



NOTICE TO BIDDERS

Sealed bids, in triplicate, on the original forms, will be received by the City Secretary's Office of the City of Rosenberg, at 2110 4th Street, Rosenberg, Texas 77471, until **2:00 p.m.**, on **Wednesday, July 12, 2017**, and all bids will be opened and publicly read promptly in the City Council Chamber at approximately **2:00 p.m.**

City of Rosenberg Hay Production Lease Bid Number 2017-10

All bids must be submitted at the time and place in the manner prescribed above. Bids must be delivered in a sealed envelope with return address and clearly marked "**BID 2017-10 City of Rosenberg Hay Production Lease**". The bidder's firm name shall appear on the outside of the envelope. Bids received after the closing time will be returned unopened.

Specifications and lease documents may be obtained from the Public Works Department, 2110 4th Street, Rosenberg, Texas 77471, between the hours of 7:30 a.m., and 5:30 p.m., Monday through Thursday, and 8:00 a.m., and 5:00 p.m. on Friday. A Pre-bid Conference will be held on **Wednesday, June 28, 2017 at 10:00 a.m.**, in the City Hall Council Chamber, located at 2110 4th Street, Rosenberg, Texas 77471.

Pursuant to Texas Government Code 2252.908, the successful bidder must be able to provide The City of Rosenberg with a printed, executed, and notarized original of a completed Certificate of Interested Parties form (Form 1295) with the signed contract. Failure to do so will result in the City's inability to execute the contract. To complete the disclosure of interested parties form, or for further information, please visit the Texas Ethics Commission's website at <https://www.ethics.state.tx.us>. The City's identification number (Item 3 on Form 1295) for the successful bidder to fill out Texas Ethics Commission Form 1295 for Bid No. 2017-10 will be **TXE2017-12**.

The successful Bidder must furnish all required insurance coverages at the time of award.

If the amount of the bid exceeds \$50,000.00, an Official Bidder's Bond signed by both the Surety and Bidder, Cashier' Check, Certified Check, or letter of credit from an FDIC insured bank in an amount equal to five percent (5%) of the total bid must accompany each proposal. Said bid security shall also serve as guarantee that the successful bidder will deliver all materials/equipment and/or services in accordance with the delivery time and specifications.

The City reserves the right to reject any and all bids and to waive informalities in bidding. In case of ambiguity or lack of clearness in stating the prices in any bid, the City reserves the right to consider the most advantageous bid, or to reject the bid. Bids shall remain valid for ninety (90) days.

Proposals must be made on the Lease documents and in accordance with the Request for Proposals included in the package. Questions regarding the Hay Production Lease may be made in writing to:

Rigo Calzoncin, Public Works Director
rigo.calzoncin@rosenbergtx.gov or by calling (832) 595-3310

City of Rosenberg
Linda Cernosek, City Secretary, TRMC