

NOTICE OF CITY COUNCIL WORKSHOP MEETING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL, CITY OF ROSENBERG, FORT BEND COUNTY, TEXAS, WILL MEET IN A WORKSHOP SESSION OPEN TO THE PUBLIC AS FOLLOWS:

DATE: Tuesday, July 28, 2015

TIME: 6:00 p.m.

PLACE: Rosenberg City Hall
City Hall Council Chamber
2110 4th Street
Rosenberg, Texas 77471

PURPOSE: City Council Workshop Meeting, agenda as follows:

During a City Council Workshop, the City Council does not take final action on the agenda items and any consideration of final action will be scheduled at a Regular or Special City Council Meeting. Public comments are welcomed at Regular or Special City Council Meetings. No public comments will be received at a Workshop Meeting.

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed below, as authorized by Title 5, Chapter 551, of the Texas Government Code.

Call to order: City Hall Council Chamber

AGENDA

1. Review and discuss projected FY2016 Revenues, and take action as necessary to direct staff. (Joyce Vasut, Executive Director of Administrative Services)
2. Review and discuss Rosenberg's current property tax rate, the projected effective tax rate and the proposed tax rate for Fiscal Year 2016, and take action as necessary to direct staff. (Joyce Vasut, Executive Director of Administrative Services)
3. Review and discuss Rosenberg's current debt and the Debt Service Fund for Fiscal Year 2016, and take action as necessary to direct staff. (Joyce Vasut, Executive Director of Administrative Services)
4. Review and discuss a request from Quadvest, L.P., for a proposed water rate increase for customers in the Bridlewood Estates subdivision, and take action as necessary to direct staff. (Scott Tschirhart, City Attorney)
5. Review and discuss proposed revision to the City Council Rules of Procedure, and take action as necessary to direct staff. (Linda Cernosek, City Secretary/Scott Tschirhart, City Attorney)
6. Review and discuss the proposed installation of three-way stop signs at the intersection of Callender Street and Houston Street, and take action as necessary to direct staff. (Amanda J. Barta, Councilor, At-Large Position Two)
7. Adjournment.

[EXECUTION PAGE TO FOLLOW]

DATED AND POSTED this the _____ day of _____ 2015, at _____m.,

by _____.

Attest:
Linda Cernosek, TRMC, City Secretary

Approved for Posting:
Robert Gracia, City Manager

Approved:
Cynthia A. McConathy, Mayor

Reasonable accommodation for the disabled attending this meeting will be available; persons with disabilities in need of special assistance at the meeting should contact the City Secretary at (832) 595-3340.



CITY COUNCIL COMMUNICATION

July 28, 2015

ITEM #	ITEM TITLE
1	FY2016 Projected Revenue Discussion
ITEM/MOTION	
Review and discuss projected FY2016 Revenues, and take action as necessary to direct staff.	
FINANCIAL SUMMARY	ELECTION DISTRICT

Annualized Dollars:

One-time
 Recurring
 N/A

Budgeted:

Yes No N/A

Source of Funds: N/A

District 1
 District 2
 District 3
 District 4
 City-wide
 N/A

SUPPORTING DOCUMENTS:

MUD #: N/A

1. 2015-2016 Budget - Department and Fund Matrix

APPROVALS

Submitted by:

Joyce Vasut
Executive Director of
Administrative Services

Reviewed by:

Exec. Dir. of Administrative Services
 Asst. City Manager of Public Services
 City Attorney
 City Engineer
 (Other)

**Approved for Submittal
to City Council:**

Robert Gracia
City Manager

EXECUTIVE SUMMARY

This item allows City Council the opportunity to discuss the proposed FY2016 revenues. Prior to discussion, staff will provide a presentation regarding the proposed revenues for FY2016.

**CITY OF ROSENBERG, TEXAS
2015-16 BUDGET**

DEPARTMENT AND FUND MATRIX

GENERAL FUND

General Government

101-1100 Mayor & Council
 101-1121 Council At-Large Position #1
 101-1122 Council At-Large Position #2
 101-1123 Council - District 1
 101-1124 Council - District 2
 101-1125 Council - District 3
 101-1126 Council - District 4
 101-1127 Council - Mayor

101-1200 City Manager
 101-1210 Human Resources
 101-1211 Economic Development

101-1220 Technology

101-1250 Communications
 101-1300 City Secretary
 101-1400 Finance & Accounting
 101-1417 Municipal Court
 101-1500 City Attorney
 101-1600 City Prosecutor
 101-1800 General Government
 101-1840 Building Maintenance

Community Development

101-1900 Planning
 101-1921 Engineering
 101-1935 Code Enforcement
 101-1941 Health
 101-1953 Parks Maintenance & Recreation Programming
 101-1955 Special Events

Public Safety

101-3000 Police
 101-3032 Emergency Management
 101-3034 Animal Control
 101-3036 School Officers & Crossing Guards
 101-3100 Fire
 101-3133 Fire Marshal

Public Works

101-5022 Public Works
 101-5023 Street Lighting & Signals
 101-5025 Fleet Maintenance
 101-5026 Solid Waste

SPECIAL REVENUE FUNDS

212-0000 Hotel/Motel Fund
 213-0000 Municipal Court Technology Fund
 214-0000 Beautification Fund

SPECIAL REVENUE FUNDS (Continued)

215-0000 Law Enforcement Fund
 216-0000 Community Development Block Grant Fund
 218-0000 Police Asset Forfeiture Fund
 221-0000 Park Land Dedication Fund
 222-0000 Juvenile Case Manager Fund
 223-0000 Child Safety Fund
 224-0000 Building Security Fund
 226-0000 MUD Fire Services Fund
 227-0000 Police Federal Forfeiture Fund
 228-0000 PEG Capital Fund
 230-0000 Fire Station No. 3 Operating Fund

DEBT SERVICE FUND

301-0000 Debt Service Fund

CAPITAL PROJECT FUNDS

401-0000 Seabourne Creek Capacity Fund
 407-0000 Dry Creek Drainage/ Detention Fund
 410-0000 General Supplemental Fund
 415-0000 2007, 2009, 2010 & 2014 General Obligation Fund
 420-0000 2012 Certificates of Obligation Fund
 422-0000 2013 Certificates of Obligation Fund
 423-0000 2014 Certificates of Obligation Fund
 424-0000 2014A Certificates of Obligation Fund
 430-0000 Bamore Rd County Mobility Project Fund
 431-0000 Spacek Rd County Mobility Project Fund
 433-0000 Bryan Rd County Mobility Project Fund
 434-0000 Airport Rd County Mobility Project Fund

ENTERPRISE FUNDS

501-0000 Water/Wastewater Fund
 509-0000 Spacek Rd Lift Station and Sewer Line Fund
 510-0000 Water Plant #6 Fund
 514-0000 Subsidence Fund
 515-0000 Water & Wastewater Supplemental Fund
 516-0000 Bryan/Spacek Rd Impact Fee Fund
 517-0000 Water Impact Fee Fund
 518-0000 Sewer Impact Fee Fund
 520-0000 GRP Water Projects Fund
 523-0000 FM 2977 Water Improvements Fund (GRP)

560-0000 Civic Center Fund

INTERNAL SERVICE FUNDS

601-0000 Insurance Fund
 602-0000 Fleet Replacement Fund
 603-0000 Technology Fund

COMPONENT UNIT FUNDS

219-0000 Rosenberg Development Corp. Fund
 225-0000 RDC Projects Fund



CITY COUNCIL COMMUNICATION

July 28, 2015

ITEM #	ITEM TITLE
2	FY2016 Tax Rate Discussion

ITEM/MOTION

Review and discuss Rosenberg's current property tax rate, the projected effective tax rate and the proposed tax rate for Fiscal Year 2016, and take action as necessary to direct staff.

FINANCIAL SUMMARY

Annualized Dollars:

One-time
 Recurring
 N/A

Budgeted:

Yes No N/A

Source of Funds: N/A

ELECTION DISTRICT

District 1
 District 2
 District 3
 District 4
 City-wide
 N/A

SUPPORTING DOCUMENTS:

MUD #: N/A

- Assessment Roll Grand Totals Report – Tax Year 2015

APPROVALS

Submitted by:

Joyce Vasut
Executive Director of
Administrative Services

Reviewed by:

Exec. Dir. of Administrative Services
 Asst. City Manager of Public Services
 City Attorney
 City Engineer
 (Other)

Approved for Submittal to City Council:

Robert Gracia
City Manager

EXECUTIVE SUMMARY

This Agenda item will provide City Council an opportunity to discuss the City's proposed 2015 tax rate for FY2016. Staff will provide an update on the tax rate information, including a timetable for calculating the effective tax rate and the rollback rate, as well as discussing dates for public hearings on the tax rate.

Assessment Roll Grand Totals Report

FT. BEND CENTRAL APPRAISAL DISTRICT

Tax Year: 2015 As of: Preliminary Table Generated: 5/17/2015 5:25:11 AM

C17 - City of Rosenberg (ARB Approved Totals)

Number of Properties: 15160

Land Totals

Land - Homesite	(+)	\$203,778,839		
Land - Non Homesite	(+)	\$399,444,730		
Land - Ag Market	(+)	\$129,156,026		
Land - Timber Market	(+)	\$0		
Land - Exempt Ag/Timber Market	(+)	\$0		
Total Land Market Value	(=)	\$732,379,595	(+)	\$732,379,595

Improvement Totals

Improvements - Homesite	(+)	\$708,655,188		
Improvements - Non Homesite	(+)	\$731,803,305		
Total Improvements	(=)	\$1,440,458,493	(+)	\$1,440,458,493

Other Totals

Personal Property (1763)		\$299,607,741	(+)	\$299,607,741
Minerals (0)		\$0	(+)	\$0
Autos (289)		\$6,083,564	(+)	\$6,083,564
Total Market Value			(=)	\$2,478,529,393
Total Homestead Cap Adjustment (2219)				(-) \$18,148,732
Total Exempt Property (1640)				(-) \$234,433,517

Productivity Totals

Total Productivity Market (Non Exempt)	(+)	\$129,156,026		
Ag Use (449)	(-)	\$1,580,994		
Timber Use (0)	(-)	\$0		
Total Productivity Loss	(=)	\$127,575,032		(-) \$127,575,032
Total Assessed				(=) \$2,098,372,112

Exemptions

(HS Assd 633,861,057)

(HS) Homestead Local (5151)	(+)	\$24,475,579		
(HS) Homestead State (5151)	(+)	\$0		
(O65) Over 65 Local (1503)	(+)	\$42,919,004		
(O65) Over 65 State (1503)	(+)	\$0		
(DP) Disabled Persons Local (170)	(+)	\$4,544,937		
(DP) Disabled Persons State (170)	(+)	\$0		
(DV) Disabled Vet (81)	(+)	\$839,856		
(DVX/MAS) Disabled Vet 100% (38)	(+)	\$6,039,118		
(PRO) Prorated Exempt Property (14)	(+)	\$96,249		
(AUTO) Lease Vehicles Ex (35)	(+)	\$977,469		
(FP) Freeport (1)	(+)	\$1,775,400		
(HB366) House Bill 366 (21)	(+)	\$5,020		
(AB) Abatement (5)	(+)	\$5,828,190		
(CHD) Community Housing Development (1)	(+)	\$5,194,270		
Total Exemptions	(=)	\$92,695,092		(-) \$92,695,092
Net Taxable (Before Freeze)				(=) \$2,005,677,020

Assessment Roll Grand Totals Report

FT. BEND CENTRAL APPRAISAL DISTRICT

Tax Year: 2015 As of: Preliminary Table Generated: 5/17/2015 5:25:11 AM

C17 - City of Rosenberg (Under ARB Review Totals)

Number of Properties: 541

Land Totals

Land - Homesite	(+)	\$10,957,023		
Land - Non Homesite	(+)	\$23,522,650		
Land - Ag Market	(+)	\$3,717,940		
Land - Timber Market	(+)	\$0		
Land - Exempt Ag/Timber Market	(+)	\$0		
Total Land Market Value	(=)	\$38,197,613	(+)	\$38,197,613

Improvement Totals

Improvements - Homesite	(+)	\$38,463,615		
Improvements - Non Homesite	(+)	\$57,061,760		
Total Improvements	(=)	\$95,525,375	(+)	\$95,525,375

Other Totals

Personal Property (0)		\$0	(+)	\$0
Minerals (0)		\$0	(+)	\$0
Autos (0)		\$0	(+)	\$0
Total Market Value			(=)	\$133,722,988
Total Homestead Cap Adjustment (135)				(-) \$1,875,424
Total Exempt Property (0)				(-) \$0

Productivity Totals

Total Productivity Market (Non Exempt)	(+)	\$3,717,940		
Ag Use (3)	(-)	\$15,000		
Timber Use (0)	(-)	\$0		
Total Productivity Loss	(=)	\$3,702,940	(-)	\$3,702,940
Total Assessed			(=)	\$128,144,624

Exemptions

(HS Assd 33,390,424)

(HS) Homestead Local (218)	(+)	\$1,076,774		
(HS) Homestead State (218)	(+)	\$0		
(O65) Over 65 Local (62)	(+)	\$1,845,000		
(O65) Over 65 State (62)	(+)	\$0		
(DP) Disabled Persons Local (11)	(+)	\$330,000		
(DP) Disabled Persons State (11)	(+)	\$0		
(DV) Disabled Vet (4)	(+)	\$44,000		
Total Exemptions	(=)	\$3,295,774	(-)	\$3,295,774
Net Taxable (Before Freeze)			(=)	\$124,848,850



CITY COUNCIL COMMUNICATION

July 28, 2015

ITEM #	ITEM TITLE
3	FY2016 Debt Service Discussion
ITEM/MOTION	
Review and discuss Rosenberg's current debt and the Debt Service Fund for Fiscal Year 2016, and take action as necessary to direct staff.	
FINANCIAL SUMMARY	
ELECTION DISTRICT	
Annualized Dollars: <input type="checkbox"/> One-time <input type="checkbox"/> Recurring <input checked="" type="checkbox"/> N/A	Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Source of Funds: N/A
	<input type="checkbox"/> District 1 <input type="checkbox"/> District 2 <input type="checkbox"/> District 3 <input type="checkbox"/> District 4 <input type="checkbox"/> City-wide <input checked="" type="checkbox"/> N/A
SUPPORTING DOCUMENTS:	MUD #: N/A
1. None	
APPROVALS	
Submitted by:  Joyce Vasut Executive Director of Administrative Services	Reviewed by: <input type="checkbox"/> Exec. Dir. of Administrative Services <input type="checkbox"/> Asst. City Manager of Public Services <input type="checkbox"/> City Attorney <input type="checkbox"/> City Engineer <input type="checkbox"/> (Other)
	Approved for Submittal to City Council:  Robert Gracia City Manager
EXECUTIVE SUMMARY	
This Agenda item will provide City Council an opportunity to discuss the City's debt service obligations for the Debt Service Fund, Water/Wastewater Fund, the Civic Center Fund and the Rosenberg Development Corporation (RDC). Executive Director of Administrative Services, Joyce Vasut will provide an overview of the City's current debt and the projected impact of future debt.	



CITY COUNCIL COMMUNICATION

July 28, 2015

ITEM #	ITEM TITLE
4	Quadvest, L.P. – Proposed Water Rate Increase Discussion

ITEM/MOTION

Review and discuss request from Quadvest, L.P., for a proposed water rate increase for customers in the Bridlewood Estates subdivision, and take action as necessary to direct staff.

FINANCIAL SUMMARY	ELECTION DISTRICT
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Annualized Dollars:	Budgeted:	<input type="checkbox"/> District 1
<input type="checkbox"/> One-time	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	<input type="checkbox"/> District 2
<input type="checkbox"/> Recurring		<input type="checkbox"/> District 3
<input checked="" type="checkbox"/> N/A	Source of Funds: N/A	<input type="checkbox"/> District 4
		<input type="checkbox"/> City-wide
		<input checked="" type="checkbox"/> ETJ

SUPPORTING DOCUMENTS: MUD #: N/A

1. Email Notification to City – Quadvest, L.P., Proposed Rate Increase – Bridlewood Estates – 06-08-15
2. Quadvest, L.P., Correspondence and Notice of Proposed Rate Change – 06-05-15

APPROVALS

Submitted by:	Reviewed by:	Approved for Submittal to City Council:
Scott M. Tschirhart/rl	<input type="checkbox"/> Exec. Dir. of Administrative Services	 Robert Gracia City Manager
Scott M. Tschirhart	<input type="checkbox"/> Asst. City Manager of Public Services	
City Attorney	<input type="checkbox"/> City Attorney	
	<input type="checkbox"/> City Engineer	
	<input type="checkbox"/> (Other)	

EXECUTIVE SUMMARY

The City of Rosenberg received the attached email correspondence from Quadvest, L.P., notifying the City of a proposed rate change to increase its water rates. Quadvest, L.P., is requesting City of Rosenberg approval. This rate change will only affect residents that live in the Bridlewood Estates subdivision.

Bridlewood Estates is located partially within the Corporate Limits of Rosenberg, and the remainder of the development is located within the City's Extraterritorial Jurisdiction (ETJ).

This item is to allow City Council the opportunity to discuss the proposed rates and direct staff.

From: Jeff Eastman [jeffe@quadvest.com]
Sent: Monday, June 08, 2015 3:06 PM
To: Linda Cernosek
Subject: Quadvest Proposed Rate Increase - Bridlewood Estates
Attachments: Quadvest Customer Water Rate Increase Notice 6.8.15.pdf

Linda,

As mentioned in our conversation earlier today, Quadvest Utilities, whom provides water service to the community of Bridlewood Estates, has recently filed an application of rate change with the Public Utility Commission of Texas. This water rate change would potentially impact approx. 40 Bridlewood Estates residents who are physically located in the municipal district of the City of Rosenberg. The purpose of this email is to inform the City of Rosenberg of our intent to increase our water rates and to request the City of Rosenberg's approval of such rates.

As a reference, I have attached the customer notice provided to all of our customers communicating the proposed rate increase. In summary, the requested water rate increase would be implemented in two phases: Phase I would increase fixed rate by \$2.80 per month and Phase II would increase fixed rate an additional \$1.63 per month for a total of \$4.43 per month.

Please let me know if you need me to provide any additional information/forms or set up a meeting with one of your coworkers to help facilitate this request.

Thanks again for you time.

Regards,

Jeff Eastman

Chief Financial Officer

26926 FM 2978

Magnolia, Texas 77354

Office: 281-356-5347

Cell: 713-320-5852

jeffe@quadvest.com

The logo for Quadvest Utilities (QVU) is located in the bottom left corner. It consists of a small square icon with a green and blue design, followed by the text "QVU_logo" in a simple, sans-serif font.

Our Mission:
Provide Superior Quality Utility Service To Our Customers



Quadvest, L.P.
26926 FM 2978
Magnolia, TX 77354

Main: 281-356-5347
Fax: 281-356-5382
Quadvest.com

June 5, 2015

Dear Quadvest Customer:

Over the last 4 years, Quadvest has invested over \$6 million to improve water quality, service and reliability in our service area. This is Quadvest's first request for a water rate increase in over 4 years. Although your water bills have increased during this time period such increases were the results of higher fees charged by various governmental agencies. The attached charts will assist you in understanding the changes in your monthly rates.

The proposed water rate increase will help Quadvest recover the \$6 million that we have spent on improvements for our more than 9,000 customers. These improvements are often required in order to continue to meet stringent state and federal environmental standards. The Public Utility Commission of Texas (PUC) prescribes that **first, we make the investment, and only then can we request a rate increase** to recover some of that investment and increased cost of operations.

The Phase I rate increase is set to become **effective for the usage period beginning August 8, 2015.**

All of us at Quadvest truly appreciate the opportunity to serve you and your family. If you have any questions, please give us a call at 281-356-5347 or e-mail us at support@quadvest.com.

Sincerely,

Quadvest Customer Service



NOTICE OF PROPOSED RATE CHANGE

Quadvest, LP, CCN Numbers 11612, (“Quadvest”) submitted a rate change application to the Public Utility Commission of Texas (Commission) to increase its water rates. Quadvest is proposing to implement a portion of rate increase (~\$633,000, Phase I) after the effective date provided below, with the remaining amount implemented after certain facilities are placed into service, which is estimated to be January 1, 2016 (~\$369,000, Phase II). In addition to the proposed change in rates shown below, Quadvest is proposing a modification to certain other tariffs. For instance, Quadvest proposed to increase certain miscellaneous services fees, including the addition of two new service fees for unique costs related to tap fees and an illegal reconnection, lock removal or damage fee. In addition the Company is proposing to increase its tap fees for 3/4 inch and large/commercial meters. Quadvest proposes certain changes to its Customer Service Agreement and its service rules and regulations. For example, Quadvest proposes changes to its meter reading date to allow for one or more cyclical billing periods rather than one billing date per month. Quadvest also proposes changes to its Purchase Water and/or District Fee Pass Through Clause to change the timing of the period of calculation for certain portions of the clause and to allow recovery of audit and other fees related to challenging or reviewing groundwater conservation district costs. If the Commission receives protests to the proposed increase from 10 percent of the ratepayers or from any affected municipality before the 91st day after the proposed effective date, a public hearing will be scheduled to determine if the proposed rates are reasonable. Protests should be mailed to:

**Filing Clerk
Public Utility Commission Of Texas
1701 North Congress Avenue
P. O. Box 13326
Austin, Texas 78711-
3326**

Unless protests are received from 10 percent of the ratepayers or the Commission staff requests a hearing, no hearing will be held and full rates will be effective as proposed. Please read the following information carefully:

See next page for list of Subdivisions or Systems Affected by Rate Change

<u>PO Box 409</u>	<u>Tomball</u>	<u>Texas</u>	<u>77377</u>	<u>(281) 356-5347</u>
Company Address	City	State	Zip	Telephone
<u>~\$1,002,000</u>			<u>June 5, 2015</u>	
Annual Revenue Increase			Date Customer Notice Mailed	
<u>April 9, 2011</u>			<u>On or about the 8th of the month</u>	
Date of Last Rate Change			Date Meters Typically Read	

EFFECTIVE DATES OF PROPOSED INCREASES:

- Phase I - \$633,000 August 8th 2015
- Phase II- \$369,000 January 1, 2016*

*Approximate date. A certificate of completion of facilities to be filed.

CCN 11612 - Water Systems / Subdivisions Served

NAME	TCEQ ID#	County	CITY	ZIP
Bauer Landing	1013526	Harris	Hockley	77447
Bayer Utility (Old Town Spring)	1010212	Harris	Spring	77373
Bella Vista	1460175	Liberty	Cleveland	77327
Benders Landing	1700678	Montgomery	Spring	77386
Benders Landing Estates	1700678	Montgomery	Spring	77386
Bridlewood Estates	0790350	Ft. Bend	Richmond	77469
Brazos Lakes	0790363	Ft. Bend	Richmond	77469
Caddo Village	1700473	Montgomery	Willis	77378
Chenango Ranch	0200656	Brazoria	Angleton	77515
Colony	1011806	Harris	Humble	77396
Creekside Village	1700742	Montgomery	Spring	77386
Decker Oak Estates	1700605	Montgomery	Pinehurst	77362
Village of Decker Oaks	1700605	Montgomery	Pinehurst	77362
Grande San Jacinto	1460179	Liberty	Cleveland	77327
Indigo Lakes Estates ***	1700576	Montgomery	Magnolia	77355
Clear Creek Forest	1700576	Montgomery	Magnolia	77355
Estates of Clear Creek	1700576	Montgomery	Magnolia	77355
Sawmill Estates	1700576	Montgomery	Magnolia	77355
Lake Windcrest	1700624	Montgomery	Magnolia	77354
Canterbury Ranch	1700624	Montgomery	Magnolia	77354
Campwood	1700624	Montgomery	Magnolia	77354
Sierra Woods	1700624	Montgomery	Magnolia	77354
Live Oak Landing	1610129	Matagorda	Palacious	77465
Vaquero River	1610129	Matagorda	Palacious	77465
Lone Star Ranch	1700655	Montgomery	Conroe	77302
Summerset Estates	1700655	Montgomery	Conroe	77302
Magnolia Lakes	1700736	Montgomery	Magnolia	77355
Magnolia Reserve	0136000	Montgomery	Magnolia	77355
Mostyn Manor	1700669	Montgomery	Magnolia	77354
Northcrest Ranch	1700623	Montgomery	New Caney	77357
Rancho San Vicente	1460178	Liberty	Cleveland	77327
Red Oak Ranch	1700609	Montgomery	Conroe	77384
Jacobs Reserve	1700609	Montgomery	Conroe	77384
Rocky Creek	1013393	Harris	Hockley	77447
Sendera Ranch	1700577	Montgomery	Magnolia	77354
Montgomery Trace	1700577	Montgomery	Magnolia	77354
Windcrest Farms	1700577	Montgomery	Magnolia	77354
Shaw Acres	1013468	Harris	Tomball	77377
Sonoma Ridge	1700763	Montgomery	Magnolia	77354
McCall Sound	1700763	Montgomery	Magnolia	77354
Stonecrest Ranch	1700611	Montgomery	Conroe	77302
Suncreek Estates	0200640	Brazoria	Rosharon	77583
Oaks Of Suncreek	0200640	Brazoria	Rosharon	77583
Suncreek Ranch	0200616	Brazoria	Rosharon	77583
Sunrise Bay	1200037	Jackson	Port Lavaca	77979
Sunset Bay	0040055	Aransas Pass	Rockport	78362
Timberdale	1011810	Harris	Tomball	77375
Telge Terrace	1011805	Harris	Tomball	77375
Texas Grand Ranch	2360088	Walker	Huntsville	77358
Waypoint Landing	1610137	Matagorda	Palacious	77465
Waterstone Estates	1013389	Harris	Tomball	77375
Westwood	2370042	Waller	Waller	77484
Yesterdays Crossing	1700758	Montgomery	Montgomery	77316

Current vs. Proposed Water Rates Comparison - All Systems

System	Current Rates	Proposed Rates (Phase I - Effective August 8, 2015)	Proposed Rates (Phase II - Effective January 1, 2016)		
Quadvest, LP - Water Rates 5/8"x 3/4" 3/4" 1" 1 1/2" 2" 3" 4" 6" 8" 10" 12"	Base Charge - Includes -0- Gallons \$28.75 \$28.75 \$71.88 \$143.75 \$230.00 \$460.00 \$718.75 \$1,437.50 n/a n/a n/a	Base Charge - Includes -0- Gallons \$31.55 \$31.55 \$78.88 \$157.75 \$252.40 \$504.80 \$788.75 \$1,577.50 \$2,524.00 \$3,628.25 \$6,783.25	Base Charge - Includes -0- Gallons \$33.18 \$33.18 \$82.96 \$165.90 \$265.44 \$530.88 \$829.50 \$1,659.00 \$2,654.40 \$3,815.70 \$7,133.70		
	Gallage Charge per 1,000 Gallons: First 10,000 Gallons \$1.75 From 10,001 to 20,000 Gallons \$2.00 From 20,001 to 30,000 Gallons \$2.25 Over 30,000 Gallons \$3.00	Gallage Charge per 1,000 Gallons: First 10,000 Gallons \$1.75 From 10,001 to 20,000 Gallons \$2.00 From 20,001 to 30,000 Gallons \$2.25 Over 30,000 Gallons \$3.00	Gallage Charge per 1,000 Gallons: First 10,000 Gallons \$1.75 From 10,001 to 20,000 Gallons \$2.00 From 20,001 to 30,000 Gallons \$2.25 Over 30,000 Gallons \$3.00		
	Pass-Through Gallage Charge: Per 1,000 Gallons \$2.39	Pass-Through Gallage Charge: Per 1,000 Gallons \$2.39	Pass-Through Gallage Charge: Per 1,000 Gallons \$2.39		
	Decker Oaks - Water Rates 5/8"x 3/4" 3/4" 1" 1 1/2" 2" 3" 4" 6" 8" 10" 12"	Base Charge - Includes -0- Gallons \$17.98 \$17.98 \$44.95 \$89.90 \$143.84 \$269.71 \$449.51 \$899.02 \$1,438.43 n/a n/a	Base Charge - Includes -0- Gallons \$31.55 \$31.55 \$78.88 \$157.75 \$252.40 \$504.80 \$788.75 \$1,577.50 \$2,524.00 \$3,628.25 \$6,783.25	Base Charge - Includes -0- Gallons \$33.18 \$33.18 \$82.96 \$165.90 \$265.44 \$530.88 \$829.50 \$1,659.00 \$2,654.40 \$3,815.70 \$7,133.70	
		Gallage Charge per 1,000 Gallons: All Gallons \$2.29	Gallage Charge per 1,000 Gallons: First 10,000 Gallons \$1.75 From 10,001 to 20,000 Gallons \$2.00 From 20,001 to 30,000 Gallons \$2.25 Over 30,000 Gallons \$3.00	Gallage Charge per 1,000 Gallons: First 10,000 Gallons \$1.75 From 10,001 to 20,000 Gallons \$2.00 From 20,001 to 30,000 Gallons \$2.25 Over 30,000 Gallons \$3.00	
		Pass-Through Gallage Charge: Per 1,000 Gallons \$2.39	Pass-Through Gallage Charge: Per 1,000 Gallons \$2.39	Pass-Through Gallage Charge: Per 1,000 Gallons \$2.39	
		Bayer Utility (Old Town Spring) - Water Rates 5/8"x 3/4" 3/4" 1" 1 1/2" 2" 3" 4" 6" 8" 10" 12"	Base Charge - Includes -2,000 - Gallons \$12.50 \$12.50 n/a \$62.50 \$75.00 n/a n/a n/a n/a n/a n/a	Base Charge - Includes -0- Gallons \$31.55 \$31.55 \$78.88 \$157.75 \$252.40 \$504.80 \$788.75 \$1,577.50 \$2,524.00 \$3,628.25 \$6,783.25	Base Charge - Includes -0- Gallons \$33.18 \$33.18 \$82.96 \$165.90 \$265.44 \$530.88 \$829.50 \$1,659.00 \$2,654.40 \$3,815.70 \$7,133.70
			Gallage Charge per 1,000 Gallons: First 2,000 Gallons \$0.00 Over 2,000 Gallons \$1.35	Gallage Charge per 1,000 Gallons: First 10,000 Gallons \$1.75 From 10,001 to 20,000 Gallons \$2.00 From 20,001 to 30,000 Gallons \$2.25 Over 30,000 Gallons \$3.00	Gallage Charge per 1,000 Gallons: First 10,000 Gallons \$1.75 From 10,001 to 20,000 Gallons \$2.00 From 20,001 to 30,000 Gallons \$2.25 Over 30,000 Gallons \$3.00
			Pass-Through Gallage Charge: Per 1,000 Gallons \$1.86	Pass-Through Gallage Charge: Per 1,000 Gallons \$2.39	Pass-Through Gallage Charge: Per 1,000 Gallons \$2.39

Current vs. Proposed Water Rates Comparison - All Systems

System	Current Rates	Proposed Rates (Phase I - Effective August 8, 2015)	Proposed Rates (Phase II - Effective January 1, 2016)
Shaw Acres - Water Rates 5/8"x 3/4" 3/4" 1" 1 1/2" 2" 3" 4" 6" 8" 10" 12"	Base Charge - Includes -0- Gallons \$20.00 \$30.00 \$50.00 \$100.00 \$160.00 \$300.00 \$600.00 \$1,200.00 n/a n/a n/a Gallage Charge per 1,000 Gallons: First 10,000 Gallons \$2.00 Over 10,000 Gallons \$3.00 Pass-Through Gallage Charge: Per 1,000 Gallons \$1.75	Base Charge - Includes -0- Gallons \$31.55 \$31.55 \$78.88 \$157.75 \$252.40 \$504.80 \$788.75 \$1,577.50 \$2,524.00 \$3,628.25 \$6,783.25 Gallage Charge per 1,000 Gallons: First 10,000 Gallons \$1.75 From 10,001 to 20,000 Gallons \$2.00 From 20,001 to 30,000 Gallons \$2.25 Over 30,000 Gallons \$3.00 Pass-Through Gallage Charge: Per 1,000 Gallons \$2.39	Base Charge - Includes -0- Gallons \$33.18 \$33.18 \$82.96 \$165.90 \$265.44 \$530.88 \$829.50 \$1,659.00 \$2,654.40 \$3,815.70 \$7,133.70 Gallage Charge per 1,000 Gallons: First 10,000 Gallons \$1.75 From 10,001 to 20,000 Gallons \$2.00 From 20,001 to 30,000 Gallons \$2.25 Over 30,000 Gallons \$3.00 Pass-Through Gallage Charge: Per 1,000 Gallons \$2.39
Caddo Village - Water Rates 5/8"x 3/4" 3/4" 1" 1 1/2" 2" 3" 4" 6" 8" 10" 12"	Base Charge - Includes -0- Gallons \$28.00 \$28.00 \$70.00 \$140.00 \$224.00 \$420.00 \$700.00 \$1,400.00 \$2,240.00 \$3,220.00 n/a Gallage Charge per 1,000 Gallons: First 10,000 Gallons \$2.25 From 10,001 to 15,000 Gallons \$2.90 From 15,001 to 20,000 Gallons \$3.60 Over 20,000 Gallons \$4.35 Pass-Through Gallage Charge (SJRA): Per 1,000 Gallons \$2.24	Base Charge - Includes -0- Gallons \$31.55 \$31.55 \$78.88 \$157.75 \$252.40 \$504.80 \$788.75 \$1,577.50 \$2,524.00 \$3,628.25 \$6,783.25 Gallage Charge per 1,000 Gallons: First 10,000 Gallons \$1.75 From 10,001 to 20,000 Gallons \$2.00 From 20,001 to 30,000 Gallons \$2.25 Over 30,000 Gallons \$3.00 Pass-Through Gallage Charge: Per 1,000 Gallons \$2.39	Base Charge - Includes -0- Gallons \$33.18 \$33.18 \$82.96 \$165.90 \$265.44 \$530.88 \$829.50 \$1,659.00 \$2,654.40 \$3,815.70 \$7,133.70 Gallage Charge per 1,000 Gallons: First 10,000 Gallons \$1.75 From 10,001 to 20,000 Gallons \$2.00 From 20,001 to 30,000 Gallons \$2.25 Over 30,000 Gallons \$3.00 Pass-Through Gallage Charge: Per 1,000 Gallons \$2.39

Current vs. Proposed Bill Comparison at 10,000 and 30,000 Gallon Usage Levels (Includes Pass-Through Charges) *

Quadvest, LP Bill Comparison - All Systems						Proposed Rates (All Quadvest Systems)
Quadvest LP	Decker Oaks	Bayer Utilities (Old Town Spring)	Shaw Acres	Caddo Village	(Phase I - Effective August 6, 2015)	
10,000 Usage Level						
5/8"x 3/4"	\$70.15	\$64.78	\$41.90	\$57.50	\$72.90	\$72.95
3/4"	\$70.15	\$64.78	\$41.90	\$67.50	\$72.90	\$72.95
1"	\$113.28	\$91.75	n.a.	\$87.50	\$114.90	\$120.28
1 1/2"	\$185.15	\$136.70	\$91.90	\$137.50	\$184.90	\$199.15
2"	\$271.40	\$190.64	\$104.40	\$197.50	\$268.90	\$293.80
3"	\$501.40	\$316.51	n.a.	\$337.50	\$464.90	\$546.20
4"	\$760.15	\$496.31	n.a.	\$637.50	\$744.90	\$830.15
6"	\$1,478.90	\$945.82	n.a.	\$1,237.50	\$1,444.90	\$1,618.90
8"	n.a.	\$1,485.23	n.a.	n.a.	n.a.	\$2,565.40
10"	n.a.	n.a.	n.a.	n.a.	n.a.	\$3,669.65
12"	n.a.	n.a.	n.a.	n.a.	n.a.	\$6,824.65
30,000 Usage Level						
5/8"x 3/4"	\$160.45	\$158.38	\$106.10	\$152.50	\$193.70	\$163.25
3/4"	\$160.45	\$158.38	\$106.10	\$162.50	\$193.70	\$163.25
1"	\$203.58	\$185.35	n.a.	\$182.50	\$235.70	\$210.58
1 1/2"	\$275.45	\$230.30	\$156.10	\$232.50	\$305.70	\$289.45
2"	\$361.70	\$284.24	\$168.60	\$292.50	\$389.70	\$384.10
3"	\$591.70	\$410.11	n.a.	\$432.50	\$585.70	\$636.50
4"	\$850.45	\$589.91	n.a.	\$732.50	\$865.70	\$920.45
6"	\$1,569.20	\$1,039.42	n.a.	\$1,332.50	\$1,565.70	\$1,709.20
8"	n.a.	\$1,578.83	n.a.	n.a.	n.a.	\$2,655.70
10"	n.a.	n.a.	n.a.	n.a.	n.a.	\$3,759.95
12"	n.a.	n.a.	n.a.	n.a.	n.a.	\$6,914.95

* The above bill charges do not include the Regulatory Assesment Fee (1%).

Current vs. Proposed Bill Comparison at 10,000 and 30,000 Gallon Usage Levels (Includes Pass-Through Charges) *

Quadvest, LP Bill Comparison - All Systems						Proposed Rates (All Quadvest Systems)
Quadvest LP	Decker Oaks	Bayer Utilities (Old Town Spring)	Shaw Acres	Caddo Village	(Phase II - Effective January 1, 2016)	
10,000 Usage Level						
5/8"x 3/4"	\$70.15	\$64.78	\$41.90	\$57.50	\$72.90	\$74.58
3/4"	\$70.15	\$64.78	\$41.90	\$67.50	\$72.90	\$74.58
1"	\$113.28	\$91.75	n.a.	\$87.50	\$114.90	\$124.36
1 1/2"	\$185.15	\$136.70	\$91.90	\$137.50	\$184.90	\$207.30
2"	\$271.40	\$190.64	\$104.40	\$197.50	\$268.90	\$306.84
3"	\$501.40	\$316.51	n.a.	\$337.50	\$464.90	\$572.28
4"	\$760.15	\$496.31	n.a.	\$637.50	\$744.90	\$870.90
6"	\$1,478.90	\$945.82	n.a.	\$1,237.50	\$1,444.90	\$1,700.40
8"	n.a.	\$1,485.23	n.a.	n.a.	n.a.	\$2,695.80
10"	n.a.	n.a.	n.a.	n.a.	n.a.	\$3,857.10
12"	n.a.	n.a.	n.a.	n.a.	n.a.	\$7,175.10
30,000 Usage Level						
5/8"x 3/4"	\$160.45	\$158.38	\$106.10	\$152.50	\$193.70	\$164.88
3/4"	\$160.45	\$158.38	\$106.10	\$162.50	\$193.70	\$164.88
1"	\$203.58	\$185.35	n.a.	\$182.50	\$235.70	\$214.66
1 1/2"	\$275.45	\$230.30	\$156.10	\$232.50	\$305.70	\$297.60
2"	\$361.70	\$284.24	\$168.60	\$292.50	\$389.70	\$397.14
3"	\$591.70	\$410.11	n.a.	\$432.50	\$585.70	\$662.58
4"	\$850.45	\$589.91	n.a.	\$732.50	\$865.70	\$961.20
6"	\$1,569.20	\$1,039.42	n.a.	\$1,332.50	\$1,565.70	\$1,790.70
8"	n.a.	\$1,578.83	n.a.	n.a.	n.a.	\$2,786.10
10"	n.a.	n.a.	n.a.	n.a.	n.a.	\$3,947.40
12"	n.a.	n.a.	n.a.	n.a.	n.a.	\$7,265.40

* The above bill charges do not include the Regulatory Assesment Fee (1%).



CITY COUNCIL COMMUNICATION

July 28, 2015

ITEM #	ITEM TITLE
5	Proposed Revisions to City Council Rules of Procedure Discussion
ITEM/MOTION	

Review and discuss proposed revisions to the City Council Rules of Procedure, and take action as necessary to direct staff.

FINANCIAL SUMMARY	ELECTION DISTRICT
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Annualized Dollars:

- One-time
- Recurring
- N/A

Budgeted:

- Yes No N/A

Source of Funds: N/A

- District 1
- District 2
- District 3
- District 4
- City-wide
- N/A

MUD #: N/A

SUPPORTING DOCUMENTS:

1. City Council Rules of Procedure – Eighth Revision, Revised November 05, 2013
2. City Council Meeting Draft Minute Excerpt – 07-07-15

APPROVALS

Submitted by:

Scott M. Tschirhart/rl

Scott M. Tschirhart
City Attorney

Reviewed by:

- Exec. Dir. of Administrative Services
- Asst. City Manager of Public Services
- City Attorney
- City Engineer
- City Secretary **LC/rl**

Approved for Submittal to City Council:

Robert Gracia
City Manager

EXECUTIVE SUMMARY

The City Council Rules of Procedure – Eighth Revision is being presented to City Council to accommodate a request made at the July 07, 2015, meeting to move the “Announcements” Agenda item to the beginning of the meeting.

Staff is requesting City Council’s recommendation of where on the Agenda the “Announcements” item should be placed, and suggests to place it as the first item on the Regular Agenda.

After City Council’s consensus on placement of “Announcements” on the Agenda, staff requests the City Council give direction on any other changes deemed necessary.

The Ninth Revision of the City Council Rules of Procedure will be presented to City Council on a future Agenda for consideration.

CITY OF ROSENBERG

CITY COUNCIL

RULES OF PROCEDURE

Eighth Revision

(Revised: November 5, 2013)

The City Council of the City of Rosenberg, Texas, does hereby adopt these Rules of Procedure as the official Rules of Procedure of the City Council. The purpose of these Rules is to establish an orderly and effective method for conducting the official business of the City during the meetings of the Council.

Vincent M. Morales, Jr., Mayor

**Councilor William Benton
Councilor Cynthia McConathy
Councilor Jimmie J. Pena**

**Councilor Susan Euton
Councilor Dwayne Grigar
Councilor Amanda J. Bolf**

I.
AUTHORITY

The Charter of the City of Rosenberg grants to the City Council the right to determine its own rules of procedure; these rules are enumerated under and by authority of such provision.

II.
GENERAL RULES OF PROCEDURE

1. **RULES OF COUNCIL.** The City Council shall determine its own rules and order of business.
2. **CONDUCT OF MEETINGS.** Meetings of the City Council shall be conducted according to rules and procedures adopted by City Council, as well as the terms and provisions of Robert's Rules of Order Revised.
3. **MEETINGS SHALL BE PUBLIC.** All meetings of the City Council shall be public, and notices thereof shall be posted as provided for in Chapter 551 of the Government Code (the Open Meetings Act). Except in the case of an emergency meeting, all members shall be given notice 72 hours before the time set for any meeting.
4. **REGULAR MEETINGS.** Regular meetings of the City Council are generally held on the 1st and 3rd Tuesdays of each month at 7:00PM. All members shall be given notice 72 hours before the time set for any meeting (except emergency meetings). Regular meetings shall be held at the Rosenberg City Hall, 2110 4th Street, Rosenberg, Texas.
5. **SPECIAL MEETINGS.** Special meetings may be called upon the request of the Mayor or any three members of the City Council. A Special meeting may be held the 4th Tuesday of each month.
6. **WORKSHOP MEETINGS.** Workshop meetings are generally held the 4th Tuesday of each month, at the Rosenberg City Hall.
7. **EMERGENCY MEETINGS.** In case of an emergency or urgent public necessity, which shall be expressed in the notice, it shall be sufficient if members receive and notice is posted two (2) hours before the meeting is convened.
8. **RECESSED MEETINGS.** No meeting shall be recessed for a longer period of time than until the next day.
9. **QUORUM.** A quorum consists of four (4) members of whom the Mayor shall be counted as one (1). The affirmative vote of four (4) members shall be required for the transaction of business.
10. **ABSENCE OF MAYOR.** The Mayor Pro Tem shall act in the absence of the Mayor.
11. **ABSENCE OF BOTH MAYOR AND MAYOR PRO TEM.** In the absence of both the Mayor and Mayor Pro Tem at a scheduled meeting, the meeting shall be opened, for the purpose of allowing City Council to elect a Chairman, by the member of City Council present who holds the lowest numbered At-Large Council position (Council At-Large Position 1, Council At-Large Position 2, etc.)
12. **ABSENCE.** If a member of City Council shall be absent from three (3) regularly scheduled meetings without a valid excuse, the member shall at the discretion of City Council, forfeit his/her office.
13. **CITY MANAGER OR ACTING CITY MANAGER.** The City Manager or Acting City Manager, unless excused, shall attend all City Council meetings and, upon request, designated workshop sessions and shall make recommendations and take part in discussion.

14. CITY ATTORNEY OR ACTING CITY ATTORNEY. The City Attorney or Acting City Attorney, unless excused, shall attend all City Council meetings and, upon request, designated workshop sessions and, upon request, should give opinions on questions of law and act as parliamentarian when necessary.
15. CITY SECRETARY OR ACTING CITY SECRETARY. The City Secretary or Acting City Secretary shall attend all meetings, unless excused, and keep all official minutes and tapes of City Council proceedings. In the absence of the City Secretary, the Secretary to City Secretary shall perform such duties.
16. ATTENDANCE OF CITY EMPLOYEES. The City Council may request, through the City Manager, that any officer or employee of the City attend City Council meetings to present information relating to business before the City Council.
17. REVIEW AND DISCIPLINE. Complaints, charges and discipline concerning City Council or city personnel shall be discussed in Executive Session unless the person charged or the person against whom a complaint has been lodged shall request a public hearing. City Council shall also receive any reports and/or recommendations as shall be submitted by the City Manager.
18. MINUTES OF MEETING. An account of all proceedings of City Council shall be recorded and shall be open to public inspection.
19. SUSPENSION AND AMENDMENT TO RULES. Any provisions of these rules not governed by federal or state law or the City Charter may be temporarily suspended by a two-thirds (2/3) vote of all members of City Council and may be amended by a vote of two-thirds (2/3) of all members of the City Council, if such amendment was introduced at the previous regular meeting of City Council and shall have received preliminary approval of a majority of City Council at such meeting.
20. HATS NOT PERMITTED. No person shall enter the Council Chamber of the City Council of the City of Rosenberg either immediately before the commencement of a meeting or during a meeting while wearing a hat. Any person who shall, in violation of this rule, enter the Council Chamber while wearing a hat and who fails to promptly remove the same may be removed from the Council Chamber by any police officer of the City.

III. ORDER OF BUSINESS

This section is designed to establish an orderly procedure for handling agenda items during City Council meetings.

1. MAYOR SHALL READ. The Mayor shall introduce each item on the agenda by providing a brief explanation thereof. In addition, in the event witnesses shall come before City Council, the Mayor shall introduce the person making the presentation or declare the discussion to be open.
2. CITY COUNCIL DISCUSSION. Each item on the agenda shall be introduced and presented by the individual(s) listed on the agenda. Immediately following the reading of the Executive Summary, the Mayor shall address any person(s) from the audience that has signed in to comment on that particular agenda item. Then, the Mayor will ask for comments by each member of City Council present in the order the Mayor chooses. After discussion by the City Council, the Mayor shall call for a motion and vote on the agenda item. City Council discussion shall be conducted according to rules and provisions adopted by City Council as well as the terms and provisions of Robert's Rules of Order Revised.
3. MAYOR OR CITY SECRETARY TO ANNOUNCE THE VOTE. The Mayor or the City Secretary shall, at the conclusion of the vote on each question properly submitted, announce the result.

4. **MAYOR TO STATE THE RESULT.** The Mayor shall clearly state the result of any action taken by City Council at the conclusion of the vote.

5. **VOTE ON ANY MOTION.** All votes on any motion shall be recorded and if not unanimous, should clearly state the name of each Councilor voting in the minority or abstaining.

6. **CONSIDERATION OF AGENDA ITEMS.** City Council, pursuant to Section 3.10 of the City Charter, will dispense with the reading of an ordinance on two (2) separate days so long as there is an affirmative vote of five (5) council members to adopt the ordinance and there is not a motion by a City Council member requesting that the ordinance be read on two (2) separate days. If such a motion is made, the requirement for reading the ordinance on two (2) separate days shall be dispensed with by an affirmative vote of five (5) City Council members.

In the event a motion is made requesting additional information or for delay to obtain additional information, and is passed by a majority vote of the City Council present, City Council may defer action on such agenda item to the next regular meeting of the City Council or such later meeting as shall be necessary to receive needed information.

7. **ABSTENTION.** A vote of abstention shall not be considered as approving or disapproving the motion. The person abstaining, upon request of four (4) members of the City Council, may state his/her reasons for abstaining for the record; however, said Councilor may decline. An abstention is documented as an "abstention", but it is counted as a "no" vote. A member having a conflict of interest, as defined by law, on a matter before City Council shall file with the City Secretary an affidavit stating the nature and extent of the interest before the matter is considered, and shall abstain from further participation in the matter.

IV. AGENDA PROCEDURE

1. **AGENDA.** The City Manager or his/her designee shall prepare an agenda and cause the same to be delivered to members of City Council on or before 6:00PM of the day of posting, or within such additional time thereafter as shall be necessary. No item shall be included in the agenda unless a request to include the same has been made to office of the City Manager on or before noon on the Wednesday preceding the next Tuesday meeting. In the event of an emergency meeting of City Council, this provision shall be suspended when not consistent with the provisions of federal or state law or the Charter of the City of Rosenberg.

2. **CITY MANAGER SHALL PROVIDE ANALYSIS.** The City Manager or his/her designee shall provide City Council with an analysis of items to be on the agenda as promptly as possible, and in no event later than Friday immediately preceding a Tuesday meeting; however, in the case of an emergency, this provision shall be suspended.

3. **CITY MANAGER TO ISSUE COMMUNIQUE.** The City Manager or his/her designee shall issue a bi-monthly communique of current affairs, problems and other matters that should properly be brought before City Council.

4. **MINUTES OF PREVIOUS MEETING.** The City Secretary shall prepare and submit to City Council no later than Friday preceding a regular Tuesday meeting, the minutes of the last meeting of City Council.

5. **REMOVAL OF ITEM FROM AGENDA.** The Mayor or any Councilor may request the removal (tag) of any individual item from the preliminary agenda or any supplemental item added to the preliminary agenda, one time only without the approval of other Council Members. The City Manager or City Secretary will advise the other Council Members if an item has been tagged. Exception: An item requiring action by a particular date or an item that has a set time certain date. Any tagged item would become a part of the

agenda of the next regular meeting, unless removed by the initiator of the item. An item can only be tagged from the preliminary agenda one time, before it goes back on the agenda.

6. AGENDA EXHIBITS. All exhibits, or a summary of the exhibits, should be included with the final agenda in order for that item to be considered at the City Council meeting, unless the item is of an emergency nature.

7. AGENDA ITEMS WITH DEADLINES. If the City Manager feels an item included on the preliminary agenda requires immediate attention due to special deadlines, he/she shall advise Council Members of such requirements in a memo accompanying the preliminary agenda.

8. ADDITION OF AGENDA ITEMS AFTER PRELIMINARY AGENDA DISTRIBUTION. If one or more Council Members or the City Manager request the addition of one or more agenda items after the preliminary agenda has been distributed, the City Secretary (or his/her representative) shall inform Council Members that the item/s has been added to the agenda.

SPECIAL MEETINGS:

PREPARATION OF AGENDA. Special meeting agendas are prepared by the office of the City Manager, signed by the Mayor or three Council Members calling the special meeting, then posted 72 hours before the meeting. This agenda shall be distributed to Council Members the same day it is posted. By Charter, the Mayor or any three members of the City Council may call special meetings of the City Council at any time. The members calling the special meeting designate the agenda.

V. **AGENDA ORDER**

The following order is the desired order for conducting the business of the City Council. However, at the discretion of the Mayor, when it appears that it is in the best interest of the City Council and the citizens of Rosenberg, any item appearing on the agenda may be considered in any order determined by the Mayor. In addition, the City Manager may authorize adjustments to this agenda order as shall be necessary to carry forward the intent of the City Council.

1. CALL TO ORDER.

2. INVOCATION AND PLEDGE OF ALLEGIANCE. Members of Council or invited clergy will alternate a brief religious or scriptural passage or prayer and lead the audience in the pledge of allegiance to the flag.

3. STATEMENT OF RULES PERTAINING TO AUDIENCE COMMENTS. Immediately after the conclusion of the invocation and pledge, the City Secretary shall compile a list of persons to be recognized prior to City Council's consideration and discussion of agenda items, consent items and non-agenda items. This list shall be made available to the Mayor for reference during consideration of the agenda items, consent items and non-agenda items. At this time, any citizen may request the City Secretary record their name in order that they may be heard after the City Secretary reads the statement of rules pertaining to audience comments and under "Comments from the Audience." In the event a citizen shall fail to indicate a desire or intention to speak in reference to an item appearing on the agenda, this rule shall not preclude such citizens from so speaking so long as Rule VII is strictly adhered to. Comments from the audience shall be limited to non-agenda items during the designated agenda item of "Comments from the Audience."

4. COMMENTS FROM THE AUDIENCE. The Mayor shall recognize any person from the audience desiring to make a brief comment in accordance with Statement of Rules above. City Council meetings bring together many citizens of many varied interest and ideas. To ensure fairness and orderly meetings, the City Council has adopted Statement of rules pertaining to audience comments which apply to all members of the City Council, City Staff, citizens, and visitors. These rules are:

Citizens/visitors should sign in with the City Secretary prior to speaking on agenda item(s) or on a subject that he/she will be addressing. Speakers must address their comments to the presiding Council rather than to individual Council members or staff; Stand at the podium, speak clearly into the microphone and state your name and address prior to beginning your remarks; Speakers will be allowed a maximum of three (3) minutes for speaking; Speakers making personal, impertinent, profane or slanderous remarks may be removed from the room and shall be barred from reentering the Chamber during the session of the City Council; Unauthorized remarks from the audience, stamping of feet, whistles, yells and similar demonstrations will not be permitted; No placards, banners or signs will be permitted in the Chamber. Any member of the City Council may move to require enforcement of these rules. In accordance with the State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

All cell phones and similar electronic devices are requested to be turned OFF, or placed in "silent mode" at this time.

5. CONSENT AGENDA. The Consent Agenda contains routine items which do not need further discussion and may be approved with one motion and roll call vote, such as the following examples:

- A. Approval of license applications and bonds.
- B. Approval of minutes.
- C. Approval of payment contracts.
- D. Set date for hearings
- E. Appointments.
- F. Resignations.
- G. Second and final readings of ordinances.
- H. Approval of specifications for budgeted items.

6. REGULAR AGENDA. All items on the agenda coming under the heading of "Regular Agenda" shall be considered at this time.

7. EXECUTIVE SESSION. In the event it is necessary for City Council to retire to Executive Session for the purposes of discussing matters which are permissible, as enumerated in the Open Meetings Law, Government Code, Sections 551.071; 551.072; 551.073; 551.074; 551.076; and 551.087. City Council may retire into closed session; however, before said session begins, the Mayor shall announce that the Executive Session is commencing. The order in which an Executive Session may appear on the agenda is subject to the discretion of City Council. Disclosure of topics to be discussed shall be made in accordance with the requirements of the Open Meetings Law.

8. ANNOUNCEMENTS.

9. ADJOURNMENT.

VI.

WORKSHOP SESSIONS

City Council may call and hold workshop sessions for the purpose of conducting detailed and thorough exploration of matters that may properly come before City Council. The following rules shall prevail for the conduct of called workshop sessions, and all rules herein set out which are in conflict therewith shall be superseded and suspended.

1. AGENDA. Only a limited number of matters shall be considered by City Council during a workshop session, and sufficient time for consideration of such matters shall be provided. No formal agenda procedure shall be prescribed.

2. DOCUMENTS AND EXHIBITS TO BE PRESENTED. In the event of a called workshop session, all documents, exhibits, maps, plats, architectural drawings, specifications and other similar documents, shall be made available to City Council at least 72 hours before the beginning of such workshop session in order that sufficient time may be allowed for each member of City Council to study such documents and be prepared to discuss the same in the workshop.

3. QUESTIONS OF TECHNICAL NATURE. All questions of a technical nature, which require a detailed explanation for the understanding thereof, shall be considered in a workshop session; and City Council shall be authorized to request the appearance of such employees of the City or outside experts as may be necessary for the purpose of securing factual answers to such technical questions.

4. AUDIENCE QUESTIONS OR COMMENTS. Comments or questions from the audience shall not be considered at the workshop session.

5. LOCATION OF MEETING. All workshop sessions are generally held at the Rosenberg City Hall. The Mayor, or his/her designee, may designate meetings to be held at a site other than the Rosenberg City Hall as long as no official action is to be taken.

VII.

RULES GOVERNING COMMENTS FROM THE AUDIENCE

The following rules shall control audience comments, it being the desire of City Council to hear from members of the public and to stimulate discussion of subjects which are properly a concern of the City Council.

1. CITY SECRETARY TO STATE RULES FOR AUDIENCE COMMENTS PERTAINING TO CONSENT ITEMS, AGENDA ITEMS AND NON-AGENDA ITEMS. Immediately preceding the opening of the audience comments, the City Secretary shall summarize briefly the rules governing comments from the audience and the City Secretary shall take the names of those interested in making a comment pertaining to a consent agenda, regular agenda, or non agenda item. The Mayor will recognize those persons desiring to address the City Council on agenda items after the item is read for consideration and after the executive summary is presented.

2. PERSONS DESIRING TO COMMENT SHOULD REGISTER IN ADVANCE. Persons wishing to comment are encouraged to register in advance. Any person wishing to make a comment on an item on the agenda, consent agenda item, or a non-agenda item, should register with the City Secretary before a City Council meeting. The City Secretary shall maintain a form, which shall be available for the name of the proposed presenter and the subject agenda item or general comments.

3. CITIZENS NOT REGISTERING IN ADVANCE. Any person who has not registered in advance may be permitted to speak; however, any presentation will be solely at the option of the City Council. The City Council may at any time either prior to or during a presentation, defer the presentation to a subsequent meeting when an appropriate agenda item has been posted. However, in all cases where a presenter has not registered, no member of the City Council shall be permitted to discuss any comment from the audience.

4. TERMINATION OF AUDIENCE COMMENTS. Audience comments may be concluded by the Mayor, or if appealed, by a vote of four (4) members of City Council. In the event of pressing business before City Council or matters requiring immediate City Council attention or action, City Council may, prior to the opening of audience comments, by a vote of four (4) members of City Council, set a maximum time limit for audience comments, being the total allocation of time for such comments. At any time, City Council may, by a vote of four (4) members of City Council, terminate audience comments for a particular City Council meeting. In all cases, the Mayor shall announce the conclusion of audience comments. Each person will speak only one time per agenda item, unless specifically requested to comment further.

5. PRESERVATION OF ORDER. The Mayor shall preserve order and decorum and, if necessary, shall cause to be silenced or removed from the Council Chamber, any person speaking out of order or disrupting the order of the meeting, being verbally or physically abusive, or using inappropriate language.

6. COMMENTS FROM THE AUDIENCE SUBSEQUENT TO CALL FOR AUDIENCE COMMENTS. If a citizen desires to be heard on a matter to be considered by City Council as set out on the agenda, but fails to inform the City Secretary when announced by the Mayor, then such person shall not be prohibited from making such comments so long as s/he shall raise his/her hand to be recognized at the time.

When recognized, he/she shall be afforded an opportunity to state any comments that may be appropriate under these Rules. However, citizens shall not be recognized after a matter has been opened for discussion and debate by the City Council. All comments made concerning an announced agenda item shall be in accordance with the provisions of these Rules.

VIII. PARLIAMENTARY PROCEDURE

This section is a brief discussion of the parliamentary rules which shall guide the conduct of business before the City Council. These rules, and in all cases Robert's Rules of Order Revised, shall control the deliberations of the City Council, provided they are not inconsistent with federal or state law or the Charter of the City of Rosenberg. This section is simply a guide of those rules which may be the most useful in the orderly consideration of city business before City Council.

1. PRESERVATION OF ORDER. The Mayor shall preserve order and decorum, prevent the impugning of members' motives and confine members to debate the questions under discussion.

2. POINT OF ORDER. A member of City Council may raise a point of order at any time whether or not another member of City Council is speaking. A point of order is a statement to the Mayor that a particular motion before the City Council or other matter is out of order or to make an inquiry of the Mayor as to parliamentary procedure or for information. As soon as a point of order has been disposed of, the person interrupted may continue speaking.

In the event that a member asserting a point of order is overruled by the Mayor, he or she may appeal to the members of City Council for a final decision. The Mayor shall then briefly state the reasons for his/her decision and the decision of the Mayor may be overruled by a vote of four (4) members of City Council.

3. SUSPENSION OF THE RULES. A member of City Council may move to suspend the rules that interfere with a particular matter that is of apparent importance to the City Council and should be considered by the City Council immediately or out of order. In order for this to be accomplished, it is necessary that a two-thirds (2/3) vote be obtained. However, a motion to suspend the rules cannot interrupt an individual speaking.

4. MOTION TO WITHDRAW MOTION. A person making the motion may move to withdraw his or her motion, and it is withdrawn unless an objection is raised. If a member of City Council objects to the withdrawal of the motion, then the Mayor, upon motion from a member of City Council, may put the matter to an immediate vote and if four (4) members of the City Council vote to allow removal of the motion, it is withdrawn.

5. MOTION TO OBJECT TO THE CONSIDERATION OF A MOTION. A member of City Council may object to the consideration of a motion, and such objection may be made at any time, even when a member of City Council is speaking. In order to stop the consideration of a motion, a two-thirds (2/3) vote of the members of the City Council present is required, which in no event shall be less than four (4) members of the City Council.

6. **TABLING.** In order to table a motion, a motion must be made and can only be made at such time when another member of City Council is not speaking; the matter must be put to a vote by the Mayor and upon a vote of four (4) members of City Council, it may be tabled. Unless tabled to a time certain, any motion tabled will remain on the table, until an affirmative request is made by four Councilors to bring the matter back to the agenda.
7. **MOTION TO CLOSE DEBATE.** A motion to close debate on a particular matter before the City Council can only be made at such time as the person making the motion is recognized by the Mayor and no one else is speaking. In order to close debate, a two-thirds (2/3) majority is necessary.
8. **MOTION TO POSTPONE CONSIDERATION.** A motion may be made to postpone consideration of a pending motion. This must be made at a time when the Mayor has recognized the mover and no one else is speaking. A vote of four (4) members of the City Council will carry this motion.
9. **AMENDING A MOTION.** A motion may be amended by a member of City Council stating that he/she wishes to amend. This motion requires a second, is debatable and can be passed by a vote of four (4) members of the City Council.
10. **MOVE THE QUESTION.** A member of City Council may move the question at any time that he/she has the floor. He/she cannot interrupt a member of City Council speaking for the purpose of moving the question.
11. **SUBSTITUTE MOTION.** A substitute motion may be made at any time by a member who desires to substitute a motion of the one being considered. As soon as a substitute motion is made, it acts as an amendment; however, the vote on the original question is not necessary.
12. **QUESTIONS TO CONTAIN (1) SUBJECT.** All questions submitted for vote shall contain only one subject. If two (2) or more subjects are involved, any member of City Council may require a division.
13. **ORDER OF PRECEDENCE OF MOTIONS.** Robert's Rules of Order Revised shall prevail as to the order of precedence of motions and types of motions.
14. **RIGHT TO FLOOR.** Any member of City Council desiring to speak shall be recognized by the Mayor and shall confine his/her remarks to the subject under consideration. No member shall speak more than once to a question until every member wishing to speak shall have spoken.
15. **POINTS TO ORDER.** The Mayor shall determine all points of order, subject to the right of any member to appeal to the City Council or request a parliamentary opinion of the City Attorney.
16. **TIE VOTE.** If the vote is tied on any motion, the motion shall be considered failed.
17. **RECONSIDERATION BY MOTION OF AN ACTION OF CITY COUNCIL CAN BE MADE NO LATER THAN THE NEXT SUCCEEDING REGULAR MEETING.** Such motion can only be made by a member who voted with the majority or who was absent. It can be seconded by any member. No question shall be twice reconsidered, except by vote of four (4) members of the City Council, except that action relating to any contract may be reconsidered at any time, before final execution thereof.

IX. **BOARDS AND COMMISSIONS**

BOARD means a board or commission of the City which is established by ordinance or resolution or the Charter of the City of Rosenberg.

CHAIR means the presiding officer of a board whether appointed by the City Council or elected by the other members of the board. In debate the Chair shall be referred to by official title.

EX-OFFICIO means City Council member(s) appointed by the City Council to serve as an ex-officio to a board, commission or committee. Ex-officio member(s) shall have the right to take part in any discussions, but shall not have the power to vote. Ex-officio member(s) shall not be elected or appointed as a presiding officer or any other position to a board, commission, or committee.

MEMBER means a duly appointed member of a board. Members may vote and count as part of the quorum.

STAFF means city employee appointed by the City Manager to provide administrative assistance or guidance to the committee, board or commission. Staff does not vote or count as part of the quorum of a committee, board or commission unless elected to serve, rather than appointed to assist.

1. NOTICE OF APPOINTMENT; ACCEPTANCE

A. After the City Council appoints a person to serve as a member of a board, the City Secretary shall notify the person of the appointment by mail. The notification will contain a form of acceptance of appointment to be returned to the City Secretary by the appointee.

B. The appointee must return the signed acceptance of appointment to the City Secretary within 15 calendar days from the date of receiving notice of the appointment. If the City Secretary does not receive the signed acceptance of appointment within the required 15 days that board position shall be considered vacant and a new appointment made.

C. The City Council may designate, when practical and unless provided otherwise in the Charter, ordinances, resolutions or minute entry establishing such board or commission, the individual to serve as chairperson for a one-year term beginning with their appointment each year. In the event the City Council for any reason does not name a chairperson or fill a vacancy of a chairperson within thirty (30) days of June 1st or the date the chair becomes vacant, the board or commission shall elect a chairperson.

2. ELIGIBILITY OF EMPLOYEE OF FRANCHISE HOLDER

A. A person who is an employee of a public utility providing service under a franchise with the City is not disqualified from serving as a member of a board if the responsibilities of the board are not directly related to regulation of the rates and service of the public utility.

B. A board member who is an employee of a public utility providing service under a franchise with the City shall abstain and disqualify himself from voting and comply with any ordinance or statute, as amended, governing same on any matter before the Board directly or indirectly related to the business of the public utility

3. QUALIFICATION CONSIDERATIONS IN APPOINTMENTS TO BOARDS

A. In addition to the qualifications for service on a board that are mandated by the City Charter or other ordinances, an appointee to a board must:

1) Have been a resident of the City for at least six months prior to the date of appointment; unless specifically approved by City Council.

2) Affirm that they are not in arrears on any City taxes, water service charges, or other obligations owed the City; and,

3) If served on a board previously, have a creditable record of attendance and performance in any previous board service.

Note: Application form should contain the following affirmations:

The applicant affirms on his/her application that they have not been convicted of a felony or crime involving moral turpitude; not be an adversary party to pending litigation against the City, except for eminent domain proceedings;-claims against the City not in litigation do not serve as a disqualification under this subsection but will be brought to the attention of the City Council; disqualification of an applicant or an appointee under this subsection may be waived by the City Council after review of the specific circumstances;

B. It is the desire and intent that a person normally serve on only one board at a time, except that this restriction does not apply to ex officio board positions or boards with special or City Council directed functions. It is the City Council's intent that a board member is not required to resign one board position before being appointed to another board, but must resign the first position before accepting appointment to the new board position. *Persons may not serve on more than one of the following committees, boards or commissions at the same time: Buildings and Standards Board, Tax Increment Reinvestment Zone, Rosenberg Development Corporation or the Planning Commission.*

C. In order to continue as a board member, a person appointed to a board must meet the qualifications required by this section for appointment during the entire time of service on a board, unless specifically approved by City Council.

4. **REGULAR MEETINGS.** Each board shall determine the time and place of its meetings. Regular meetings shall be scheduled weekly, monthly, semi-monthly, or quarterly, as the responsibilities of the board necessitate at a location within a public building.

5. **SPECIAL MEETINGS.** Special meetings may be called by the chair at any time, and shall be called by the chair upon written request of members comprising at least one-third of the board.

6. **QUORUM.** At the beginning of each regular or special meeting, the chair shall determine whether a quorum exists so the business of the board can be properly transacted. A quorum shall exist when there are physically present a majority of the members qualified and serving, unless otherwise provided by ordinance. If a quorum does not exist 30 minutes after the time for which the meeting was called, the chair shall adjourn the meeting and either reschedule the meeting at its next regular time, or call a special meeting, depending upon the circumstances.

7. **RULES OF ORDER.** Unless otherwise stipulated by the board or this chapter, proceedings of a board shall always be governed by rules of order as set forth in Robert's Rules of Order Revised.

8. PUBLIC CHARACTER OF MEETINGS AND ACTIONS

A. All meetings of a board shall be of a public nature unless pertaining to matters of pending or contemplated litigation, land purchase, security, economic development, personnel, or seeking advice of its attorney. Unless in one of these categories, all meeting and actions of the board shall be public and the City Secretary shall make sufficient copies of the minutes available to staff members, the news media, and other interested parties upon request.

B. A printed agenda of items to be considered at each regular or special meeting shall be posted for public inspection at least seventy-two hours prior to the meeting or in accordance with state open meeting laws, as amended, or as otherwise provided by law.

9. **NOTICE OF MEETINGS.** Notice of all regular or special meetings of the board shall be posted in accordance with City procedures, and at least seventy-two hours in advance of the meeting or as otherwise provided by law.

10. OFFICERS AND THEIR DUTIES

A. CHAIR.

- 1) The chair shall, when present, preside at all meetings of the board. In the absence of the chair, the vice-chair shall exercise the powers of the chair. The seniority of the vice-chair, if more than one, shall be stipulated at the time of their selections.
- 2) The presiding officer shall rule on points of order and procedures that are brought up in board meetings.
- 3) In the absence of the chair and all vice-chairs, the board shall elect a temporary chair.
- 4) In debate the chair shall be referred to by official title.

B. PRESERVATION OF ORDER. The chair shall preserve the order and decorum and shall have authority to appoint a sergeant and a deputy to enforce compliance with the rules contained herein. He/she shall require members of the board engaged in debate to limit discussion to the question under consideration.

C. SUBSTITUTION FOR CHAIR. The chair may call upon any other member to take his/her place in the chair, such substitution not to continue beyond adjournment.

D. ATTENDANCE

- 1) A member having three unexcused absences in succession from regular meetings shall forfeit his/her office or membership. For purposes of this section, the record of a member's absences will begin with the first regular meeting after the fifteenth day from the date the member received notice of his/her appointment.
- 2) An office which has been forfeited under the provisions of this section shall be filled for the remainder of the term by appointment of the City Council.
- 3) Citizens are welcome to attend all official meetings of City Boards and will be admitted to the meeting room up to the fire safety capacity of the room.

11. ADMINISTRATIVE PROCEDURES

A. BOARD RECOMMENDATIONS

- 1) All recommendations, resolutions, reports, and findings of a board shall be submitted through established administrative procedures within the City to the appropriate City department or the City Council.
- 2) Unless authorized by the City Council or the board, individual members shall not act on behalf of the board to present board recommendations, resolutions, reports, or findings to persons or agencies outside the City organizations.

B. TERMS, ETC.

- 1) Terms of board membership will become effective after appointments are made by the City Council. The City Council will endeavor to make all required appointments by the first meeting in July of each year* and, unless otherwise noted or required by the City's Charter or State law, will be for a period of one year. *Some members of commissions and boards are appointed for two year terms.
- 2) A member of the board presently qualified and serving shall continue to serve until such time as a successor has been appointed and qualified to replace said member.

The motion carried by a unanimous vote.

13. **CONSIDERATION OF AND ACTION ON RESOLUTION NO. R-1998, A RESOLUTION APPROVING CAPITAL IMPROVEMENT PLAN PRIORITIES FOR FY2017 THROUGH FY2020.**

Executive Summary: Pursuant to the City Charter which requires a five-year Capital Improvement Plan (CIP), staff has prepared a proposed schedule for Capital Projects in FY2017, FY2018, FY2019 and FY2020. The development of the CIP for FY2017 to FY2020 is based on several factors, including but not limited to:

- Unfunded Mandates (Fort Bend Subsidence District, TCEQ)
- Liability/Risk Management including noncompliance violations which subject the City to monetary fines, penalties and/or enforcement actions
- Protect the health, safety and welfare of the citizens and the environment
- Opportunities to leverage City funds with Fort Bend County Mobility Bond Funds or grant funds
- Quality of life/growth including City parks and City facilities

The proposed FY2017-FY2020 CIP is attached to Resolution No. R-1998 as Exhibit "A". Staff recommends approval of Resolution No. R-1998.

Key Discussion Points: Joyce Vasut read the Executive Summary. This list is a fluid document as serves as a general outline of future needs.

Action: Councilor Barta made a motion, seconded by Councilor Moses, to approve Resolution No. R-1998, a Resolution approving Capital Improvement Plan priorities for FY2017 to FY2020. The motion carried by a unanimous vote.

14. ***This item was considered at the beginning of the Agenda as item 2a.***
CONSIDERATION OF AND ACTION ON RESOLUTION NO. R-1994, A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE, FOR AND ON BEHALF OF THE CITY, A CONTRACT EXTENSION, BY AND BETWEEN THE CITY AND PATTILLO, BROWN AND HILL, LLP, FOR THE PROVISION OF PROFESSIONAL AUDIT SERVICES FOR FISCAL YEARS ENDING SEPTEMBER 30, 2015, AND SEPTEMBER 30, 2016.

15. **HOLD EXECUTIVE SESSION TO DELIBERATE THE EMPLOYMENT, EVALUATION, OR DUTIES OF THE CITY MANAGER PURSUANT TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE.**

Action: Councilor Barta made a motion, seconded by Councilor Wallingford, to adjourn to Executive Session. The motion carried by a unanimous vote of those present.

An Executive Session was held to deliberate the employment, evaluation, or duties of the City Manager pursuant to Section 551.074 of the Texas Government Code.

16. **ADJOURN EXECUTIVE SESSION, RECONVENE INTO REGULAR SESSION, AND TAKE ACTION AS NECESSARY AS A RESULT OF EXECUTIVE SESSION.**

Mayor McConathy adjourned the Executive Session and reconvened into Regular Session at 9:25 p.m.

17. **ANNOUNCEMENTS.**

- Effective July 21, Announcements will be moved to the beginning of the Agenda.
- Rosenberg Police Explorers are conducting a competition on July 18, 2015 at Terry High School, and are need of volunteers.

18. **ADJOURNMENT.**

There being no further business, Mayor McConathy adjourned the meeting at 9:28 p.m.

Linda Cernosek, TRMC, City Secretary



CITY COUNCIL COMMUNICATION

July 28, 2015

ITEM #	ITEM TITLE
6	Proposed Stop Sign(s) Discussion – Intersection of Callender Street and Houston Street

ITEM/MOTION

Review and discuss the proposed installation of three-way stop signs at the intersection of Callender Street and Houston Street, and take action as necessary to direct staff.

FINANCIAL SUMMARY

ELECTION DISTRICT

Annualized Dollars:

- One-time
- Recurring
- N/A

Budgeted:

- Yes No N/A

Source of Funds: N/A

- District 1
- District 2
- District 3
- District 4
- City-wide
- N/A

MUD #: N/A

SUPPORTING DOCUMENTS:

1. None

APPROVALS

Submitted by:

Amanda J. Barta/ks

Amanda J. Barta
Councilor, At-Large Position Two

Reviewed by:

- Exec. Dir. of Administrative Services
- Asst. City Manager for Public Services
- City Engineer
- City Attorney
- (Other)

Approved for Submittal to City Council:

Robert Gracia
City Manager

EXECUTIVE SUMMARY

This item has been included on the Agenda to allow City Council an opportunity to discuss the potential installation of stop signs at the intersection of Callender Street and Houston Street, and to direct staff as necessary.

ITEM 7

Adjournment.