

NOTICE OF REGULAR ROSENBERG DEVELOPMENT CORPORATION MEETING

NOTICE IS HEREBY GIVEN THAT THE ROSENBERG DEVELOPMENT CORPORATION OF THE CITY OF ROSENBERG, FORT BEND COUNTY, TEXAS, WILL MEET IN REGULAR SESSION OPEN TO THE PUBLIC AS FOLLOWS:

DATE Thursday, July 17, 2014

TIME: 4:00 p.m.

PLACE: Rosenberg Civic Center
3825 Highway 36 South
Rosenberg, Texas 77471

PURPOSE: Regular Rosenberg Development Corporation Meeting

Call to order.

Statement of rules pertaining to audience comments.

Comments from the audience.

CONSENT AGENDA

- A. Consideration of and action on the Regular Rosenberg Development Corporation Meeting Minutes for June 12, 2014, and the Special Rosenberg Development Corporation Meeting Minutes for June 26, 2014. (Sullivan)
- B. Consideration of and action on the monthly Rosenberg Development Corporation Financial Reports for the period ending June 30, 2014. (Malik)
- C. Consideration of and action on a report from the Communications Director regarding the previous month's communications activities and contacts. (Fritz)

AGENDA

- 1. Administer Statement of Appointed Officer and Oaths of Office to newly appointed members. (Cernosek)
- 2. Consideration of and action on election of officers to the Rosenberg Development Corporation Board of Directors. (Malik)
- 3. Consideration of and action on Resolution No. RDC-90, a Resolution of the Rosenberg Development Corporation Board of Directors, in support of a Texas State Technical College Campus in Rosenberg, Texas. (Malik)
- 4. Hold Executive Session to receive legal advice and consult with City Attorney on legal matters pursuant to Section 551.071 of the Texas Government Code; and, for deliberations regarding economic development negotiations as authorized by Section 551.087 of the Texas Government Code.
- 5. Adjourn Executive Session, reconvene into Regular Session, and take action as necessary as a result of Executive Session.

6. Consideration of and action on appointment of Rosenberg Development Corporation Board of Director Committees. (Malik)
 - a. Finance Committee
 - b. Policy Committee
7. Review and discuss the draft Rosenberg Fort Bend Transit Route and Budget Worksheet. (Malik)
8. Consideration of and action on the Rosenberg Development Corporation appointment to the Business Assistance Grant Review Committee. (Malik)
9. Consideration of and action on a report from the Economic Development Director regarding the previous month's economic development activities and contacts. (Malik)
10. Review and discuss requests for future agenda items, and take action as necessary.
11. Announcements.
12. Adjournment.

{EXECUTION PAGE TO FOLLOW}

DATED AND POSTED this the 14th day of July, 2014, at 1:30 p.m. by
Linda Cernosek

Attest:

Linda Cernosek
Linda Cernosek, City Secretary



Approved for posting:

R. Malik
Randall Malik, Executive Director

Reasonable accommodation for the disabled attending this meeting will be available; persons with disabilities in need of special assistance at the meeting should contact the City Secretary at (832) 595-3340.



COMMUNICATION FORM

July 17, 2014

ITEM #	ITEM TITLE
A	Minutes Review and Consideration
ITEM/MOTION	
Consideration of and action on the Regular Rosenberg Development Corporation Meeting Minutes for June 12, 2014, and the Special Rosenberg Development Corporation Meeting Minutes for June 26, 2014.	
APPROVAL	SUPPORTING DOCUMENTS

SUBMITTED BY :

A handwritten signature in blue ink that reads "Cynthia A. Sullivan".

Cynthia Sullivan
Secretary II

- 1) Draft Regular Meeting Minutes – June 12, 2014
- 2) Draft Special Meeting Minutes – June 26, 2014

EXECUTIVE SUMMARY

Attached please find a draft copy of the Regular Meeting Minutes for June 12, 2014 and Special Meeting Minutes for June 26, 2014, for your review and consideration. Staff recommends approval.

**ROSENBERG DEVELOPMENT CORPORATION
MEETING MINUTES**

On this the 12th day of June 2014, the Rosenberg Development Corporation (RDC) of the City of Rosenberg, Fort Bend County, Texas, met in a Regular Session, at the Rosenberg Civic Center located at 3825 Highway 36 South, Rosenberg, Texas 77471.

DIRECTORS PRESENT

Bill Knesek	President
Ted Garcia	Treasurer
Laurie Cook	Secretary
Vincent Morales	Director
Dwayne Grigar	Director
Jimmie Peña	Director

DIRECTORS ABSENT

Allen Scopel	Vice President
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CITY OF ROSENGERG STAFF PRESENT

Randall D. Malik	Economic Development Director
Rachelle Kanak	Assistant Economic Development Director
Maritza Salazar	Budget Analyst - Arrived at 6:45 p.m.
Darren McCarthy	Parks and Recreation Director - Arrived at 6:45 p.m.
Cynthia Sullivan	Secretary II

CALL TO ORDER.

President Knesek called the meeting to order at 4:03 p.m.

STATEMENT OF RULES PERTAINING TO AUDIENCE COMMENTS.

Cynthia Sullivan, Secretary II, read the statement of rules pertaining to audience comments.

COMMENTS FROM THE AUDIENCE.

There were no comments from the Audience.

CONSENT AGENDA

- A. CONSIDERATION OF AND ACTION ON THE REGULAR ROSENBERG DEVELOPMENT CORPORATION MEETING MINUTES FOR MAY 08, 2014.**
- B. CONSIDERATION OF AND ACTION ON THE MONTHLY ROSENBERG DEVELOPMENT CORPORATION FINANCIAL REPORTS FOR THE PERIOD ENDING MAY 31, 2014.**
- C. CONSIDERATION OF AND ACTION ON A REPORT FROM THE COMMUNICATIONS DIRECTOR REGARDING THE PREVIOUS MONTH'S COMMUNICATIONS ACTIVITIES AND CONTACTS.**

Action: Director Pena moved and Director Cook seconded the motion to approve Consent Agenda items A, B, and C. The motion passed unanimously by those present.

AGENDA

- 1. CONSIDER MOTION TO ADJOURN TO EXECUTIVE SESSION.**

Action: Director Pena moved and Director Garcia seconded the motion to adjourn to executive session at 4:09 p.m. The motion passed unanimously by those present.

2. **HOLD EXECUTIVE SESSION FOR DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS AS AUTHORIZED BY SECTION 551.087 OF THE TEXAS GOVERNMENT CODE.**
3. **ADJOURN EXECUTIVE SESSION, RECONVENE REGULAR SESSION, AND TAKE ACTION AS A RESULT OF THE EXECUTIVE SESSION.**

Executive Session was adjourned at approximately 6:20 p.m. The Board reconvened into Regular Session. No action taken.

4. **REVIEW AND DISCUSS THE DRAFT ROSENBERG FORT BEND TRANSIT ROUTE AND BUDGET WORKSHEET.**

Action: Director Pena moved and Director Garcia seconded the motion to table this item until the next regular RDC meeting. The motion passed unanimously by those present.

5. **CONSIDERATION OF AND ACTION ON THE RDC FY 2015 BUDGET.**

Key discussion points:

- Randall Malik, Economic Development Director, reviewed the proposed Rosenberg Development Corporation Fiscal Year 2014-2015 Annual Budget. The budget was included in the agenda packet.
- \$12,500 ongoing marketing to Greater Fort Bend Economic Development Corporation (GFBEDC) The Board of Directors (Board) requested staff schedule a presentation from GFBEDC explaining how these funds will be used for marketing in this budget year.
- The Board directed staff to split Dues and Subscriptions out from Service Contracts and make them two separate expense accounts. (Dues and Subscriptions; Service Contracts)
- The increase in attorney fees is a result of the Board's decision to use an attorney for agreements and contracts.
- City-wide Geographic Information System (GIS) - Many prospects are asking for this type of information. Total cost for the system is \$71,000 and additional \$10,000 in re-occurring annual costs. Randall Malik is recommending RDC contribute a one-time expenditure of \$50,000 toward this project.
- Fort Bend Transit - \$80,000 expense.
- Downtown Building Renovation - \$400,000 - Council will not be moving forward on this project so these funds will be moved out of restricted and into unrestricted revenue.
- I-69 Bridge Enhancements - \$75,000 is a very early estimate. By the next regular RDC meeting, Randall Malik plans a presentation on this project.
- Livable Centers - \$250,000 – committee is in the process of determining a consultant for a six to nine month study.
- Macario Garcia Park Restroom - \$150,000 - At the RDC finance meeting, it was recommended RDC fund this expenditure. Darren McCarthy explained this is the last project in the Parks Master Plan that has not been completed. This park use has gone up and is the worst restroom in the park system. The total cost, \$150,000, was on the City budget request list, but will not be funded through the City at this time.
- Project Management fees reduced from \$85,000 to \$5,000.
- Texas Master Naturalist Contribution - \$50,000.
- Traffic Signal at Reading Road and Town Center Boulevard - \$115,375 - The Board of Directors requested staff to review the agreement regarding the signal light and the agreement with the Reading Road Office Park.
- Transportation Gateway Improvements - \$80,000.
- Walsh Road Industrial Park - \$300,000 for infrastructure reimbursements based on the agreement that requires them to finish by end of the calendar year.
- Workforce Development Project - \$750,000.
- End of 2014-2015 – Unreserved funds would be \$1,600,000.

- Retail development project \$1,000,000 - The Finance Department can take it out of restricted because it will not be expended in 2015.

Action: Director Cook moved and Director Pena seconded the motion to approve the RDC FY 2015 Budget with the following changes: \$1,000,000 from the Retail Development to be added back into the unreserved funds and \$393,058 out of restricted funds into unreserved funds. The motion passed unanimously by those present.

6. CONSIDERATION OF AND ACTION ON A REPORT FROM THE ECONOMIC DEVELOPMENT DIRECTOR REGARDING THE PREVIOUS MONTH'S ECONOMIC DEVELOPMENT ACTIVITIES AND CONTACTS.

The Economic Development Activities and Contacts Report was distributed, no formal discussion was held or action taken.

7. REVIEW AND DISCUSS REQUESTS FOR FUTURE AGENDA ITEMS, AND TAKE ACTION AS NECESSARY.

There were no requests for future agenda items.

8. ANNOUNCEMENTS.

There were no announcements.

9. ADJOURNMENT.

Action: Director Garcia moved and Director Cook seconded the motion to adjourn the meeting at 7:30 p.m. The motion passed unanimously by those present.

Cynthia Sullivan, Secretary II
City of Rosenberg

Bill Knesek, President
Rosenberg Development Corporation

**ROSENBERG DEVELOPMENT CORPORATION
SPECIAL MEETING MINUTES**

On this the 26th day of June 2014, the Rosenberg Development Corporation (RDC) of the City of Rosenberg, Fort Bend County, Texas, met in a Special Session, at the Rosenberg Civic Center located at 3825 Highway 36 South, Rosenberg, Texas 77471.

DIRECTORS PRESENT

Bill Knesek	President
Allen Scopel	Vice President
Ted Garcia	Treasurer
Vincent Morales	Director
Dwayne Grigar	Director
Jimmie Peña	Director

DIRECTORS ABSENT

Laurie Cook	Secretary
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CITY OF ROSENGERG STAFF PRESENT

Randall D. Malik	Economic Development Director
Rachelle Kanak	Assistant Economic Development Director
Robert Gracia	City Manager
Travis Tanner	Executive Director of Community Development
Joyce Vasut	Executive Director of Administrative Services
Cynthia Sullivan	Secretary II

CALL TO ORDER.

President Knesek called the meeting to order at 12:01 p.m.

AGENDA

1. CONSIDERATION OF AND ACTION ON APPROVAL OF THE DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS AND GRANT OF EASEMENTS FOR ROSENBERG BUSINESS PARK.

Executed Business Park Agreement Excerpt – Section 2 was distributed to the Board of Directors (Board).
R-1791 – Rosenberg Business Park Declaration and Grant of Easements was distributed to the Board.
Rosenberg Business Park Deed Restrictions was distributed to the Board.

Key discussion points:

- City Council approved the deed restrictions at the last City Council Meeting contingent on RDC approving them also.
- Added to the signage restriction – no pole signs.
- Screening of outdoor storage – none will be visible to outside view.
- Screening of the parking lot – requiring trees and shrubs.
- Require front landscaping and landscaping be kept alive and irrigated.
- President Knesek discussed the need to add language into the Covenants that requires replacement of dead landscaping and requires landscaping to the front of the property.

Director Morales moved and Director Scopel seconded to approve the Declaration of Covenants, Conditions and Restrictions and Grant Easements for the Rosenberg Business Park contingent upon language included that requires maintenance and replacement of dead landscaping and requires landscaping the front of the property. The motion passed unanimously by those present.

2. CONSIDERATION OF AND ACTION ON MOTION TO ADJOURN TO EXECUTIVE SESSION.

Action: Director Garcia moved and Director Scopel seconded the motion to adjourn for Executive Session at approximately 12:15 p.m. The motion passed unanimously by those present.

3. HOLD EXECUTIVE SESSION FOR DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS AS AUTHORIZED BY AS AUTHORIZED BY SECTION 551.087 OF THE TEXAS GOVERNMENT CODE.

4. ADJOURN EXECUTIVE SESSION, RECONVENE INTO SPECIAL SESSION, AND TAKE ACTION AS NECESSARY AS A RESULT OF EXECUTIVE SESSION.

Executive Session was adjourned at approximately 12:57 p.m. The Board of Directors (Board) reconvened into Special Session.

Action: Director Grigar moved and Director Garcia seconded to authorize Randall Malik to proceed with drafting a Performance Agreement for the workforce development prospect seconded by Garcia. The motion passed unanimously by those present.

5. CONSIDERATION OF AND ACTION ON THE RDC FY 2015 BUDGET.

RDC FY 2015 Budget was distributed to the Board.

Key discussion points:

- The Board revisited the budget and the following changes were made:
- Incentive discussion – Workforce Development Project line item was reduced from \$750,000 to \$250,000.
- Revenues increased from \$3,800,000 to \$3,845,000 which reflects added June sales tax revenue. The RDC is continuing to see an increase in sales tax.

Action: Director Scopel moved and Director Grigar seconded to approve the RDC FY 2015 Budget with these changes: Workforce Development Project reduced to \$250,000 and Revenues increased to \$3,845,000 as presented. The motion passed unanimously by those present.

6. ANNOUNCEMENTS.

- Randall Malik discussed changing the July meeting date to the third Thursday.

7. ADJOURNMENT.

Action: Director Scopel moved and Director Garcia seconded to adjourn the meeting at 1:04 p.m. The motion passed unanimously by those present.

Cynthia Sullivan, Secretary II
City of Rosenberg

Bill Knesek, President
Rosenberg Development Corporation

RDC Minute Attachments:

1. Executed Business Park Agreement Excerpt – Section 2
2. R-1791 – Rosenberg Business Park Declaration and Grant of Easements
3. Rosenberg Business Park Deed Restrictions
4. RDC FY 2015 Budget



COMMUNICATION FORM

July 17, 2014

ITEM #	ITEM TITLE
B	Rosenberg Development Corporation Financial Reports
ITEM/MOTION	
Consideration of and action on the monthly Rosenberg Development Corporation Financial Reports for the period ending June 30, 2014.	
APPROVAL	SUPPORTING DOCUMENTS

SUBMITTED BY :

1) RDC Financial Report – June 2014

A handwritten signature in black ink, appearing to read 'R Malik', is written over the signature line.

Randall Malik
Economic Development Director

EXECUTIVE SUMMARY

The June 2014 RDC Financial Reports are attached for your review and consideration. Staff recommends approval.

CITY OF ROSENBERG, TEXAS
ROSENBERG DEVELOPMENT CORPORATION
JUNE 2014

Classification	2013-14 Amended Budget	2013-14 Act. Rev/Exp YTD	2013-14 Encumbered	2013-14 YTD Budget Remaining	% of Budget Used
REVENUES:					Target 75%
<i>Sales Taxes</i>	\$ 2,440,701	\$ 2,129,207	\$ -	\$ 311,494	87.24%
<i>Sales Taxes BTC 1</i>	558,202	441,749	-	116,453	79.14%
<i>Sales Taxes BTC 2</i>	446,297	349,500	-	96,797	78.31%
<i>Downtown Sales Taxes</i>	-	29,013	-	(29,013)	
<i>Sales Tax Total</i>	3,445,200	2,949,469	-	495,731	
<i>Interest Earnings</i>	5,000	2,810	-	2,190	56.19%
TOTAL REVENUES	3,450,200	2,952,279	-	497,921	85.57%
EXPENDITURES:					
Administration (max 10%):					
Office Supplies					
a) Office Supplies	1,000	797	-	203	
Total for Office Supplies Account	1,000	797	-	203	79.71%
Computer Supplies					
a) Computer Supplies	3,000	1,282	-	1,718	
Total for Computer Supplies Account	3,000	1,282	-	1,718	42.73%
Business Expense					
a) Board of Director Expenses, RDC Lunches, Chamber Lunches	1,700	488	-	1,212	
Total for Business Expenses Account	1,700	488	-	1,212	28.70%
General Insurance					
a) Insurance	400	229	-	171	
Total for General Insurance Account	400	229	-	171	57.30%
Education and Training					
Total for Education and Training Account	7,500	2,610	-	4,890	34.79%
Other Contractual Services					
Total for Other Contractual Services	241,851	181,596	-	60,255	75.09%
Subtotal for Administration Expenses	255,451	187,002	-	68,449	73.20%
Marketing:					
Business Expenses					
Total for Business Expense Account	3,730	515	-	3,215	13.80%
Dues, Subscriptions, and Memberships					
Total for Dues, Subs. & Memb. Account	58,112	49,568	-	8,544	85.30%

Classification	2013-14 Amended Budget	2013-14 Act. Rev/Exp YTD	2013-14 Encumbered	2013-14 YTD Budget Remaining	% of Budget Used
Outside Professional Services					
a) GFBEDC	12,500	12,500	-	-	
Total for GFBEDC	12,500	12,500	-	-	100.00%
Postage					
a) Postage	200	94	-	106	
Total for Postage Account	200	94	-	106	47.09%
Freight and Express					
a) Freight and Express	100	-	-	100	
Total for Freight and Express Account	100	-	-	100	0.00%
Advertising					
Total for Advertising Account	29,000	26,512	-	2,488	91.42%
Printing and Binding					
a) Marketing, Business Cards, Name Plates	4,500	3,131	-	1,369	
Total for Printing and Binding Account	4,500	3,131	-	1,369	69.58%
Other Contractual Services					
a) Business Retention	10,000	-	-	10,000	
Total for Business Retention	10,000	-	-	10,000	0.00%
Subtotal for Marketing Accounts	118,142	92,320	-	25,822	78.14%
Strategic Planning Consulting					
a) WFBMD Operating Assistance	40,000	40,000	-	-	
b) Transit Study	-	-	-	-	
Total for Strategic Planning Consulting	40,000	40,000	-	-	100.00%
Subtotal for Strategic Planning Accounts	40,000	40,000	-	-	100.00%
Professional Services					
Total for Professional Services	20,000	7,760	-	12,240	38.80%
Subtotal for Professional Services	20,000	7,760	-	12,240	38.80%
Business Incentive Projects					
a) Prospective Business Incentives	500,000	-	44,621	455,379	
Total for Business Incentive Projects	500,000	-	44,621	455,379	8.92%
Improvements other than Building					
Total Funds Transferred to RDC Projects	4,658,539	2,796,219	-	1,862,320	60.02%
Total Debt Service Principal	779,700	519,800	-	259,900	66.67%
Total Debt Service Interest	219,694	146,463	-	73,231	66.67%
Subtotal for Infrastructure Accounts	6,157,933	3,462,481	44,621	2,650,831	56.95%
TOTAL EXPENDITURES	\$ 6,591,526	\$ 3,789,563	\$ 44,621	\$ 2,757,342	58.17%

ROSENBERG DEVELOPMENT CORPORATION
2013-14 ACTUAL
PERIOD ENDED JUNE 30, 2014

Classification	RDC Actual	RDC Projects	Total
Resources:			
Total Beginning Fund Balance @ 10/01/13	\$ 4,982,451	\$ 1,786,277	\$ 6,768,728
Revenues and Transfers In	2,952,279	2,796,219	5,748,497
Total Funds Available	<u>\$ 7,934,730</u>	<u>\$ 4,582,496</u>	<u>\$ 12,517,225</u>
Uses/Deductions:			
Expenditures and Transfers Out	3,789,563	474,859	4,264,422
Ending Fund Balance:			
Total Ending Fund Balance	\$ 4,145,167	\$ 4,107,636	\$ 8,252,803
Reserved for Debt Service	999,394	-	999,394
Reserved for RDC Projects	-	4,107,636	4,107,636
Unreserved Fund Balance Total	<u>\$ 3,145,773</u>	<u>\$ -</u>	<u>\$ 3,145,773</u>

**Synopsis of Current Revenues and Expenditures
Rosenberg Development Corporation
For the Month Ended June 30, 2014**

Account Number	Description	Amount
Revenues		
219-0000-402-0000	Sales Taxes	\$ 321,933.40
	Subtotal Current Period Revenues	<u>321,933.40</u>
Total Current Period Revenues		<u>\$ 321,933.40</u>
Expenditures		
219-1000-540-3110	Office Supplies (Administration) - Office Depot - Brochure Paper for Prospect Meeting	13.96
219-1000-540-3110	Office Supplies (Administration) - Office Depot - Printer Paper for Project Packets	27.92
	Subtotal	<u>41.88</u>
219-1000-540.3120	Computer Supplies (Administration) - HiTask.com Software Licenses - 6 Months	139.20
219-1000-540-3120	Computer Supplies (Administration) - Constant Contact.com Software	489.24
	Subtotal	<u>628.44</u>
219-1000-540-3135	Business Expenses (Administration) - Lunch with Main Street Committee	76.64
219-1000-540-3135	Business Expenses (Administration) - RDC Finance Committee Lunch	67.50
219-1000-540-3135	Business Expenses (Administration) - Breakfast for RDC Agenda Meeting	29.16
219-1000-540-3135	Business Expenses (Administration) - Baked Goods for Prospect Meeting	16.50
	Subtotal	<u>189.80</u>
219-1000-540-5710	Other Contractual Services (Administration) - Amegy Bank - RDC Analysis Fee	80.06
	Subtotal	<u>80.06</u>
Total Administration		<u>\$ 940.18</u>
219-2000-540-3135	Business Expenses - (Marketing) - Allen Center Garage - Parking - Greater Houston Partnership	5.00
219-2000-540-3135	Business Expenses (Marketing) - Pier 36 - Lunch with Mike Flory & Rachel S	34.12
219-2000-540-3135	Business Expenses (Marketing) - Terra Flora - Flowers from RDC Board to L. Cernosek	97.95
219-2000-540-3135	Business Expenses (Marketing) - Fort Bend Chamber of Commerce Voided Check No. 4566	(20.00)
	Subtotal	<u>117.07</u>
219-2000-540-4235	Dues/Subscriptions/Memberships (Marketing) - Texas Economic Dev Council - Membership - R. Malik	450.00
219-2000-540-4235	Dues/Subscriptions/Memberships (Marketing) - Secretary of State - RDC Filing Fee	5.14
219-2000-540-4235	Dues/Subscriptions/Memberships (Marketing) - Fort Bend Corps - Founders Council Membership	3,000.00
	Subtotal	<u>3,455.14</u>
219-2000-540-5310	Advertising (Marketing) - HRIS, Inc. - 2014 3rd Quarter Commercial Gateway Fees	192.31
	Subtotal	<u>192.31</u>
219-2000-540-5410	Printing and Binding (Marketing) - Dolphin Graphics - June 2014 Insider Newsletter	268.75
219-2000-540-5410	Printing and Binding (Marketing) - DataProse, LLC - Fee to insert Insider Newsletter	20.97
	Subtotal	<u>289.72</u>
Total Marketing		<u>\$ 4,054.24</u>
Total Current Period Expenditures		<u>\$ 4,994.42</u>
Net Excess (Deficit)		<u>\$ 316,938.98</u>

**CITY OF ROSENBERG, TEXAS
RDC SALES TAX REVENUES**

Monthly Total Actual Receipts	Cumulative YTD Receipts	Budgeted Receipts		Total YTD Percent of Budget	Prior Year Pct. Increase (Decrease)	
		Monthly	YTD		Month	YTD
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Cumulative (1)		Cumulative (3)		(2)/(4)		

Monthly BTC - I Receipts	Monthly BTC - II Receipts	Monthly Downtown Receipts

Fiscal Year 2012-13

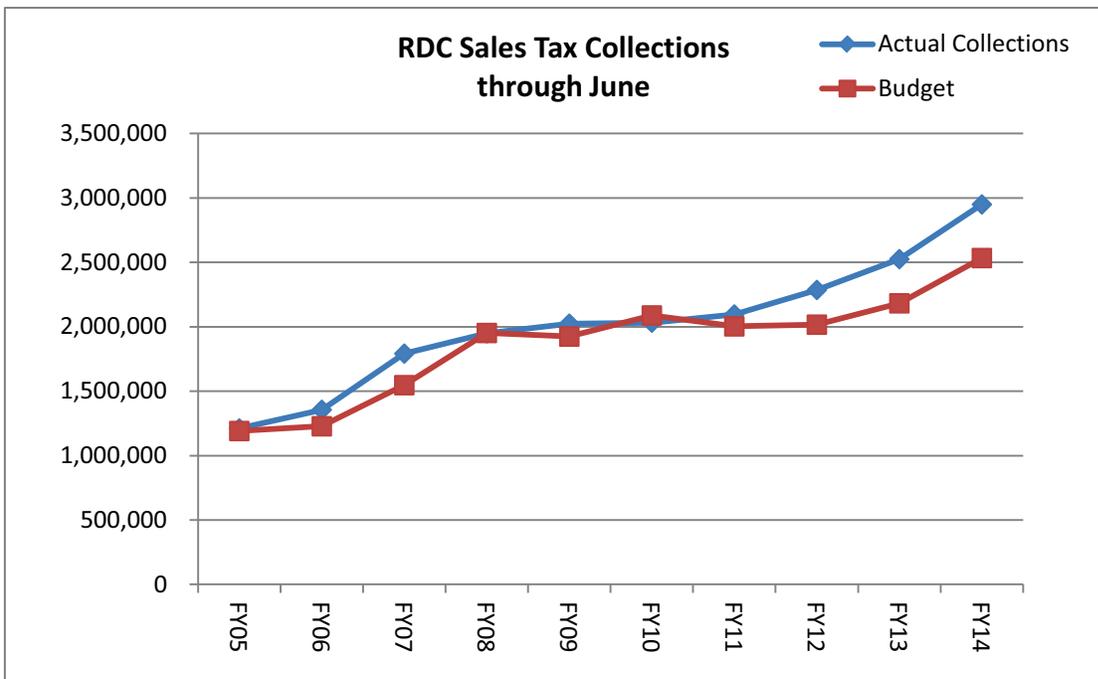
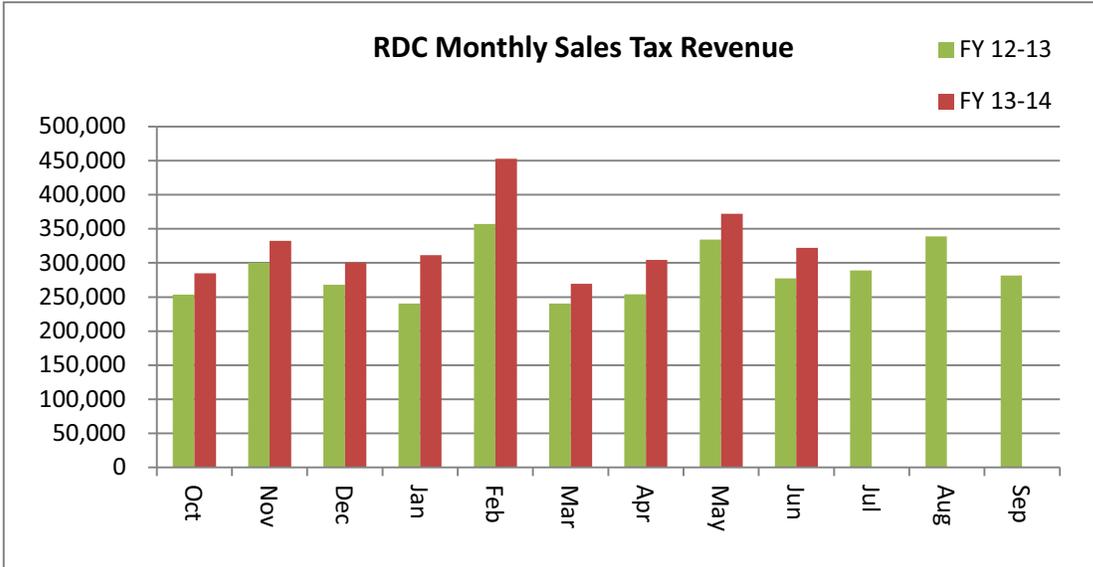
Oct	\$253,488	\$ 253,488	\$ 206,329	\$ 206,329	122.86%	17.3%	17.3%	\$ 39,879	\$ 22,088
Nov	300,245	553,733	268,681	475,010	116.57%	6.7%	11.3%	41,673	56,236
Dec	267,903	821,636	206,328	681,337	120.59%	24.0%	15.1%	48,344	18,259
Jan	240,399	1,062,035	217,242	898,579	118.19%	5.6%	12.8%	40,056	20,626
Feb	357,120	1,419,155	326,707	1,225,286	115.82%	4.3%	10.6%	76,617	71,043
Mar	240,499	1,659,655	211,174	1,436,460	115.54%	8.7%	10.3%	39,397	17,709
Apr	254,107	1,913,762	214,541	1,651,001	115.92%	13.1%	10.7%	40,281	19,444
May	334,041	2,247,802	298,699	1,949,700	115.29%	6.8%	10.1%	49,039	57,367
Jun	277,134	2,524,936	232,209	2,181,909	115.72%	13.9%	10.5%	38,850	21,572
Jul	288,843	2,813,779	250,468	2,432,378	115.68%	10.1%	10.4%	43,577	23,776
Aug	339,032	3,152,811	298,843	2,731,220	115.44%	8.3%	10.2%	49,537	59,166
Sep	281,355	3,434,166	238,780	2,970,000	115.63%	12.5%	10.4%	41,584	23,507
Total								\$ 548,834	\$ 410,794

Fiscal Year 2013-14

Oct	\$284,645	\$ 284,645	\$ 254,303	\$ 254,303	111.93%	12.3%	12.3%	\$ 45,426	\$ 26,206	\$ 2,678
Nov	332,266	616,912	301,210	555,512	111.05%	10.7%	11.4%	43,511	62,113	2,709
Dec	300,765	917,676	268,764	824,276	111.33%	12.3%	11.7%	41,356	23,209	2,873
Jan	311,275	1,228,951	241,171	1,065,447	115.35%	29.5%	15.7%	55,706	27,306	3,558
Feb	452,793	1,681,744	358,268	1,423,715	118.12%	26.8%	18.5%	81,972	80,410	5,100
Mar	269,503	1,951,247	241,272	1,664,988	117.19%	12.1%	17.6%	35,930	21,835	2,401
Apr	304,220	2,255,468	254,923	1,919,911	117.48%	19.7%	17.9%	44,267	23,697	3,481
May	372,069	2,627,537	335,114	2,255,025	116.52%	11.4%	16.9%	50,765	60,332	2,784
Jun	321,933	2,949,470	278,024	2,533,049	116.44%	16.2%	16.8%	42,815	24,392	3,429
Jul	-		289,771	2,822,820						
Aug	-		340,121	3,162,941						
Sep	-		282,259	3,445,200						
Total								\$ 441,749	\$ 349,501	\$ 29,013

**ROSENBERG DEVELOPMENT CORPORATION
SALES TAX REVENUES**

GRAPHS



**Rosenberg Development Corporation
Outstanding Debt Service**

Fiscal Year	Principal Due	Total Interest	Total Principal & Interest	Adjustment for Business Park	Adjusted Principal & Interest
2013-14	779,700	219,694	999,394		999,394
2014-15	802,235	197,708	999,943	(35,000)	964,943
2015-16	652,770	177,221	829,991	(35,000)	794,991
2016-17	657,305	160,476	817,781	(113,000)	704,781
2017-18	672,840	147,957	820,797	(113,000)	707,797
2018-19	687,875	126,890	814,765	(113,000)	701,765
2019-20	703,410	104,444	807,854	(113,000)	694,854
2020-21	382,980	85,627	468,607	(191,000)	277,607
2021-22	387,515	71,341	458,856	(191,000)	267,856
2022-23	284,800	59,162	343,962	(270,000)	73,962
2023-24	297,835	48,994	346,829	(270,000)	76,829
2024-25	228,190	39,216	267,406	(256,000)	11,406
2025-26	236,225	29,874	266,099		266,099
2026-27	247,295	19,974	267,269		267,269
2027-28	255,330	9,557	264,887		264,887
2028-29	71,400	2,621	74,021		74,021
2029-30	23,005	489	23,494		23,494
Total	\$7,370,710	\$1,501,245	\$8,871,955	(1,700,000)	\$7,171,955

**Rosenberg Development Corporation
RDC Projects Fund
For the Period Ended June 30, 2014**

CP0704		Total	Amount Paid	Encumbrance	Remaining
Project Description	G/L Account	Project Cost	Project To Date	Amount	Funds
Park Improvements	225-7000-540-7030	\$ 400,000	\$ 398,823	\$ 1,271	\$ (94)
Project Management Fee		15,000	15,000	-	-
Totals		\$ 415,000	\$ 413,823	\$ 1,271	\$ (94)

CP0705		Total	Amount Paid	Encumbrance	Remaining
Project Description	G/L Account	Project Cost	Project To Date	Amount	Funds
Transportation Gateway Improvements	225-7000-540-7030	\$ 676,392	\$ 609,824	\$ 21,611	\$ 44,957
Project Management Fee		4,016	4,016	-	-
Totals		\$ 680,408	\$ 613,840	\$ 21,611	\$ 44,957

CP1002		Total	Amount Paid	Encumbrance	Remaining
Project Description	G/L Account	Project Cost	Project To Date	Amount	Funds
US 90A Redevelopment	225-7000-540-7030	\$ 35,000	\$ 9,081	\$ 115	\$ 25,804
Totals		\$ 35,000	\$ 9,081	\$ 115	\$ 25,804

CP1207		Total	Amount Paid	Encumbrance	Remaining
Project Description	G/L Account	Project Cost	Project To Date	Amount	Funds
Seatex Expansion Project	225-7000-540-7030	\$ 429,846	\$ 428,380	\$ -	\$ 1,466
Totals		\$ 429,846	\$ 428,380	\$ -	\$ 1,466

CP1210		Total	Amount Paid	Encumbrance	Remaining
Project Description	G/L Account	Project Cost	Project To Date	Amount	Funds
RDC Downtown Building Renovation	225-7000-540-7020	\$ 400,000	\$ 7,093	\$ -	\$ 392,907
Totals		\$ 400,000	\$ 7,093	\$ -	\$ 392,907

CP1301		Total	Amount Paid	Encumbrance	Remaining
Project Description	G/L Account	Project Cost	Project To Date	Amount	Funds
FY2013 Park Improvements	225-7000-540-7030	\$ 250,000	\$ 233,914	\$ 198	\$ 15,888
Totals		\$ 250,000	\$ 233,914	\$ 198	\$ 15,888

CP1302		Total	Amount Paid	Encumbrance	Remaining
Project Description	G/L Account	Project Cost	Project To Date	Amount	Funds
Business Park Development	225-7000-540-7030	\$ 1,889,783	\$ 226,408	\$ 71,217	\$ 1,592,158
Project Management Fee		85,000	-	-	85,000
Totals		\$ 1,974,783	\$ 226,408	\$ 71,217	\$ 1,677,158

CP1316		Total	Amount Paid	Encumbrance	Remaining
Project Description	G/L Account	Project Cost	Project To Date	Amount	Funds
Downtown Parking Lot	225-7000-540-7030	\$ 250,000	\$ 86,648	\$ 5,700	\$ 157,652
Project Management Fee		12,500	-	-	12,500
Totals		\$ 262,500	\$ 86,648	\$ 5,700	\$ 170,152

CP1317		Total	Amount Paid	Encumbrance	Remaining
Project Description	G/L Account	Project Cost	Project To Date	Amount	Funds
Bamore Road Phase IV	225-7000-540-7031	\$ 750,000	\$ -	\$ -	\$ 750,000
Totals		\$ 750,000	\$ -	\$ -	\$ 750,000

CP1401		Total	Amount Paid	Encumbrance	Remaining
Project Description	G/L Account	Project Cost	Project To Date	Amount	Funds
FY2014 Park Improvements - Master Naturalist	225-7000-540-7030	\$ 50,000	\$ 50,000	\$ -	\$ -
Totals		\$ 50,000	\$ 50,000	\$ -	\$ -

CP1402		Total	Amount Paid	Encumbrance	Remaining
Project Description	G/L Account	Project Cost	Project To Date	Amount	Funds
Aldi Project	225-7000-540-7032	\$ 500,000	\$ -	\$ -	\$ 500,000
Totals		\$ 500,000	\$ -	\$ -	\$ 500,000

CP1404		Total	Amount Paid	Encumbrance	Remaining
Project Description	G/L Account	Project Cost	Project To Date	Amount	Funds
Mons Avenue Sidewalks	225-7000-540-7033	\$ 217,000	\$ -	\$ -	\$ 217,000
Totals		\$ 217,000	\$ -	\$ -	\$ 217,000

Total		\$ 5,098,021	\$ 2,050,172	\$ 100,112	\$ 3,697,738
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Total Project Management Fees		\$ 116,516	\$ 19,016	\$ -	\$ 97,500
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COMMUNICATION FORM

July 17, 2014

ITEM #	ITEM TITLE
C	Communications Director's Report

ITEM/MOTION

Consideration of and action on a report from the Communications Director regarding the previous month's communications activities and contacts.

APPROVAL	SUPPORTING DOCUMENTS
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SUBMITTED BY :

1) Activities Report – June 2014

A handwritten signature in black ink, appearing to read "Angela Fritz".

Angela Fritz
Communications Director

EXECUTIVE SUMMARY

This item has been included to provide the Board with an update on the Communications Director's activities in the previous month, as they relate to economic development.

City of Rosenberg
Communications Director
ECONOMIC DEVELOPMENT Activities Report
June 1 – June 30, 2014



Communications Director economic development-related activities

- Preparation of upcoming monthly City newsletter and RDC section
 - July/August topic – Main Street Program Application
 - Possible Upcoming Topics:
 - Development update
 - Business Assistance Grant Projects (before and after)
 - RDC Park Projects
- Review and update City website – ongoing
- Coordinate Municipal Channel information updates – ongoing
- Overall media relations and messaging for City – ongoing
- Help coordinate and attend District I Town Hall Meeting #2 – July 24, 2014
- Attend Texas Association of Municipal Information Officers (TAMIO) Annual Conference – June 18 – 20 – Richardson, Texas



COMMUNICATION FORM

July 17, 2014

ITEM #	ITEM TITLE
1	Oath of Office

ITEM/MOTION

Administer Statement of Appointed Officer and Oaths of Office to newly appointed members.

APPROVAL	SUPPORTING DOCUMENTS
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SUBMITTED BY :

Linda Cernosek

Linda Cernosek
City Secretary



COMMUNICATION FORM

July 17, 2014

ITEM #	ITEM TITLE
2	Election of Officers

ITEM/MOTION

Consideration of and action on election of officers to the Rosenberg Development Corporation Board of Directors.

APPROVAL	SUPPORTING DOCUMENTS
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SUBMITTED BY :

A handwritten signature in black ink, appearing to read "Randall Malik".

Randall Malik
Economic Development Director

- 1) Rosenberg Development Corporation Bylaws Excerpt

EXECUTIVE SUMMARY

The Bylaws of the Rosenberg Development Corporation call for officer elections to be held at the Regular Annual Board Meeting (every July). The Bylaws provide for the positions of President, Vice President, Secretary, and Treasurer. Please find descriptions of each along with the office's duties in the attached Bylaws.

Officer positions are currently held by:

President – Bill Knesek

Vice President – Allen Scopel

Secretary – Laurie Cook

Treasurer – Ted Garcia

Election and Terms of Officers

4.02. The officers of the Corporation shall be elected annually by the Board of Directors at the regular annual meeting. Each Officer shall hold office until a successor is duly elected and qualified. An Officer may be elected to succeed himself or herself in the same office.

Removal of Officers

4.03. Any officer may be removed by the Board of Directors at any time, with or without good cause. The removal of an officer does not also result in the removal of such person as a director of the Corporation.

Vacancies

4.04. A vacancy in any office may be filled by the Board of Directors for the unexpired portion of the officer's term.

President

4.05. The president shall be the chief executive officer of the Corporation. The president shall supervise and control all of the business and affairs of the Corporation. The president shall preside at all meetings of the Board of Directors. When the execution of any contract or instrument shall have been authorized by the Board of Directors, the president shall execute same except where such power is expressly delegated to another office of the Corporation. The president shall perform other duties prescribed by the Board of Directors and all duties incident to the office of president. The President shall appoint the members of all committees and all committee chairs.

Vice President

4.06. The Vice-President shall perform the duties assigned to him by the Board of Directors. When the president is absent, is unable to act, or refuses to act, the vice president shall perform the duties of the president. When acting in place of the president, the vice president shall have all the powers and duties as the president and be subject to all of the limitations and restrictions placed upon the president.

Secretary

4.07. When the president and vice president are absent, unable to act, or refuse to act, the secretary shall perform the duties of the president. When acting in place of the president, the secretary shall have all the powers and duties as the president and be subject to all of the limitations and restrictions placed upon the president. In addition, the secretary, or his/her designee, shall:

- a. Give all notices as provided in the bylaws or as required by law.
- b. Take minutes of the meetings of the Board of Directors and keep the minutes as part of the corporate records.
- c. Maintain custody of the corporate records, authenticate corporate documents and affix the seal of the Corporation as required.
- d. Keep a register of the mailing address of each director and officer of the Corporation.
- e. Perform duties as assigned by the president or Board of Directors.
- f. Perform all duties incident to the office of secretary.

Treasurer

4.08. When the president, vice president and secretary are absent, unable to act, or refuse to act, the treasurer shall perform the duties of the president. When acting in place of the president, the treasurer shall have all the powers and duties as the president and be subject to all of the limitations and restrictions placed upon the president. In addition, the treasurer, or his/her designee, shall:

- a. Have charge and custody of and be responsible for all funds and securities of the Corporation.
- b. Receive and give receipts for moneys due and payable to the Corporation from any source.
- c. Deposit all moneys in the name of the Corporation in banks, trust companies, or other depositories as provided by these bylaws.
- d. Write checks and disburse funds to discharge obligations of the Corporation.
- e. Maintain the financial books and records of the corporation.
- f. Prepare financial reports at least annually.
- g. Perform other duties as assigned by the Board of Directors.
- h. Perform all duties incident to the office of treasurer.

Executive Director

4.09. The Board of Directors may designate a City of Rosenberg employee as the Executive Director to serve as the General Manager and Chief Administrative Officer of the Corporation. The Executive Director will be an employee of the City of Rosenberg and is subject to the supervision of the City Manager. The Executive Director shall perform the duties specifically delegated to him/her by the Board of Directors. Administrative and personnel services, and the specific rules related thereto are delineated in the annual Administrative Services Agreement between the Rosenberg Development Corporation and the City of Rosenberg.

The Executive Director designee shall serve at the pleasure of the Board of Directors. The Executive Director shall be responsible for policy and program implementation and the day-to-day operations of the Corporation. The Executive Director will supervise and manage the business affairs of the Corporation. The Executive Director shall be a non-voting, ex-officio member of the Board of Directors and of any other committees created by the Board of Directors. The Executive Director shall compile and submit to the Board of Directors regular reports and recommendations regarding the programs, policies, and business affairs of the Corporation.

ARTICLE V. BOARD COMMITTEES

Committees Authorized

5.01. With the approval of the Board of Directors, the President may appoint persons to serve on standing or ad hoc committees. A committee may include persons who are not Directors of the Corporation. Committees will operate under general rules adopted by the Board of Directors. Committees may be charged with specific duties or authority, but shall not have the authority to:

- a. Amend the Articles of Incorporation; amend, alter, or repeal the Bylaws; or adopt a plan of merger or consolidation with another Corporation.
- b. Authorize the sale, lease, exchange or mortgage of any of the property or assets of the Corporation or commit Corporation funds without the prior approval of the Board of Directors.



COMMUNICATION FORM

July 17, 2014

ITEM #	ITEM TITLE
3	Resolution of Support for a Texas State Technical College Campus in Rosenberg
ITEM/MOTION	
Consideration of and action on Resolution No. RDC-90, a Resolution of the Board of Directors Rosenberg Development Corporation, in support of a Texas State Technical College Campus in Rosenberg, Texas.	
APPROVAL	SUPPORTING DOCUMENTS

SUBMITTED BY :

A handwritten signature in black ink, appearing to read "R. Malik".

Randall Malik
Economic Development Director

EXECUTIVE SUMMARY
This resolution assures Texas State Technical College (TSTC) that the Rosenberg Development Corporation will support the TSTC- Rosenberg Campus.

RESOLUTION NO. RDC-90

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROSENBERG DEVELOPMENT CORPORATION, IN SUPPORT OF A TEXAS STATE TECHNICAL COLLEGE CAMPUS IN ROSENBERG, TEXAS.

WHEREAS, the Rosenberg Development Corporation (RDC), an economic development corporation organized pursuant to Section 4B of the Development Corporation Act of 1979, as amended, has established policies to adopt such reasonable projects, as are permitted by law, to include land and infrastructure for primary job training facilities for use by institutions of higher education; and,

WHEREAS, the expansion of the Fort Bend Texas State Technical College will have a positive impact on the local and regional economy; and,

WHEREAS, the Rosenberg Development Corporation has adopted numerous Strategic Plans identifying expanded technical training as a top priority; and,

WHEREAS, the Rosenberg Development Corporation desires to partner with Texas State Technical College and affiliated organizations on a Texas State Technical College to be located in Rosenberg; and,

WHEREAS, the Rosenberg Development Corporation has authorized funds in the Fiscal Year 2014-15 Budget in support of the Texas State Technical College in Rosenberg.

NOW THEREFORE, BE IT RESOLVED BY THE ROSENBERG DEVELOPMENT CORPORATION:

Section 1. That the Rosenberg Development Corporation will appropriate funds for the purpose of a Texas State Technical College to be located in Rosenberg.

PASSED, APPROVED, and RESOLVED this _____ day of _____ 2014.

ATTEST:

APPROVED:

Linda Cernosek, **City Secretary**

Bill Knesek, **President**

ITEM 4

Hold Executive Session to receive legal advice and consult with City Attorney on legal matters pursuant to Section 551.071 of the Texas Government Code; and, for deliberations regarding economic development negotiations as authorized by Section 551.087 of the Texas Government Code

ITEM 5

Adjourn Executive Session, reconvene into Regular Session, and take action as necessary as a result of Executive Session.



COMMUNICATION FORM

July 17, 2014

ITEM #	ITEM TITLE
6	Appointments of RDC Board Members to Committees

ITEM/MOTION

Consideration of and action on appointment of Rosenberg Development Corporation Board of Director Committees.

- a. Finance Committee
- b. Policy Committee

APPROVAL	SUPPORTING DOCUMENTS
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SUBMITTED BY :

A handwritten signature in black ink, appearing to read 'R. Malik'.

- 1) Rosenberg Development Corporation
Bylaws Excerpt

Randall Malik
Economic Development Director

EXECUTIVE SUMMARY

This item provides the Board the opportunity to make appointments and fill vacancies in the Finance Committee and Policy Committee. The current Committees are:

Finance Committee: Cook/Garcia/Morales/ Scopel

Policy Committee: Grigar/Knesek/Peña

Treasurer

4.08. When the president, vice president and secretary are absent, unable to act, or refuse to act, the treasurer shall perform the duties of the president. When acting in place of the president, the treasurer shall have all the powers and duties as the president and be subject to all of the limitations and restrictions placed upon the president. In addition, the treasurer, or his/her designee, shall:

- a. Have charge and custody of and be responsible for all funds and securities of the Corporation.
- b. Receive and give receipts for moneys due and payable to the Corporation from any source.
- c. Deposit all moneys in the name of the Corporation in banks, trust companies, or other depositories as provided by these bylaws.
- d. Write checks and disburse funds to discharge obligations of the Corporation.
- e. Maintain the financial books and records of the corporation.
- f. Prepare financial reports at least annually.
- g. Perform other duties as assigned by the Board of Directors.
- h. Perform all duties incident to the office of treasurer.

Executive Director

4.09. The Board of Directors may designate a City of Rosenberg employee as the Executive Director to serve as the General Manager and Chief Administrative Officer of the Corporation. The Executive Director will be an employee of the City of Rosenberg and is subject to the supervision of the City Manager. The Executive Director shall perform the duties specifically delegated to him/her by the Board of Directors. Administrative and personnel services, and the specific rules related thereto are delineated in the annual Administrative Services Agreement between the Rosenberg Development Corporation and the City of Rosenberg.

The Executive Director designee shall serve at the pleasure of the Board of Directors. The Executive Director shall be responsible for policy and program implementation and the day-to-day operations of the Corporation. The Executive Director will supervise and manage the business affairs of the Corporation. The Executive Director shall be a non-voting, ex-officio member of the Board of Directors and of any other committees created by the Board of Directors. The Executive Director shall compile and submit to the Board of Directors regular reports and recommendations regarding the programs, policies, and business affairs of the Corporation.

ARTICLE V. BOARD COMMITTEES

Committees Authorized

5.01. With the approval of the Board of Directors, the President may appoint persons to serve on standing or ad hoc committees. A committee may include persons who are not Directors of the Corporation. Committees will operate under general rules adopted by the Board of Directors. Committees may be charged with specific duties or authority, but shall not have the authority to:

- a. Amend the Articles of Incorporation; amend, alter, or repeal the Bylaws; or adopt a plan of merger or consolidation with another Corporation.
- b. Authorize the sale, lease, exchange or mortgage of any of the property or assets of the Corporation or commit Corporation funds without the prior approval of the Board of Directors.

- c. Authorize or revoke proceedings for the voluntary dissolution of the Corporation or adopt a plan for the distribution of the assets of the Corporation.
- d. Approve any transaction to which the Corporation is a party, take any action outside the scope of authority delegated to it by the Board of Directors, take final action on a matter that requires the approval of the Board of Directors, take action on any other matters appropriate to the authority of the Board of Directors, or take any action that involves a potential conflict of interest as defined in these Bylaws.

Committee List

5.02. The Economic Development Staff shall keep a list of standing committees and their appointees, along with each members appointment date and a description of each committee's purpose. This list may be revised as deemed necessary by the Board of Directors.

Committee Terms

5.03. The members of each standing committee shall serve until successors are appointed by an incoming President, unless the Committee is terminated or a member is removed, resigns, or ceases to qualify as a member. Vacancies on committees may be filled in the same manner as the original appointment.

Rules

5.04. Each committee or subcommittee may adopt rules for its own operation consistent with the Bylaws or with rules adopted by the Board of Directors.

5.05. Such committees shall keep regular minutes of their meetings and report the same to the Board of Directors when required.

ARTICLE VI. MEETINGS

Annual Meeting

6.01. The annual meeting of the Board of Directors shall be held during the month of July of each year. The Board of Directors shall designate the time and location of the annual meeting, which shall be held in the principal offices of the Corporation. In accordance with Article IV, the election of officers should be conducted at the regular annual meeting.

Regular Meetings

6.02. The Board of Directors may provide for regular meetings by resolution stating the time and place of such meetings at least four (4) times a year. The meeting shall be held within the City of Rosenberg, Texas, at the principal offices of the Corporation or at such other location as the Board of Directors may designate.

Special Meetings

6.03. Special meetings of the Board of Directors may be called by the Mayor or at the request of the President or any three Directors. A person or persons calling the meeting shall fix the time and location of the meeting, which meeting shall be conducted within the City of Rosenberg, Texas. The person or persons calling a special meeting shall notify the secretary of the Corporation of the information required to be included in the notice of the meeting.

Notice of Meetings

6.04. The Board of Directors shall be considered a "governmental body" within the meaning of Texas



COMMUNICATION FORM

July 17, 2014

ITEM #	ITEM TITLE
7	Rosenberg Fort Bend Transit Route
ITEM/MOTION	
Review and discuss the draft Rosenberg Fort Bend Transit Route and Budget Worksheet.	
APPROVAL	SUPPORTING DOCUMENTS

SUBMITTED BY :

A handwritten signature in black ink, appearing to read "R. Malik".

Randall Malik
Economic Development Director

- 1) Richmond- Rosenberg: Fort Bend Transit Route
- 2) Map of Richmond-Rosenberg Route
- 3) Budget Worksheet for Richmond/Rosenberg Services Transit and Pedestrian Study
- 4) Project Eligibility

EXECUTIVE SUMMARY

RDC and City of Rosenberg Staff met with Paulette Shelton, Fort Bend Transit Director, to discuss the proposed draft of the Richmond-Rosenberg transit route and to discuss the costs associated with the project. In October 2010, Rosenberg completed a Transit and Pedestrian Study (Study), which recommended additional public transportation options. The study can be found at the hyperlink listed below:

<http://www.rosenbergcodev.com/default.aspx?name=TransitandPedestrianStudy>.

The agenda item provides the board with an update on the current status of the project.

AM ROUTE

From Rosenberg to UH, Sugar Land					
Jack-n-Box @ 36 & 59	EXXON Rosenberg	Catholic Charities	Whataburguer	Krogers - Town Xing	U of H Sugar Land
6:40 AM	6:50 AM	7:15 AM	7:30 AM	7:45 AM	8:00 AM
8:00 AM	8:10 AM	8:30 AM	8:45 AM	9:05 AM	
9:30 AM	9:20 AM	9:05 AM	8:50 AM	8:35 AM	8:10 AM
10:20 AM	10:00 AM	9:45 AM	9:20 AM	9:05 AM	
9:55 AM	10:05 AM	10:20 AM	10:40 AM	10:55 AM	11:15 AM
10:20 AM	10:35 AM	10:50 AM	11:10 AM	11:25 AM	11:40 AM

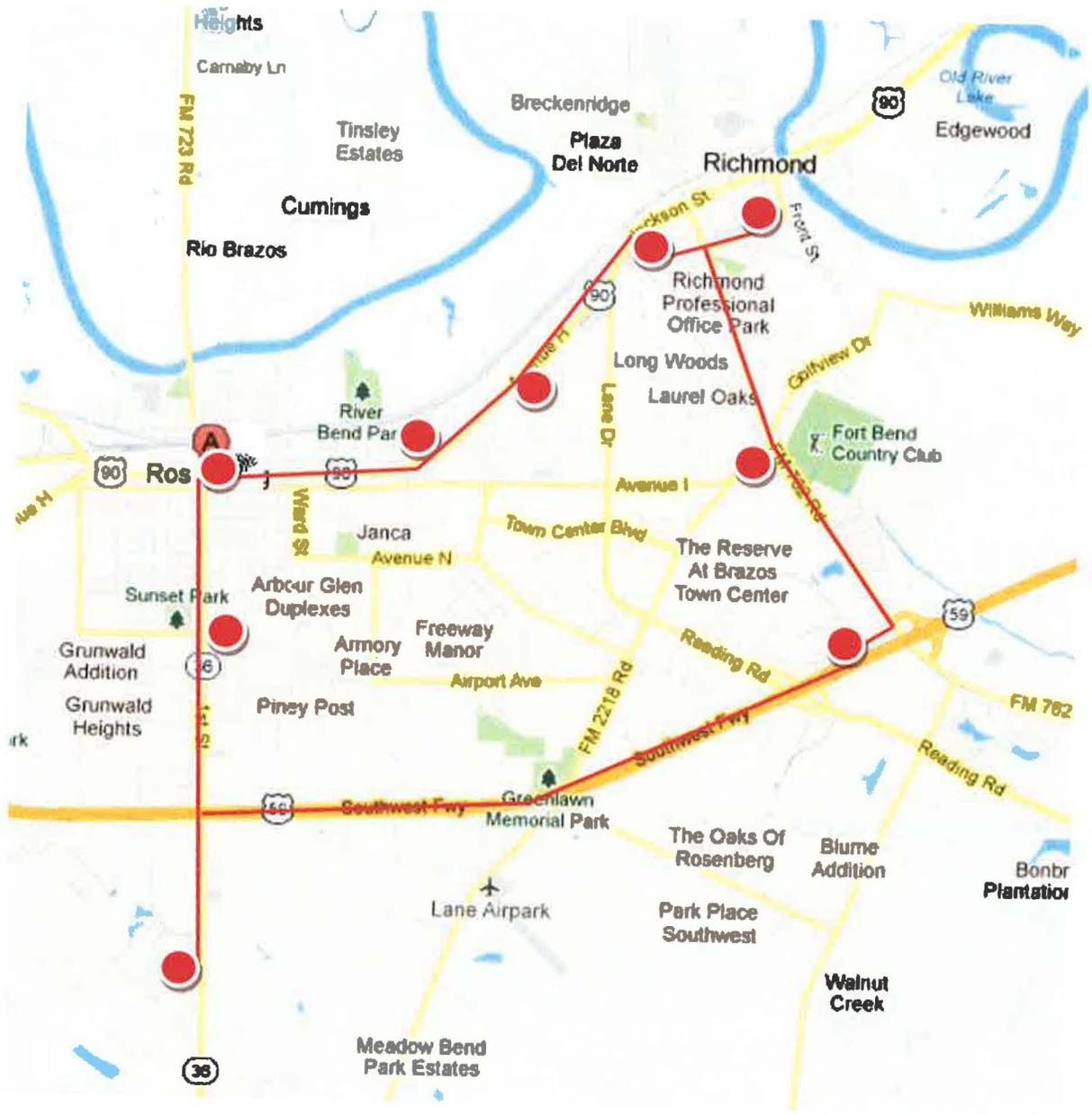
PM ROUTE

From UH, Sugar Land to Rosenberg					
U of H Sugar Land	Krogers - Town Xing	Whataburguer	Catholic Charities	EXXON Rosenberg	Jack-n-Box @ 36 & 59
1:00 PM	1:25 PM	1:40 PM	1:56 PM	2:20 PM	2:30 PM
	2:45 AM	3:00 PM	3:20 PM	3:45 AM	3:55 PM
4:45 PM	5:11 PM	5:30 PM		5:55 PM	6:05 PM

From Rosenberg to UH, Sugar Land					
Jack-n-Box @ 36 & 59	EXXON Rosenberg	Catholic Charities	Whataburguer	Krogers - Town Xing	U of H Sugar Land
2:45 PM	2:55 PM	3:20 PM	3:34 PM	4:00 PM	4:20 PM
3:55 PM	4:10 PM	4:30 PM	4:40 PM	5:00PM	
5:20 PM	5:30 PM		5:50 PM	6:15 PM	6:40 PM

Location	Address:
Jack-n-Box 36 & 59	3317 1st. St., Rosenberg
Exxon	1837 Avenue H, Rosenberg
Catholic Charities	1111 Collins Rd. Richmond
Whataburguer	5400 FM 1640 Rd, Richmond
Krogers - Town Xing	24401 Brazos Town Xing, Richmond
U of H Sugar Land	3301 Town Centre Blvd. S, Sugar Land





Fort Bend County Public Transportation

FY2015

BUDGET WORKSHEET FOR RICHMOND/ROSENBERG SERVICES

	Statistic	Current	Expansion	DR	Total
1	Estimated daily trips (all vehicles)	15	9	9	
2	# Days operated (all vehicles)	252	252	252	
3	Estimated total annual ridership	3,780	2,268	2,268	8,316
4	# Service hours / day (each vehicle)	11	12	12.5	
5	Number vehicles operated	1	1	1	
6	Number days operated	252	252	252	
7	Cost per hour	\$44.41	\$44.41	\$44.41	
8	Estimated total service cost	\$123,105	\$134,296	\$139,892	\$397,292
9	Fare per trip	\$0.90	\$0.90	\$0.90	
10	Estimated daily trips (all vehicles)	15	9	9	
11	Number days operated	252	252	252	
12	Estimated fare revenue per year	\$3,402	\$2,041	\$2,041	\$7,484
13	Total estimated net service cost	\$119,703	\$132,255	\$137,850	\$389,807
14	Avg Fuel Price Per Gallon (County)	\$3.46	\$3.46	\$3.46	
15	Estimated Burn Rate (Gal/Hour)	2.25	2.25	2.25	
16	Total estimated service hours	2772	3024	3150	
17	Total estimated fuel cost	\$21,580	\$23,542	\$24,523	\$69,645
18	Total estimated net operating cost	\$141,283	\$155,796	\$162,373	\$459,452

Capital Cost of Contracting	49,242	53,718	55,957	\$	158,917
Net Operating	92,041	102,078	106,416	\$	300,535
Total Estimated Net Operating Cost	\$ 141,283	\$ 155,796	\$ 162,373	\$	459,452
Federal Reimbursement	64,244	70,536	73,498		208,278
Local Match Requirement	\$ 77,038	\$ 85,261	\$ 88,875	\$	251,174

Type A and Type B Projects Which Are Not Required to Create Primary Jobs

The following categories are authorized Type A and Type B projects that are not conditioned upon the creation or retention of primary jobs.

Job training classes. Certain job training required or suitable for the promotion or development and expansion of business enterprises can be a permissible project. Type A and Type B corporations may spend tax revenue for job training classes offered through a business enterprise only if the business enterprise agrees in writing to certain conditions. The business enterprise must agree to create new jobs that pay wages that are at least equal to the prevailing wage for the applicable occupation in the local labor market area, or agree to increase its payroll to pay wages that are at least equal to the prevailing wage for the applicable occupation in the local labor market area.⁴²

Certain infrastructural improvements which promote or develop new or expanded business enterprises. "Project" also includes expenditures found by the board of directors to be required or suitable for infrastructure necessary to promote or develop new or expanded business enterprises. However, the infrastructure improvements are limited to streets and roads, rail spurs, water and sewer utilities, electric utilities, gas utilities, drainage, site improvement, and related improvements, telecommunications and Internet improvements, and beach remediation along the Gulf of Mexico.⁴³ Accordingly, Type A and Type B corporations may assist with limited infrastructural improvements that the board finds will promote or develop new or expanded business development.

Career Centers. Certain career centers can be provided land, buildings, equipment, facilities, improvements and expenditures found by the board of directors to be required or suitable for use if the area to be benefited by the career center is not located in the taxing jurisdiction of a junior college district.⁴⁴

Commuter Rail, Light Rail or Motor Buses. A Type A and Type B corporation, as authorized by the corporation's board of directors, may spend tax revenue received under the Act for the development, improvement, expansion or maintenance of facilities relating to the operation of commuter rail, light rail, or motor buses.⁴⁵

In addition, there are three categories that are not required to create or retain primary jobs, but for which there are revenue amount, population and other requirements specified in the Act:

Airport Facilities. Type A and Type B corporations located wholly or partly within twenty-five miles of an international border, in a city with population of less than 50,000 or an average rate of unemployment that is greater than the state average rate of unemployment during the preceding twelve month period, may assist with land,

⁴² *Id.* § 501.162. *See id.* § 501.102.

⁴³ *Id.* § 501.103.

⁴⁴ *Id.* § 501.105.

⁴⁵ *Id.* § 502.052



COMMUNICATION FORM

July 17, 2014

ITEM #	ITEM TITLE
8	Business Assistance Grant Review Committee Appointment

ITEM/MOTION

Consideration of and action on the Rosenberg Development Corporation appointment to the Business Assistance Grant Review Committee.

APPROVAL	SUPPORTING DOCUMENTS
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SUBMITTED BY :

A handwritten signature in black ink, appearing to read 'R. Malik'.

Randall Malik
Economic Development Director

EXECUTIVE SUMMARY

The Rosenberg Development Corporation Board will need to appoint a member to the Business Assistance Grant Review Committee (Committee). The Committee meets the second Monday of the month at 6:00 p.m., at the Rosenberg Civic Center. The Committee is comprised of one representative from the following: City Council, Image Committee, Planning Commission, Rosenberg Development Corporation, and West Fort Bend Management District.



COMMUNICATION FORM

July 17, 2014

ITEM #	ITEM TITLE
9	Economic Development Director's Report
ITEM/MOTION	
Consideration of and action on a report from the Economic Development Director regarding the previous month's economic development activities and contacts.	
APPROVAL	SUPPORTING DOCUMENTS

SUBMITTED BY :

1) Director's Report – June 2014

Randall Malik
Economic Development Director

EXECUTIVE SUMMARY

This item has been included to provide the Economic Development Director the opportunity to update the Board on the previous month's activities, contacts, and projects.



Rosenberg Development Corporation Economic Development Director's Update June 2014

New Home Update

City Housing Starts in 2014:	158
City Housing Starts in May:	20
ETJ Housing Starts in 2014:	245
ETJ Housing Starts in April:	37

Prospect Update

Project A+ Retail
Project Paper Tissue

Economic Indicators:

Unemployment for May 2014:	4.4%
Non-Adjusted Employment for April 2014:	14,830
May Sales Tax Receipts (March 2014 sales):	\$1,283,032.20
Percentage Change From Previous Year:	+ 16.2%
Annual Sales Tax Receipts for 2014 (March 2014 sales):	\$8,097,849.99
Percentage Change From Previous Year:	+ 19.3%

Department Activity

- Attended the West Fort Bend Management District Monthly Meeting.
- Attended the CFBCA Downtown Division meeting.
- Attended the Greater Fort Bend Economic Development Council monthly membership meeting.
- Attended the Business Assistance Grant Program Review Committee meeting.
- Attended the CFBCA Infrastructure and Governmental Affairs Committee meeting.
- Provided an update on the livable centers study at the Greater Fort Bend Economic Development Council Board Meeting



- Attended Wharton County Junior College Introductory Luncheon to meet new workforce representative.
- Business Retention visit to OCuSOFT.
- Met with Fort Bend Transit and City of Richmond Officials to discuss Regional Transit.
- Business Retention visit to Texana.
- Met with Fort Bend CORPS to discuss current activities in Rosenberg.
- Met with Craig Rhodes, New CenterPoint Energy Economic Development Representative.

Projects Update:

Rosenberg Business Park – The developer has agreed to the two changes recommended by the RDC Board.

Livable Centers Study – The Proposal Evaluation Team has chosen Morris Architects to coordinate the Study.

Business Assistance Grant Program - Thus far, \$57,000 dollars of matching grants have been awarded to nine local businesses.



June Area Sales Tax Comparisons

City	Net Payment This Period	Comparable Payment Prior Year	Change	2014 Payments To Date	2013 Payments To Date	Change
Rosenberg	1,283,032.20	1,104,125.51	16.20%	8,097,849.99	6,785,141.95	19.34%
Richmond	369,291.97	333,144.56	10.85%	2,342,210.89	2,261,352.49	3.57%
Fulshear	73,009.47	51,659.21	41.32%	459,284.15	355,578.31	29.16%
Houston	51,286,395.49	47,652,686.34	7.62%	319,745,162.72	300,295,749.52	6.47%
Humble	1,037,885.44	743,975.43	39.50%	6,690,622.79	6,176,346.93	8.32%
Katy	845,201.91	827,591.86	2.12%	5,386,041.29	5,194,280.19	3.69%
League City	1,279,770.82	1,142,967.17	11.96%	7,912,391.84	7,262,711.32	8.94%
Missouri City	\$641,440.14	538,278.31	19.16%	3,933,359.20	3,543,917.20	10.98%
Pearland	2,005,285.50	1,777,606.88	12.80%	12,704,169.04	11,797,288.85	7.68%
Sugarland	3,878,412.24	3,214,535.07	20.65%	24,250,754.04	21,816,885.68	11.15%
Tomball	1,183,166.20	1,000,769.54	18.22%	7,210,006.70	6,132,545.42	17.56%

RDC May Allocation: \$320,758.05



COMMUNICATION FORM

July 17, 2014

ITEM #	ITEM TITLE
10	Future Agenda Items
ITEM/MOTION	
Review and discuss requests for future agenda items, and take action as necessary.	
APPROVAL	SUPPORTING DOCUMENTS

SUBMITTED BY :

A handwritten signature in black ink, appearing to read 'R. Malik'.

Randall Malik
Economic Development Director

EXECUTIVE SUMMARY

This item provides the RDC Board the opportunity to request future agenda items.

ITEM 11

Announcements.

ITEM 12

Adjournment.