

# CITY OF ROSENBERG

## WORKSHOP COUNCIL MEETING MINUTES

On this the 8th day of August, 2015, the City Council of the City of Rosenberg, Fort Bend County, Texas, met in a Workshop Session, in the Rosenberg City Hall Council Chamber, located at 2110 4th Street, Rosenberg, Texas.

### PRESENT

Cynthia A. McConathy	Mayor
William Benton	Councilor at Large, Position 1
Amanda J. Barta*	Councilor at Large, Position 2
Jimmie J. Pena	Councilor, District 1
Susan Euton	Councilor, District 2
Lisa M. Wallingford	Councilor, District 3
Lynn Moses	Councilor, District 4

### STAFF PRESENT

Robert Gracia	City Manager
Linda Cernosek	City Secretary
John Maresh	Assistant City Manager of Public Services
Jeff Trinker	Executive Director of Support Services
Joyce Vasut	Executive Director of Administrative Services
Travis Tanner	Executive Director of Community Development
Tonya Palmer	Building Official
Lisa Olmeda	Human Resources Director
Dallis Warren	Police Chief
Tracie Dunn	Assistant Police Chief
Katrina Bubb	Police Officer
Wade Goates	Fire Chief
Justin Jurek	Fire Marshal
Angela Fritz	Executive Director of Information Services
Jenny Pavlovich	Communications Manager
Darren McCarthy	Parks and Recreation Director
Randall Malik	Economic Development Director
Rigo Calzoncin	Public Works Director
James Lewis	Information Services Manager
Steven Trevino	Information Technology Specialist
Lori Dresner	Finance Analyst
Luis Garza	Accounting Supervisor
Daniel Kelleher	Main Street Manager
Kaye Supak	Executive Assistant
Jackie Jurasek	Animal Control Supervisor
Val Martinez	Fleet Supervisor
Karl Zwahr	Utilities Director
Carolyn Kagy	Civic Center Manager

**The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed below, as authorized by Title 5, Chapter 551, of the Texas Government Code.**

### CALL TO ORDER.

Mayor McConathy called the meeting to order at 8:20 a.m.

### AGENDA

- 1. REVIEW AND DISCUSS FISCAL YEAR 2015-2016 BUDGET AS SUBMITTED BY THE CITY MANAGER ON JULY 21, 2015, PURSUANT TO ROSENBERG CITY CHARTER, AND TAKE ACTION AS NECESSARY TO DIRECT STAFF.**  
**Key Discussion Points:** Joyce Vasut, Executive Director of Administrative Services gave an overview on the Proposed FY2016 Budget, and led discussions on the following funds and departments:
  - General Fund Overview
  - Mayor and City Council

- Increase the Education and Training for the Mayor and each Council position from \$1,600 or \$1,700 to \$2,500. Total increase in expense for this item is \$5,900.
- Increase the Business Expense for the Mayor and each Council position by \$1,000. Total increase in expense for this item is \$7,000.
- City Manager
- Human Resources
- Economic Development
- Technology
- Communications
- City Secretary
- Finance
- Municipal Court
- City Attorney/City Prosecutor
- General Government
  - Increase the Special Committee Expense in General Government by \$1,300.
- Building Maintenance
- Mayor McConathy adjourned the meeting for a break at 9:30 a.m., and reconvened the meeting at 9:45 a.m.
- Planning
- Engineering
- Code Enforcement
- Health
- Parks and Recreation
- Special Events
- Police
- Emergency Management
- School Resource Officers
- Animal Control
- Fire
- Fire Marshal
- Public Works
- Street Lighting and Signals
- Fleet
- Solid Waste
- Special Revenue Funds Overview
- Hotel/Motel
  - Main Street Program
    - Increase the expenses for the Hotel Motel Fund – Main Street Program to include a total of \$50,000 for façade improvement matching grant program (\$20,000), physical improvement matching grant program (\$10,000) and downtown seasonal events (\$20,000).
  - Marketing/Tourism
- Municipal Court Technology Fund
- Mayor McConathy adjourned the meeting for lunch at 11:50 a.m., and reconvened the meeting at 1:00 p.m.
- \*Councilor Barta left the meeting prior to discussion for the Beautification Fund.
- Beautification Fund
- Law Enforcement Fund
- Community Development Block Grant
- Police Asset Forfeiture
- Park Land Dedication Fund
- Juvenile Case Manager Fund
- Child Safety Fund
- Municipal Court Building Security Fund
- MUD Fire Services
- Police Federal Forfeiture Fund
- PEG Capital Fund
- Fire Station No. 3 Operating
  - Remove funding for the assessment payable to Summer Park Property Owners Association, Inc. fee in the amount of \$11,469 from the Fire Station No. 3 Operating Fund and decrease the transfer from the General Fund to the Fire Station No. 3 Operating Fund by \$11,469.

- Enterprise Funds Overview
  - Water/Wastewater Fund
  - W/WW - Customer Service
  - W/WW Administration
  - W/WW – Water Production
  - W/WW – Water Distribution
  - W/WW – Wastewater Collection
  - W/WW – W/W Treatment
  - W/WW – Reclaimed Water
- Non-Departmental
- Civic Center Fund
- Internal Service Funds Overview
  - Insurance Fund
  - Fleet Replacement Fund
  - Technology Fund
- Rosenberg Development Corp.
- Reduce the Transfer from the General Fund to the General Supplemental Fund by \$22,500 for a budget request item that was mistakenly included in the budget. Also, reduce the corresponding Machinery and Equipment expense in the General Supplemental Fund by \$22,500.

The Budget items were generally agreed upon as presented unless otherwise noted.

2. **ADJOURNMENT.**

There being no further business, Mayor McConathy adjourned the meeting at 1:50 p.m.

  
Linda Cernosek, TRMC, City Secretary