



Permit No.: _____

City of Rosenberg SIGN PERMIT APPLICATION

2220 4th Street, Rosenberg, Texas 77471
Telephone: 832-595-3500 Fax: 832-595-3501

Inspection Request Line: 832-595-3401 - Before 5:30 pm will be next business day, after 5:30 pm will be two business days

****A separate permit application is needed for each sign****

Project Address: _____

Business Name: _____ Phone: _____

Contractor Information*: ***Must be registered with the City of Rosenberg**

Company Name: _____ License No.: _____

Primary Contact(s): _____

Address: _____ City: _____ State/Zip: _____

Office Phone #: _____ Fax#: _____ Cell#: _____

Type of Sign:

Billboard Freestanding Monument Reface Roof Mounted Wall Mounted

Single Face Double Face Lighted Sign Amps _____ Circuits _____

*is there existing electrical? ___ Yes ___ No (check one)

Size of Sign: _____ Length _____ Height _____ Width _____ Number of Existing Signs: _____

Height of Sign: Ground to Top _____ Ground to Bottom _____

Submit two (2) sets of Engineered drawings that are signed, sealed, and dated. Sign must conform to the City of Rosenberg Sign Ordinance and meet the 2012 International Building Code, Signs section 3107, and Wind Load Section 1609. A detailed site plan or survey will need to be submitted, showing property lines, setback requirements, and placement of sign.

A commercial development shall be entitled to one (1) freestanding on-premise sign for each two hundred fifty (250) feet of street frontage.

No overhang of public right of way on Avenue H (US 90), Avenue I (FM 1640), Houston Street (FM 723), or 1st Street (State Highway 36).

All signs must be 10' away from CenterPoint Power Lines and 10' away from Property Lines.

Any electrical work must be performed by a Licensed Master Electrician. A separate permit is required at the same time of issuance of sign permit

A Penalty Fee of THREE TIMES the permit fee will be added if work BEGINS prior to obtaining the required permit(s).

Under no circumstance will paid fees be refunded or transferred.

The review process may take 10-15 business days.

Valuation of Sign: _____

Plan Check Fee: _____

Permit Fee: _____

TOTAL FEES: _____

Contractor Signature

Date