CITY OF ROSENBERG
PARKS AND RECREATION BOARD MEETING MINUTES

On this the 26th day of January 2017, the Parks and Recreation Board of the City of Rosenberg, Fort Bend County, Texas, met in a Regular Session at Rosenberg Civic Center located at 3825 Hwy. 36 South, Rosenberg, Texas.

MEMBERS PRESENT
Teresa Bailey
Amanda Barta
Rudy Guerrero
Ray Kueck
Julia Worley
Parks and Recreation Board Chairman
Parks and Recreation Board Vice-Chairman
Parks and Recreation Board Member
Parks and Recreation Board Member
Parks and Recreation Board Member

MEMBERS ABSENT
Bertha Nell Kelm
George Zepeda
Parks and Recreation Board Member
Parks and Recreation Board Member

STAFF PRESENT
Darren McCarthy
Carrie Kmieci
Jamie Williams
Parks and Recreation Director
Recreation Programs Coordinator
Parks and Recreation Secretary

GUESTS PRESENT
Ethan Sicking
Eagle Scout Troop 1000

AGENDA

CALL TO ORDER
Teresa Bailey, Parks and Recreation Board Chairman, declared a quorum and called the meeting to order at 6:00 p.m.

1. CONSIDERATION OF AND ACTION ON PARKS AND RECREATION BOARD MEETING MINUTES FOR NOVEMBER 2016.

Key Discussion: Darren McCarthy, Parks and Recreation Board Director, asked the Board to review the minutes of the October meeting as presented and take action as necessary.

ACTION: Ray Kueck made a motion, seconded by Amanda Barta that the minutes be accepted as presented. The motion carried unanimously by a vote of those present.

2. CONSIDERATION OF AND ACTION ON A PROPOSAL FROM INCEPTION LIGHTING FOR THE INSTALLATION OF PERMANENT LIGHTING AT THE SEABOURNE CREEK NATURE PARK GAZEBO.

Key Discussion: Darren McCarthy directed everyone to the quote in the packet received from Inception Lighting. This is for putting lights around the gazebo. Darren passed out pictures of the gazebo at the Civic Center. What's interesting about this lighting is that it's all on little LED lights that come in a strip. The strip would go all the way around the gazebo, and then you can change the lights to different colors. For example, we can make the strips Red, White, and Blue for Fourth of July or Purple for some Cancer Awareness or Pink for another Cancer Awareness. We can do this depending on what event we are having that month. Rather than going throughout the city and doing this everywhere, I thought it would be a good idea to start on the gazebo here. I would like to use funds for the ParkLand Dedication Fund so it wouldn't be directly any immediate general funds used. We would have an annual fee. I'm working with IT to see if they can get the internet from the building, with Wi-Fi, out as far as the gazebo. If we can't, we would have to bill $420 annually into the Parks Budget. If they can, it will only be $25 that will be billed to the Parks Budget. Amanda Barta, asked if the bid is just for going around the bottom
part of the roof of the gazebo. Darren replied the quote is for bottom. If this works out, we can add the top at a later date. Amanda mentioned it would be nice if the cap of the gazebo was done also, but not sure of how much more that would cost. Darren suggested getting a quote after making sure everything was working before a big investment is made. If we do the bottom and like it, the top can be added. The maintenance of it is coming from the general funds account. Amanda mentioned that Dan Kheller wanted her to speak with the downtown business to see if they could help with the cost of doing the downtown businesses. Darren was considering, with additional funding, the gazebo at City Hall would be a perfect spot. But before we place it in such a highly visible area, we would like to make sure it works and works well. Amanda agreed on the City Hall gazebo. Julia Worley asked what type of lights were they. Darren described the lights as strips that are about two feet and the strips connect and have this sticky tape on the back, and they are all interconnected. Julia asked how many colors are included. Darren stated there are maybe 12 different colors that you can do or you can make each individual strip its own color. So maybe for the Fourth of July, we can do Red, White, Blue around the entire gazebo, which would be cool. Rudy Guerrero, asked about the maintenance for the lights. Darren stated the maintenance would be an optional annual maintenance program, and it would be $210 a year. But that’s waived the first year, so you do not have to pay anything the first year if anything goes wrong. Amanda mentioned she was told the lights last for years, longer than the normal lights we put up. Darren also included that there is a non-electrical component 10-year manufacturer warranty, and typically a one year warranty on the workmanship provided by the installers. So, it’s basically covered for the first year. If anything goes wrong, they’ll take care of it. After that, we can decide to do the annual maintenance program of $210. If we can extend the Wi-Fi from the Civic Center to the gazebo, we will have the recurring $25 fee. If not, the fee will be $420. That gives us cloud control access so that you can change the lights from your phone or computer. Julia asked would the lights be on all day or will they be on timers. Darren replied the lights would be on whatever time we set for them, like what we have for the Sports Complex. Rudy mentioned it would be a good idea because of the weather. Darren also stated everything here should be taken into accountability with the humidity and the heat. He also mentioned that the expense for this is so small that this is something that Parks Board could recommend and it wouldn’t necessarily have to go to Council.

**ACTION:** Rudy Guerrero, made a motion, seconded by Ray Kueck, on the proposal from Inception Lighting for the installation of permanent lighting at the Seabourne Creek Nature Park gazebo. The motion carried unanimously by a vote of those present.

### 3. CONSIDERATION OF AND ACTION ON PROPOSED EAGLE SCOUT PROJECT BY THAN ETHAN SICKING OF TROOP 1000 TO INSTALL A POLLINATOR GARDEN IN BRAZOS PARK.

**Key Discussion:** Darren McCarthy, Parks and Recreation Director, introduced Eagle Scout Ethan Sicking of Troop 1000. Ethan explained to the Board that he would like to build a pollinator garden in Brazos Park. The purpose of this project is to provide food sources that are critical to pollinators, such as butterflies, bees, and hummingbirds, who then pollinate the plants that grow our food and create a balance in the ecosystem. Ethan noted that all materials will be paid for by the owner of BugABug Pest Control, Mr. Mark Foltz. Julia Worley asked if the benches are going to be where someone will be able to just come and take them or will they be bolted down. Ethan answered that they most likely will be heavy benches. Darren McCarthy also answered with considering securing the benches. Julia also asked if there will be signs describing the different plants and shrubs. Ethan responded there will be one sign that describes all the different plants, flowers, and shrubs. Darren mentioned painting little stones with the names of each plant. Rudy Guerrero asked if black plastic was the best material to use for this project. Ethan answered that he had been speaking with Mr. Adams and Mr. Foltz and they both agreed to use the black plastic along with Round-Up Weed and Grass Killer.

**ACTION:** Julia Worley made a motion, seconded by Eric Ramirez, proposed Eagle Scout project by Ethan Sicking of Troop 1000 to install a Pollinator Garden in Brazos Park. The motion carried unanimously by a vote of those present.

### 4. CONSIDERATION OF AND ACTION ON PARK LAND DEDICATION FUND NO 221 – ANALYSIS OF REVENUES, EXPENDITURES, AND PAVILION.
**Key Discussion:** Darren McCarthy, directed everyone to the Regular Monthly Reports, in the packet. These are the regular monthly reports that are generated from the staff at the Civic Center with the reservations that Carrie Kmiec and the Civic Center staff take. The reservations were lower in December because it was colder and we did not have a lot of use in November. Moving forward, I think you are going to see a lot of use with sports field rentals. Carrie has been taking a lot of interest particularly from youth softball programs that are wanting to come in and use our fields. I think you will see a good increase for the months going forward. As far as the ParkLand Dedication Funds, there are two things that came in new. We had Walnut Creek Section 13 came in December. It was small. And then they have a tentative one, which I haven't received an email confirmation that it came through. The only thing further is we finally got the shade structure up on Harwood Park. They literally just finished it today. I just signed off on the it today. If you are on 90A, that's the park on the right behind the Jack In the Box. In two weeks, we are putting up another shade structure over at Travis Park.

**ACTION:** Teresa Bailey, Parks and Recreation Board Chairman, asked to continue on if there were no other questions or comments.

5. **ANNOUNCEMENTS**

**Key Discussion:** Carrie Kmiec, asked for feedback on Rosenberg Christmas Nights. Julia Worley mentioned everyone did a great job. Amanda Barta referenced about the weather being against us but everything went well. Moving it inside of the building went great. Julia, Carolyn, and some of the others worked almost the entire time. Darren mentioned Friday evening, when we did the Tree Lighting, we tried to get the choirs down there to get more of a crowd, but it didn't really seem to produce a crowd. We are thinking about one of the biggest draws that we have had since we have done the program is that we have had Santa down there. So, moving forward, we are thinking about having Santa down there with the Tree Lighting. Amanda agreed that it way been the weather taking away from some of the activities and attraction. Rudy Guerrero also agreed that Santa brings the crowd. Even with the weather, we did over 200 kids. Amanda asked was it being taken into consideration of having Santa both nights or just moving him to Friday. Darren replied moving him to Friday night. The other idea Carrie and I were discussing is that we found out that Dan Kelleher did a downtown event two weeks after ours. So, our thought was to do the Tree Lighting on that Friday, then to collaborate with him the following Saturday when he is working with all the downtown merchants to do some additional events. Then it would still be a two-day event but it wouldn't be two consecutive days. Those are just some ideas.

Carrie also announced Fish-Tastic is the next event coming up. It is set for February 18, 2017 from 8am to 11am. She posed it on Facebook and created an event on Facebook also. Rudy replied that he also has been promoting this event as well. Darren added the original post on Facebook had over 1500 views.

Carrie also mentioned MLB Hit, Pitch, Run is Saturday, April 29th, at the Sports Complex. We also are having an Easter Egg Hunt, which is Saturday, April 8th. Carrie mentioned one thing that has been down is our programming. I met with Travis and Darren and we are trying to setup a kickball league since the softball league has not taken off and we have tried three times. I'm working on getting our kickball league rules together. Darren and I sat down today to do that. Hopefully, that will kick off in late March or early April. The other idea was to do a running league at Seabourne Creek because we've gotten a lot of compliments on our running shows out there. The thing we need is an instructor. There wouldn't be a fee unless they wanted running group t-shirts.

Teresa Bailey asked about the Frisbee league starting up since the equipment is there. Darren asked Rudy if he would like to supervise or coordinate. Rudy laughed and responded with he wants to play. Darren reported that in Sunset Park, the top of the rocket on the playground was spray painted about a year ago, to the point nothing could remove it. This past week, we removed the bubble top and replaced it with a brand new bubble top. Also, the slide came off the rocket, due to the kids climbing up the side of the slide, one of the pieces had separated, so we recently had that replaced.

**ACTION:** Teresa Bailey, Parks and Recreation Board Chairman, asked to continue on if there were no other questions or comments.
6. ADJOURNMENT

ACTION: There being no further business of the Parks and Recreation Board, Ray Kueck made a motion, seconded by Amanda Barta, to adjourn the meeting at 6:30 p.m.

[Signature]

Jimmie Williams
Parks and Recreation Secretary