CALL TO ORDER
Teresa Bailey, Parks and Recreation Board Chairman, declared a quorum and called the meeting to order at 6:00 p.m.

1. CONSIDERATION OF AND ACTION ON MINUTES OF THE APRIL 28, 2016, PARKS AND RECREATION BOARD MEETING.

Key Discussion: Kat Poppleton, Parks and Recreation Secretary, asked the Board to review the minutes of the April meeting as presented and take action as necessary.

ACTION: Bertha Nell Kelm made a motion, seconded by Rudy Guerrero, that the minutes be accepted as presented. The motion carried unanimously by a vote of those present.

2. CONSIDERATION OF AND ACTION ON PROPOSED EAGLE SCOUT PROJECT BY JACK GREENE OF TROOP 1000 TO INSTALL BARN OWL BOXES IN SEABOURNE CREEK NATURE PARK.
Key Discussion: Darren McCarthy, Parks and Recreation Director, introduced Jack Greene of Troop 1000. Scout Greene proposed to construct two (2), possibly three (3), barn owl boxes in Seabourne Creek Nature Park. The purpose of the project is to attract more owls to the park. If the owls begin to nest, this will attract more visitors and enhance the experience of wild life. Scout Greene will be working with the Texas Master Naturalists to ensure the project is done safely and correctly. The first box will be located in the barn (that has the tractor), the second box would be on a pole overlooking the prairie, and the third box would be in the historical rocket structure that is displayed along the drive into the park. Owl boxes placed in barns and on poles have been proven effective; however, the box proposed in the rocket structure will be an experiment if funding is granted. Scout Greene has been granted permission to utilize his school workshop should the project be approved. He will raise funds through family, friends, and troop members. Rudy Guerrero asked if the rocket structure was permanent and Darren confirmed it was. Darren asked Rick Adams if he would like to add any information to the topic. Mr. Adams expressed great admiration for the project. He explained that barn owls are not unknown in Fort Bend County, but they are relatively unusual. Mr. Adams and the Texas Master Naturalists would greatly appreciate the opportunity to host another bird species. Julia Worley asked if the box allowed the owls to build their nest and Scout Greene confirmed.

Action: Amanda Barta made a motion, seconded by Julia Worley, for the recommendation of approval by City Council for the installation of barn owl boxes in Seabourne Creek Nature Park. The motion carried unanimously by a vote of those present.


Key Discussion: Carrie Kmiec, Recreation Programs Coordinator, introduced Josh Cabador, Event Coordinator for the Church of Living Waters’ proposed Mission Jerusalem. Mr. Cabador informed the board that the event began ten (10) years ago by Scott Carter. Mission Jerusalem is a local event driven and led by teenagers. The Church of Living Waters decided to host the event this year once Pecan Grove Baptist announced their resignation in leadership. Seventy (70) members from the Church of Living Waters participated in the event last year and with the impact the event had; the church did not want to pass on the opportunity. Mr. Cabador hopes to revamp Mission Jerusalem and make it new. The group has secured working with a few local churches, such as Calvary Baptist and First Baptist in Richmond. More churches may be included later on. The event will begin on Tuesday, June 7, in Tony Becerra Park, continue on Wednesday, June 8, and finish on Thursday, June 9, 2016, in Travis Park. Morning sessions are reserved for service projects, reaching out within the community offering assistance to Kendleton Farms, Meals on Wheels, and local retirement homes. Mr. Cabador stated that Mission Jerusalem encourages the group to be the hands and feet that the Lord would hope for. Following the service projects, the group will lead ministry classes on stage. The event is free to all and all are encouraged to participate. Mr. Cabador noted the inspiration gained when children lead willingly. Amanda Barta asked how long the event will last each day and Mr. Cabador answered from 5:00 a.m. to 8:00 p.m. Darren McCarthy asked if the group will be working alongside Barry Henry and Friends of North Rosenberg. Mr. Cabador mentioned he had met with Mr. Henry to discuss both event schedules. He reassured Darren that both events are different and that that there would be no conflict. Should the groups coincide at any point, then they all would be grateful for the experience that brought them together. Rudy Guerrero asked if the event was similar to that of a bible study school. Mr. Cabador replied that the similarity is within the classes held. The group will utilize the church as a meeting point, eat as a group, go out and complete a service project, come back for lunch, hold evangelistic classes, and apply what was learned throughout the day at the parks.

Action: Rudy Guerrero made a motion, seconded by Bertha Nell Kelm, for the Mission Jerusalem Event to take place in Tony Becerra, Sunset, and Travis Parks. The motion carried unanimously by a vote of those present.


Key Discussion: Carrie Kmiec, Recreation Programs Coordinator, introduced Michelle Linares, Pastor of Iglesia del Ecuador Light of Church International, to proposed Evangelistic Outreach. Pastor Linares proposed
Evangelistic Outreach is an event to children residing in a family with low income. Her church plans a few events each year, including the City of Rosenberg’s Family 4th and Rosenberg Christmas Nights events. This particular outreach will be focusing on the Hispanic community, but they will reach out to all who attend. The goal is to feed the less fortunate children, hold games and prizes, and create a day of fun outside in the park. Once approved, the group will apply for a food permit. All event activities and food are free. Pastor Linares commented that the event is a way to communicate to the Hispanic community that the church is here for any support they need. The event, if approved, will begin at 12:00 p.m. and end before 9:00 p.m. to allow for clean up.

**ACTION:** Rudy Guerrero made a motion, seconded by Bertha Nell Kelm, for the Evangelistic Outreach to take place in Travis Park on Saturday, July 30, 2016. The motion carried unanimously by a vote of those present.

5. **CONSIDERATION OF AND ACTION ON PROPOSED BACK TO SCHOOL EVENT IN SUNSET PARK ON SATURDAY, AUGUST 6, 2016.**

**Key Discussion:** Carrie Kmiec, Recreation Programs Coordinator, introduced Omega Velez, Revelation Church Director of Event Coordination, and Adriana Villegas, Revelation Church Reverend to proceed with their proposal. Director Valez began by mentioning that Revelation Church held the proposed Back to School event last year and how grateful they were to see how the event progressed. The group was able to serve time in the community, provide food, and worship. There is a need of prayer and this event allows the Revelation Church volunteers the opportunity to let members of the community know they are here to support, uplift, and provide supplies to those in need. This event will be similar to that of last year. They will have bounce houses, games, prizes, a stage provided by Pastor Darren from the Church of Living Waters for music, and food. If approved, they will begin the necessary steps to request a food permit to serve hot dogs, chips, sodas, and water. They will provide school supplies and back packs to those who have experienced hardships and are not able to cover the expense of the supplies needed for their children. Local barber shops and salons will be handing out free haircut coupons just as they did last year at this event. The free haircuts not only provided a service to those less fortunate, but also allowed the businesses to grow. Director Valez also teamed up with Officer Bradley, Rosenberg Police Department Event Coordinator, who will be providing finger print kits, security, and K-9 activities for children. Overall, the Back to School event goal is to reach out to the community members, letting them know that they have support, that they are loved, to spread the word of the Lord, and grow Rosenberg and Richmond. Reverend Villegas added how she witnessed in the event last year how hungry the community was for prayer and fellowship. She mentioned how grateful she is for the opportunity and hope they can stand together and lift up the spirit with whatever the prayer need is. Julia Worley asked if the event would be available in rain or shine and Director Valez answered yes. Amanda Barta mentioned that she volunteered at the event last year and commented the group on how well organized they had planned the event. She noted to the board that all children had a good time and the prayer tent was very well used. Darren McCarthy staff perspective they did an excellent job with their trash, leaving the park cleaner than when they got it. He also noted that along with being well organized, this group plans ahead with plenty of time before the event.

**ACTION:** Amanda Barta made a motion, seconded by Bertha Nell Kelm, for the Back to School Event to take place in Sunset Park on Saturday, August 6, 2016. The motion carried unanimously by a vote of those present.

6. **CONSIDERATION OF AND ACTION ON PROPOSED 5K HEART WALK IN SEABOURNE CREEK NATURE PARK ON SATURDAY, NOVEMBER 19, 2016.**

**Key Discussion:** Carrie Kmiec, Recreation Programs Coordinator, introduced Steve Crow, President of Fort Bend American Heart Association (AHA) Board of Directors. President Crow informed the board members that the association began Heart Walks about ten (10) years ago in Fort Bend County. He noted that there used to be three (3) different associations, but are now down to one and hope to rejuvenate that. He stated the fact that heart attacks and strokes are the first and third causes of death in the country. The AHA raises money to try and educate the public and hold more research. President Crow stated about $3.19 of every dollar raised comes back to Gulf Coast in the form of education in heart and stoke research. He then requested to hold a Heart Walk in Seabourne Creek Nature Park on Saturday, November 19, 2016, in the hopes to raise money for AHA and increase more opportunity for events as there is currently only one. President Crow introduced Rachel Castillo, of the American Heart Association, who began by stating the potential was great in Rosenberg to reach out to
the community, get people up and out, and educate. AHA would like people to believe they can walk a 5K and that it is only a little over three (3) miles. Darren McCarthy mentioned he would send a route map of the park. Julia Worley asked how they would inform the schools and President Crow mentioned that they have a superintendent of Lamar, Consolidated Independent School District (LCISD) on the board who will reach out to all schools. He also mentioned that they will be reaching out to hospitals and more. Darren mentioned that the parks by ordinance are non-profit and cash exchanges would have to be donation only. Ms. Castillo reassured that they only accept donations and that there will be no registration. She mentioned the event was free, family fun oriented, and all can participate. Julia asked if people can sign individually or get a group together. President Crow confirmed and mentioned that sometimes groups will have t-shirts made. Julia also asked if they will have a heart board. Ms. Castillo replied yes. The board is what they call a tribute wall and individuals can list why they participated or why they donated. Amanda Barta asked if they will have an information table and Ms. Castillo replied that AHA will provide an educational booth. She also mentioned sponsors will be setting up booths to inform the public and also get their name out there.

**ACTION:** Bertha Nell Kelm made a motion, seconded by Julia Worley, for the 5K Heart Walk Event to take place in Seabourne Creek Nature Park on Saturday, November 19, 2016. The motion carried unanimously by a vote of those present.

### 7. REVIEW AND DISCUSS PROPOSED MEMORIAL TREE PRICE INCREASE, AND TAKE ACTION AS NECESSARY.

**Key Discussion:** Darren McCarthy, Parks and Recreation Director, handed the board members a copy of the Memorial Tree Program purchase form. The form is found on the City’s website. Memorial trees cost $250. Staff will purchase 25 gallon live oaks exclusively as anything smaller than that is difficult to keep alive. Once established over a year, the live oaks make root and generally do well. Darren found this program had been in place since before he arrived at his position and the cost has stayed the same for the past ten (10) years. Darren has tried to purchase the bigger and nicer trees at a better price, but those trees end up dying. The program allows one to be able to donate and if a tree dies, the tree is replaced at no cost to the donor. However, purchasing and maintaining the trees are costing the City more lately. Darren proposed to increase the amount to $350 to be able to break even in cost. Ray Kueck asked if the price should be increased more than that. Darren replied that $350 per tree would suffice for at least the next five (5) years. Darren mentioned the City does not want to make money off of the program as the purpose of the program is to beautify the parks. Darren mentioned the trees are beautiful and that people are seeing what a great deal a tree is with the program that staff is beginning to run out of space along the hill. Darren does not want to slow down the program, but at least have the City the opportunity to break even. Rudy Guerrero asked if there were some out at the park and Darren mentioned that eighteen (18) trees have been purchased, planted, and maintained in the nine years he has worked for the City. The plaques are per the family’s request so not all trees have plaques no larger than 8x16 inches. The family purchases the marker on their own. Julia Worley asked if the family gets to chose where the tree is planted. Darren mentioned that families are shown approximately on the hill where the trees can be placed. He mentioned that special circumstances are definitely considered as one family had a daughter who passed away in a car accident. She ran cross country at one of the high schools in Lamar, Consolidated Independent School District (LCISD). The family requested the tree to be placed in the park by the trail. However, the majority of the trees are placed on the hill by the gazebo.

**ACTION:** Teresa Bailey, Parks and Recreation Board Chairman, asked to continue on if there were no other questions or comments.

### 8. REVIEW AND DISCUSS EXPRESSION SWING QUOTE, AND TAKE ACTION AS NECESSARY.

**Key Discussion:** Darren McCarthy, Parks and Recreation Director, announced that he researched the expression swing as promised and found the only place that made expression swings was Game Time. An expression swing is a seat for two, where one side contains the baby seat and the other side is for the parent so that the parent can face the infant while swinging. The structure also has a solo swing on the same bar. The swing is estimated to cost approximately $7,360.00. Darren proposed to utilize the existing Zone 6 Parkland Dedication Funds that have to be spent before the fiscal year ends or the money goes back to the developer with interest. He proposed to replace the old swing set with the expression swing in Harwood Park. If the swing is well received, then he may request for more expression swings to be placed in other parks. Amanda Barta
commented that there are a lot of families on that side and agreed that the funds need to be spent. Julia Worley asked if there was a weight limit and Darren replied that he will find out. Teresa Bailey asked how long the warranty was on the swing structure and Darren replied with five (5) years.

**ACTION:** Teresa Bailey, Parks and Recreation Board Chairman, asked to continue on if there were no other questions or comments.


**Key Discussion:** Darren McCarthy, Parks and Recreation Director, announced that the Zone 6 Harwood Park funds of $23,319.00 needs to be spent by September of 2016, or the developer will receive those funds with interest. Darren shared a quote for a new shade structure to cover all equipment in Harwood Park. He noted that the expression swing with the shade structure would exhaust all remaining funds needed to be spent. The buy board quote $1,7260.00. Julia Worley asked what the material in the roof was made out of and Darren responded with the same canvas material used on Seabourne Creek Regional Sports Complex shade structure. Darren will revisit the item at the next Parks and Recreation Board Meeting. Darren announced the funds for the big league field will be coming out of the budget for next year. He also mentioned that City Council just approved the Gensler Agreement and will be able to get started on the Seabourne Creek Nature Park Nature Center. Darren noted that the park rentals were down due to the extremely wet spring and rentals that he has had to refund.

Darren McCarthy presented the Board Members with the following Rental Summary Report:

- Pavilion rentals for the month of April totaled $1,152.00
- Field rentals for the month of April totaled $126.00
- Gazebo rentals for the month of April totaled $300.00

**ACTION:** Teresa Bailey, Parks and Recreation Board Chairman, asked to continue on if there were no other questions or comments.

10. ANNOUNCEMENTS

**Key Discussion:** Darren McCarthy, Parks and Recreation Director, asked Carrie Kmiec to run through the upcoming Family 4th Event. Carrie has secured all but one food vendor so far. Choices for food will be hamburgers, hot dogs, and barbeque. The fourth food vendor may be Truck on the Bayou, which was the same Cajun food vendor used for the downtown art festival. There will also be snow cones and ice cream as well. Kid vendors will provide face painting, balloon art, light up swords, and bubbles. The music will be provided by Electric Circus. Sponsorships need to reach about $8,000.00 to meet the goal. Carrie reached out to home builders and hospitals to hopefully fill the goal. On programs, adding Teen Ballet and Jazz and Pom class for the summer. Softball is broken into individual fees, which looks promising due to the number of people moving into the area who do not know anyone. The games begin the week of June 14, 2016, and the Manager’s meeting is next Thursday.

**ACTION:** Teresa Bailey, Parks and Recreation Board Chairman, asked to continue on if there were no other questions or comments.

11. ADJOURNMENT

**ACTION:** There being no further business of the Parks and Recreation Board, Julia Worley made a motion, seconded by Stanley Kucherka, to adjourn the meeting at 6:55 p.m.

---

Carrie Kmiec  
Parks and Recreation Department  
Recreation Programs Coordinator