CITY OF ROSENBERG
PARKS AND RECREATION BOARD MEETING MINUTES

On the 27th day of October 2016, the Parks and Recreation Board of the City of Rosenberg, Fort Bend County, Texas, met in a Regular Session at Rosenberg Civic Center located at 3825 Hwy. 36 South, Rosenberg, Texas.

MEMBERS PRESENT
Teresa Bailey  Parks and Recreation Board Chairman
Amanda Barta   Parks and Recreation Board Vice-Chairman
Julia Worley   Parks and Recreation Board Secretary
Rudy Guerrero  Parks and Recreation Board Member
George Zepeda  Parks and Recreation Board Member
Ray Kueck     Parks and Recreation Board Member

MEMBERS ABSENT
Bertha Nell Kelm  Parks and Recreation Board Member
Eric Ramirez     Parks and Recreation Board Member

STAFF PRESENT
Travis Tanner    Executive Director of Community Development
Darren McCarthy Parks and Recreation Board Director
Carrie Kmiec    Recreation Programs Coordinator
Jamie Williams  Parks and Recreation Secretary

AGENDA

CALL TO ORDER
Teresa Bailey, Parks and Recreation Board Chairman, declared a quorum and called the meeting to order at 6:00p.m.

1. CONSIDERATION OF AND ACTION ON MINUTES OF SEPTEMBER PARKS AND RECREATION BOARD MEETING.

Key Discussion: Darren McCarthy, Parks and Recreation Board Director, asked the Board to review the minutes of the October meeting as presented and take action as necessary.

ACTION: Rudy Guerrero made a motion, seconded by Julia Worley, that the minutes be accepted as presented. The motion carried unanimously by a vote of those present.

2. REVIEW AND DISCUSS ROSENBERG CHRISTMAS NIGHTS event, AND TAKE ACTION AS NECESSARY

Key Discussion: Carrie Kmiec, Recreation Programs Coordinator, began discussing Rosenberg Christmas Nights with the dates being Friday, December 2nd and Saturday, December 3rd. Friday event times are 5pm to 8 pm. The Christmas Tree Lighting will be at 6 with 2 high school choirs performing that night. Also included will be the Theater Under the Stars Dinner. The tickets this year will be $55 per person. The dinner will be at 6:30pm, and the play will begin at 8:00pm. Saturday events will be 3pm to 9pm. Currently, there are three choirs, and still waiting for more to email back. The Teddy Bear parade will be at 5pm for the little children. They can dress up in their Christmas attire and dress up the teddy bear and take a stroll downtown. At 6pm will be the Santa pictures. We will have 2 trackless trains this year. There will be no movies in the park this year, so we added the extra train.
The Grench Paintball Station, that we had at 4th of July. They are just changing it to the Grench Zombie Hunt. It's called Get the Grench. We will have two food trucks, kettle corn vendor. We are working on a smores and hot chocolate vendor right now, Darren McCarthy, Parks and Recreation Director, also include a small section for Craft Vendors also. Carrie also included that we are $4000 short of our sponsorship goal. Julia Worley, Parks and Recreation Board Secretary, mentioned signs on the street corners saying “SANTA'S THIS WAY”. Because last year, people were still sort of confused, trying to figure out which way. Amanda Barta, Parks and Recreation Board Vice-President, asked if there will be a big tent again, with plenty of tables to sit an eat. Darren stated they would get practice being the Arts Festival this weekend. Amanda asked when would the tickets be ready for sale, and Carrie replied Friday, November 4th, so that will be next Friday. Rudy asked about the menu.

**APPETIZERS**
(BOB’S TACOS)
WRAPPED ASPARAGUS WITH PROSCIUTTO
HANDMADE MINI CHICKEN TAMALES
POMEGRANATE ALVACADO SALSO W/SPICED CHIPS

**MAIN COURSE**
(OLD RAILROAD CAFÉ)
FILET OSCAR
FINGER LENGTH POTATOES
ASPARAGUS

**DESSERT**
(MAINSTREET BAKERY)
SLICE OF CHOCOLATE HEAVEN

*TEA, WATER, AND COFFEE PROVIDED*

Carrie stated Renee told her the food would be $45 per person

**ACTION:** Teresa Bailey, Parks and Recreation Board Chairman, asked to continue on if there were no other questions or comments.

3. **REVIEW AND DISCUSS PARK LAND DEDICATION FUND No.221- ANALYSIS OF REVENUES, EXPENDITURES, AND PAVILION AND ATHLETIC FIELD FEE REPORTS FOR THE MONTH OF SEPTEMBER 2016.**

**Key Discussion:**
**ACTION:** Teresa Bailey, Parks and Recreation Board Chairman, asked to continue on if there were no other questions or comments.

4. **CONSIDERATION OF AND ACTION ON PARKS AND RECREATION BOARD MEETING DATES FOR NOVEMBER AND DECEMBER 2016.**

**Key Discussion:** Darren McCarthy presented to the Parks Board consideration of changing the Parks Board Meeting dates for the months of November and December. He stated that November’s date could be changed due to the Thanksgiving Holiday. He asked if everyone would like to change the date to November 17, 2016. Everyone agreed. Darren asked if they would like to cancel the December Parks Board Meeting due to Christmas holiday and many people going to Christmas parties. Teresa Bailey, Parks and Recreation Board Chairman, asked if an action was needed to set dates. Darren McCarthy, Parks and Recreation Director stated action was needed to set dates.

**ACTION (1):** Amanda Barta made a motion, seconded by George Zapeda, that the minutes be accepted as presented. The motion carried unanimously by a vote of those present.
ACTION (2): George Zepeda made a motion, seconded by Rudy Guerarro, that the minutes be accepted as presented. The motion carried unanimously by a vote of those present.

5. ANNOUNCEMENTS

Key Discussion: Carrie Kmiec, Recreation Programs Coordinator, reminded everyone about Boo-Berg this weekend at Seabourne Creek Nature Park from 10am to noon, as a come and go thing. The Fire Truck and firefighters will be here, as well as, PD is bringing out a unit. This year Texas Master Naturalist will be here. A girl scout group that is volunteering and they are doing face painting. There is also a high school group that is bringing 12 volunteers.

6. ADJOURNMENT

ACTION: There being no further business of the Parks and Recreation Board, Amanda Barta made a motion, seconded by George Zepeda, to adjourn the meeting at 6:17 p.m.

[Signature]
Jamie Williams
Parks and Recreation Secretary