

**ROSENBERG DEVELOPMENT CORPORATION  
MEETING MINUTES**

On this the 12<sup>th</sup> day of June 2014, the Rosenberg Development Corporation (RDC) of the City of Rosenberg, Fort Bend County, Texas, met in a Regular Session, at the Rosenberg Civic Center located at 3825 Highway 36 South, Rosenberg, Texas 77471.

**DIRECTORS PRESENT**

Bill Knesek	President
Ted Garcia	Treasurer
Laurie Cook	Secretary
Vincent Morales	Director
Dwayne Grigar	Director
Jimmie Peña	Director

**DIRECTORS ABSENT**

Allen Scopel	Vice President
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**CITY OF ROSENGERG STAFF PRESENT**

Randall D. Malik	Economic Development Director
Rachelle Kanak	Assistant Economic Development Director
Maritza Salazar	Budget Analyst - Arrived at 6:45 p.m.
Darren McCarthy	Parks and Recreation Director - Arrived at 6:45 p.m.
Cynthia Sullivan	Secretary II

**CALL TO ORDER.**

President Knesek called the meeting to order at 4:03 p.m.

**STATEMENT OF RULES PERTAINING TO AUDIENCE COMMENTS.**

Cynthia Sullivan, Secretary II, read the statement of rules pertaining to audience comments.

**COMMENTS FROM THE AUDIENCE.**

There were no comments from the Audience.

**CONSENT AGENDA**

- A. **CONSIDERATION OF AND ACTION ON THE REGULAR ROSENBERG DEVELOPMENT CORPORATION MEETING MINUTES FOR MAY 08, 2014.**
- B. **CONSIDERATION OF AND ACTION ON THE MONTHLY ROSENBERG DEVELOPMENT CORPORATION FINANCIAL REPORTS FOR THE PERIOD ENDING MAY 31, 2014.**
- C. **CONSIDERATION OF AND ACTION ON A REPORT FROM THE COMMUNICATIONS DIRECTOR REGARDING THE PREVIOUS MONTH'S COMMUNICATIONS ACTIVITIES AND CONTACTS.**

**Action:** Director Pena moved and Director Cook seconded the motion to approve Consent Agenda items A, B, and C. The motion passed unanimously by those present.

**AGENDA**

1. **CONSIDER MOTION TO ADJOURN TO EXECUTIVE SESSION.**

**Action:** Director Pena moved and Director Garcia seconded the motion to adjourn to executive session at 4:09 p.m. The motion passed unanimously by those present.

2. **HOLD EXECUTIVE SESSION FOR DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS AS AUTHORIZED BY SECTION 551.087 OF THE TEXAS GOVERNMENT CODE.**
3. **ADJOURN EXECUTIVE SESSION, RECONVENE REGULAR SESSION, AND TAKE ACTION AS A RESULT OF THE EXECUTIVE SESSION.**

Executive Session was adjourned at approximately 6:20 p.m. The Board reconvened into Regular Session. No action taken.

4. **REVIEW AND DISCUSS THE DRAFT ROSENBERG FORT BEND TRANSIT ROUTE AND BUDGET WORKSHEET.**

**Action:** Director Pena moved and Director Garcia seconded the motion to table this item until the next regular RDC meeting. The motion passed unanimously by those present.

5. **CONSIDERATION OF AND ACTION ON THE RDC FY 2015 BUDGET.**

***Key discussion points:***

- Randall Malik, Economic Development Director, reviewed the proposed Rosenberg Development Corporation Fiscal Year 2014-2015 Annual Budget. The budget was included in the agenda packet.
- \$12,500 ongoing marketing to Greater Fort Bend Economic Development Corporation (GFBEDC) The Board of Directors (Board) requested staff schedule a presentation from GFBEDC explaining how these funds will be used for marketing in this budget year.
- The Board directed staff to split Dues and Subscriptions out from Service Contracts and make them two separate expense accounts. (Dues and Subscriptions; Service Contracts)
- The increase in attorney fees is a result of the Board's decision to use an attorney for agreements and contracts.
- City-wide Geographic Information System (GIS) - Many prospects are asking for this type of information. Total cost for the system is \$71,000 and additional \$10,000 in re-occurring annual costs. Randall Malik is recommending RDC contribute a one-time expenditure of \$50,000 toward this project.
- Fort Bend Transit - \$80,000 expense.
- Downtown Building Renovation - \$400,000 - Council will not be moving forward on this project so these funds will be moved out of restricted and into unrestricted revenue.
- I-69 Bridge Enhancements - \$75,000 is a very early estimate. By the next regular RDC meeting, Randall Malik plans a presentation on this project.
- Livable Centers - \$250,000 – committee is in the process of determining a consultant for a six to nine month study.
- Macario Garcia Park Restroom - \$150,000 - At the RDC finance meeting, it was recommended RDC fund this expenditure. Darren McCarthy explained this is the last project in the Parks Master Plan that has not been completed. This park use has gone up and is the worst restroom in the park system. The total cost, \$150,000, was on the City budget request list, but will not be funded through the City at this time.
- Project Management fees reduced from \$85,000 to \$5,000.
- Texas Master Naturalist Contribution - \$50,000.
- Traffic Signal at Reading Road and Town Center Boulevard - \$115,375 - The Board of Directors requested staff to review the agreement regarding the signal light and the agreement with the Reading Road Office Park.
- Transportation Gateway Improvements - \$80,000.
- Walsh Road Industrial Park - \$300,000 for infrastructure reimbursements based on the agreement that requires them to finish by end of the calendar year.
- Workforce Development Project - \$750,000.
- End of 2014-2015 – Unreserved funds would be \$1,600,000.

- Retail development project \$1,000,000 - The Finance Department can take it out of restricted because it will not be expended in 2015.

**Action:** Director Cook moved and Director Pena seconded the motion to approve the RDC FY 2015 Budget with the following changes: \$1,000,000 from the Retail Development to be added back into the unreserved funds and \$393,058 out of restricted funds into unreserved funds. The motion passed unanimously by those present.

**6. CONSIDERATION OF AND ACTION ON A REPORT FROM THE ECONOMIC DEVELOPMENT DIRECTOR REGARDING THE PREVIOUS MONTH'S ECONOMIC DEVELOPMENT ACTIVITIES AND CONTACTS.**

The Economic Development Activities and Contacts Report was distributed, no formal discussion was held or action taken.

**7. REVIEW AND DISCUSS REQUESTS FOR FUTURE AGENDA ITEMS, AND TAKE ACTION AS NECESSARY.**

There were no requests for future agenda items.

**8. ANNOUNCEMENTS.**

There were no announcements.

**9. ADJOURNMENT.**

**Action:** Director Garcia moved and Director Cook seconded the motion to adjourn the meeting at 7:30 p.m. The motion passed unanimously by those present.

  
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Cynthia Sullivan, Secretary II  
City of Rosenberg

  
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Bill Knesek, President  
Rosenberg Development Corporation