ROSENBERG PARKS AND RECREATION BOARD
MEETING MINUTES

On this the 23rd day of August 2018, the Parks and Recreation Board of the City of Rosenberg, Fort Bend County, Texas, met in a regular session, at the Rosenberg Civic Center, located at 3825 Highway 36 South, Rosenberg, Texas.

Present: Dawnyell Gallien, Chairperson
Andy Peal, Vice Chairperson
Rudy Cuellar, Secretary
Amanda J. Barta, Member/Councilor at Large, Pos. 2
Isaac Davila, Member/Councilor, Dist. 1
Rudy Guerrero, Member
Della Villareal, Member
George Zepeda, Member

Absent: Teresa Bailey, Member
Bertha Nell Kelm, Member

Staff Present: Travis Tanner, Executive Director of Community Development
Darren McCarthy, Parks and Recreation Director
Carrie Kmiec, Civic Center and Events Manager
Angelica Guzman, Administrative Technician
Erica Reyes, Administrative Technician

Attendees: Lanette Gonzales-Tonsul

Call to order: Rosenberg Civic Center
Chairperson Dawnyell Gallien called the meeting to order at 6:00 p.m.

AGENDA

1. Consideration of and action on minutes of the Parks and Recreation Board Meeting for July 26, 2018.

KEY DISCUSSION

- Angelica Guzman, Administrative Technician, verified everyone reviewed the previous meeting minutes for clarification.
- Secretary Rudy Cuellar suggested two revisions for item number 6.

ACTION

Motion by Secretary Rudy Cuellar, seconded by Member George Zepeda to approve the minutes with the exception of two grammatical revisions for item number six.

Vote: 8 - 0 Carried - Unanimously

2. Consideration of and action on a request by Lanette Gonzales-Tonsul of A21 to hold a Walk for Freedom at Sunset Park on Saturday, October 20, 2018.

EXECUTIVE SUMMARY

Lanette Gonzales-Tonsul of the non-profit A21 Campaign will present a request to hold a Walk for Freedom to bring awareness of human trafficking at Sunset Park.

KEY DISCUSSION

- Lanette Gonzales-Tonsul, host of non-profit organization A21, presented her request to hold a Walk for Freedom that will be open to the public.
- Walk for Freedom is a walk to bring human trafficking awareness to the surrounding community.
- This walk will be open to the public from 8 a.m. to 1 p.m. at Sunset Park with no charge.
- Ms. Gonzales-Tonsul will advertise through the local radio station, social media, and several newspapers.
- In addition, Ms. Gonzales-Tonsul is going to reach out to the Rosenberg Fire Department, Rosenberg Police Department, and local news station to assist her in spreading awareness.
- Information booths with resources will be available for participants and attendees.
- All food items may be obtained by donations.
ACTION
Motion by Member Rudy Guerrero, seconded by Secretary Rudy Cuellar to approve the request by Lanette Gonzalos-Tonsul to hold a Walk for Freedom at Sunset Park on Saturday, October 20, 2018.

Vote: 8 - 0 Carried - Unanimously

3. Consideration of and action on a request by Alexis Lopez of Youth Matter Conference to hold a Suicide Awareness Outreach at Sunset Park on Saturday, September 15, 2018.

EXECUTIVE SUMMARY
Due to a staff oversight, this item was not included on the previous meeting agenda but the applicant was present and the request details were presented during announcements at last month’s meeting on July 26, 2018. The Board reached a general consensus in favor of the request from Alexis Lopez to hold the Suicide Awareness Outreach at Sunset Park on September 15, 2018. This item is being presented to allow the Board to take formal action to approve the request from Mr. Lopez.

ACTION
Motion by Chairperson Dawnyell Gallien, seconded by Member Delia Villareal to approve the request by Alexis Lopez with Youth Matter Conference to hold a Suicide Awareness Outreach on Saturday, September 15, 2018 at Sunset Park.

Vote: 8 - 0 Carried - Unanimously

4. Review and discuss updates on the 2018 Rosenberg Christmas Nights event, and take action as necessary.

EXECUTIVE SUMMARY
This item will provide updates regarding the 2018 Rosenberg Christmas Nights event.

KEY DISCUSSION
- Civic Center and Events Manager Carrie Kmiec contacted the ice skating and snow slide company which verbally committed to participating on Friday, December 7 and Saturday, December 8.
- Jenny Pavlovich, Communications Manager, posted the Rosenberg Christmas Nights event on the Facebook page which received numerous views.
- Proposed Toys for Tots donation box.
- Starting October 1, Ms. Kmiec will be accepting craft and food vendor applications.
- Dinner tickets will begin sell in November.
- There are a total of sixty Rosenberg Christmas Nights Dinner tickets to be sold.
- The dinner will begin at 6 p.m. on Friday, December 7 with the play following at 8 p.m.

No action taken.

5. Review and discuss Family 4th Entertainment request for proposal packet, and take action as necessary.

EXECUTIVE SUMMARY
This item will provide a brief overview of Family 4th Entertainment bid proposals.

KEY DISCUSSION
- The proposal packet will be presented to City Council at the October Workshop.
- Member George Zepeda would like to know the cost of purchasing special event insurance in case of a rain out.
- The Firework Show will take place at Seabourne Creek Nature Park on Thursday, September 27, 2018 beginning at dusk.

No action taken.


EXECUTIVE SUMMARY
The July 2018 Park Land Dedication Fund No. 221 - Revenues, Expenditures, and Pavilion and Athletic Field Fee Reports are attached for review and consideration. Staff recommends approval.

KEY DISCUSSION
- The big league field should be completed by Fall 2018 and open in Spring 2019.
- Field rentals were low in July, but are picking back up.
ACTION
Motion by Secretary Rudy Cuellar, seconded by Member George Zepeda to approve the Park Land Dedication Fund No. 221 - Analysis of Revenues, Expenditures, and Pavilion, and Athletic Field Fee Report for the month of July 2018.

Vote: 8 - 0 Carried - Unanimously

7. Consideration of and action to select an alternate Parks and Recreation Board Meeting date for the month of September.

EXECUTIVE SUMMARY
This item will allow discussion for a rescheduled September Parks and Recreation Board Meeting.

KEY DISCUSSION
- Mr. McCarthy recommended meeting Thursday, September 20 due to the Firework Show that will take place on the original meeting date.

ACTION
Motion by Chairperson Dawnyell Gallien, seconded by Vice Chairperson Andy Peal to approve Thursday, September 20, 2018 as the alternate meeting date for the month of September.

Vote: 8 - 0 Carried - Unanimously

8. Announcements.
- The Public Works Department assisted in leveling out the ground for the Eagle Scouts bridge project.
- Fort Bend Herald will be present at Seabourne Creek Nature Park on Saturday, August 25 to take pictures of the Eagle Scouts bridge completion.
- Summer Softball League season will be ending soon.
- The proposed Memorial Day event will be place on the agenda for discussion at a later date.

Chairperson Dawnyell Gallien adjourned the Parks and Recreation Board Meeting at 6:45 p.m.

Angelica Guzman, Administrative Technician