City of Rosenberg
VOLUNTEER APPLICATION

The information you provide will assist us in placing you in an appropriate volunteer opportunity that will match your skills and interest.

PLEASE PRINT CLEARLY

Name: _____ Date: _____/_____/_____
        (First)   (Last)

Address:_____City:_____ State:____ Zip:_____

E-mail: _____ Driver's License #: _____ State: _____

Contact Phone (Day):_____ (Eve.):_____ Fax: _____

Education: High School: ☐ Graduated   ☐ GED   College_____ (No. of years completed)

General Work Experience (begin with current or most recent employment): _____
_____
_____

Volunteer experience: _____
_____

Other languages spoken: Please specify _____

Interests, hobbies, skills, certifications: _____
_____

Other relevant information (may attach resumé, if desired): _____
_____

If applying for a posted volunteer position, please indicate the position title:_____

Please mark the type of volunteer work that interests you from the list on the back of this sheet.

Please check type of work preferences that apply:

    ☐ Regular weekly   ☐ Weekends/Evenings   ☐ Short-term projects
    ☐ Special events   ☐ On-call assignments only   ☐ Open-ended projects

Times available for volunteer work (Include days and hours, if desired): _____
_____

Where did you hear about this volunteer opportunity? _____

Emergency Contact: Name_____ Phone _____

Relation: ☐ Spouse   ☐ Child   ☐ Other (specify):_____

List three references of people you know well, preferably other than relatives:

Name_____ Address_____ Phone_____
Name_____ Address_____ Phone_____
Name_____ Address_____ Phone_____

Signature: _____ Date: _____/_____/_____

Submit application to: Volunteer Coordinator - City of Rosenberg - P.O. Box 32 - Rosenberg, TX 77471
Contact us: volunteer@ci.rosenberg.tx.us   832-595-3323   Web: www.ci.rosenberg.tx.us

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TYPES OF VOLUNTEER WORK DESIRED OR SKILLS YOU POSSESS

Please check all that apply:

- ☐ Answer phone – route calls
- ☐ Secretarial
- ☐ Receptionist
- ☐ Clerical work
- ☐ Accounting/bookkeeping
- ☐ Clean-up (Parks, graffiti/other)
- ☐ Maintenance (i.e. parks playground equipment)
- ☐ Landscaping/planting
- ☐ Maintenance of landscaping (City facilities and parks)
- ☐ Publishing – newsletters, flyers, posters, etc.
- ☐ Photography/Videography
- ☐ Special events: managing
- ☐ Special events: set-up and tear-down
- ☐ Special Events: operation
- ☐ Computer (technical support)
- ☐ Web design, maintenance, etc.
- ☐ Data entry
- ☐ Internet research
- ☐ Grant writing
- ☐ Police Department
- ☐ Fire Services
- ☐ Training other volunteers
- ☐ Public speaking – promote volunteerism
- ☐ Teaching/training
- ☐ No preference
- ☐ Other: (If you have other skills or interests, please be specific in listing them) _____

_____

_____

Please note: If there is not a posted volunteer position that interests you, please complete the application and indicate your skills and interests for future consideration as positions are made available.

For Office Use only:
Application received: ___/___/___   Applicant: Accepted ___   Denied ___
Background check: Req.___/___/___   Results received: ___/___/___
If denied, reason:_____   _____
Interviewed on: ____/____/____

VOLUNTEER COORDINATOR
CITY OF ROSENBERG
2110 4TH Street
Rosenberg, TX 77471
volunteer@ci.rosenberg.tx.us
Phone: 832-595-3323   Fax: 832-595-3321
Web: www.ci.rosenberg.tx.us