

ROSENBERG DEVELOPMENT CORPORATION MEETING MINUTES

On this the 12th day of May 2016, the Rosenberg Development Corporation (RDC) of the City of Rosenberg, Fort Bend County, Texas, met in Regular Session, at the Rosenberg Civic Center, located at 3825 Highway 36 South, Rosenberg, Texas.

PRESENT

Bill Kneseck	President, Rosenberg Development Corporation
Allen Scopel	Vice President, Rosenberg Development Corporation
Ted Garcia	Treasurer, Rosenberg Development Corporation
Teresa Bailey	Secretary, Rosenberg Development Corporation
Amanda J. Barta	Director, Rosenberg Development Corporation
Lynn Moses	Director, Rosenberg Development Corporation
Jimmie J. Pena	Director, Rosenberg Development Corporation

STAFF PRESENT

Randall Malik	Executive Director, Rosenberg Development Corporation
Jeremy Heath	Assistant Economic Development Director
Luis Garza	Finance Manager
Jasmine Bowens	Senior Administrative Specialist

CALL TO ORDER.

President Kneseck called the meeting to order at 4:00 p.m.

STATEMENT OF RULES PERTAINING TO AUDIENCE COMMENTS.

Jasmine Bowens, Senior Administrative Specialist, read the statement of rules pertaining to audience comments.

COMMENTS FROM THE AUDIENCE.

There were no comments from the audience.

CONSENT AGENDA

- A. **CONSIDERATION OF AND ACTION ON THE ROSENBERG DEVELOPMENT CORPORATION MEETING MINUTES FOR APRIL 14, 2016.**
- B. **CONSIDERATION OF AND ACTION ON THE MONTHLY ROSENBERG DEVELOPMENT CORPORATION FINANCIAL REPORTS FOR THE PERIOD ENDING APRIL 30, 2016.**
Executive Summary: The May 2016 RDC Financial Reports are attached for your review and consideration. Staff recommends approval.
- C. **REVIEW AND DISCUSS THE QUARTERLY INVESTMENT REPORT FOR THE PERIOD ENDING MARCH 31, 2016, AND TAKE ACTION AS NECESSARY.**

Action: Director Moses moved, seconded by Director Garza, to approve Consent Agenda items A and B. The motion carried by a vote of six "ayes" and one abstention. **Ayes:** *President Kneseck and Directors Bailey, Barta, Garcia, Moses, and Peña.* **Abstention:** *Director Scopel.*

REGULAR AGENDA

1. **REVIEW AND DISCUSS THE "WELCOME TO ROSENBERG" ENTRANCE SIGN OFF OF US 90A, AND TAKE ACTION AS NECESSARY TO DIRECT STAFF.**
Executive Summary: TxDOT representatives have recently notified City of Rosenberg staff the "Welcome to Rosenberg" sign on US 90A will no longer be visible with the new elevated T-intersection bridge being proposed to replace the existing SH 36 and US 90A railroad underpass. This Agenda item provides the Board an opportunity to discuss options to relocate or remove the current "Welcome to Rosenberg" sign on US 90A.

Key discussion points:

- Randall Malik introduced the item.

- Director Pena suggested relocating the sign to a more suitable area, or raising the sign above ground.
- After discussion, the general consensus of the Board was to look for a potential new location for the "Welcome to Rosenberg" sign.

No action was taken.

2. REVIEW AND DISCUSS THE ADMINISTRATIVE SERVICES AGREEMENT BY AND BETWEEN THE ROSENBERG DEVELOPMENT CORPORATION AND THE CITY OF ROSENBERG, AND TAKE ACTION AS NECESSARY.

Executive Summary: At the March 10, 2016 RDC Board Meeting, the Board requested an agenda item to discuss the RDC/City Administrative Service Agreement and to discuss increasing the RDC funding of economic development staff to 100%. Currently, the RDC funds economic development staff at the following levels:

Economic Development Director: 85%

Assistant Economic Development Director: 90%

Senior Administrative Specialist: 90%

Key discussion points:

- Randall Malik stated this item was pulled from the April 14, 2016 Meeting and the Board requested this item be brought back for discussion at the May 12, 2016 RDC Meeting.
- Director Barta assumed this item had been addressed during the bylaw reviews and stated she believes the RDC/City Administrative Service Agreement should remain the same.
- President Knesek stated this item is not related to Economic Development staff being under the supervision of the RDC, it is simply to address the RDC being interested in funding 100% of the expenses of Economic Development staff and have said staff focus 100% of their time to economic development tasks. Mr. Knesek further stated he would support increasing the RDC contributions to the Administrative Service Agreement to 100%.
- Director Barta indicated that Economic Development staff are directed by both the RDC Board and City of Rosenberg, and that it could get convoluted if the RDC funding increased to 100%.
- Director Scopel stated that by increasing RDC funding, the Economic Development staff would still remain City employees, but would be able to focus more on economic development instead of getting tied up with other tasks such as Main Street, tourism, Image Committee, etc.
- Director Moses stated Main Street and tourism are a part of economic development.
- The general consensus of the Board was to not make any changes to the Administrative Services Agreement.

No action was taken.

3. HOLD EXECUTIVE SESSION TO RECEIVE LEGAL ADVICE FROM THE CITY ATTORNEY CONCERNING PENDING LITIGATION, NAMELY DISPUTE WITH IMPERIAL PERFORMING ARTS, INC., PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE; TO DELIBERATE THE POTENTIAL PURCHASE, EXCHANGE, LEASE, OR VALUE OF REAL PROPERTY PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.072; AND REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS PURSUANT TO SECTION 551.087 OF THE TEXAS GOVERNMENT CODE.

Regular Session was adjourned for Executive Session at approximately 4:15 p.m.

4. ADJOURN EXECUTIVE SESSION, RECONVENE REGULAR SESSION, AND TAKE ACTION AS NECESSARY AS A RESULT OF EXECUTIVE SESSION.

Executive Session: The Executive Session was adjourned and the RDC Board reconvened Regular Session at approximately 4:49 p.m.

5. CONSIDERATION OF AND ACTION ON A REPORT FROM THE ROSENBERG DEVELOPMENT CORPORATION EXECUTIVE DIRECTOR REGARDING THE PREVIOUS MONTH'S ECONOMIC DEVELOPMENT ACTIVITIES AND CONTACTS, WHICH INCLUDES UPDATES ON THE FOLLOWING:

- ECONOMIC INDICATORS;**
- BUSINESS RETENTION VISITS;**

- c. NEW AND EXPANDED BUSINESSES; AND,
- d. RDC PROJECTS.

Executive Session: This item has been included to provide the Executive Director the opportunity to update the Board on the previous month's activities, contacts and projects.

Key discussion points:

- Randall Malik presented the item and reviewed the report.
 - Staff has been preparing for ICSC Recon and meetings have been scheduled with developers.
 - It was also indicated that staff is continuing to meet with the proposed editor of the Rosenberg Magazine and we have received positive feedback from the focus group meetings.

No action was taken.

6. **REVIEW AND DISCUSS REQUESTS FOR FUTURE AGENDA ITEMS, AND TAKE ACTION AS NECESSARY.**

Executive Summary: This item provides the RDC Board the opportunity to request future Agenda items.

No action was taken.

7. **ANNOUNCEMENTS.**

- There were no announcements.

8. **ADJOURNMENT.**

Action: Director Moses moved, seconded by Director Scopel, to adjourn the Regular Meeting of the Rosenberg Development Corporation. The motion passed by a unanimous vote and the meeting adjourned at 5:08 p.m.



Jasmine Bowens
Senior Administrative Specialist