



Permit No. _____

City of Rosenberg COMMERCIAL BUILDING PERMIT APPLICATION

2220 4th Street, Rosenberg, Texas 77471

Telephone: 832-595-3500 Fax: 832-595-3501 www.rosenbergtx.gov

Inspection Request Line: 832-595-3401 - Before 5:30 pm will be next business day, after 5:30 pm will be two business days

Project Address: _____

Project/Business Name: _____ Proposed Use: _____

Subdivision: _____ Lot: _____ Block: _____ Approved Plat: Yes No

Owner Name(s): _____

Address: _____ City: _____ State/Zip: _____

Phone: _____ Fax: _____ E-mail: _____

Type of Work:

- | | |
|---|---|
| <input type="checkbox"/> New Commercial Building | <input type="checkbox"/> Commercial Remodel – Interior/Exterior |
| <input type="checkbox"/> Commercial Addition | <input type="checkbox"/> Commercial Build-Out |
| <input type="checkbox"/> Sidewalk/Flatwork | <input type="checkbox"/> Driveway/Parking Lot |
| <input type="checkbox"/> Demolition (Asbestos Survey Required) | <input type="checkbox"/> Re-Roof |
| <input type="checkbox"/> Fencing (over 7 ft. in height) | <input type="checkbox"/> Other _____ |

Meter:

For new/changed meter(s), impact fees will apply. See fee schedule attached for impact fees. Additional tap fees may apply.

Please indicate the following:

Number of new or changed meters: _____

Type: Domestic Irrigation Fire; Size: _____

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Description of Work: _____

Valuation of Project: \$ _____

Contractor Information*

**Must be registered with the City of Rosenberg*

Company Name: _____

Primary Contact(s): _____ E-mail: _____

Address: _____ City: _____ State/Zip: _____

Office Phone #: _____ Fax#: _____ Cell#: _____

****PLEASE NOTE NEW REQUIREMENT** AS OF 12/11/2018, ALL NEW COMMERCIAL APPLICATIONS MUST SUBMIT TWO HARD COPIES AND ONE CD (IN PDF FORMAT) OF PLANS, APPLICATION, AND ASSOCIATED DOCUMENTATION FOR PERMIT REVIEW****

As required for Public or Commercial building by Senate Bill 509 (Effective January 1, 2002)

Was an asbestos survey performed in accordance with Texas Asbestos Health Protection Rules (TAHPR) and the National Emission Standards for Hazardous Air Pollutants (NESHAP)? Yes

Date of Survey: ___ / ___ / ___ TDH Inspector License No. _____ Copy Attached? Yes No

Signature

Date

New Commercial Project Checklist

Yes No

- Have two (2) hardcopy sets of construction plans (including civils) and ONE CD (containing PDF's of application, all plans, and associated documentation) been submitted?
- Has this lot/site been platted?
- Have you obtained the address verification email/letter from the City of Rosenberg?
- Has a site plan been provided?
- Has a signed and stamped survey been submitted?
- Has a plumbing riser diagram been submitted?
- Has a foundation plan been submitted?
- Have framing plans been submitted?
- Has an electrical layout and load analysis been submitted?
- Has an HVAC layout been provided?
- Has an Energy Code compliance report been provided?
- If this is a driveway project, has TXDOT approval been received?
- Has a drainage plan been submitted?

The City of Rosenberg has adopted 2018 International Building Codes, 2015 International Energy Code, and 2017 National Electrical Code. All building construction plans must adhere to these building codes and City Ordinances.

**SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, PLUMBING, AND MECHANICAL.
APPROVED PERMIT BECOMES VOID IF THE WORK OR CONSTRUCTION AUTHORIZED BY THIS PERMIT
HAS NOT COMMENCED WITHIN 180 DAYS.**

General Information:

- Permits will only be issued for lots on approved subdivision plat, on file with the Planning Department.
- The City of Rosenberg collects water and wastewater impact fees.
- Have your structure designed to meet 110 MPH-3 second gust wind speed.
- Approved plans must be available on site for the Building Inspectors to view when necessary. Failure to have a copy of the plans with the City approval stamp available on-site during inspections will result in failed inspections.
- Address must be visible from the street. Failure to comply with this safety requirement will result in failed inspections.
- Plan check fees are due upon submittal of information. All other applicable fees for building permits and impact fees are payable upon final approval of the building permit.
- Standard turn around for Plan Review is 10-15 Business Days, non-cumulative. Resubmittals are subject to the same timeframe

I hereby certify I have read and examined this document and know the same to be true and correct. All provisions of law and ordinances governing this type of work will be complied with, whether specified herein or not. I further understand that plans submitted for approval will be subject to a comprehensive review against municipal ordinance and building code. Any set of plans that must be returned for modifications or corrections in order to come into compliance with ordinance or code will be subject to rechecking in order of submittal. **Under no circumstances will paid fees be refunded or transferred. Applications and plans will be held for 180 days. After 180 days this application and any associated plans will be voided and disposed of, unless a valid building permit is issued.**

Signature of Owner or Authorized Agent

Date

FOR OFFICE USE ONLY

PLAN CHECK FEE:

IMPACT FEE:

PERMIT FEE:

APPROVED BY: