

NOTICE OF SPECIAL COUNCIL MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF ROSENBERG, FORT BEND COUNTY, TEXAS, WILL MEET IN SPECIAL SESSION OPEN TO THE PUBLIC AS FOLLOWS:

DATE: Thursday, February 05, 2015

TIME: 6:30 p.m.

PLACE: Rosenberg City Hall
City Hall Council Chamber
2110 4th Street
Rosenberg, Texas 77471

PURPOSE: Special City Council Meeting, agenda as follows:

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed below, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Call to order: City Hall Council Chamber

GENERAL COMMENTS FROM THE AUDIENCE.

Citizens who desire to address the City Council with comments of a general nature will be received at this time. Each speaker is limited to three (3) minutes. In accordance with the Texas Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments.

AGENDA

1. Review and discuss presentations from the following firms regarding Request for Proposal No. 2014-19 for Municipal Court Collection Services, and take action as necessary (Joyce Vasut, Executive Director of Administrative Services):
 - a) Pioneer Credit Recovery;
 - b) Perdue Brandon Fielder Collins and Mott, LLP; and,
 - c) Linebarger Goggan Blair and Sampson, LLP.
2. Consideration of and action on Resolution No. R-1918, a Resolution awarding a bid in response to Request for Proposal No. 2014-19 for Municipal Court Collection Services; and, authorizing the City Manager to negotiate and execute, for and on behalf of the City, appropriate documents and/or agreements regarding same. (Joyce Vasut, Executive Director of Administrative Services)
3. Adjournment.

[EXECUTION PAGE TO FOLLOW]

DATED AND POSTED this the _____ day of _____ 2015, at _____ m.,

by _____.

Attest:
Linda Cernosek, TRMC, City Secretary

Approved for Posting:
Robert Gracia, City Manager

Approved:
Vincent M. Morales, Jr., Mayor

Reasonable accommodation for the disabled attending this meeting will be available; persons with disabilities in need of special assistance at the meeting should contact the City Secretary at (832) 595-3340.

Executive Sessions: The City Council may retire to executive session in accordance with the Texas Government Code, any time between the meeting's opening and adjournment for the purposes of:

- consultation with legal counsel (Section 551.071);
- deliberation regarding real property (Section 551.072);
- deliberation regarding economic development negotiations (Section 551.087)
- deliberation regarding the deployment or specific occasions for implementation of security personnel or devices (Section 551.076)

Attendance by other elected or appointed officials: It is anticipated that members of other city boards, commissions or committees whose meetings may be governed by the Texas Open Meetings Act may attend this meeting in numbers that may constitute a quorum of the other city boards, commissions or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible quorum/meeting of the other boards, commissions or committees of the City, whose members may be in attendance. The members may speak as recognized by the presiding officer, but no action may be taken by any board, commission or committee unless such item is specifically provided for on an agenda designated for that board, commission or committee and posted in compliance with the Texas Open Meetings Act.

This Agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering the available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.



CITY COUNCIL COMMUNICATION

February 05, 2015

ITEM #	ITEM TITLE
1	Proposal Presentations for Municipal Court Collection Services

ITEM/MOTION

Review and discuss presentations from the following firms regarding Request for Proposal No. 2014-19 for Municipal Court Collection Services, and take action as necessary:

- a) Pioneer Credit Recovery;
- b) Perdue Brandon Fielder Collins and Mott, LLP; and,
- c) Linebarger Goggan Blair and Sampson, LLP.

FINANCIAL SUMMARY	ELECTION DISTRICT
-------------------	-------------------

Annualized Dollars:

One-time
 Recurring
 N/A

Budgeted:

Yes No N/A

Source of Funds: N/A

District 1
 District 2
 District 3
 District 4
 City-wide
 N/A

SUPPORTING DOCUMENTS:

MUD #: N/A

1. Fort Bend Herald Publisher's Affidavit – 11-17-14
2. Proposal – Pioneer Credit Recovery – Distributed under separate cover
3. Proposal – Perdue Brandon Fielder Collins and Mott, LLP – Distributed under separate cover
4. Proposal – Linebarger Goggan Blair and Sampson, LLP – Distributed under separate cover

APPROVALS

Submitted by:

Joyce Vasut

Joyce Vasut
 Executive Director of
 Administrative Services

Reviewed by:

Exec. Dir. of Administrative Services
 Asst. City Manager of Public Services
 City Attorney
 City Engineer
 (Other)

Approved for Submittal to City Council:

Robert Gracia

Robert Gracia
 City Manager

EXECUTIVE SUMMARY

The City of Rosenberg solicited Request for Proposals (RFP) for Municipal Court Collection Services on November 09, 2014, and November 16, 2014, in the local newspaper as well as posting on the City website. A total of three (3) proposals were received in response to RFP No. 2014-09 on Thursday, November 26, 2014. Due to the size of the documents, the proposals have been distributed under separate cover for City Council review.

Representatives from the submitting firms will present their proposals. City Council will have an opportunity to pose questions to the presenting firms.

11-9
11-16

City of Rosenberg
2014-19

PUBLISHER'S AFFIDAVIT

THE STATE OF TEXAS §
COUNTY OF FORT BEND §

Before me, the undersigned authority, on this day personally appeared Lee Hartman who being by me duly sworn, deposes and says that he is the Publisher of *Fort Bend Herald* and that said newspaper meets the requirements of Section 2051.044 of the Texas Government Code, to wit:

1. it devotes not less than twenty-five percent (25%) of its total column lineage to general interest items;
2. it is published at least once each week;
3. it is entered as second-class postal matter in the county where it is published; and
4. it has been published regularly and continuously since 1959.
5. it is generally circulated within Fort Bend County.

Publisher further deposes and says that the attached notice was published in said newspaper on the following date(s) to wit:

11-9, 11-16

_____, A.D. 2014



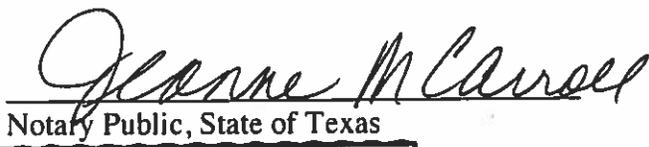
Lee Hartman
Publisher

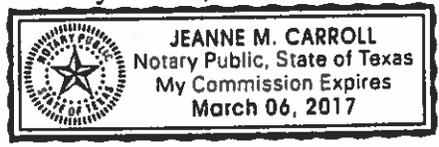
SUBSCRIBED AND SWORN BEFORE ME by Lee Hartman, who

X a) is personally known to me, or

_____ b) provided the following evidence to establish his/her identity, _____

on this the 17th day of Nov, A.D. 2014
to certify which witness my hand and seal of office.


Notary Public, State of Texas



(CLIPPING) (S)

**NOTICE
REQUEST FOR PROPOSALS
Municipal Court
Collection Services -
Proposal No. 2014-19**

The City of Rosenberg, Texas, hereinafter referred to as "the City", is soliciting proposals for Municipal Court Collection Services. It is the City's desire to contract with one company to collect fees for Class C Misdemeanor violations, those that are past due and/or in warrant status.

Respondents are required to submit one (1) original copy, one (1) electronic copy, suitable for reproduction by the City, and seven (7) copies of the proposed package no later than **10:00 a.m. (CST) on Wednesday, November 20, 2014.**

Proposals should be directed to the attention of Linda Cernosek, City Secretary, and clearly labeled in a sealed package. **MARK ENVELOPE: "PROPOSAL NO. 2014-19 - PROPOSAL FOR MUNICIPAL COURT COLLECTION SERVICES for the City of Rosenberg".** Respondent's name and address must appear on the outside of the envelope.

Submit Proposal to:
City of Rosenberg
Linda Cernosek, TRMC
City Secretary's Office
2110 4th Street * P.O. Box 32
Rosenberg, Texas 77471

Respondent shall sign and date the Proposal. Proposals which are not signed and dated will be rejected.

All proposals must be received at the designated location by the deadline shown. Proposals received after the deadline will not be considered for the award of the contract, and shall be considered void and unacceptable.

Specifications and related documents may be obtained from the City's Finance Department at Rosenberg City Hall, 2110 4th Street, Rosenberg, Texas 77471, between the hours of 7:30 a.m., and 5:30 p.m., Monday through Thursday, and between 8:00 a.m. and 5:00 p.m. Fridays or from the City's website: www.ci.rosenberg.tx.us (RFP Opportunities).

Should you have any questions or require additional information or clarification on information contained in the RFP, please contact Angelia Hayes, Municipal Court Administrator at angeliah@ci.rosenberg.tx.us or Joyce Vasut, Executive Director of Administrative Services at joyce@ci.rosenberg.tx.us.

Linda Cernosek, City Secretary, TRMC

NOTICE
REQUEST FOR PROPOSALS
Municipal Court Collection Services - Proposal No. 2014-19

The City of Rosenberg, Texas, hereinafter referred to as "the City", is soliciting proposals for Municipal Court Collection Services. It is the City's desire to contract with one company to collect fees for Class C Misdemeanor violations, those that are past due and/or in warrant status.

Respondents are required to submit one (1) original copy, one (1) electronic copy, suitable for reproduction by the City, and seven (7) copies of the proposed package no later than **10:00 a.m. (CST) on Wednesday, November 26, 2014.**

Proposals should be directed to the attention of Linda Cernosek, City Secretary, and clearly labeled in a sealed package. MARK ENVELOPE: "PROPOSAL NO. 2014-19 – PROPOSAL FOR MUNICIPAL COURT COLLECTION SERVICES for the City of Rosenberg". Respondent's name and address must appear on the outside of the envelope.

Submit Proposal to: City of Rosenberg
 Linda Cernosek, TRMC
 City Secretary's Office
 2110 4th Street * P.O. Box 32
 Rosenberg, Texas 77471

Respondent shall sign and date the Proposal. Proposals which are not signed and dated will be rejected.

All proposals must be received at the designated location by the deadline shown. Proposals received after the deadline will not be considered for the award of the contract, and shall be considered void and unacceptable.

Specifications and related documents may be obtained from the City's Finance Department at Rosenberg City Hall, 2110 4th Street, Rosenberg, Texas 77471, between the hours of 7:30 a.m., and 5:30 p.m., Monday through Thursday, and between 8:00 a.m. and 5:00 p.m. Fridays or from the City's website: www.ci.rosenberg.tx.us (RFP Opportunities).

Should you have any questions or require additional information or clarification on information contained in the RFP, please contact Angelia Hayes, Municipal Court Administrator at angeliah@ci.rosenberg.tx.us or Joyce Vasut, Executive Director of Administrative Services at joycev@ci.rosenberg.tx.us.

Linda Cernosek, City Secretary, TRMC

Publication Dates: Sunday, November 9, 2014 and Sunday, November 16, 2014



CITY COUNCIL COMMUNICATION

February 05, 2015

ITEM #	ITEM TITLE
2	Resolution No. R-1918 - Awarding Bid for Municipal Court Collection Services

ITEM/MOTION

Consideration of and action on Resolution No. R-1918, a Resolution awarding a bid in response to Request for Proposal No. 2014-19 for Municipal Court Collection Services; and, authorizing the City Manager to negotiate and execute, for and on behalf of the City, appropriate documents and/or agreements regarding same.

FINANCIAL SUMMARY

Annualized Dollars:

- One-time
- Recurring
- N/A

Budgeted:

- Yes No N/A

Source of Funds:

ELECTION DISTRICT

- District 1
- District 2
- District 3
- District 4
- City-wide
- N/A

SUPPORTING DOCUMENTS:

MUD #: N/A

1. Resolution No. R-1918

APPROVALS

Submitted by:


 Joyce Vasut
 Executive Director of
 Administrative Services

Reviewed by:

- Exec. Dir. of Administrative Services
- Asst. City Manager of Public Services
- City Attorney
- City Engineer
- (Other)

Approved for Submittal to City Council:


 Robert Gracia
 City Manager

EXECUTIVE SUMMARY

Resolution No. R-1918 allows for City Council to select a firm from the three (3) presenting firms to perform Municipal Court Collection Services. The proposal by the selected firm will be attached to Resolution No. R-1918 to serve as Exhibit "A".

RESOLUTION NO. R-1918

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROSENBERG, TEXAS, AWARDED A BID IN RESPONSE TO REQUEST FOR PROPOSAL NO. 2014-19 FOR MUNICIPAL COURT COLLECTION SERVICES; AND, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE, FOR AND ON BEHALF OF THE CITY OF ROSENBERG, TEXAS, APPROPRIATE DOCUMENTS AND/OR AGREEMENTS REGARDING SAME.

* * * * *

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ROSENBERG:

Section 1. The approval and award of a bid in response to RFP No. 2014-19 to _____ for Municipal Court Collection Services.

Section 2. The City Manager is hereby authorized to negotiate and execute any documentation necessary to facilitate said project.

Section 3. A copy of the Proposal is attached hereto as Exhibit "A" and made a part hereof for all purposes.

PASSED, APPROVED, AND RESOLVED this ____ day of _____ 2015.

ATTEST:

APPROVED:

Linda Cernosek, TRMC, **City Secretary**

Vincent M. Morales, Jr., **Mayor**

ITEM 3

Adjournment.