



**APPLICATION FOR
SPECIAL EXCEPTION
TO SETBACK REQUIREMENTS**
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PLANNING DEPARTMENT
City Hall Annex Building
2220 Fourth Street
PO Box 32
Rosenberg, Texas 77471
832-595-3500
www.ci.rosenberg.tx.us

Submit this application and the appropriate items detailed in this application to the Planning Department at the above address.

Address or General Location of Property: _____

Fort Bend County Tax Account No.: _____

Property Owner's Information

Name and Company: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

E-Mail Address: _____

Phone Number: _____

Applicant / Project Manager's Information (Primary Contact for the Project):

Name and Company: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

E-Mail Address: _____

Phone Number: _____

This is to certify that the information on this form is complete, true, and correct and the undersigned is authorized to make this application.

Signature of Owner: _____ **Date:** _____

Signature of Applicant/Project Manager: _____ **Date:** _____

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Application Checklist for Special Exception:

- Application, filled out completely, and signed by the owner of the property
- Application fee of \$200.00
- Site Plan showing the proposed layout, dimensions, and setbacks of the subject property.
- Letter of intent addressing the criteria for special exceptions (see following page) and any other relevant information that you believe would assist staff and the Planning Commission in understanding the request for a special exception.