CITY OF ROSENBERG
PARKS AND RECREATION BOARD MEETING MINUTES

On the 22nd day of September 2016, the Parks and Recreation Board of the City of Rosenberg, Fort Bend County, Texas, met in a Regular Session at Rosenberg Civic Center located at 3825 Hwy. 36 South, Rosenberg, Texas.

MEMBERS PRESENT
Teresa Bailey Parks and Recreation Board Chairman
Julia Worley Parks and Recreation Board Secretary
Rudy Guerrero Parks and Recreation Board Member
George Zapada Parks and Recreation Board Member
Ray Kueck Parks and Recreation Board Member
Eric Ramirez Parks and Recreation Board Member

MEMBERS ABSENT
Bertha Nell Keim Parks and Recreation Board Member
Amanda Barta Parks and Recreation Board Vice-Chairman

STAFF PRESENT
Darren McCarthy Parks and Recreation Board Director
Carrie Kmiec Recreation Programs Coordinator
Jamie Williams Parks and Recreation Secretary

GUESTS PRESENT
Cara Mendoza Aubrey Martinez Foundation

AGENDA

CALL TO ORDER
Teresa Bailey, Parks and Recreation Board Chairman, declared a quorum and called the meeting to order at 6:01 p.m.

1. CONSIDERATION OF AND ACTION ON MINUTES OF AUGUST 25, 2016 PARKS AND RECREATION BOARD MEETING.

Key Discussion: Darren McCarthy, Parks and Recreation Board Director, asked the Board to review the minutes of the June and July meetings as presented and take action as necessary.

ACTION: Julia Worley made a motion, seconded by Rudy Guerrero, that the minutes be accepted as presented. The motion carried unanimously by a vote of those present.

2. CONSIDERATION OF AND ACTION ON THE AUBREY MARTINEZ FOUNDATION SOFTBALL GAMES IN TRAVIS PARK ON OCTOBER 29, 2016

Key Discussion: Cara Mendoza and Melanie Arismendez presented the Aubrey Martinez Foundation. Cara stated her granddaughter was diagnosed with leukemia at 4 years old with it in her blood and her bones. She said her daughter was seeking assistance and there was none available. That is when Cara and Melanie decided to come up with this foundation. Cara stated they are registered with the State of Texas as a non-profit organization. They are now trying to raise money to get their 501C3 tax exemption paperwork done. That is what the softball game is for. They would like to use the concession to sell hot dogs, chips, Catorade, t-shirts, lanyards, and
bracelets. Cara also asked to change the date to February 25, 2017 to get everything together such as advertisement. Julia asked was there an age limit. Melanie said it would be for high school and up. Teresa stated February would be a better month since October is a busy month. Cara apologized for missing the last meeting because it was Aubrey's birthday and they wanted to celebrate with her. Teresa did inform Cara that for a concession she would need to speak with the Health Department. Cara asked about the fees regarding the park, such as electricity. Darren explained that Carrie would set the lights to 1 hour prior to prepare and 1 hour after for cleanup. Teresa reminded them about Daylight Savings Time in February. Carrie told Cara that she would place an administrative hold on that day so that nobody would be able to reserve it.

Additional Discussion: George Zepeda had concerns on minutes from previous meeting. Darren directed him to speak with staff after the meeting.

ACTION: Julia Worley made a motion, seconded by Rudy Guerrero, to accept action for the Aubrey Martinez Foundation Softball Game. The motion carried unanimously by a vote of those present.

3. REVIEW AND DISCUSS BOARD MEMBER ATTENDANCE REQUIREMENTS AND TAKE ACTION AS NECESSARY.

Key Discussion: Darren McCarthy, Parks and Recreation Board Director, stated that the Ordinance that organizes this Board is the section that he was asked to include, regarding attendance at meetings. Darren read the section to the Board. Teresa Bailey, Parks and Recreation Board Chairman, opened for discussion. Eric Ramirez, Parks and Recreation Board Member, started with thanking everyone for keeping him on the Board after missing almost a whole year due to his job. He said that in the past he would call Amanda or someone else. Then sometimes he would forget about calling because he didn't know what time he was leaving. He then stated, moving forward to expect a call if he is going to be late or miss a meeting, unless it is a family emergency. Teresa said the problem that the City Council made prominent was if not enough members show up then they would not have a quorum, then the meeting is null and void. George Zepeda, Parks and Recreation Board Member, said he didn't know if it was perfect attendance or absenteeism that would have you removed from the Board. Ray Kueck, Parks and Recreation Board Member, reiterated about the 3 absences. George then stated this is a volunteer position. Teresa stated again that if there was no quorum, then you could not vote on anything and that is what City Council was pointing out at their meeting. Teresa also made mention that it is up to council who they appoint and it has nothing to do with attendance. Ray asked if missing 3 meetings was for the year and Darren told him that the Parks Board could establish its own rules and basis of the year. Darren also stated there is 7 board members and we need 4 to meet the quorum. Rudy suggested phone calls ahead of time because he is coming from Houston. Julia made reference that she emails Darren if she will not be able to make it to the meeting. Darren spoke of the procedures in preparation before the meeting.

- The agenda is Posted
- Everyone is notified that the agenda has been posted
- Prepare packets and then hand delivered to your home
- MEETINGS ARE ALWAYS THE 4TH THURSDAY OF THE MONTH, WITH AN EXCEPTION FOR HOLIDAYS

ACTION: Teresa Bailey, Parks and Recreation Board Chairman, asked to continue on if there were no other questions or comments.


Key Discussion: Darren McCarthy, Parks and Recreation Board Director, stated there is nothing new to report in at this point. We are still moving forward with the Nature Center. A meeting was held on Monday with the Nature Center subcommittee. Darren said we are hopeful that we are going to have estimates on what the building is going to cost and then we can start soliciting funds for it. Darren informed the Board that once the new year starts, then we will begin working with O'Malley Engineers to redesign the big league field over at the Sports Complex. Teresa asked what is considered the new year. Darren said the new year begins October 1st, 2016. Eric asked is that when the funds start over and Darren replied yes.
ACTION: Teresa Bailey, Parks and Recreation Board Chairman, asked to continue on if there were no other questions or comments.

5. ANNOUNCEMENTS

Key Discussion: Darren announced the new Parks and Recreation Secretary is Jamie Williams. He also mentioned meeting with all the downtown merchants to start discussing Rosenberg Christmas Nights, that will be held on Friday, December 2nd and Saturday, December 3rd, and will be looking for volunteers for all kinds of different things. Julia Worley asked was the plan to do Friday night, under the stars and eating outside. Carrie Kmiel, Recreations Program Coordinator, included there will be one dinner at 6:30 p.m. on Friday night. Darren also announced that Carrie is working on Boo-Berg. Carrie informed us that Boo-Berg will be Saturday, October 29, from 10 a.m. to noon, at Seabourne Creek Park, for ages 10 and under, for Halloween. Julia asked if volunteers were needed for this event. She made mention of the new PALS person at Terry High School and she would email Carrie the contact information. George Zepeda, Parks and Recreation Board Member, stated that he would like to volunteer for Boo-Berg. Teresa Bailey, Parks and Recreation Board Chairman, asked for any other announcements.

7. ADJOURNMENT

ACTION: There being no further business of the Parks and Recreation Board, Eric Ramirez made a motion, seconded by Julia Worley, to adjourn the meeting at 6:26 p.m.

[Signature]
Jamie Williams
Parks and Recreation Secretary