

**ROSENBERG DEVELOPMENT CORPORATION  
MEETING MINUTES**

On this the 3<sup>rd</sup> day of April 2014, the Rosenberg Development Corporation (RDC) of the City of Rosenberg, Fort Bend County, Texas, met in a Regular Session, at the Rosenberg Civic Center located at 3825 Highway 36 South, Rosenberg, Texas 77471.

**DIRECTORS PRESENT**

Bill Knesek	President
Allen Scopel	Vice President
Laurie Cook	Secretary
Ted Garcia	Treasurer
Vincent Morales	Director
Dwayne Grigar	Director

**DIRECTORS ABSENT**

Jimmie Peña	Director
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**CITY OF ROSENGERG STAFF PRESENT**

Robert Gracia	City Manager
Randall D. Malik	Economic Development Director
Rachelle Kanak	Assistant Economic Development Director
Joyce Vasut	Executive Director of Administrative Services
John Maresh	Assistant City Manager for Public Services
Kaye Supak	Executive Assistant
Cynthia Sullivan	Secretary II

**GUESTS**

William Benton	Councilor at Large, City of Rosenberg
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**CALL TO ORDER.**

President Knesek called the meeting to order at 4:05 p.m., and introduced Randall Malik, Economic Development Director

**STATEMENT OF RULES PERTAINING TO AUDIENCE COMMENTS.**

Cynthia Sullivan, Secretary II, read the statement of rules pertaining to audience comments.

**COMMENTS FROM THE AUDIENCE.**

There were no comments from the Audience.

**CONSENT AGENDA**

**A. CONSIDERATION OF AND ACTION ON THE REGULAR ROSENBERG DEVELOPMENT CORPORATION MEETING MINUTES FOR MARCH 13, 2014.**

Correction to the March 13, 2014 minutes: Director Garcia asked that his statement at the March 13<sup>th</sup> Meeting be included in the official minutes as follows: "Director Garcia indicated that he had used the Fort Bend County Transportation system for one year, and fully supports the Fort Bend County Transportation Department in their efforts to promote improved transportation within Fort Bend County.

**B. CONSIDERATION OF AND ACTION ON THE MONTHLY ROSENBERG DEVELOPMENT CORPORATION FINANCIAL REPORTS FOR THE PERIOD ENDING.**

**C. CONSIDERATION OF AND ACTION ON A REPORT FROM THE COMMUNICATIONS DIRECTOR REGARDING THE PREVIOUS MONTH'S COMMUNICATIONS ACTIVITIES AND CONTACTS.**

President Kneseck commented that when the City of Rosenberg has a press release for a project that was partially funded or assisted by RDC, such as the Neighborhood Parks Enhancement, RDC should be given appropriate recognition.

**D. CONSIDERATION OF AND ACTION ON RESOLUTION NO. RDC-89, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSENBERG DEVELOPMENT CORPORATION ADDING ROBERT GRACIA AND RANDALL MALIK AS AUTHORIZED REPRESENTATIVES FOR THE RDC TEXPOOL PARTICIPANT SERVICES.**

**Action:** Director Garcia moved and Director Cook seconded the motion to approve Consent Agenda items A, B, C and D with the noted correction to the minutes. The motion passed unanimously by those present.

**AGENDA**

Note: Item No. 4 was taken out of order and discussed as Item No. 1 Please see Item No. 4 below.

**1. REVIEW AND DISCUSS PROPOSED 2014 RDC STRATEGIC PLAN, AND TAKE ACTION AS NECESSARY.**

Rachelle Kanak opened the discussion by providing an overview of the Strategic Plan.

**Key discussion points:**

- The Board indicated a need to prioritize strategies and the creation of realistic action plans before approval of the final plan.
- The Board agreed to pick 5-10 items each, email to Randall Malik and then RDC staff and Board can focus on specific goals and prioritize them.
- City Manager Robert Gracia reminded the Board that Strategic Plans are generally designed to be phased in over a long term, that being five (5) years.

No action was taken.

**2. REVIEW AND DISCUSS GATEWAY SIGNAGE, AND TAKE ACTION AS NECESSARY.**

**Key discussion points:**

- The need to maintain landscaping and refresh the current signs.
- Future infrastructure projects may require that certain signs be moved or replaced.
- Future design and funding in coordination with TxDOT for sign enhancements.

The Board requested that staff return with an update on road projects. Staff was asked to place signage enhancements on hold until roadwork subsides.

No action was taken.

**3. CONSIDERATION OF AND ACTION ON BUSINESS ASSISTANCE GRANT PROGRAM REVIEW COMMITTEE.**

**Key discussion points:**

- Appoint one RDC Board member to serve on the Business Assistance Grant Program Review Committee.

**Action:** Director Scopel moved and Director Garcia seconded the motion to appoint Director Cook to the Business Assistance Grant Review Committee. The motion passed unanimously by those present.

**4. REVIEW AND DISCUSS CITY-WIDE GARAGE SALE, AND TAKE ACTION AS NECESSARY.** (This item was taken out of order as Item No. 1)

**Key discussion:**

- Councilor William Benton requested that RDC consider participation in a city-wide garage sale.
- Councilor Benton commented that the event could help “clean up” the City and encourage Economic Development as people shop and eat in Rosenberg.
- Board concerns were voiced about the time and personnel necessary to organize an event of this size.
- Other suggestions were to emphasize bulk pick-up days and recycling with additional advertising and increased support of the “Keep Rosenberg Beautiful” campaign.

No action was taken.

**5. REVIEW AND DISCUSS KOEBLEN ROAD RECONSTRUCTION, AND TAKE ACTION AS NECESSARY.**

John Maresh opened the discussion by noting that Koeblen Road is heavily utilized by large trucks and has been damaged due to dirt hauling. He indicated that the road will require reconstruction.

**Key discussion points:**

- John Maresh reported about 4,000 feet of road is damaged.
- Fort Bend County is going to be working on their section of the road, and the City has an opportunity to partner with the County to do the repairs and to share the cost.

**Action:** Director Cook moved and Director Scopel seconded the motion that RDC fund one-half (½) of the cost of repairs to Koeblen Road in the amount of \$133,865. President Knesek, Directors Grigor and Garcia voted “No”. Directors Morales, Cook, and Scopel voted “Yes.” The motion failed due to lack of a majority vote.

**Action:** Director Grigor moved and Director Garcia seconded the motion that RDC fund one-third (1/3) of the cost of repairs to Koeblen Road in the amount of \$44,621.00. Directors Cook and Scopel voted “No”. President Knesek, Directors Grigor, Garcia and Morales voted “Yes.” The motion passed.

**Note:** The Board agreed by consensus to fund the Koeblen Road repairs from the Business Incentive line item. The Board also agreed by consensus to reconsider the possibility of awarding additional repair funding should additional funds be required.

**6. REVIEW AND DISCUSS CITY OF ROSENBERG SIDEWALK PROJECTS, AND TAKE ACTION AS NECESSARY.**

**Key discussion points:**

- President Knesek distributed copies of a proposed sidewalk plan.
- President Knesek indicated the sidewalk improvements could potentially cost approximately \$153,000.
- President Knesek requested that Mr. Maresh bring the City’s sidewalk plan to the Board for their review in anticipation of the addition of further sidewalk improvements.

No action was taken.

**7. CONSIDERATION OF AND ACTION ON A REPORT FROM THE ECONOMIC DEVELOPMENT DIRECTOR REGARDING THE PREVIOUS MONTH'S ECONOMIC DEVELOPMENT ACTIVITIES AND CONTACTS.**

**Key discussion points:**

- The Board asked Mr. Malik to bring the Economic Development Department's Strategic Plan recently approved by City Council to the next meeting.
- Discussion included a question about the process of approving protected covenants for the Business Park. Mr. Malik reported that staff is making sure the guidelines allow them to preserve the identity of the Business Park. Once the process is complete, he will bring it to the appropriate boards.

No action was taken.

**8. REVIEW AND DISCUSS REQUESTS FOR FUTURE AGENDA ITEMS.**

- City Sidewalk Plan.
- Clarification of Attorney's Services on behalf of RDC.
- Legal services provided for within the Administrative Services Agreement with the City of Rosenberg.

No action was taken.

**9. ANNOUNCEMENTS.**

Giant project – Shopping Texas

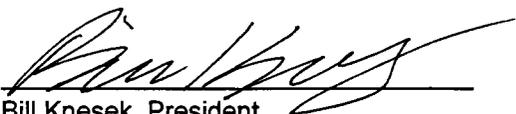
West Fort Bend Management District – Beautiful landscaping at the Aldi store sight

New donut shop in town

**10. ADJOURNMENT.**

**Action:** Director Cook moved and Director Garcia seconded the motion to adjourn the meeting at 5:59 p.m. The motion passed unanimously by those present.

  
Cynthia Sullivan, Secretary II  
City of Rosenberg

  
Bill Knesek, President  
Rosenberg Development Corporation

RDC Minute Attachments:

1. Proposed Sidewalk Plan