CITY OF ROSENBERG
PARKS AND RECREATION BOARD MEETING MINUTES

On this the 25th day of August 2016, the Parks and Recreation Board of the City of Rosenberg, Fort Bend County, Texas, met in a Regular Session at Rosenberg Civic Center located at 3825 Hwy. 36 South, Rosenberg, Texas.

MEMBERS PRESENT
Teresa Bailey
Amanda Barta
Julia Worley
Rudy Guerrero
George Zepeda
Ray Kueck

Parks and Recreation Board Chairman
Parks and Recreation Board Vice-Chairman
Parks and Recreation Board Secretary
Parks and Recreation Board Member
Parks and Recreation Board Member
Parks and Recreation Board Member

MEMBERS ABSENT
Bertha Nell Kelin
Eric Ramirez

Parks and Recreation Board Member
Parks and Recreation Board Member

STAFF PRESENT
Travis Tanner
Darren McCarthy
Carrie Kmiec
Valerie Houck

Executive Director of Community Development
Parks and Recreation Board Director
Recreation Programs Coordinator
Parks and Recreation Secretary

GUESTS PRESENT
None

AGENDA

CALL TO ORDER
Teresa Bailey, Parks and Recreation Board Chairman, declared a quorum and called the meeting to order at 6:00 p.m.

1. CONSIDERATION OF AND ACTION ON MINUTES OF JUNE 23, 2016 AND JULY 28, 2016 PARKS AND RECREATION BOARD MEETING.

Key Discussion: Valerie Houck, Parks and Recreation Secretary, asked the Board to review the minutes of the June and July meetings as presented and take action as necessary.

ACTION: Ray Kueck made a motion, seconded by Amanda Barta, that the minutes be accepted as presented. The motion carried unanimously by a vote of those present.

2. CONSIDERATION OF AND ACTION ON THE AUBREY MARTINEZ FOUNDATION SOFTBALL GAMES IN TRAVIS PARK ON OCTOBER 29, 2016

Key Discussion: Carrie Kmiec, Recreation Program Coordinator, said they were not present. She had tried to call them, but got no response. She explained to the board members that the Aubrey Martinez Foundation is a childhood cancer awareness organization. They have requested the use of Travis Park for the adult softball field and concession stands for fifty people or more. They will have 4-8 teams, with umpires and public concession stands. They want to sell water, juice, soft drinks, chips, pickles, hot dogs, and candy. Before the foundation they want to sell t-shirts, bracelets, and lanyards. George Zepeda asked if they were 501c3. Carrie said she would check and see.
ACTION: It was decided that any action for this would be put on hold. Carrie said she would contact them to see if they wanted to come to the next board meeting.


Key Discussion: Darren McCarthy, Parks and Recreation Director, reported that there was not too much different on any of these reports. He said they are waiting on the new fiscal year before starting up the contract on the big league field designs, and that the project should get underway soon, as there was a contractor already picked out. They are working with Gensler and Design Workshop on the Nature Center. He stated that there will be another Nature Center subcommittee meeting this upcoming Monday (August 29, 2016) and he is hoping to have something available to the public very soon. He also invited everyone to go to that meeting and voice their input. The Expression Swing at Harwood Park behind Jack in the Box on Hwy 90, was put in August 25, 2016. He informed the board that the ground was still pretty soggy and torn up, but should be ready to use by the following week. Darren also said since the weather had been really nice, the pavilion use had been good. There was a lot of rentals and reservations for both that and the ballfields. Carrie said that the Gazebo had been rented out a few times for wedding ceremonies.

ACTION: Teresa Bailey, Parks and Recreation Board Chairman, asked to continue on if there were no other questions or comments.

4. REVIEW AND DISCUSS FAMILY 4TH CELEBRATION EVENT, AND TAKE ACTION AS NECESSARY.

Key Discussion: Carrie Kmiec, Recreation Programs Coordinator, said it went great and there was an estimated 3000 to 4000 people in attendance. They felt like it was a good crowd. There were some difficulties with the fireworks. Carrie asked if anyone had had any feedback about the events. Amanda Barta asked what the difficulties were and said she couldn’t tell. Carrie said there were some delays, (multiple finales). Travis said there seemed to be more fireworks than music. Carrie reported that they had gotten some feedback that people liked to be able to hear the actual fireworks. Other than that, the food vendors were great. Teresa Bailey said there was a way to tune into the radio stations and people could play it on their i-pods, radios, etc., so they could listen to the music with the fireworks from around the area if they cannot be at the actual. She had seen this done at an event in Marble Falls. Travis said he thought that would be an interesting idea. For the Family Fourth event in 2017, George Zepeda said he wanted to bring back the Triumphs. George said he had sponsors that could cover their costs to sponsor the Triumphs. Darren said when he got the proposals together, he would get one to George. Julia Worley mentioned that as she was leaving around 8:00 or 8:15, the lines for the food vendors seemed to be long, and she asked if they had been that way all night. Carrie said they started to get really long around 6:30 to 7:00. Julia said that was the only thing she noticed, otherwise everything was great. Carrie said the food vendors were happy with the way things went and they were still selling food right up until the fireworks started. Darren said that the space for the food vendors was limited due to the fact that the Health Department mandates that any food served has to be set up on pavement and that is a struggle because there is not much pavement as it stands now. That’s why they were set up like they were and the lines were cut on the grass. He further stated it could get worse and would depend on how much TXDOT would take from the parking lot from the Hwy 36 expansion. Rudy Guerrero asked about the gazebo and what it was used for. Carrie said it was used or children’s activities, such as face paintings. Teresa Bailey talked about how a lot of people park at Lowe’s and other places close by, so they can smoke. Having the music incorporated with the fireworks on radio would allow people to be able to do that.

ACTION: Teresa Bailey, Parks and Recreation Board Chairman, asked to continue on if there were no other questions or comments.

5. CONSIDERATION OF AND ACTION ON PROPOSED FERAL HOG FENCE PROTOTYPES.

Key Discussion: Travis Tanner, Executive Director of Community Development, asked the members to look at the proposed feral hog fence prototypes graphics in the packet for some background information. Karl Baumgartner from the Master Naturalist had attended the board meeting last month with the intentions of
presenting their proposal and getting some feedback on these improvements, but there was no meeting due to the lack of quorum. Since timing was an issue for them, staff worked with them to approve the documents and basically get them started on the project and told Mr. Baumgartner that they would present it to the board members at the next meeting for informational purposes. Travis proceeded to tell the board members that this is a fencing project surrounding the Prairie Demo Garden, and consists of a 3’ cedar fence that is meant to protect the garden from the hog damages they have experienced there. He stated that the fence is just high enough to accomplish that and since it is a cedar fence, it ties in nicely with the rustic feel and fits in with some of the other improvements the naturalists have done out there. Travis stated the staff didn’t foresee any issues with it, and commented that the fence looks really good. Also, since the city doesn’t have any permit requirements for fences, the reason this was presented to the board was that under the agreement this Master Naturalists have with the city, they are required to bring it before the Parks Board, and Travis wanted the board members to be kept in the loop for informational purposes. This project hasn’t been started yet, and he asked for comments. He further stated that he would be working with the Master Naturalists on this project and would pass along any comments or objections. He did have a question about the 4’ gate entrance and whether that would be large enough but he didn’t think that would be an issue. Ray Kueck asked about the bids, and Travis said the bids were already out there. Teresa Bailey said the 4’ entrance may not be large enough for all the equipment. If vehicles had to go in and out, that could cause a problem with anyone hauling dirt or mulch through there. Travis said since they hadn’t started on this yet, he would talk to them about the 4’ gate, and he didn’t think it would be an issue to get that changed. They mentioned that the bee garden was right by the main entrance, and that might be a problem with people going in and out because of allergies. That was grandfathered in.

**ACTION:** Motion was made by Amanda Barta, seconded by Ray Kueck to accept the proposed feral hog fence, but ask them to think about revision on the gate width and to make it bigger.

6. ANNOUNCEMENTS

**Key Discussion:** George Zepeda, Parks and Recreation Board Member, got a call from Dora Oliva concerning some of the women walking at Travis Park and how they would like for the trails to be wider because they were not wide enough to allow them to walk side by side. Amanda Barta asked how many were trying to walk side by side. Darren said the trails had “shrunk” because of the overgrowth from the rain and the Parks crew not being able to spray. He then reported that the trails had since been sprayed and taken care of and are back to being 4 to 5 feet wide. Rudy Guerrero said that the paths at Sunset Park were not wide enough. Darren stated that if the trails were wider, it’s inviting people to drive their cars to drive on them, and then you have to put up gates and fences and posts to keep cars off the trails, the purpose of the trails is for walking, and not driving on. Amanda also suggested that maybe they go to the Terry Track if they needed more room. Mrs. Olivo had asked George what the cost was to do this for the track. George said he had asked Mrs. Olivo three times to come to the meeting and talk to the board about the trails, but she didn’t say whether she would or not. Darren asked George to let her know that the trails had recently been sprayed and should be wide enough for them. Darren then asked the board members to walk to the lake to take pictures with the Lions Club after the meeting adjourned. He said the Lions Club donated a few thousand dollars putting concrete underneath two of the picnic shelters and donating a bench to the park, and they had requested pictures to be taken with the Lions Club and the Parks Board members.

8. ADJOURNMENT

**ACTION:** There being no further business of the Parks and Recreation Board, George Zepeda made a motion, seconded by Amanda Barta, to adjourn the meeting at 6:29 p.m.

[Signature]
Jamie Williams
Parks and Recreation Secretary