECT STAFF.**

Executive Summary: This item has been included to allow for City Council discussion regarding participation with Fort Bend County and the City of Richmond on a project to implement directional horns and/or create "quiet zones" at certain railroad crossings. The Letter of Intent from County Commissioner Richard Morrison provides some basic detail of the proposed joint project and requests participation. The Letter of Intent is the first step necessary in order to

initiate the process.

Staff is seeking direction and/or authorization for the City Manager to execute the Letter of Intent on behalf of the City.

Key Discussion Points: John Maresh read the Executive Summary and explained that, by signing the letter of intent, the City would be obligating itself to a portion of the funding for this project. The first step would be to conduct a study to determine the specifics and feasibility of accomplishing the "quiet zones," after which time a more accurate cost estimate will be available. The main concerns of the discussion were that Council does not want to give a "blank check" to the project, and they wonder about the inclusion of the West Fort Bend Management District versus working directly with Fort Bend County. The general consensus was to discuss the concerns with Commissioner Morrison and get a more accurate cost estimate for the study, as well as reasoning for the inclusion of WFBMD.

3. **REVIEW AND DISCUSS CAPITAL IMPROVEMENT PLAN PRIORITIES FOR FY2016, AND TAKE ACTION AS NECESSARY TO DIRECT STAFF.**

Executive Summary: This Agenda item provides City Council the opportunity to review the status of the FY2015 Capital Improvement Projects, as well as staff's recommendation for the FY2016 Capital Improvements Projects.

The Executive Director of Administrative Services will provide a brief summary and the funding status of the proposed Projects. Discussions may be held regarding the Projects listed and recommendations made to finalize the FY2016 Capital Improvement Projects to be approved by City Council at a future meeting.

Key Discussion Points: Joyce Vasut, Executive Director of Administrative Services, gave a presentation regarding the status update of FY2015 CIP and a projection of FY16 CIP carry-over and plans. As the budget cycle moves forward, a more in-depth analysis of the funding of specific projects will be presented. The overall consensus was supportive of the direction of the Capital Improvement Projects, and each Council member gave their individual recommendations of which projects they would like more information about during the budget process, as well as which projects they consider priorities.

4. **REVIEW AND DISCUSS THE BLUE RIBBON FACILITIES TASK FORCE REPORT ON CITY FACILITIES, AND TAKE ACTION AS NECESSARY TO DIRECT STAFF.**

Executive Summary: At the November 25, 2014 City Council Workshop Meeting, the City Council directed staff to form a Blue Ribbon Facilities Task Force (Task Force) in order for the City to receive citizen input regarding the Facilities Master Plan Project. The City Council formally established the Task Force and appointed its members at the Regular City Council Meeting on January 06, 2015, via Resolution No. R-1885.

The Task Force met seven (7) times between January 13, 2015, and April 13, 2015. One of the first tasks the Task Force tackled was a tour of the City's current main facilities and work areas. The subsequent meetings primarily consisted of presentations regarding existing conditions, space data analysis, and options for meeting future space needs by the architectural firm (PGAL) hired to work with the City to create the Master Plan. The Task Force considered the most efficient and cost effective means by which to provide the space necessary to serve residents in a fast-growing City.

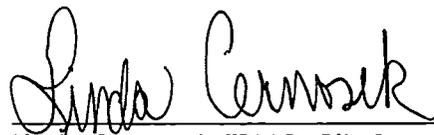
The Task Force chairman, Dr. Dan Ives, will present the findings and priorities as determined by the Task Force members.

Key Discussion Points: Jeff Trinker, Executive Director of Support Services presented background information and introduced Dr. Dan Ives, Blue Ribbon Facilities Task Force Chairman, who gave

a presentation on some of the findings. Paul Bonnet of PGAL will present the conclusive findings at a later date. Before a plan is finalized, the utilities workers with exposure to chlorine will need to be relocated, which Support Services is currently investigating.

5. **ADJOURNMENT.**

There being no further business, Mayor Morales adjourned the meeting at 8:55 p.m.



Linda Cernosek, TRMC, City Secretary