ROSENBERG PARKS AND RECREATION BOARD
MEETING MINUTES
On this the 24th day of May 2018, the Parks and Recreation Board of the City of Rosenberg, Fort Bend County, Texas, met in a Regular Session, at the Rosenberg Civic Center, located at 3925 Highway 36 South, Rosenberg, Texas.

Present: Amanda J. Barta, Chairman
Dawnyell Gallien, Vice-Chairman
Rudy Cuellar, Member
Rudy Guerrero, Member
Steven Sterling, Member
George Zapeda, Member

Absent: Bertha Nell Kelm, Honorary Member
Edmund Samora, Member
Andy Peal, Member

Staff Present: Travis Tanner, Executive Director of Community Development
Carrie Knier, Recreation Programs Director
Angelica Guzman, Administrative Technician

Attendees: Vince Palasota

Call to order: Rosenberg Civic Center
Chairman Amanda Barta called the meeting to order at 6:00 p.m.

AGENDA

1. Consideration of and action on minutes of the Parks and Recreation Board meeting for April 24, 2018.

KEY DISCUSSION:
- Angelica Guzman, Administrative Technician, verified everyone reviewed the previous meeting minutes for clarification.

ACTION
Motion by Member Rudy Guerrero, seconded by Member Rudy Cuellar to approve the minutes of the Parks and Recreation Board Meeting on April 26, 2018.

Vote: 7 - 0 Carried - Unanimously

2. Item was pulled at the request of the applicant.
Consideration of and action on a request by Tower of Refuge Church to hold a Back-to-School Outreach at Sunset Park on Saturday, August 4, 2018.

EXECUTIVE SUMMARY
Jessica Arriaga will present a request on behalf of Tower of Refuge Church to hold a Back-to-School Outreach. School supplies will be given out to Elementary school children. There will also be music, face painting, a bounce house, and food all at no charge. Staff recommends approval.

No action was taken.

3. Review and discuss preliminary proposal for installing Inception cloud controlled, fully colored changing lights in Downtown Rosenberg.

EXECUTIVE SUMMARY
Matt Reed, Director of Installation, will present information regarding a preliminary proposal for installing Inception cloud controlled, fully color changing lights in Downtown Rosenberg.

KEY DISCUSSION:
- Travis Tanner gave a briefing of the item.
- This type of lighting can save on costs in the future for Rosenberg Christmas Nights.
- Vince Palasota, one of the owner's of Inception Lighting, presented in behalf of Matt Reed and relayed information regarding Inception Lighting.
- Scott invented the product with the idea of permanent Christmas lights.
• Inception lighting is not a Christmas light product, it is a celebration product and communication tool. 
• In the future, Inception Lighting is working towards building safety and security alerts into their cloud based platform. 
• There are various LED strips to blend in with the color of the building on which the lights are being installed. 
• Mr. Palasota passed around a sample light strip of their product. 
• Putting up and taking down Christmas lights is a problem that Inception Lighting believes they solved with this product. 
• A max of sixteen million colored LED lights are available to choose from. 
• The product blends in with the architecture. 
• In twenty years the lights will dim about twenty percent, but will not actually go out. 
• Inception lighting provides consistent, clean, and easy installation with a limited five to ten year warranty. 
• Inception lighting only offers lights for the roof-line and is a six billion dollar decoration market. 
• There is a code which can be distributed to the handful of individuals who will be controlling the lights. 
• Inception lighting was granted a soul source certification which means the product is unique enough, different enough, and has a cost advantage; therefore, there is nothing comparable to the product on the market. 
• Inception Lighting offers a cloud based controlled product using an Apple device to schedule the lights. 
• Most individuals have Apple devices to use along with this product, but the company is looking towards making android devices compatible as well. 
• The proposed lights in Downtown Rosenberg will be placed on 3rd Street, Avenue G, and Avenue F; along with any other property owners who would like to participate. 
• These lights will replace the lights placed along the buildings for Rosenberg Christmas Nights. 
• Mr. Palasota stated once the decision is made on which buildings in Downtown Rosenberg would like the installation of Inception Lighting, he can provide an updated quote. 
• 3M tape sits on the fascia, but if the building is made of brick, tap screws will be used to install the light strip. 
• Although, if it is a historical district, metal flashing will be placed behind the light strip to protect the building. 
• All cords will not be visible. 
• Inception lighting only uses 24 volts and does not require permitting. 
• The company offers 25-feet, 5-feet, and 1 1/2 feet strips. 
• If a light shorts out, Inception Lighting can easily replace the lights. 
• The total to install the lights in all of Downtown Rosenberg estimates under $100,000. 
• Lights would be placed above the canopy; on the roof-line. 
• Besides the City of Grapevine, Inception Lighting has also worked with the cities of Granbury, Denton, Lake Jackson, San Marcos, San Antonio, and Bryan. 
• Ninety percent savings in energy costs. 
• There is a maintenance contract that goes along with the product for about one dollar a foot per year. 
• There are franchises in the Rosenberg area who can provide maintenance. 
• The maintenance on the Gazebo lights in Seabourne Creek Nature Park were fixed within two days. 
• There is no electric bill to compare the cost of savings of the LED lights on the Gazebo. 
• Solar product lighting is not included. 
• Moving forward with the proposal of Inception Lighting would make up the cost in about three years. 
• Member Rudy Cuellar mentioned a concern being the research is from two years ago with regards to buying. 
• Mr. Cuellar believes the businesses/property owners in Downtown Rosenberg should be given the opportunity to give their input on this proposal. 
• The Inception Lighting proposal was brought to the Parks and Recreation Board because Darren McCarthy is the Parks and Recreation Director which oversees the Rosenberg Christmas Nights. 
• Mr. Tanner will work with the City Management and Main Street Program to ensure everyone is on the same page.

No action was taken.

4. **Review and discuss updates on the 2018 Family 4th Celebration, and take action as necessary.**

**EXECUTIVE SUMMARY**

This item will provide updates regarding the 2018 Family 4th Celebration.

**KEY DISCUSSION:**

• Carrie Kmiec announced she is about $4,500 away from reaching the $20,000 sponsorships goal for the Family 4th Celebration. 
• One food vendor has been obtained. 
• Ms. Kmiec will begin meeting with staff and other participating departments on a weekly basis in June to discuss parking of vehicles. 
• Finnegan Auto is the main sponsor and approved other dealerships inclusion as long as they do not compete with their product. 
• Ms. Kmiec reached out to Classic Chevrolet, but did not get a response. 
• Food vendors are getting lined up. 
• Andy Peal sent Ms. Kmiec a list of food trucks whom she has contacted. 
• Many food vendors are already booked or are choosing not to participate; therefore, in the future Ms. Kmiec will contact food vendors further in advance. 
• Opportunities for non-participating vendors and sponsors will be available next year. 
• The money received from sponsors assists in paying for the fireworks.
5. **Consideration of and action on Park Land Dedication Fund No. 221 - Analysis of Revenues, Expenditures, and Pavilion and Athletic Field Fee Reports for the month of April 2018.**

**EXECUTIVE SUMMARY**  
The April 2018 Park Land Dedication Fund No. 221 - Revenues, Expenditures, and Pavilion and Athletic Field Fee Reports are attached for review and consideration. Staff recommends approval.

**KEY DISCUSSION:**
- Additional fund of $53,000 from Bonbrook Plantation in the Parkland Dedication Fund report.
- Increase in field rentals.
- Member Rudy Cuellar questioned the TBD under the deadline to spend on funds from Bonbrook Plantation.
- Mr. Tanner clarified the deadline to spend the additional Bonbrook Plantation fund is 10 years from the date it is filed.
- Member Rudy Guerrero wanted to know if there was any further information regarding the Nature Center.
- Mr. Tanner notified the Board that a request for qualifications has been completed.
- A conceptual plan for the Nature Center was created.
- The architectural and engineering design for the Nature Center was funded in this fiscal year's budget.
- With the funding provided through the budget, the Parks and Recreation Department was able to request for qualifications for firms to design the Nature Center which is currently being advertised.
- A meeting will take place in a week or two for review and recommendation of submittals.
- The recommendation will then be taken to the Professional Services Committee and City Council to reach a consensus.
- Once a consensus is taken the project will move forward beginning with the design.
- As of now, there are no funds to begin the construction of the Nature Center.
- Mr. Tanner and Darren McCarthy requested the Master Plan Update in the budget for consideration this fiscal year.
- It is important to have the Master Plan updated to receive grant funding from Texas Parks and Wildlife for future projects.

**ACTION**  
Motion by Member Steven Sterling, seconded by Member Rudy Guerrero to approve the Park Land Dedication Fund No. 221 - Analysis of Revenues, Expenditures, and Pavilion and Athletic Field Fee Report for the month of April 2018.

Vote: 7 - 0 Carried - Unanimously

6. **Announcements.**
- Ribbon cutting ceremony for new swing set will take place at Becerra Park on Friday, June 29 at 6 p.m.; Parks Board is invited to attend.
- There will be free hot dogs at the ribbon cutting ceremony.
- Men's Summer Softball League will kickoff at Travis Park on Tuesday, May 29, 2018 beginning at 6:30 p.m. and consists of nine teams.
- Mr. Tanner and Darren McCarthy reviewed grounds maintenance contracts with City Council at the City Council Workshop.
- Contracts will be put out for bids in the near future to move forward with the next budget year.

7. **Adjournment.**  
Chairman Amanda Barta adjourned the Parks and Recreation Board Meeting at 6:51 p.m.

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*Angelica Guzman, Administrative Technician*