CITY OF ROSENBERG
PARKS AND RECREATION BOARD MEETING MINUTES

On this the 23rd day of March 2017, the Parks and Recreation Board of the City of Rosenberg, Fort Bend County, Texas, met in a Regular Session at Rosenberg Civic Center located at 3825 Hwy. 36 South, Rosenberg, Texas.

MEMBERS PRESENT
Teresa Bailey Parks and Recreation Board Chairman
Amanda Barta Parks and Recreation Board Vice-Chairman
Rudy Guererro Parks and Recreation Board Member
Ray Kueck Parks and Recreation Board Member
Julia Worley Parks and Recreation Board Member

MEMBERS ABSENT
Bertha Nell Kelm Parks and Recreation Board Member
George Zepeda Parks and Recreation Board Member

STAFF PRESENT
Darren McCarthy Parks and Recreation Director
Carrie Kmiec Recreation Programs Coordinator

GUESTS PRESENT
J.R. Salazar Lamar Hornets
Josh Cantu Lamar Hornets
Tiffany Nguyen Girl Scout Troop 15810
Latisha Hardy Fort Bend County Extension

AGENDA

CALL TO ORDER
Teresa Bailey, Parks and Recreation Board Chairman, declared a quorum and called the meeting to order at 6:00 p.m.

1. CONSIDERATION OF AND ACTION ON PARKS AND RECREATION BOARD MEETING MINUTES FOR February 23, 2017.

Key Discussion: Carrie Kmiec, Recreation Programs, asked the Board to review the minutes for February meeting as presented and take action as necessary. Julia Worley pointed out a typo on page two under item number 3. The word “don’t” needs to be deleted and say “…thousands of pieces of candy that we want the kids to eat” instead.

ACTION: Ray Kueck, made a motion, seconded by Rudy Guererro, that the minutes be accepted as corrected. The motion carried unanimously by a vote of those present.

2. CONSIDERATION OF AND ACTION ON LAMAR HORENTS YOUTH 5K RUN/WALK AT SEABOURNE CREEK PARK NATURE TRAILS ON JUNE 24, 2017.

Key Discussion: Carrie Kmiec introduced J.R. Salazar and Josh Cantu of the Lamar Hornets. The Lamar Hornets is a little league football organization that is located in Richmond and have been around 40 plus years in the Fort Bend County area. On June 24th, they would like to do a 5K run/walk to raise money for their organization. They will need access to the nature trails from 7:00 am till noon. J.R. asked if there were any other steps that he needed to take. Carrie asked if they were going to have food or food trucks attend their event. Josh Cantu responded and said that they wanted to do a concession stand and serve water, Gatorade and other things. He was unsure about serving BBQ or items of that nature. Darren McCarthy informed them that if they serve prepackaged items that they will not need a food permit but if they serve BBQ, Hot dogs, etc. they will need to get with the Health
Department. Darren also informed them that they would need to use the word “donation” per our city ordinance. The money they are trying raise is for their equipment. Teresa Bailey asked if the park would remain open during their event and Darren responded yes. Josh asked if while they run is going on if they could splash some colors on the runners to make it a little more fun. Darren said that is a little bit of an issue since the paint is very hard to get up and because it is a Nature Park. J.R. said they are trying to get more community involvement. They are hosting a Fish Fry on April 8th as another fundraiser. Rudy Guererro asked the staff if there was any issue with the date. Carrie responded no, the date was good.

**ACTION:** Rudy Guererro, made a motion, seconded by Julia Worley, on the Lamar Hornets hosting a 5K run/walk on June 24, 2017. The motion carried unanimously by a vote of those present.

3. **CONSIDERATION OF AND ACTION ON GIRL SCOUTS OF AMERICA LIVE HEALTHY LIVE HAPPY FIELD DAY AT TONY BECERRA PARK ON APRIL 22, 2017.**

**Key Discussion:** Carrie Kmiec introduced Tiffany Nguyen. She is a Girl Scout of Troop 15810 and she is working on her Gold Star Award. She would like to host a field day event for the children at Friends of North Rosenberg and Friends of North Richmond. For this field day event, she wants to teach the kids the importance of a healthy lifestyle and eating a healthy diet. There will be about 30 children. There also will be about 50 volunteers. In total, there will be about 80 people attending this event. Tiffany’s Girl Scout and HOSA club is in the process of coming up with the field day activities. She asked if it is okay to have water balloons at the park. Darren said yes as long as they come prefilled and all the little pieces are picked up after. Lunch will be provided for the kids. She asked about the food permit. The event will be on Saturday, April 22nd from 9:00 am till 1:00 pm. The children will get to the park by their parents or walking to the park. She did tell the Director of Friends of North Rosenberg that transportation will not be provided. This is a free event for the children. She has been asking for sponsorships from local business. Teresa Bailey pointed out that if she is not selling the food, she does not need a food permit. Darren said even if the event is closed specifically to the public he still encouraged Tiffany to go with prepackaged items. Tiffany is working with Mr. Berry and Mrs. Christina from Friends of North Rosenberg. Amanda Barta said that Friends of North Rosenberg has held many events at Tony Becerra Park so they should be very helpful. Rudy Guererro asked the age of the children. Tiffany said the kids are elementary students between kindergarten and fifth grade. Julia Worley gave the idea of getting donations from Chick-fil-a since that would be considered prepackaged. Rudy Guererro mentioned that Whataburger may also be willing to donate food for the event. Darren said that since this is an event and she is not building any type of structure, Tiffany does not need to go to City Council. The board all said it is a great idea.

**ACTION:** Julia Worley, made a motion, seconded by Rudy Guererro, on Girl Scouts of America Live Healthy Live Happy Field Day at Toney Becerra Park on April 22, 2017. The motion carried unanimously by a vote of those present.

4. **CONSIDERATION OF AND ACTION ON TOWER OF REFUGE CHURCH SOFTBALL TOURNAMENT AT TRAVIS PARK AND/OR GARCIA PARK ON APRIL 22, 2017.**

**Key Discussion:** Carrie Kmiec announced that they were a no show for this meeting and were a no show to the Parks Board meeting on February 23rd. Darren McCarthy said that they need to come to the Parks Board meeting since they keep missing the meetings.

**ACTION:** Amanda Barta, made a motion, seconded by Rudy Guererro, to refuse the Tower of Refuge Church Softball Tournament on April 22, 2017. The motion carried unanimously by a vote of those present.

5. **CONSIDERATION OF AND ACTION ON FORT BEND COUNTY EXTENSION PROGRAM WALK ACROSS TEXAS AT SEABOURNE CREEK NATURE PARK ON MAY 20, 2017.**

**Key Discussion:** Carrie Kmiec introduced Latisha Hardy from Fort Bend County Extension. Latisha gave the parks board a little more information on Walk Across Texas. It is an eight-week fitness program that is mostly complied of county employees. Typically, they have about 136 participants. This year they wanted to do something a little different. They would like to hold a fun run/walk for their employees as well as their friends and family to encourage them continue being active. It will be a free event for all. The event will be on Saturday, May 20th starting at 9:00 am. They would like to set up between 7:00 – 8:00 am. They would like to sell t-shirts. They would
like to have some vendors attend the event as well. Darren McCarthy recommended them to have prepackaged items instead of food trucks since it is so hard for food trucks to meet all the standards with the City. Darren also asked about how many people they are expecting. Latisha said they are going to target about 200 people. They are encouraging all their teams to participate. Rudy Guererro asked about the health permits. Darren explained the prepacking items. Amanda Barta said that the plan sounds great.

**ACTION:** Amanda Barta, made a motion, seconded by Julia Worley, on Fort Bend County Extension Program Walk Across Texas at Seabourne Creek Nature Park on May 20, 2017. The motion carried unanimously by a vote of those present.

6. **CONSIDERATION OF AND ACTION ON PARK LAND DEDICATION FUND NO. 221- ANALYSIS OF REVENUES, EXPENDITURES, AND PAVILLION AND ATHLETIC FIELD FEE REPORTS FOR THE MONTH OF FEBRUARY 2017.**

**Key Discussion:** Darren McCarthy spoke on the park rentals and said that the rentals have been up. The numbers have been better this year compared to last year. Nothing new has come in for the parkland dedication funds since January. Darren had the board go to page 3 of 3 to discuss the parks projects. The City is working with O'Malley Engineering for the big-league field. They will be having a fifty percent design meeting in April. The goal is to have all of that completed by the end of this fiscal year and to go out for bidding at the beginning of next fiscal year. The goal is to have the big-league field completed by fiscal year 2019. Darren said he will be giving the Nature Center presentation to City Council on Tuesday, March 28th workshop. Regarding the shade structure for Travis Park, park improvements, the engineers forgot to add the proper wind load because everything in Rosenberg must be built to category three Hurricane strength. As soon as the engineers turn in the correct plans, they will start on the shade structure at Travis Park. Hopefully it will be done in the next couple of weeks. Darren told the engineers that he would like to have it done before school is let out for the summer.

**ACTION:** There being no further business of the Parks and Recreation Board, Rudy Guerrero made a motion, seconded by George Zepeda, to adjourn the meeting at 6:30 p.m.

7. **ANNOUNCEMENTS**

**Key Discussion:** Carrie Kmiec announced that the Annual Easter Egg Hunt will be held on Saturday, April 8th. The hunt will start at 3:00 pm sharp. Terry High School helped fill all the eggs. She also announced that the Kickball League is going to start on Monday, March 27th at Travis Park. Pitch, Hit and Run is on Saturday, April 29th at 9:00 am at the Sports Complex. Rudy Guererro asked if the MLB sponsored the event. Carrie answered, yes.

8. **ADJOURMENT**

**ACTION:** There being no further business of the Parks and Recreation Board, Rudy Guerrero made a motion, seconded by Julia Worley, to adjourn the meeting at 6:32 p.m.