
	ROSENBERG POLICE DEPARTMENT	
	General Order 8.05 Bomb Threats and Explosions	
	Effective Date: 05-20-2013	Replaces: N/A
	Approved:  Chief of Police	
	Reference: TBP 8.02	

I. POLICY

All officers shall be governed by the following policy guidelines when dealing with bomb threats and situations involving explosions.

II. PURPOSE

To provide an organized methodological response to situations and incidents related to terroristic bomb-threats.

III. INITIAL RESPONSE

A. Immediate Action:

1. Do not use radio in or about the affected location. Advise dispatch of your arrival prior to reaching the immediate proximity of the affected building/area. Within the affected building/area use the telephone or other officers as runners to accomplish necessary communication.
2. Ensure that the affected location is sufficiently isolated from public access.
3. Contact the person who received the threat to determine the exact language used in the threat. Collect all available and pertinent information.
4. Determine if a search of any nature has been completed and, if not, request that one is conducted immediately.
5. Allow the person in charge of the premises to decide if the premises are to be evacuated. Assist in any evacuation to ensure a safe orderly operation.

B. Searches.

1. Request that the person in charge of the premises use their personnel to assist in the search. Explain that such personnel are most familiar with the structure and the placement of its contents and will generally recognize foreign objects or out-

of-place articles. Accompany these personnel on the search. Do not allow pregnant women or children to participate in the search.

2. Explain that personnel participating in a search are NOT TO TOUCH any package, item, or article that does not belong, looks out-of-place or is otherwise suspicious.

C. Reports.

The primary unit assigned to the original call-for-service of a terroristic threat - bomb threat incident shall be responsible for the original offense/incident report and the collection of evidence within existing departmental guidelines. The officer will ensure that all reports are completed in detail so as to provide adequate information for future prosecution and crime analysis.

IV. SUSPICIOUS ITEM

Should a suspicious item be located, the following procedures shall be followed:

A. Cease all search activity and evacuate affected structure and/or an area of at least 300 feet around the suspected device.

B. Notify an on-duty supervisor.

C. Contact the Fire Department, Fire Marshall's Office, and Emergency Medical Services.

D. All suspected explosive devices/items will be handled by personnel trained in handling explosive ordinance.

E. DO NOT MOVE an object or package identified as strange or unusual.

F. NO radio communication will be permitted within the secured perimeter.

G. Make certain appropriate explosive disposal group (B.A.T.F., HPD Bomb Squad, Military E.O.D.) is contacted and responds.

H. Remain at the scene to assist explosive ordinance disposal group and investigators.

V. EXPLOSION

Should there be an explosion from a bomb or of a suspicious nature. The following guidelines shall be followed:

A. Remain aware of the possibility of a second device detonating should the explosion have resulted from other than natural causes.

B. Summon Emergency Medical and Fire Services. Also notify appropriate investigative response such as BATF, Fire Marshall, HPD Bomb Squad, etc.

C. Secure the area of the explosion and restrict unauthorized personnel from entering.

D. Notify an on-duty Supervisor. The Supervisor shall see that the following procedures take effect:

1. Proceed to the scene of the explosion and take command and control of situation until relieved by senior command personnel or Team Command S.W.A.T.
2. Establish a command post, a marshalling point for all responding elements and coordinate efforts.
3. Advise appropriate command officers of the situation and the location of command post using available communication.