

## NOTICE TO BIDDERS

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Sealed bids, in triplicate, on the original forms, will be received by the City Secretary's Office of the City of Rosenberg, at 2110 4<sup>th</sup> Street, Rosenberg, Texas 77471, until **2:00 p.m.** on **Wednesday, March 21, 2018**, and all bids will be opened and publicly read promptly in the City Hall Council Chamber, at 2110 4<sup>th</sup> Street, Rosenberg, Texas 77471, at **2:00 p.m.**

### **CITY OF ROSENBERG CITY HALL ROOF CITY OF ROSENBERG BID NUMBER 2018-04**

All bids must be submitted at the time and place in the manner prescribed above. Bids must be delivered in a sealed envelope with a return address and clearly marked "**City of Rosenberg, Bid Number 2018-04, CITY HALL ROOF**". The bidder's firm name shall appear on the outside of the envelope. Bids received after the closing time will be returned unopened.

Pursuant to Texas Government Code 2252.908, the successful bidder must be able to provide The City of Rosenberg with a printed and executed original of a completed Certificate of Interested Parties form (Form 1295) with the signed contract. Failure to do so will result in the City's inability to execute the contract. To complete the disclosure of interested parties form, or for further information, please visit the Texas Ethics Commission's website at <https://www.ethics.state.tx.us>. The City's identification number (Item 3 on Form 1295) for the successful bidder to fill out Texas Ethics Commission Form 1295 for Bid No. 2018-04 will be **TXE2018-03**.

Bidding documents may be viewed and downloaded free of charge (with the option to purchase hard copies) at the CivCastUSA Website ([www.CivCastUSA.com](http://www.CivCastUSA.com)). Bidders must register on this website in order to view and/or download the documents. Plans will also be available at the following "plan rooms": F.W. Dodge; 4101 Greenbriar Drive; Houston, Texas 77098; I Square Foot, 4500 Lake Forest Drive #502, Cincinnati, OH 45242; and/or Virtual Builders Exchange, 7035 West Tidwell #J112, Houston, Texas 77092. Said documents may be examined without charge in the office of the Price Consulting, Inc. (PCI), at 211 Highland Cross Road, Suite 220, Houston, Texas 77073.

If the amount of the bid exceeds \$50,000.00, Official Bidder's Bond signed by the Surety and Bidder, Cashier's Check, Certified Check, or letter of credit from a FDIC insured bank in an amount equal to five percent (5%) of the total bid must accompany each proposal.

A **Mandatory Pre-Bid Conference** will be held on **Wednesday, March 07, 2018 at 10:00 a.m.** in the City Hall Council Chamber, at 2110 4<sup>th</sup> Street, Rosenberg, Texas. Attendance at the conference is mandatory, and bids will be accepted from only those Contractors attending. Any bids received from Contractors not in attendance will be returned unopened. The Engineer will determine the validity of attendance, at the Engineer's sole discretion.

The City reserves the right to reject any or all bids and to waive informalities in bidding. In case of ambiguity or lack of clearness in stating the prices in any bid, the City reserves the right to consider the most advantageous construction thereof, or to reject the bid. The award will be made to the responsible bidder submitting the lowest bid as determined by the City, or to the bidder who provides goods and services at the best value to the City.

Linda Cernosek, City Secretary, TRMC