

NOTICE OF RECORDS MANAGEMENT MEETING

NOTICE IS HEREBY GIVEN THAT THE ROSENBERG RECORDS MANAGEMENT LIAISONS OF THE CITY OF ROSENBERG, FORT BEND COUNTY, TEXAS, WILL MEET IN A TRAINING SESSION OPEN TO THE PUBLIC AS FOLLOWS:

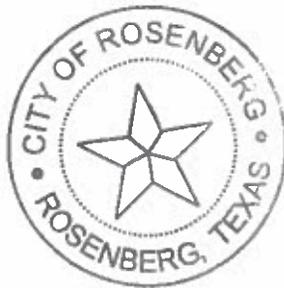
DATE: Wednesday, February 10, 2016
TIME: 9:00 a.m.
PLACE: Rosenberg City Hall Council Chamber
2110 4th Street
Rosenberg, Texas 77471
PURPOSE: Records Management Training

AGENDA

1. Call to order. (Cernosek)
2. Presentation of Records Management Procedures. (Cernosek)
3. Questions and answer session. (Cernosek)
4. Adjournment. (Cernosek)

DATED AND POSTED this the 3rd day of February, 2016, at

3:05 p.m. by Linda Cernosek



Approved for posting:

John Maresh
John Maresh, Interim City Manager

Attest:

Linda Cernosek
Linda Cernosek, TRMC, City Secretary

There may be a quorum of City Council Members attending this meeting.
Reasonable accommodation for persons with disabilities attending this meeting will be available; persons with disabilities in need of special assistance at the meeting should contact the City Secretary at 832-595-3340.