CITY OF ROSENBERG
PARKS AND RECREATION BOARD MEETING MINUTES

On this 24th day of August 2017, the Parks and Recreation Board of the City of Rosenberg, Fort Bend County, Texas, met in a Regular Session at Rosenberg Civic Center located at 3825 Hwy. 36 South, Rosenberg, Texas.

MEMBERS PRESENT
Amanda Barta               Parks and Recreation Board Chairman
Dawnyell Gallien          Parks and Recreation Board Vice-Chairman
Andy Peal                 Parks and Recreation Board Secretary
Rudy Cuelfar              Parks and Recreation Board Member
Rudy Guerrero              Parks and Recreation Board Member
Edmund Samora             Parks and Recreation Board Member
Steven Sterling           Parks and Recreation Board Member
George Zepeda             Parks and Recreation Board Member

MEMBERS ABSENT
Ray Kueck                 Parks and Recreation Board Member

STAFF PRESENT
Travis Tanner             Executive Director of Community Development
Darren McCarthy           Parks and Recreation Director
Carrie Kmiec              Recreation Programs Coordinator
Angelica Guzman           Administrative Technician

GUESTS PRESENT
Lanette Gozales-Tonsul    A21

CALL TO ORDER
Amanda Barta, Parks and Recreation Board Chairman, called the meeting to order at 6:10 p.m.

AGENDA

1. CONSIDERATION OF AND ACTION ON MINUTES OF THE JULY 27, 2017 PARKS AND RECREATION BOARD MEETING.

Key Discussion:
- Carrie Kmiec, Recreation Programs Coordinator, verified everyone reviewed the previous meeting minutes for clarification.

Action Taken: Steven Sterling moved, seconded by Andy Peal, to approve the minutes of the July 27, 2017 Parks and Recreation Board Meeting. The motion carried unanimously by a vote of those present.

2. CONSIDERATION OF AND ACTION ON A REQUEST BY LANETTE GONZALES-TONSUL OF A21 FOR A PROPOSED WALK FOR FREEDOM IN SEABOURNE CREEK NATURE PARK ON OCTOBER 14, 2017.

Key Discussion:
- Lanette Gonzales-Tonsul presented a Walk for Freedom in silence to bring awareness and raise money to end human trafficking.
- Ms. Gonzales-Tonsul explained a Walk for Freedom is held internationally on October 14th of every year and she would like to organize the first walk in this area.
- Parks Board members provided Ms. Gonzales-Tonsul with some suggestions as to whom to contact to reach out to the public in order to spread the word about the Walk for Freedom.
- Ms. Gonzales-Tonsul will provide flyers to distribute to the community.
- Carrie Kmiec will post the flyer on the Facebook page for Parks Department programming.
Action Taken: Rudy Cuellar moved, seconded by Rudy Guerrero, to approve a request by Lanette Gonzales-Tonsul of A21 for the Walk for Freedom in Seabourne Creek Nature Park on October 14, 2017. The motion carried unanimously by those present.

3. REVIEW AND DISCUSS PROPOSED LOCATIONS AND PRELIMINARY COST ESTIMATES FOR A SPLASH PAD OR SPLASH PARK FOR RECOMMENDATION TO CITY COUNCIL, AND TAKE ACTION AS NECESSARY.

Key Discussion:
- Darren McCarthy, Parks and Recreation Director, reviewed and explained cost estimates according to the three options provided for a proposed splash pad or splash park to be constructed at Travis Park.
  - The first option is a Pass-Through System which allows the water to flow back into the sewer system and does not involve much manual labor.
  - The second option is the Recycled/Filtered System which sends the water to the recycle plant to get cleaned and be reused. Although option two will be of higher quality, it will require more maintenance to clean and replace the pumps and filters.
  - The third option is the Recapture to Irrigation System which will permit water to flow into a pond or holding tank and that water would then be used to water the fields at Travis Park. The third option would be impractical due to the fact that an irrigation system would need to be constructed in Travis Park for this option.
- Mr. McCarthy stated that City Council has discussed the proposal of a splash pad or splash park to be built; a recommendation from the Parks Board is needed in order to present to Council in October.
- The general consensus of the Board was to recommend Option Two, the Recycled/Filtered System; it was further agreed that the proposed splash park or splash pad will be further discussed at the next regular Parks and Recreation Board Meeting to be held on September 28, 2017.

No action taken.

4. REVIEW AND DISCUSS THE USE OF ZONE 8 PARKLAND PROPERTY FOR A PROPOSED DOG PARK, AND TAKE ACTION AS NECESSARY.

Key Discussion:
- Darren McCarthy, Parks and Recreation Director, pointed out the location of the proposed dog park on the map included in Parks Board Meeting Agenda packet.
- Mr. McCarthy specified that out of the 92 acres, 20 acres have been set aside for the Parks Department and paid for with the City’s Parkland Dedication Fund.
- The Walnut Creek subdivision will be expanding around the property in Zone 8 which will attract those residents to the dog park.
- There is no master plan but the money from our Parkland Dedication Fund for Zone 8 must be used within 10 years.

No action taken.

5. REVIEW AND DISCUSS THE SCOPE AND PURPOSE OF THE CITY’S “PARKLAND DEDICATION” ORDINANCE, AND TAKE ACTION AS NECESSARY.

Key Discussion:
- Darren McCarthy presented the item and stated that the “Parkland Dedication” Ordinance requires that a developer of any residential subdivision set aside and convey to the public sufficient and suitable lands for the purpose of parkland, or contribute money in lieu of land conveyance, or a combination thereof, as determined by the planning and zoning commission.
- Mr. McCarthy stated that it was brought to the City’s attention that the majority of developers prefer to pay the Parkland Dedication Funds than to give up any of their land for public parks. The City’s Parkland Dedication Fund can be used towards park improvements in our regional parks, which are Seabourne Creek Nature Park or at the Seabourne Creek Regional Sports Complex.
• Mr. McCarthy further stated Parkland Dedication funds can also be spent in Zone 8 which would contribute to the proposed dog park. Per the Ordinance, the City has 10 years to expend the Parkland Dedication Funds within the zone for which the developer has paid them, or within the designated regional parks. If Parkland Dedication Funds are not expended within 10 years, the developers will receive their money back plus interest.

• Mr. McCarthy indicated it would be logical to build the proposed dog park in Zone 8 since it requires the majority of park improvements.

No action taken.


Key Discussion:
• Darren McCarthy clarified that the money from the Parkland Dedication Fund has a 10-year deadline to be used from the date it was paid.
  o An additional $16,800 has been accumulated into the Park Land Dedication Fund.
  o Funds were expended on a shade structure for Travis Park, built to withstand a Category 3 hurricane.
• In addition, the Parks and Recreation Department is working with an engineering firm to prepare bid documents/technical specifications for the new fiscal year for a new ball field to be constructed in 2019 and is looking to solicit donations to improve Seabourne Creek Nature Park.
• Pavilion and Athletic Field Fee reports were reviewed for the month of July 2017.

Action Taken: Rudy Guerrero moved, seconded by George Zepeda to approve the analysis of Revenues, Expenditures, and Pavilion and Athletic Field Fee reports for the month of July 2017. The motion carried unanimously by a vote of those present.

7. REVIEW AND DISCUSS PRELIMINARY PLANS FOR ROSENBERG CHRISTMAS NIGHTS, AND TAKE ACTION AS NECESSARY.

Key Discussion:
• Carrie Kmiec presented the item and stated Rosenberg Christmas Nights will be held Friday, December 1st from 6:00 p.m. to 10:00 p.m., and Saturday, December 2nd from 3:00 p.m. to 8:00 p.m., in Downtown Rosenberg.
  o Rosenberg Christmas Nights is the City's second biggest event and this year will include a synthetic ice rink that will hold a maximum of 30-40 people.
  o Sixty (60) dinner tickets will be sold to include Bob's Taco Station, the Old Main Street Bakery and Ol' Railroad Cafe.
  o Mr. and Mrs. Clause will be present on both nights for Santa pictures.
  o The original photographer will be able to come out on one of the two days to take pictures.
  Ms. Kmiec will follow up with Jenny Pavlovich and Lorenzo Lerma from the Communications Department in order to take professional pictures for the following day of the event.
• Ms. Kmiec is working jointly with Economic Development for sponsorships.
• Volunteers will be needed to assist with managing lines at the ice skating rink, Toboggan Tunnel Slide and the free Snow Globe picture station.
• Rosenberg Christmas Nights is to be further discussed as event approaches.

No action taken.

8. ANNOUNCEMENTS.

Key Discussion:
• Darren McCarthy stated any group walks held in City parks under 100 people are not required to be presented to Parks Board. The A21 walk, approved earlier at this meeting, is expected to have 20-40 people attend and will be taken care of by Ms. Kmiec and Mr. McCarthy.
• Carrie Kmiec announced that the 2017 Adult Co-Ed Kickball League will begin Monday, September 11th, at Travis Park, and the Duplicate Bridge games held at the Rosenberg Civic Center have been a success.

9. ADJOURNMENT.

Action taken: Dawnyell Gallien moved, seconded by Andy Peal, to adjourn the Parks and Recreation Board Meeting. The motion carried unanimously by those present and the meeting adjourned at 7:30 p.m.

[Signature]
Angelica Guzman
Administrative Technician