On this the 28th day of January 2016, the Parks and Recreation Board of the City of Rosenberg, Fort Bend County, Texas, met in a Regular Session at Rosenberg Civic Center located at 3825 Hwy. 36 South, Rosenberg, Texas.

MEMBERS PRESENT
Rudy Guerrero  Parks and Recreation Board Secretary
Bertha Nell Kelm  Parks and Recreation Board Member
Ray Kueck  Parks and Recreation Board Member
Lila Villagomez  Parks and Recreation Board Member
Julia Worley  Parks and Recreation Board Member
Amanda Barta  Council Liaison

MEMBERS ABSENT
Teresa Bailey  Parks and Recreation Board Chairman
Melissa Dixon  Parks and Recreation Board Vice-Chairman
Stanley Kucherka  Parks and Recreation Board Member
Eric Ramirez  Parks and Recreation Board Member

STAFF PRESENT
Jeff Trinker  Executive Director of Support Services
Darren McCarthy  Parks and Recreation Director
Lydia Acosta  Recreation Programs Coordinator
Kat Poppleton  Parks and Recreation Secretary

GUESTS PRESENT
None

AGENDA

CALL TO ORDER
Rudy Guerrero, Parks and Recreation Board Secretary, declared a quorum and called the meeting to order at 6:00 p.m.

1. CONSIDERATION OF AND ACTION ON MINUTES OF DECEMBER 17, 2015 PARKS AND RECREATION BOARD MEETING.

Key Discussion: Rudy Guerrero, Secretary, asked the Board to review the minutes of the December meeting as presented and take action as necessary. Darren McCarthy mentioned that all of the budget information for the Rosenberg Christmas Nights event has been completed at this time and the correct amounts have been added.

Action: Bertha Nell Kelm made a motion, seconded by Lila Villagomez, that the minutes be accepted as presented. The motion carried unanimously by a vote of those present.

2. REVIEW AND DISCUSS SKATE PARK SUBCOMMITTEE MEETINGS, AND TAKE ACTION AS NECESSARY.

Key Discussion: Darren McCarthy, Parks and Recreation Director, announced that he attempted to have four meetings so far to form a skate park committee. Staff has coordinated and sent email reminders for the meetings and only one (1) committee member, Chris Luna, has attended each meeting. Darren asked for
direction from the board members if staff should proceed with the current members or try a different strategy. Darren mentioned that he is asked on a regular basis by citizens when the skate park will be built, but when asked what they want in the skate park, he does not receive much feedback. Darren feels the public’s expectation is that the City will just build one and notes to the board that just building one is not a good strategy for a successful skate park. Feedback is imperative. Darren cannot recommend what should go in the skate park as this is not his area of expertise. Darren had informed Mr. Luna at the last Skate Park Subcommittee Meeting that if there is no response from the community, then that shows City Council there is no need for the park. Amanda Barta agreed and shared that City Council will ask what funds are needed, will there be any outside funding, and how much the skate park is needed in the community. Amanda added that a skate park is a great idea, but the parents need to be involved. Amanda asked if the committee was supposed to tour a local skate park. Julia Worley mentioned that was supposed happen on January 2nd and Darren added that the trip was cancelled due to no responses from the committee members. Lydia Acosta suggested a Facebook post to help increase the response needed from the community. Amanda concurred. Lila Villagomez noted that staff should not force the park to happen. Darren agreed and noted that community members do not see how much of a process it takes to build a park. The public saw Seabourne Creek Regional Sports Complex built and believe it just happens. Not everyone knows how much committees need to be involved in planning and management to create the attraction. The Sports Complex took four (4) years to plan and build. Darren concluded that he did not want to waste further staff time or effort, but would like to continue with more involvement from the community. The members concurred to try to receive involvement through Facebook and a possible tour of a skate park, if a response has been received.

**ACTION:** Rudy Guerrero, Parks and Recreation Board Secretary, asked to continue on if there were no other questions or comments.

3. REVIEW AND DISCUSS NATURE CENTER SUBCOMMITTEE MEETINGS, AND TAKE ACTION AS NECESSARY.

**Key Discussion:** Darren McCarthy, Parks and Recreation Director, announced that the Nature Center Subcommittee is really excited to get the Nature Center built. All members have shown interest and been present to each meeting. On January 25th, 2016, the members were given presentations by three (3) different architectural firms. The members have agreed to see a proposal from one of the firms. If the committee chooses to continue with the selected firm, the next step is to share the proposal with the Parks Board, the Rosenberg Development Corporation (RDC), and then City Council. 

**ACTION:** Rudy Guerrero, Parks and Recreation Board Secretary, asked to continue on if there were no other questions or comments.


**Key Discussion:** Darren McCarthy, Parks and Recreation Director, announced no additional funds since the last report. The restrooms in Garcia Park have been removed. The contract for new restrooms has been signed with Wallis Concrete and they will begin working within two (2) weeks. Overall, the project will be completed within 120 days.

Darren presented Board Members with the following Rental Summary Report:
- Pavilion rentals for the month of December totaled $243.00
- Field rentals for the month of December totaled $112.50
- Gazebo rentals for the month of December totaled $0.00

**ACTION:** Rudy Guerrero, Parks and Recreation Board Secretary, asked to continue on if there were no other questions or comments.
5. ANNOUNCEMENTS

Key Discussion: Darren McCarthy, Parks and Recreation Director, announced Melissa Dixon’s resignation. Darren asked the board members to help monitor the parks, especially near Travis, Sunset, and Brazos. Last week, the Brazos Park restrooms were spray painted heavily with graffiti, and this week, the vandalism has moved to Travis Park. Picnic tables were bounced on repeatedly to bend the frames to the point where they cannot be repaired, tables were turned over and one was completely stolen from the park. On Monday, the electrical wiring from all of the plugs in the pavilions was ripped out. After Darren directed staff to turn off the power and cap the plugs, the group came back, smashed all of the plugs and pulled all wiring out again. Darren then directed staff to remove all of the wiring, except the lights, and will keep it removed until repair is feasible. Rudy Guerrero asked about the time the instances were occurring and Darren responded with between 4:00 pm to 9:00 am. The Police Department cameras were not operational unfortunately. Cameras have been repaired and all areas are being monitored now. Darren has staff turning on lights at night to help monitor the parks. The Police Department has requested for all suspicious activity to be reported. Darren noted these vandalism attacks will cost over $3,000 in repairs. These attacks also make it difficult for reservations as the outlets are not working at this time. Rudy asked if a Facebook post would help make the community aware and Lydia Acosta responded that staff normally advises against that, but after she saw the pictures, she thought community involvement was necessary. The parks are surrounded by homes and surely someone can help make a call. On a better note, Lydia announced that the Fish-tastic event will occur on February 20, 2016! The Texas Master Naturalists will be present to offer information and David’s Tackle Box has once again made donations for prizes to be won. Next month will include the Easter Egg Hunt and Pitch, Hit, and Run flyers! Amanda Barta asked if a dog park was ever considered. Darren responded that it has been looked into several times; however, the involvement is non-existent similar to that of the Skate Park Subcommittee. He has also called Sugar Land Parks Director, who noted that Monday clean up day is the most requested day to be off by staff. Darren concluded that due to his small staff, a dog park is not feasible.

ACTION: Rudy Guerrero, Parks and Recreation Board Secretary, asked to continue on if there were no other questions or comments.

6. ADJOURNMENT

ACTION: There being no further business of the Parks and Recreation Board, Bertha Nell Kelm made a motion, seconded by Board, Lila Villagomez, to adjourn the meeting at 6:25 p.m.

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Kat L. Poppleton
Parks and Recreation Department
Secretary